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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: March 6, 2024  
Time of Meeting: 6:30 p.m.  
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The Regular Meeting of the Governing Body was called to order by Mayor Michele Dale at 6:30 p.m.

**Adequate Notice Statement**

Mayor Dale read the following statement:

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Regular Meeting was advertised in the Herald News in and The Record in its issues of January 9, 2024, and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right and rear of this room – for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Dale led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Ada Erik, Michael Chazukow, Marilyn Lichtenberg,  
Kevin Goodsir, Matthew Conlon, David Marsden

Absent:

Also Present: Mayor Michele Dale, Township Administrator William Senande,  
Township Attorney Fred Semrau

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

February 14, 2024 Executive Session  
February 14, 2024 Regular Meeting  
February 21, 2024 Budget Hearing Meeting  
February 28, 2024 Budget Hearing Meeting

Motion to approve the minutes.

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Moved: Erik                      Seconded: Conlon  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Abstain: Lichtenberg for only the February 21, 2024 Meeting Minutes  
Voted Nay: None  
Motion carried:

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Agenda No. IV

**Meetings**

March 20, 2024 Regular Meeting  
April 3, 2024 Regular Meeting/Volunteer Night  
April 17, 2024 Regular Meeting

Agenda No. V

**Proclamations**

None

Agenda No. VI

**Presentations and Recognitions**

None

Agenda No. VII

**Executive Session**

None

Agenda No. VIII

**Discussion Items / Official Communications**

None



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Agenda No. XII 2

~ Ordinance 2024 – 013 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR ADMINISTRATIVE, CONFIDENTIAL AND UNAFFILIATED EMPLOYEES – PUBLIC SAFETY DIRECTOR**

**BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, New Jersey that pursuant to Chapter 33 entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 1976, the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges:

*DEPARTMENT AND OFFICE HEADS*

<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Chief of Police	\$45,000.00	\$180,000.00
Director of Public Safety	\$10,000.00	\$20,000.00

1. The aforesaid Officer(s) and Employee(s) shall be compensated in accordance with the preceding Salary Range.
2. **BENEFITS:** Benefits relating to vacation, sick days, personal days, longevity, holidays, bereavement leave and medical insurance shall be those as contained in the contract between the West Milford Municipal Employees Guild (AFSCME 3301) and the Township of West Milford or any employment agreement consistent with applicable law.
3. **OVERTIME:** If not otherwise eligible for overtime compensation by contract or law, each full-time department and division head in lieu of overtime compensation as provided in the Guild contract, shall receive three (3) vacation days and up to 35 compensatory hours annually, the latter earned hour for hour for hours worked above forty per week. All other full-time employees listed in this ordinance if not otherwise eligible for overtime compensation by contract or law, shall receive 21 compensatory hours annually, plus one half hour for each hour worked above thirty-five or forty hours per week depending on the applicable contract for the employee’s department. Vacation and compensatory time may be used or accumulated as follows: vacation days may be carried for up to one year from January 1 following the year earned, and compensatory hours may be taken no later than April 1 of the year following the year earned.
4. Stipend Positions will not be subject to increases unless specifically authorized by Resolution of the Governing Body.
5. Any ordinance or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to such extent as they are in conflict or inconsistent. This ordinance shall take effect 20 days after its final passage by the Township Council.

Introduced: March 6, 2024  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for April 3, 2024. Notice of this public hearing shall be published in the Herald News on or about March 12, 2024.

Motion to move Ordinance 2024-013.

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Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Marsden  
Abstain: Conlon  
Voted Nay:  
Motion carried:  
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Mayor Dale asked to move Resolutions 2024-118 through 2024-130 and Resolutions 2024-135, 2024-136 and 2024-137.

Agenda No. XII 3

~ Resolution 2024 – 118 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN LANDS AND PROPERTIES WHICH ARE NO LONGER NEEDED FOR PUBLIC USE BY THE TOWNSHIP**

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**WHEREAS**, the Township of West Milford is the owner of certain lands and premises within the Township of West Milford; and

**WHEREAS**, the Mayor and Township Council of the Township of West Milford does hereby determine that the lands and properties set forth in Schedule A and Schedule B are no longer needed for public use; and

**WHEREAS**, the Township of West Milford desires to make available for public sale said lands, with the right of prior refusal to be afforded to adjacent property owners pursuant to N.J.S.A. 40A:12-13.2.

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of West Milford as follows:

