
TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Regular Meeting
Date of Meeting: October 18, 2023
Time of Meeting: 6:30 p.m.
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The Regular Meeting of the Governing Body was called to order by Mayor Michele Dale at 6:30 p.m.

Adequate Notice Statement

Mayor Dale read the following statement:

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Regular Meeting was advertised in the Herald News in and The Record in its issue of January 10, 2023, February 14, 2023 and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right and rear of this room – for use in case of an emergency. Thank you.

Agenda No. I

Pledge of Allegiance

Mayor Dale led all in attendance in a salute to the flag.

Agenda No. II

Roll Call

Present: Councilmembers Ada Erik, Michael Chazukow, Marilyn Lichtenberg,
Kevin Goodsir, Matthew Conlon, David Marsden

Absent:

Also Present: Mayor Michele Dale, Township Administrator William Senande,
Township Attorney Ed Pasternak

Agenda No. III

Reading of or Approval of Unapproved Minutes

October 4, 2023 Regular Meeting Minutes

Motion to approve the minutes.

Moved: Erik Seconded: Lichtenberg
Voted Aye: Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
Voted Nay: None
Motion carried:

Agenda No. IV

Meetings

November 8, 2023 Regular Meeting
December 13, 2023 Regular Meeting

Agenda No. V

Proclamations

Extra Mile Day 2023 – Mayor Dale read the proclamation and encouraged all residents to maximize their personal contributions. Extra Mile Day is November 1, 2023.

Agenda No. VI

Presentations

None

Agenda No. VII

Executive Session

None

Agenda No. VIII

Discussion Items / Official Communications

None

Agenda No. XI

Unfinished Business, Final Passage of Ordinances

None

Agenda No. XII

New Business, Introduction of Ordinances, Resolutions

Agenda No. XII 1

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ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC STATE OF NEW JERSEY AMENDING CHAPTER 325 STORMWATER MANAGEMENT AND TO CREATE A SECTION ENTITLED "PRIVATELY OWNED SALT STORAGE" WITHIN THE TOWNSHIP CODE

WHEREAS, the Township seeks to update its Code to incorporate new provisions as to privately owned salt storage, and as recently recommended and suggested by the New Jersey Department of Environmental protection; and

WHEREAS, preventing salt leeching and other environmental consequences from improper private salt storage serves to protect the Township's water, and the public's health, safety and welfare.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Township Council of the Township of West Milford, County of Passaic, and the State of New Jersey that the Township of West Milford Code shall be amended and updated to include a new section, entitled § 325-18, Private Salt Storage, as reflected herein.

SECTION 1.

§ 325-18 Privately Owned Salt Storage

A. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater. This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of West Milford to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

B. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- (1) "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- (2) "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- (3) "Storm drain inlet" means the point of entry into the storm sewer system.
- (4) "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).
A fabric frame structure is a permanent structure if it meets the following specifications:
 - (a) Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - (b) The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 - (c) The structure shall be erected on an impermeable slab;
 - (d) The structure cannot be open sided; and
 - (e) The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- (5) "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- (6) "Resident" means a person who resides on a residential property where de-icing material is stored.

C. Deicing Material Storage Requirements:

1. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 - (a) Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - (b) Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 - (c) Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 - (d) Loose materials shall be covered as follows:
 1. The cover shall be waterproof, impermeable, and flexible;
 2. The cover shall extend to the base of the pile(s);
 3. The cover shall be free from holes or tears;
 4. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

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5. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - a) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
 - (e) Containers must be sealed when not in use; and
 - (f) The site shall be free of all de-icing materials between April 16th and October 14th.
2. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
3. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.
4. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
 - a) Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

D. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

E. Enforcement:

This ordinance shall be enforced by the Township of West Milford Police Department and/or other Township Officials, including but not limited to the Township Zoning Officer during the course of ordinary enforcement duties.

F. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines and penalties pursuant to Township Chapter I, Article III, General Penalty, or as applicable, to the maximum penalty as provided under state statute or regulation.

G. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

F. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

SECTION 2. All ordinances or parts of ordinances of the Township of West Milford inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

SECTION 4. This Ordinance may be renumbered for purposes of codification.

SECTION 5. This Ordinance shall take effect upon final passage, approval, and publication as required by law.

Introduced: October 18, 2023
Adopted:
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for November 8, 2023. Notice of this public hearing shall be published in the Herald News on or about October 24, 2023.