1. The Township of West Milford hereby declares that the lands and premises set forth in Schedule A and Schedule B are no longer needed for public use and should be sold in accordance with appropriate statutes of the State of New Jersey.
2. The Township Council of the Township of West Milford hereby authorizes the Township Clerk to offer for sale to the highest bidder by open public sale at auction the property set forth in Schedule A and Schedule B attached hereto and made a part hereof.
3. The public sale shall take place at the West Milford Township Municipal Building, 1480 Union Valley Road, West Milford, New Jersey, on April 17, 2024 at 4:30 pm or as soon thereafter as the matter can be heard and publicly announced, provided the sale is not cancelled.
4. The public sale, if not cancelled, shall take place by open public sale at auction to the highest bidder.
5. The successful bidder at the time of the sale must present cash or a check or money order, payable to the Township of West Milford, in an amount that equals 10% of the assessor's suggested minimum. This deposit shall be non-refundable. The balance of the purchase price shall be paid to the Township no later than sixty (60) days following the acceptance by the Township and the tender of marketable title to the purchaser and submitted to the Township. The purchaser shall be entitled to possession immediately following closing of title.
6. The Township makes no representation as to the title or any other aspects of the land to be sold.
7. At closing of title, purchaser shall also pay to the Township a buyer's premium in the amount of ten (10%) percent of the bid amount.
8. The Township reserves the right to accept or reject any and all bids at the public sale and not to award to the highest bidder. Such decision will be made by the Township Council at a Public Meeting within 30 days from the date of such sale.
9. In the event the Township of West Milford is unable to convey clear and marketable title, insurable at regular rates by a title insurance company authorized to do business in the State of New Jersey, the Township shall forthwith return to the purchaser the deposit and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims the said purchaser may have against the Township of West Milford in connection with the quality of title conveyed.
10. In the event the Township of West Milford is unable to convey clear and marketable title, insurable at regular rates by a title insurance company authorized to do business in the State of New Jersey, the Township shall forthwith return to the purchaser the deposit and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims the said purchaser may have against the Township of West Milford in connection with the quality of title conveyed.
11. In the event the Township of West Milford is unable to convey clear and marketable title, insurable at regular rates by a title insurance company authorized to do business in the State of New Jersey, the Township shall forthwith return to the purchaser the deposit and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims the said purchaser may have against the Township of West Milford in connection with the quality of title conveyed.

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- 12. In the event the Township of West Milford is unable to convey clear and marketable title, insurable at regular rates by a title insurance company authorized to do business in the State of New Jersey, the Township shall forthwith return to the purchaser the deposit and neither party shall have any further rights against the other.
13. All conveyances by the Township shall be made by way of a Quit Claim Deed, unless an adequate title binder prepared at the expense of the purchaser is forwarded to the Township prior to the conveyance and discloses that the Township holds marketable title in which case a Bargain and Sale Deed with Covenants Against Grantor's Acts will be the form of conveyance.
14. The Township Council of the Township of West Milford reserves the right to waive any and all defects and informalities in any proposal and to accept or reject the highest responsible and responsive bidder deemed to be in the best interests of the Township.
15. In those cases where the property being offered is an under-sized lot, adjoining property owners shall be given the first right to bid. If purchased by an adjoining property owner, the under-sized property shall merge into the purchaser's current lot.
16. If no adjoining property owners bid, the bidding will be opened to the public. The deed of conveyance for all under-sized lots that are sold to any party other than an adjoining property owner shall contain a restriction that the lot cannot be built upon.
17. A public notice of sale shall be published in the Township's official newspaper at least once a week for two consecutive weeks, the last publication being no earlier than seven (7) days prior to the date set forth for the public sale, which notice shall contain the conditions of this sale in accordance with N.J.S.A. 40A:12-13(a).
18. In the event the successful bidder fails to close on the property, he shall forfeit ten percent (10%) of the purchase price.

The resolution shall take effect immediately.

Adopted: March 6, 2024

Schedule A

Table with 7 columns: #, Block, Lot, Approximate Acreage, Zone, Location, Assessor's Suggested Minimum Bid. It lists 8 items with their respective details.

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#	Block	Lot	Approximate Acreage	Zone	Location	Assessor's Suggested Minimum Bid
11	12001	17	1.1	R3	Weaver Road	\$2,400
12	12001	18	.49	R3	Weaver Road	\$1,100

**Schedule B**

#	Block	Lot	Approximate Acreage	Zone	Location	Assessor's Suggested Minimum Bid
1	407	4	1.4	LR	Larchmont Drive	\$6,100
3	2018	7	.689	LR	Burrow Road	\$30,000
9	11002	1	3.2	R3	Dudley Street	\$6,400
10	11002	10	3.7	R3	Logan Street	\$16,100
13	17302 411	6 1	15	R1 LR	Larchmont Drive	\$32,600

LR Lake Side Residential  
 R1 High Density Residential  
 R2 Moderate Density Residential  
 R3 Low Density Single Family Residential  
 R4 Residential – Four Acres  
 SHD/R-2 Rental Overlay/R-2 Special Housing District Res

Agenda No. XII 4

~ Resolution 2024 – 119 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE USE OF SERVICES FROM US SPORTS INSTITUTE INC. IN ACCORDANCE WITH THE PAY-TO-PLAY LAW N.J.S.A. 19:44A-20.5**

**WHEREAS**, the Township of West Milford has been providing multi sports programs for the youth of West Milford using US Sports Institute Inc.; and

**WHEREAS**, US Sports Institute Inc. offers various services such as Multi Sport Parent Assist, Multi Sport Squirts, Multi Sports Sr. Squirts, Soccer Parent Assist, Soccer Squirts, Soccer Sr. Squirts, Golf Camp, Multi Sport Camp Soccer Parent Assist; and

**WHEREAS**, US Sports Institute Inc. provides the coaches and instructors, equipment, instruction, organization of drills, scrimmages and games that emphasis participation, interaction, communication, safety, fun and learning; and

**WHEREAS**, due to the popularity of these programs the Recreation Department will approach or exceed the \$17,500 threshold; and

**WHEREAS**, the Recreation Department reached out to other vendors that offer similar programs however three (3) quotes were obtained and USA Sports Institute Inc. is the most cost effective as per the non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

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**WHEREAS**, US Sports Institute Inc. will comply with state pay-to-play regulation by completing and submitting a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that US Sports Institute Inc. will not make any reportable contributions through the remainder of the year; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds to be encumbered from account number 19-295-56-120-221; and

**WHEREAS**, US Sports Institute Inc. will exceed the \$17,500 and should not exceed the bid threshold of \$44,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that US Sports Institute Inc. is hereby authorized and approved as the provided three (3) quotes were obtained and total purchases not to exceed \$44,000.

Adopted: March 6, 2024

Agenda No. XII 5

~ Resolution 2024 – 120 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF REPAIR PARTS THROUGH BERGEN COUNTY CO-OP CONTRACT #BC BID 21-60 FROM GABRIELLI KENWORTH OF NORTHERN NJ, LLC**

**WHEREAS**, the Township of West Milford is a member of the Bergen County Co-Op; and

**WHEREAS**, Bergen County Co-Op has awarded Contract #BC Bid 21-60 Heavy Duty Vehicle repair parts to Gabrielli Kenworth of Northern NJ, LLC; and

**WHEREAS**, said contracts were awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Township of West Milford has a need on a timely basis to purchase goods and services utilizing the above contracts awarded to Gabrielli Kenworth of Northern NJ, LLC, which expenses would exceed the threshold of \$17,500.00; and

**WHEREAS**, Gabrielli Kenworth of Northern NJ, LLC has complied with state pay-to-play regulation by completing and submitting a Business Entity Disclosure Certification; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b), no orders of materials shall be undertaken until such time as the funding for the goods or services are certified by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute purchases to the above referenced vendor within the budget appropriation established for this purpose.

Adopted: March 6, 2024

Agenda No. XII 6

~ Resolution 2024 – 121 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AMENDING RESOLUTION 2021-154 TO EXTEND THE CONTRACT FOR FOOD CONCESSIONS AT BUBBLING SPRINGS TO THE JOSHUA TREE**

**WHEREAS**, by virtue of Resolution 2021-154 adopted on April 21, 2021 the Township Council did authorize the contract for food concessions at Bubbling Springs to Shawn Leonardo, owner of The Joshua Tree; and

**WHEREAS**, the existing contract with The Joshua Tree expired on December 31, 2023; and

**WHEREAS**, by virtue of the bid specifications and contract as written it may be extended for one (1) year for Food Concessions at Bubbling Springs at the sole option of the Township; and

**WHEREAS**, the Township Administrator has been advised that the Department of Community Services does recommend extending the existing contract until December 31, 2024; and

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**WHEREAS**, the Township of West Milford will receive revenue from the award of a contract to The Joshua Tree for the management and operation of the Bubbling Springs Food Concessions in the amount of \$1,447.96 which includes the annual percentage increase of two point nine percent (2.9%) for 2024, in accordance with the "All Items" Index for the NY Northeastern-NJ area of the Consumer Index for all Urban Consumers as of December for the preceding year; and

**WHEREAS**, this resolution serves as an Addendum to the contract that is available for public inspection in the office of the Township Clerk; and

**NOW THEREFORE BE IT RESOLVED** the Township Council hereby authorizes the Mayor and Township Administrator to approve the amendment to extend the existing contract to December 31, 2024 with The Joshua Tree for the food concessions at Bubbling Springs in accordance with the contract for same.

This Resolution shall take effect immediately.

Adopted: March 6, 2024

Agenda No. XII 7

~ Resolution 2024 – 122 ~

**RESOLUTION AUTHORIZING A CHANGE ORDER WITH BOSWELL ENGINEERING INC. FOR AN INCREASE NOT TO EXCEED \$20,000.00 FOR DESIGN OF THE REHABILITATION OF THE BUBBLING SPRINGS LOWER POND DAM**

**WHEREAS**, the Bubbling Springs Lower Pond Dam is essential to the water quality of the upper swimming lake; and

**WHEREAS**, the dam does not meet current New Jersey Department of Environmental Protection, Bureau of Dam Safety and Flood Control standards; and

**WHEREAS**, the Township of West Milford has been awarded a low interest Dam Safety loan in the amount of \$460,000.00 to fund the construction of the dam rehabilitation project; and

**WHEREAS**, since 2010 Ferriero Engineering, Inc. has been performing dam safety required inspections and reports for other Township owned dams; and

**WHEREAS**, Ferriero Engineering, Inc. has merged into Boswell Engineering, Inc.; and

**WHEREAS**, due to numerous changes and updates, the allotted funds were expended and this change order for an additional \$20,000.00 is needed to complete this project and the not to exceed amount is raised to \$104,500.00; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for these services to be encumbered from account numbers 04-215-55-812-013 for \$12,799.75 and 04-215-55-823-017 for \$7,200.25.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to exceed the original contract with Ferriero Engineering, Inc. now Boswell Engineering, Inc with offices at 330 Phillips Avenue, South Hackensack, NJ 07606, for professional engineering services for the design of the rehabilitation of the Bubbling Springs Lower Pond Dam in an amount not to exceed \$104,500.00.
2. This contract is awarded as Professional Services pursuant to N.J.S.A. 19:44A-20 et seq. and the Local Public Contracts Law.
3. The total fee authorized for this contract shall not exceed \$104,500.00, without prior written approval of the Township Council.
4. That notice of this action shall be published in accordance with law and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.
5. This resolution is an addendum to the contract on file.