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Motion to move Ordinance 2023-029.

Moved: Erik Seconded: Lichtenberg
Voted Aye: Erik, Chazukow, Lichtenberg, Conlon, Marsden
Voted Nay: Goodsir
Motion carried:

Mayor Dale asked to move Resolutions 2023 – 390 through 2023 - 396.

Agenda No. XII 2

~ Resolution 2023 – 390 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WEST MILFORD LIBRARY TO PROVIDE SNOW REMOVAL SERVICES

WHEREAS, the Township of West Milford Library has expressed a need for snow removal services; and

WHEREAS, it is deemed to be in the best interests of the residents of the Township of West Milford and the Township of West Milford Library to enter into an agreement to enable the Township of West Milford to provide snow removal services to the Township of West Milford Library; and

WHEREAS, to effectuate this agreement, the Township of West Milford wishes to enter into shared services agreement from November 1, 2023 through May 15, 2024 with the Township of West Milford Library that will fully set forth the complete terms of the agreement; and

WHEREAS, prior to execution of the agreement, the Governing Body of the Township of West Milford Library will also adopt a resolution approving execution of the agreement.

NOW THEREFORE BE IT RESOLVED by the Township of West Milford, in the County of Passaic and State of New Jersey, that the Mayor is hereby authorized to execute the above referenced shared services agreement with the Township of West Milford Library for snow removal services.

This Resolution shall take effect immediately.

Adopted: October 18, 2023

Agenda No. XII 3

~ Resolution 2023 – 391 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER TO BRIAN MURPHY ARCHITECT, LLC FOR CONCEPTUAL DESIGN TO REHABILITATE AND ALTERNATE THE FORMER TOWNSHIP LIBRARY BUILDING FOR AN INCREASE NOT TO EXCEED \$6,200.00

WHEREAS, the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey authorized the award of a professional services contract for the Renovations and Alterations to Town Hall Annex Building on July 8, 2020, by Resolution 2020-235; and

WHEREAS, existing, unforeseen conditions related to the renovation and alterations to the building require additional architectural work not shown on the contract documents as a result of relocation and floor plan changes; and

WHEREAS, the Brian Murphy Architect, LLC has provided a change order proposal for the proposed revisions to the contract documents including mechanical engineering and architectural plans including incidentals of the work such as preliminary design, construction documents and contract administration; and

WHEREAS, the Township has reviewed the proposal and is accepting of the required work; and

WHEREAS, due to the unforeseen conditions of the contract documents it is recommended to increase the contract amount to accommodate the change order which total amount of increase for the project is \$6,200.00 or 29.67%; and

WHEREAS, based upon the aforementioned change order the total amount of the contract is now \$27,100.00; and

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WHEREAS, the Chief Financial Officer has certified to the availability of funds for this change order, said funds to be paid from account no. 01-270-55-000-001.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Township Council hereby authorizes a change order to exceed the original contract award of \$20,900.00 to Brian Murphy Architect, LLC, 179 Cahill Cross Road – Suite 202, West Milford, NJ 07480 by an amount not to exceed \$6,200.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution change order and contract shall be available for public inspection in the Office of the Township Clerk.

Adopted: October 18, 2023

Agenda No. XII 4

~ Resolution 2023 – 392 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND UPDATING THE PERSONNEL POLICIES AND PROCEDURES MANUAL WHICH INCORPORATES THE EMPLOYEE HANDBOOK THEREIN AND APPROVING THE UPDATED DRUG AND ALCOHOL POLICIES FOR CDL HOLDERS AND SAFETY SENSITIVE EMPLOYEES

WHEREAS, the Township of West Milford is a member of the New Jersey Municipal Excess Liabilities Fund; and

WHEREAS, the MEL distributed a model personnel policies and procedures manual and model drug policy encouraging its members to update their policies and procedures; and

WHEREAS, the Township of West Milford seeks to update its Personnel Policies and Procedures Manual and its Drug Policy to conform to the MEL's standards.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford, in the County of Passaic that the Township of West Milford Personnel Policies and Procedures Manual and the Township of West Milford Drug Policy has been updated, amended and supplemented as suggested by the MEL and is dated November 1, 2023; and

BE IT FURTHER RESOLVED that a copy of the updated Township of West Milford Personnel Policies and Procedures Manual is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of the updated Township of West Milford Drug Policy is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the updated Personnel Policies and Procedures Manual and Drug Policy will be forwarded to the Township Administrator for distribution to all Township employees.