Adopted: March 6, 2024

Agenda No. XII 8

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**~ Resolution 2024 – 123 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION AND ADOPTION OF A LAYOFF PLAN**

**WHEREAS**, pursuant to N.J.A.C. 4A:8-1.1A et. seq., an appointing authority may institute layoff actions for reasons of economy, efficiency, or other related reasons; and

**WHEREAS**, pursuant to N.J.A.C. 4A:8-1.4, the Township is required to submit to the Civil Service Commission the reasons for any layoff, the projected effective date of the layoff, sample copies of the layoff notice and the expected date of issuance, the number of positions by title to be vacated, reclassified, or abolished and the names, status, layoff units, locations and permanent titles of employee initially affected, the vacant positions in the layoff unit that the municipality is willing to fill as of the date of the layoff, an explanation of all pre-layoff alternatives already taken, or considered and found inapplicable, a summary of consultations with affected negotiations representatives, and a list of affected negotiations representatives, including the addresses and the units they represent; and

**WHEREAS**, in the interest of economy and efficiency, the Township Administrator has submitted a layoff plan, on file in the Clerk's Office, calling for the two positions of Environmental Health Specialist and one position of Keyboarding Clerk 1 to be vacated and outsourced; and

**WHEREAS**, outsourcing of the two Environmental Health Specialist positions and one Keyboarding Clerk 1 position may provide a higher level of service which better meets the needs of the public as it would streamline health services, provide greater oversight and lower the cost of providing such health services; and

**WHEREAS**, the outsourcing of the positions of Environmental Health Specialists and Keyboarding Clerk 1 will be economically beneficial to the Township; and

**WHEREAS**, it is in the best interest of the Township to ratify and adopt the layoff plan vacating the positions of Environmental Health Specialists and Keyboarding Clerk 1 and permitting the Township Administrator to outsource the duties.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, the Township of West Milford, hereby adopts and ratifies the Layoff Plan calling for the vacation of the positions of two Environmental Health Specialists and one Keyboarding Clerk 1; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 4A:8-1.4, the Township Administrator is authorized to submit the layoff plan to the Civil Service Commission for its approval, provide the affected employees the required Notice of Layoff and communicate same to any relevant bargaining unit; and

**BE IT FURTHER RESOLVED**, that the Township Administrator is hereby authorized to amend the Layoff Plan in accordance with any comments received from the Civil Service Commission and to implement the Program and provide the required notice no sooner than thirty (30) days from the date of submission to the Civil Service Commission or upon receipt of approval from the Civil Service Commission, whichever is later.

This Resolution shall take effect immediately.

Adopted: March 6, 2024

Agenda No. XII 9

**~ Resolution 2024 – 124 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF AN ATLANTIC HEALTH GRANT FOR THE WEST MILFORD MUNICIPAL ALLIANCE**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, in coordination with Atlantic Health System and the Chilton Medical Center Community Advisory Board has awarded an Atlantic Health Grant to the West Milford Municipal Alliance.

**WHEREAS**, the West Milford Township Council of the Township of West Milford, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our

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society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the West Milford Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the West Milford Town Council has applied for Atlantic Health Grant through the Chilton Medical Center Community Advisory Board,

**NOW, THEREFORE, BE IT RESOLVED** by the Township of West Milford, County of Passaic, State of New Jersey hereby recognizes the following:

1. The West Milford Town Council does hereby accept an Atlantic Health Grant funding for The West Milford Municipal Alliance for February 2024 through January 2025 in the amount of:  

Atlantic Health Grant: \$ 3,000.00
2. The West Milford Town Council acknowledges the terms and conditions for administering the Atlantic Health grant, including the administrative compliance and audit requirements.

Adopted: March 6, 2024

Agenda No. XII 10

~ Resolution 2024 – 125 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A GRANT APPLICATION SUBMISSION TO THE PASSAIC COUNTY OPEN SPACE FARMLAND & HISTORIC PRESERVATION TRUST FUND (OSFH) BY THE FRIENDS OF WALLISCH HOMESTEAD FOR THE WALLISCH HOMESTEAD TIMBER BARN STABILIZATION PROJECT SECTION A**

**WHEREAS**, the Passaic County OSFH trust fund awards grants to local non-profit organizations; and

**WHEREAS**, the Friends of Wallisch Homestead (FOWH) desires to further the public interest by obtaining funding in the amount of \$45,000.00 from the Passaic County OSFH trust fund for the Wallisch Homestead Timber Barn Stabilization Project Section A; and

**WHEREAS**, Section A will include siding and roofing; current roofing to be replaced with cedar shingles without gutters and that siding to be a possible mix of existing restored boards with new installed clapboards to be determined at time of construction based on condition of existing boards, with trim and cornices to be installed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The FOWH be and hereby are authorized to make application, provided all required information and documents as required and correspond as necessary, for a grant to the Passaic County OSFH trust fund;
2. That the FOWH are hereby authorized to execute a grant agreement and any amendment thereof with the Passaic County OSFH trust fund for the Wallisch Homestead Timber Barn Stabilization Project Section A.
3. That if the funds provided by the Passaic County OSFH trust fund are less than the total project cost of \$45,000.00 the applicant has the balance of funding necessary to complete the project or the applicant will decline the grant.
4. That the applicant agrees to comply with all applicable Federal, State, County, and local laws, rules, and regulations in its performance of the project; and
5. That this Resolution shall take effect immediately.