This Resolution shall take effect immediately.

Adopted: October 18, 2023

Agenda No. XII 5

~ Resolution 2023 – 393 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO ENTER INTO A TEMPORARY LICENSE AGREEMENT WITH A TOWNSHIP PROPERTY OWNER

WHEREAS, within the Township of West Milford, the Owners of property located at 23 Mary Street, West Milford, NJ and designated as Block 11001, Lot 9 on the official Tax Map of the Township of West Milford (the "Property"); and

WHEREAS, the Owner's require a septic system, with the intent to make the property their year-round home; and

WHEREAS, the only access to accomplish such renovation is on an existing trail through Township property designated as Block 11001 Lot 8 on the Township of West Milford Tax Maps; and

WHEREAS, the Owners seek to widen the existing trail so that the septic installation can be accomplished; and

WHEREAS, the septic system and the driveway for the Property have also been installed; and

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WHEREAS, neighboring property owners have no objection; and

WHEREAS, the Township's Engineering Department has reviewed the plans, approves the work as proposed and has no objection; and

WHEREAS, the Township is amenable to the Owner's request for the betterment of the public's health, safety and welfare; and

WHEREAS, the Owners herein agree to undertake all costs and further agree to maintain the expanded trail in perpetuity; and.

WHEREAS, the Township herein grants the Owners a license for improvement, access and continuing use of the Township's trail upon its property as depicted by Owners as "the Mary Street Plan"; and

WHEREAS, the Governing Body desires to grant the Owners a license over the Township's property subject to the improvement, access and continuing use of the Township's trail upon its property as show in in Exhibit A on file in the Clerk's Office.

NOW, THEREFORE, IN CONSIDERATION OF the sum of **ONE (\$1.00) DOLLAR**, and the mutual undertakings herein, the Licensor hereby gives, grants and conveys to the Licensee, a Temporary License for the purpose of permitting access and use of the Township's right-of-way as further set forth and described herein and subject to the following conditions:

1. The Licensee shall be responsible for the maintenance of the area in question, as more fully depicted in the survey as "Exhibit B" on file in the Clerk's Office. The granting of this temporary license does not preclude the Licensor's rights from entering the subject portion of the right-of-way for any reason whatsoever, including emergency repairs and/or improvements to the right-of-way.
2. In further consideration of the temporary license, the Licensee agrees to save, hold and keep harmless and indemnify the Licensor from any and all claims and liability for losses or damage to property or injury to any persons caused by them or their agents occurring during and relating to this temporary license.
3. The Licensee shall furnish the Licensor with a Certificate of Insurance showing coverage for bodily injury and property damage to the satisfaction of the Township Attorney. The Certificate of Insurance must clearly indicate that the Township of West Milford is an additional insured on all liability policies and shall contain a ninety (90) day notice of cancellation to the Township.
4. The Licensor and Licensee each, binds himself, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in this Agreement. This Agreement shall run with the land and may be enforceable by a subsequent owner of the Licensor or Licensee's property.
5. This temporary license agreement shall cease and be abandoned by either of the following: (a) the Licensee abandons the Property or (b) the Township declares an overriding need for public health, safety and welfare.
6. This Temporary License Agreement shall be recorded with the County of Passaic by the Licensor at the sole cost of the Licensee.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

1. The Mayor is hereby authorized and directed to execute said License Agreement, and to take all actions as necessary thereafter to effectuate its terms.
2. This Resolution, along with the Exhibit A and Exhibit B, shall be available for public inspection in the office of the Township Clerk.
3. This Resolution shall take effect immediately.

Adopted: October 18, 2023

No. XII 6

~ Resolution 2023 – 394 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF A 2023 DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN GRANT

WHEREAS, statistics show that there are increased incidences of impaired driving during the Year End Holiday season; and

WHEREAS, to aid municipalities in addressing this increased volume and to help offset the increased cost of police enforcement during these periods, the State of New Jersey offers grant funds to certain municipalities; and

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WHEREAS, the Division of Highway Traffic Safety has grant monies available that may be used to assist the Township in offsetting the costs associated with the need for increased DWI enforcement and monitoring thereby providing for overall public safety during the Year End Holiday season; and

WHEREAS, the West Milford Police Department has an obligation to keep our roadways safe.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford Hereby authorizes the submission of a 2023 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant from December 1, 2023 through January 1, 2024 in the amount of \$7,000.00.