**2024 Passaic County OSFH Trust Fund Grant for the Wallisch Homestead Timber Barn Stabilization Project Section A**

<b>TOTAL PROJECT GRANT REQUEST</b>	<b>\$45,000.</b>
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Adopted: March 6, 2024

Agenda No. XII 11

~ Resolution 2024 – 126 ~

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**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A GRANT APPLICATION SUBMISSION TO THE PASSAIC COUNTY OPEN SPACE FARMLAND & HISTORIC PRESERVATION TRUST FUND (osfh) BY THE FRIENDS OF WALLISCH HOMESTEAD FOR THE WALLISCH HOMESTEAD timber barn STABILIZATION PROJECT section b**

**WHEREAS**, the Passaic County OSFH trust fund awards grants to local non-profit organizations; and

**WHEREAS**, the Friends of Wallisch Homestead (FOWH) desires to further the public interest by obtaining funding in the amount of \$47,000.00 from the Passaic County OSFH trust fund for the Wallisch Homestead Timber Barn Stabilization Project Section B; and

**WHEREAS**, Section B will include interior wood wide-plank flooring with period nails, stairs, historic wooden doors repaired, brick facing, historic light fixture, electrical work, and pea gravel.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The FOWH be and hereby are authorized to make application, provided all required information and documents as required and correspond as necessary, for a grant to the Passaic County OSFH trust fund;
2. That the FOWH are hereby authorized to execute a grant agreement and any amendment thereof with the Passaic County OSFH trust fund for the Wallisch Homestead Timber Barn Stabilization Project Section B.
3. That if the funds provided by the Passaic County OSFH trust fund are less than the total project cost of \$47,000.00 the applicant has the balance of funding necessary to complete the project or the applicant will decline the grant.
4. That the applicant agrees to comply with all applicable Federal, State, County, and local laws, rules, and regulations in its performance of the project; and
5. That this Resolution shall take effect immediately.

**2024 Passaic County OSFH trust fund grant for the  
Wallisch Homestead Timber Barn Stabilization Project Section B**

<b>TOTAL PROJECT GRANT REQUEST</b>	<b>\$47,000.</b>
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Adopted: March 6, 2024

Agenda No. XII 12

~ Resolution 2024 – 127 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE MORRIS COUNTY JOINT INSURANCE FUND FOR BASE ACCREDITATION SERVICES AND EXECUTION OF A GRANT AGREEMENT**

**WHEREAS**, the New Jersey Association of Chiefs of Police offers a program to obtain accreditation in order to attain the highest standards of police department management; and

**WHEREAS**, the Morris County Municipal Joint Insurance Fund is seeking to encourage police departments to pursue such excellence by providing a grant in an amount not to exceed \$50,000 to support the Township of West Milford's Police Department's efforts to achieve accreditation from the New Jersey Chiefs of Police Association; and

**WHEREAS**, the Chief of Police is devoted to taking necessary action in order to support the accreditation process.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey:

1. The Mayor, Administrator and Chief of Police are hereby authorized to enter into a Grant Agreement with the Morris County Municipal Joint Insurance Fund for the receipt of funding not to exceed \$50,000 for the Police Accreditation Program.
2. The Township of West Milford agrees to abide by the terms of the Grant Agreement a copy of which is on file in the Clerk's Office to attain certification within two years of the date of the agreement.
3. Certified copies of this resolution along with the signed Grant Agreement shall be forwarded to the Morris County Municipal Joint Insurance Fund and the Chief of Police for reference and action purposes.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
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Adopted: March 6, 2024

Agenda No. XII 13

~ Resolution 2024 – 128 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ESTABLISHMENT OF A CHANGE FUND AT THE RECYCLING CENTER**

**WHEREAS**, The Township operates a recycling drop off center for the convenience of local residents as well as to provide a location for the collection and disposal of specialized recyclable materials; and as some of the materials have a fee associated, change is needed; and

**WHEREAS**, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional Governing Body action until such time as they take action to have funds returned; and

**WHEREAS**, the Township Administrator, Public Works Director and Recycling Coordinator recommend that an amount not to exceed \$50.00 be kept for the sole purpose of making change to insure the proper exact payment due is paid; and

**WHEREAS**, the said change fund be safely secured in keeping with established business practices; and

**WHEREAS**, that said change fund be used to make change only and shall not be used to purchase goods and/or services of any kind; and

**NOW THEREFORE, BE IT RESOLVED**, that the Council of the Township of West Milford, County of Passaic, State of New Jersey, hereby authorizes the establishment of a \$50.00 change fund at the Township Recycling Center.

Adopted: March 6, 2024

Agenda No. XII 14

~ Resolution 2024 – 129 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION PRIOR TO THE ADOPTION OF THE 2024 BUDGET N.J.S.A. 40A:4-20**

**WHEREAS**, an emergent condition has arisen with respect to the police IT and CAD maintenance service contract in the 2024 budget; and

**WHEREAS**, no adequate provisions were made in the 2024 temporary budget for the aforesaid purpose; and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose mentioned above; and

**WHEREAS**, an appropriation in the amount of \$18,000.00 should be added to the 2024 temporary budget; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Township of West Milford in the County of Passaic, State of New Jersey, by not less than two-thirds of all the members therefore affirmatively concurring that in accordance with N.J.S.A. 40A:4-20 the following:

1. The Township Council hereby authorizes the amendment of the 2024 temporary budget with an addition of an emergency temporary appropriation in the amount of \$18,000.00.
2. The Township's 2024 adopted budget shall include this appropriation.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Director of Local Government Services.

Adopted: March 6, 2024

Agenda No. XII 15

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Governing Body Regular Meeting  
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**~ Resolution 2024 – 130 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EMERGENCY TEMPORARY AUTHORIZATIONS PRIOR TO THE ADOPTION OF THE 2024 BUDGET**

**WHEREAS**, Local budget law N.J.S.A. 40A:4-1 states in part, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following:

1. The Township Council hereby authorizes the emergency authorization, effective as of April 1, 2024, to be included in the 2024 temporary budget until adoption of 2024 budget by a 2/3 vote of the Governing Body.
2. The Township’s 2024 adopted budget shall include these appropriations.

<b>APPROPRIATION</b>	<b>ACCOUNT NUMBER</b>	<b>2024 TEMPORARY BUDGET</b>
Administrator S&W	01-201-20-100-100	167,568
Administrator O.E.	01-201-20-100-200	51,250
<b>TOTAL</b>		<b>\$218,818</b>
Township Mayor & Council S&W	01-201-20-105-100	25,175
Township Mayor & Council O.E.	01-201-20-105-200	2,000
<b>TOTAL</b>		<b>\$27,175</b>
Information Technology S&W	01-201-20-140-100	84,155
Information Technology O.E.	01-201-20-140-200	30,000
<b>TOTAL</b>		<b>\$114,185</b>
Legal O.E.	01-201-20-155-200	<b>\$170,000</b>
General Services S&W	01-201-20-161-100	10,000
General Services O.E.	01-201-20-161-200	106,500
<b>TOTAL</b>		<b>\$116,500</b>
Engineering S&W	01-201-20-165-100	145,678
Engineering O.E.	01-201-20-165-200	48,850
<b>TOTAL</b>		<b>\$194,528</b>
Insurance, Other	01-201-23-210-200	600,000
Insurance, Group	01-201-23-220-200	\$1,828,000
Health Benefit Waiver	01-201-23-230-200	\$42,500
<b>TOTAL</b>		<b>\$2,470,500</b>
Clerk S&W	01-201-20-120-100	122,839
Clerk O.E.	01-201-20-120-200	17,500
<b>TOTAL</b>		<b>\$140,339</b>
Elections S&W	01-201-20-146-100	\$750
Elections O.E.	01-201-20-146-200	15,900
<b>TOTAL</b>		<b>\$16,650</b>
Treasurer S&W	01-201-20-130-100	166,095
Treasurer O.E.	01-201-20-130-200	\$15,000
<b>TOTAL</b>		<b>\$181,095</b>
Annual Audit	01-201-20-135-200	\$-
Annual Audit Additional Services	01-201-20-135-200	\$15,000
<b>TOTAL</b>		<b>\$15,000</b>
Tax Collector S&W	01-201-20-145-100	100,810

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Tax Collector O.E	01-201-20-145-200	25,785
<b>TOTAL</b>		<b>\$126,595</b>
Tax Assessor S&W	01-201-20-150-100	102,890
Tax Assessor O.E.	01-201-20-150-200	8,978
<b>TOTAL</b>		<b>\$111,868</b>
PLANNING BOARD O.E.	01-201-21-180-200	<b>\$20,325</b>
Planning, Comp. S&W	01-201-21-181-100	69,523
Planning, Comp. O.E.	01-201-21-181-200	25,775
<b>TOTAL</b>		<b>\$95,298</b>
Zoning S&W	01-201-21-185-100	57,730
Zoning O.E.	01-201-21-185-200	-
<b>TOTAL</b>		<b>\$57,730</b>
BOARD OF ADJUSTMENT O.E.	01-201-21-186-200	<b>\$35,285</b>
Historic Preservation S&W	01-201-20-175-100	780
Historic Preservation O.E.	01-201-20-175-200	500
<b>TOTAL</b>		<b>\$1,280</b>
Building S&W	01-201-22-195-100	218,640
Building O.E.	01-201-22-195-200	42,869
<b>TOTAL</b>		<b>\$261,509</b>
Environmental Commission S&W	01-201-22-196-100	1,000
Environmental Commission O.E.	01-201-22-196-200	1,650
<b>TOTAL</b>		<b>\$2,650</b>
Police Patrol S&W	01-201-25-240-100	2,560,290
Police Patrol O.E.	01-201-25-240-200	228,209
Police Patrol-Purchase of Police Vehicles	01-201-25-240-900	-
Police Detective S&W	01-201-25-241-100	-
Police Administration S&W	01-201-25-242-100	304,170
Police Communication S&W	01-201-25-243-100	191,925
Police Comm. O.E.	01-201-25-243-400	250
Police Specials S&W	01-201-25-244-100	18,000
Police Specials O.E.	01-201-25-244-200	4,738
<b>TOTAL</b>		<b>\$3,307,582</b>
Emergency Management S&W	01-201-25-252-100	52,625
Emergency Management O.E.	01-201-25-252-200	59,750
<b>TOTAL</b>		<b>\$112,375</b>
First Aid - WMFAS Contributions	01-201-25-260-200	62,250
First Aid - UGLFAS Contributions	01-201-25-261-200	-
<b>TOTAL</b>		<b>\$62,250</b>
Aid To Vol. Fire Co.	01-201-25-255-200	60,000
Fire Prevention Bureau S&W	01-201-25-265-100	84,313
Fire Prevention Bureau O.E.	01-201-25-265-200	9,500
Fire Co. Admin. S&W	01-201-25-266-100	5,550
Fire Co. Admin. O.E.	01-201-25-266-200	130,325
LOSAP	01-201-25-267-200	\$-
<b>TOTAL</b>		<b>\$289,688</b>
DPW Streets & Roads S&W	01-201-26-290-100	1,070,444
DPW Streets & Roads O.E.	01-201-26-290-200	505,000
DPW Buildings & Grounds S&W	01-201-26-291-100	66,273
DPW Buildings & Grounds O.E.	01-201-26-291-200	156,750
DPW Snow Removal S&W	01-201-26-294-100	250,000
DPW Snow Removal O.E.	01-201-26-294-200	1,234,000