Adopted: October 18, 2023

Agenda No. XII 7

~ Resolution 2023 – 395 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE APPOINTMENT OF A CLASS II SPECIAL LAW ENFORCEMENT OFFICER (SLEO II) FOR THE TOWNSHIP OF WEST MILFORD

WHEREAS, the West Milford Police Department has recognized the need for a Class II Special Police Officer; and

WHEREAS, Robert Markson based on his qualifications, has been recommended to serve in the position of Class II Special Officer for the West Milford Township Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township West Milford, County of Passaic, State of New Jersey, hereby appoints Robert Markson to serve as a Class II Special Officer pursuant to Special Law Enforcement Officer’s Act (N.J.S.A. 40A:14-146.8 et seq.)

Adopted: October 18, 2023

Agenda No. XII 8

~ Resolution 2023 – 396 ~

MAYOR’S APPOINTMENT OF JASON CASBARRO AS DIRECTOR OF PUBLIC WORKS IN ACCORDANCE WITH §15-56 OF THE TOWNSHIP CODE

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor’s appointment of Jason Casbarro to the position of Director of Public Works in accordance with section §15-56 of the Township Code.

Adopted: October 18, 2023

Motion to move Resolutions 2023 - 390 through 2023 - 396.

Moved: Erik Seconded: Conlon
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
Voted Nay:
Motion carried:

Agenda No. XIII

Consent Agenda

~ Resolution 2023 – 397 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF CONSENT AGENDA

WHEREAS, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions.

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions on the Consent Agenda are hereby approved:

- Resolutions:**
a) **2023-398** – Recreation Fee Refunds
b) **2023-399** – Cancel Taxes
c) **2023-400** – Refund Overpayments
d) **2023-401** – Reinstatement of Taxes
e) **2023-402** – Refund Other Liens

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Agenda No. XIII a

~ Resolution 2023 – 398 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Lifeguard Training Class Reimbursement	
\$305.00	28 Caro Drive Oak Ridge, NJ 07438
\$305.00	10 Commanche Lane Hewitt, NJ 07421
\$305.00	33 Delmont Rd Hewitt, NJ 07421
\$305.00	40 Beach Haven Road Hewitt, NJ 07421
\$305.00	127 Cupsaw Dr Ringwood NJ 07456
\$305.00	16 Yorkshire Ave West Milford NJ 07480
\$305.00	43 Fremont Terrace Oak Ridge, NJ 07438
\$305.00	153 Cupsaw Drive Ringwood, NJ 07456

Adopted: October 18, 2023

Agenda No. XIII b

~ Resolution 2023 – 399 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF TAXES

WHEREAS, there appears on the tax records balances as listed below; and

WHEREAS, the Collector of Taxes recommends the cancellation of taxes due to reasons listed below.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and are hereby authorized and directed to cancel as hereafter listed below:

- REASONS:**
1. 100% Disabled Veteran
 2. Township Owned Property
 3. Veteran/Surviving Spouse of Veteran Deduction
 4. Senior Citizen/Disabled/Surviving Spouse Deduction

Block/Lot	Name	Amount	Year	Reason
14301-014.04	TOWNSHIP OF WEST MILFORD	\$2,620.23	2023	2
		\$1,310.00	2024	
Total		\$3,930.23		

Adopted: October 18, 2023

Agenda No. XIII c

~ Resolution 2023 – 400 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENT

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

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NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

- REASON:**
- | | |
|----------------------|-------------------------------|
| 1. Incorrect Payment | 6. Tax Appeal County Board |
| 2. Duplicate Payment | 7. Tax Appeal State Tax Court |
| 3. Senior Citizen | 8. 100% Disabled Veteran |
| 4. Veteran Deduction | 9. Replacement Check |
| 5. Homestead Rebate | |

Block/Lot	Name	Amount	Year	Reason
11501-026	345 OTTERHOLE RD WEST MILFORD, NJ 07480	\$517.87	2023	2
TOTAL		\$517.87		

Adopted: October 18, 2023

Agenda No. XIII d

~ Resolution 2023 – 401 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REINSTATEMENT OF TAXES

WHEREAS, there appears on the tax records receipt of payment of taxes; and

WHEREAS, the Collector of Taxes recommends the reinstatement of taxes due to reasons stated below.