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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DPW Vehicle Maintenance S&W	01-201-26-315-100	190,693
DPW Vehicle Maintenance O.E.	01-201-26-315-200	246,750
<b>TOTAL</b>		<b>\$3,719,910</b>
Public Health S&W	01-201-27-330-100	23,555
Public Health O.E.	01-201-27-330-200	15,625
Vital Statistics S&W	01-201-27-331-100	20,573
Vital Statistics O.E.	01-201-27-331-200	1,000
Housing Standard Bureau O.E.	01-201-27-332-441	4,000
Environmental Health S&W	01-201-27-335-100	121,418
Environmental Health O.E.	01-201-27-335-200	69,735
Animal Control O.E.	01-201-27-340-200	45,000
<b>TOTAL</b>		<b>\$300,906</b>
Recreation Programs S&W	01-201-28-370-100	60,523
Recreation Programs O.E.	01-201-28-370-200	67,500
Recreation.-Bubbling Springs S&W	01-201-28-371-100	100,000
Recreation.-Bubbling Springs O.E.	01-201-28-371-200	50,000
Recreation.-Admin. S&W	01-201-28-372-100	93,061
Recreation.-Admin. O.E.	01-201-28-372-200	13,400
Recreation.-Community Center S&W	01-201-28-374-100	25,000
Recreation.-Parks Maintenance S&W	01-201-28-375-100	189,480
Senior Citizen Services S&W	01-201-28-376-100	30,365
Senior Citizen Services O.E.	01-201-28-376-200	4,000
<b>TOTAL</b>		<b>\$633,329</b>
Veteran's Bureau S&W	01-201-20-172-100	668
Veteran's Bureau O.E.	01-201-20-172-200	75
<b>TOTAL</b>		<b>\$743</b>
Celebration of Public Events O.E.	01-201-30-420-200	<b>\$19,000</b>
Mass Transportation S.W	01-201-30-432-100	24,083
Mass Transportation O.E.	01-201-30-432-200	-
<b>TOTAL</b>		<b>\$24,083</b>
Library S&W	01-201-29-390-100	280,000
Library O.E.	01-201-29-390-200	359,512
<b>TOTAL</b>		<b>\$639,512</b>
Municipal Court S&W	01-201-43-490-100	149,493
Municipal Court O.E.	01-201-43-490-200	11,725
Municipal Court Prosecutor S&W	01-201-43-491-101	19,775
Municipal Court Prosecutor O.E.	01-201-43-491-200	300
Public Defender	01-201-43-495-450	5,000
<b>TOTAL</b>		<b>\$186,293</b>
Utilities-Electricity	01-201-31-430-200	64,800
Utilities-Street Lights	01-201-31-435-200	37,250
Utilities-Telephone	01-201-31-440-200	70,000
Utilities-Natural Gas	01-201-31-446-200	29,200
Utilities-Fuel	01-201-31-460-200	220,000
<b>TOTAL</b>		<b>\$421,250</b>
PERS	01-201-36-471-532	1,241,691

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Social Security	01-201-36-472-533	330,000
Defined Contributions Retirement Prog	01-201-36-475-536	7,500
PFRS	01-201-36-473-534	1,795,403
<b>TOTAL</b>		<b>\$3,374,594</b>
Salaries & Wages Adjustment Account	01-201-37-480-501	-
Compensated Absences	01-201-38-485-110	<b>\$50,000</b>
Interlocal Agreement – Health	01-201-47-600-200	<b>\$90,000</b>
Def. Charge – Ord. 00-09 Rec. Fac. Contr.	01-201-46-886-596	\$-
Reserve for Tax Appeals	01-201-46-886-667	\$-
Def. Charge - Ord. 07-06 Various Rd. Imp.	01-46-887-531	\$-
Reserve for Uncollected Taxes	01-201-50-899-200	\$-
<b>TOTAL</b>		<b>\$-</b>
GRANTS	G-02-41	<b>\$-</b>
<b>SUBTOTAL</b>		<b>\$17,634,710</b>
Capital Improvements Fund	01-201-44-900-200	-
Cap. Improv. Fund-Fire Emer Equip.	01-201-44-900-230	-
<b>TOTAL</b>		<b>\$-</b>
Debt Service Total		<b>\$1,618,996</b>
<b>TOTAL OPERATING BUDGET</b>		<b>\$19,253,706</b>
<b>SOLID WASTE DISTRICT BUDGET</b>		
Solid Waste S&W	26-201-55-500-100	67,470
Solid Waste O.E. All Other	26-201-55-500-200	39,550
Contractual Services	26-201-55-500-514	1,152,000
Disposal Fees	26-201-55-500-548	500,063
<b>TOTAL</b>		<b>\$1,759,083</b>

Adopted: March 6, 2024

Agenda No. XII 16

~ Resolution 2024 – 135 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF A 2024 DISTRACTED DRIVING CRACKDOWN GRANT**

**WHEREAS**, distracted driving is a dangerous epidemic on America’s roadways; and

**WHEREAS**, in New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes; and

**WHEREAS**, to aid municipalities in addressing this increased volume and to help offset the increased cost of police enforcement during these periods, the federal government offers grant funds to certain municipalities; and

**WHEREAS**, the National Highway Traffic Safety Administration has grant monies available that may be used to assist the Township in offsetting the costs associated with the need for increased special enforcement patrols targeting distracted drivers; and

**WHEREAS**, April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the states distracting driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on cell phone use (hand held or hands free) by novice drivers; and

**WHEREAS**, the West Milford Police Department has an obligation to keep our roadways safe.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby authorizes the submission of a 2024 Distracted Driving Crackdown Grant, “You Drive, You

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Text, You Pay,” from April 1, 2024 through April 30, 2024 to reduce the number of motor vehicle fatalities in the state.