NOW, THEREFORE BE IT RESOLVED, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

- REASON:**
- | | |
|----|----------------------------------|
| 1 | INSUFFICIENT FUNDS |
| 2 | NO ACCOUNT/CANNOT LOCATE |
| 3 | ACCOUNT CLOSED |
| 4 | STOP PAYMENT |
| 5. | UNAUTHORIZED CORP DEBIT |
| 6. | NO SIGNATURE |
| 7. | UCF (Uncollectable Funds) |
| 8. | NON-TRANSACTION ACCOUNT |

BLOCK/LOT	NAME	AMOUNT	INT	YEAR	REASON
07903/005		\$604.13		2023	2
07502/001		\$700.25	\$299.75	2023	1
02402/021		\$278.93	\$21.07	2023	2
11501-026		\$517.87		2023	1
04401-018		\$2,650.38		2023	1
03009-023		\$1,883.00		2023	2
16002-003	The Integrity Group LLC	\$267.02	\$12.87	2023	1
13701-020		\$3,459.00		2023	2

Adopted: October 18, 2023

Agenda No. XIII e

~ Resolution 2023 – 402 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS

WHEREAS, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

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Certificate No.	Certificate Date	Block/Lot/Qual	Reimbursement Amount	Pay to Lien Holder
22-0008	10/11/2022	02410-009	\$29,086.24	WSFS CF ACTLIEN HOLDING INC. PO BOX 71539 PHILADELPHIA, PA 19176-1539
22-0015	10/11/2022	05307-001	\$96,589.40	CHRISTIANA TRUST AS CUSTODIAN GSRAN-Z LLC DEPOSIT ACCOUNT PO BOX 71276 PHILADELPHIA, PA 19176
TOTAL			\$125,675.64	

Adopted: October 18, 2023

Moved: Erik Seconded: Lichtenberg
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
 Voted Nay: None
 Motion carried:

Agenda No. XIV

Approval of Expenditures

~ Resolution 2023 – 403 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a supplemental report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer’s report of checks prepared by the Treasurer’s Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$380,482.32
3	Reserve Account	11,443.50
2	Grants	33,096.10
6	Refunds	126,193.51
1	General Ledger	5,307,328.76
26	Refuse	4,661.00
4	Capital	0.00
19	Animal Control	0.00
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	2,607.70
19	Scala Trust	0.00
16	Development Escrow	2,693.75
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	0.00
Total		\$5,868,506.64
Less Refund Resolution		-126,193.51
Actual Bills List		\$5,742,313.13
Other Payments:		
Payroll		571,770.13
Total Expenditures		\$6,314,083.26

Adopted: October 18, 2023

Moved: Erik Seconded: Lichtenberg
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
 Voted Nay: None
 Motion carried:

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Regular Meeting
Date of Meeting: October 18, 2023
Time of Meeting: 6:30 p.m.
Minute Page No: Page 11 of 12

Agenda No. XV

Reports of Mayor, Council Members, Administrator, and Attorney

Councilwoman Lichtenberg – The Highlands Family Success Center is accepting food donations, non-expired cans and frozen food. Due to rain, the Passaic County Sherriff's second annual Harvest Festival will take place on October 28 at Bubbling Springs Park. The Friends of Wallisch will be holding an event October 21 and 22 from 9 to 4 p.m. The Dog Rabies Clinic will be held Tuesday November 14, from 6-8 p.m. at the DPW located at 30 Lycosky Drive. Dog leashes are required to be no longer than 4 feet. For additional information please call 201-652 4554.

Councilman Goodsir – Registration is open for the 2023-24 season of boys and girls travelling basketball. Try-outs need to be registered before October 22. Registration is open for the boys and girls basketball season. Coaches are needed for girls 3rd grade and for boys 4th grade levels. The applications for the Military Tribute Banners are all spoken for and the quota has been filled. There will be more spots available next year. Any business in the Township with a storefront is encouraged to participate in the Business Decorating Contest. Pictures need to be emailed to recreation@westmilford.org by November 27, and the winner will be presented a plaque at the tree lighting ceremony on December 4, 2023. The Elks will be collecting turkeys and accompanying food side donations and providing full meals to 11-12 families. People are encouraged to donate. The West Milford Elks is having a special Children's Charity Ball. It is a costume party October 28, from 4-9 p.m. Dinner will be turkey with all the fixings, soup, salad and dessert and the 3M Band will perform. The cost is \$50.

Councilman Conlon – The Autumn Lights Festival was a great success despite the rain date having to be used. There was a great turnout and the streets were filled before the event took place and even after the event was over. He thanked the vendor Festival Works, the Police Department, the Fire Department, the sponsors and civic groups, Search and Rescue, DPW and all the volunteers. There are 3 ways to vote. Mail-in ballots must be postmarked by Election Day at 8 p.m. They may be placed in any secure drop box locations in the County. Early voting is October 28th through November 5th at the Township Library. Polls open at 6 a.m. and close at 8:00 p.m. for in person voting at your district voting location.

Councilman Marsden – No report.

Councilwoman Erik – No report.

Councilman Chazukow – Is still working diligently to try and get grant money and recently met with a representative from Passaic County Department of Cultural and Historic Affairs. The grant cycle starts next month so they are trying to get out ahead of that. The EDC Eco Tourism Map is in process. It is in the queue with the vendor and the data collection is being done.

Administrator Senande – Should have the sketches by the end of next week from the County Engineering Office for the replacement of the Way Finding Signs that are being replaced. There are approximately 22 signs and they will be the same colors and made from the same materials.

Attorney Pasternak – No report.

Mayor Dale – There will be a Veterans Day Ceremony on Saturday November 11th at 11 a.m.

Mayor Dale opened the Public Portion of the meeting at 6:45 p.m.

Agenda No. IX

Public Comments

Robert Murphy – Resides on Bradrick Lane indicated that there is an issue with drainage in his back yard. The back yard gets flooded every time it rains and is just getting worse. It is causing damage to the trees and vegetation in the yard and he wanted to know when the next dredging/cleaning was scheduled to take place. Other neighbors are similarly affected.

Pam Jordan – Indicated she was supportive of the Veterans and wanted to let everyone know that the West Milford High School Marching Band would be hosting the 23 Annual Tattoo Fundraiser on November 11th with doors opening at the High School at 6:30 p.m. Doors open at 5:15 p.m. tickets are \$20 for adults, \$15 for kids, children under 4 years old are free and there are discounts for seniors. Various bands will be performing to honor Veterans and the branches of the Armed Services. Funds raised will be go toward providing much needed equipment and various band items. You can get tickets by going to the website www.wmhighlanderband.com/tattoo.

Bob Nicholson – Indicated that Channel 77 would be more than happy to promote the West Milford Highlander Band Tattoo Concert on the local TV Channel. The purpose of the local channel is to inform and support the community and promote local events.

Seeing no one else wishing to speak, Councilman Conlon made a motion to close the public portion. Seconded by Councilman Goodsir. All were in favor.

Minutes of: Governing Body Regular Meeting
Date of Meeting: October 18, 2023
Time of Meeting: 6:30 p.m.
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Agenda No. X

Council Comments

Councilman Conlon indicated that he has attended the West Milford Highlander Band Tattoo in the past but would be unable to attend the event this year. It has always been a great event and he wishes the Highlander Band much success. Regarding the stream and the drainage Mr. Murphy spoke about, the matter has been on the radar for some time. The Township in fact received information and a feasibility study prepared by the Township Engineer just this morning. More information will be forthcoming.

Mayor Dale indicated that the Township needs to get permits for the work there from the DEP. We are not allowed to just go in and dredge the area. It is an issue that the Mayor and Council are aware of but the permitting process can take 1-2 years even if it was decided that the work should be done tomorrow. The feasibility study will help identify the problems and help us address what needs to be done. The study will be reviewed and addressed accordingly.

Councilman Chazukow asked if anything could be done in the meantime while we pursue a permanent solution. Mayor Dale reiterated that unfortunately, because it is considered wet lands, we must go through the proper channels. The situation is progressing though, and not sitting in a stalled state.

Councilman Marsden indicated that the feasibility study was what had to be done first.

Agenda No. XVI

Appointments and Resignations

None

Agenda No. XVII

Adjournment

Moved: Conlon Seconded: Lichtenberg
Voted Aye: Unanimous voice vote
Voted Nay: None
Motion carried.

The meeting adjourned at 6:56 p.m.

Approved: November 8, 2023

Respectfully submitted:

Deidre Ellis, Keyboarding Clerk II

MICHELE DALE, MAYOR

WILLIAM SENANDE, TOWNSHIP CLERK