Adopted: March 6, 2024

Agenda No. XII 17

~ Resolution 2024 – 136 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE INTENT TO PURCHASE FROM ATLANTIC COMMUNICATIONS AS A VENDOR THAT HOLDS A STATE CONTRACT #83927 PURSUANT TO NJSA 40A:11-12 (A) IN ACCORDANCE WITH THE TOWNSHIP’S PURCHASING POLICIES AND PAY-TO-PLAY LAW NJSA 19:44A-20.5 ET SEQ.**

**WHEREAS**, the Township of West Milford pursuant to N.J.S.A. 40A:11-12 (a) and N.J.A.C. 5:34-7.29 (c) may, by resolution and a properly executed purchase order and without advertising for bids, purchase goods or services under any contract or contracts entered into on behalf of the State by the Division of Purchase and Property or Cooperative Pricing contract; and

**WHEREAS**, the Township Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500.00 and that the purchase shall warrant use of State contract, cooperative pricing contract or a minimum of three (3) quotations; and

**WHEREAS**, the Township of West Milford has a need on a timely basis to purchase goods and services utilizing the State Division of Purchase contract for communications services, purchases and repairs awarded to Atlantic Communications New Jersey State Contract #83927 which expenses would exceed the threshold of \$17,500.00; and

**WHEREAS**, the above referenced vendor has complied with State Pay-to-Play regulations by completing and submitting a Business Entity Disclosure Certification; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b), no orders of materials shall be undertaken until such time as the funding for the goods or services are certified by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute purchases to the above referenced vendor within the budget appropriation established for this purpose.

Adopted: March 6, 2024

Agenda No. XII 18

~ Resolution 2024 – 137 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS CLASSES OF LICENSES FOR THE LICENSE YEAR 2024**

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2024 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

**NOW THEREFORE BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of the 2024 License as listed below:

License Nos.	2024 PEDDLER LICENSE
2024-01	Kerri Cardona-Niosi – Cherry on Top Ice Cream LLC

Adopted: March 6, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Councilman Conlon to abstain on Resolution 2024-127 and Resolution 2024-129 and voting yes on 2024-130 but abstain on the public safety portion.

Motion to move Resolutions 2024-095 through 2024-107 and Resolution 2024-117.

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 Moved: Lichtenberg                      Seconded: Conlon  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Abstain: Conlon on Resolution 2024-127 and Resolution 2024-129 and on the Public Safety portion of Resolution 2024-130  
 Voted Nay:  
 Motion carried:

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Agenda No. XIII

**Consent Agenda**

**~ Resolution 2024 – 131 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF CONSENT AGENDA**

**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

- Resolutions:**  
 a) **2024-132** – Refund Recreation Fees  
 b) **2024-133** – Refund Other Liens

Adopted: March 6, 2024

Agenda No. XIII a

**~ Resolution 2024 – 132 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

<b>COOKING – VALENTINE</b>			
\$40.00	97 Greendale Drive Oak Ridge, NJ 07438		
<b>INDOOR SOCCER</b>			
\$30.00	158 Schofield Road West Milford, NJ 07480	30.00	26 Woodland Drive Hewitt, NJ 07421
<b>GLUTEN FREE COOKING</b>			
\$45.00	43 Rocky Pt. Road Hewitt, NJ 07421		
<b>FEB BOB ROSS SENIOR ART</b>			
\$40.00	1103 Richmond Road West Milford, NJ 07480	\$40.00	1 Post Brook Road North West Milford, NJ 07480
<b>ADULT BOB ROSS PAINTING</b>			
\$70.00	17 Rocky Trail Greenwood Lake, NY 10925		

Adopted: March 6, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Agenda No. XIII b

~ Resolution 2024 – 133 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS**

**WHEREAS**, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No.	Certificate Date	Block/Lot/Qual	Reimbursement Amount	Premium	Pay to Lien Holder
22-0027	10/11/2022	10602-053	\$23,782.56	\$57,000.00	WSFS C/F ACTLIEN HOLDING INC PO BOX 71539 PHILADELPHIA, PA 19176-1539
<b>TOTAL</b>			<b>\$23,782.56</b>	<b>\$57,000.00</b>	

Adopted: March 6, 2024

Motion to move Resolutions 2024-131 through 2024-133.

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 Moved: Erik Seconded: Conlon  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Voted Nay: None  
 Motion carried:

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Agenda No. XIV

**Approval of Expenditures**

~ Resolution 2024 – 134 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a supplemental report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by the Treasurer's Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$1,186,664.12
3	Reserve Account	425,670.49
2	Grants	121,783.25
6	Refunds	120,945.28
1	General Ledger	300.00
26	Refuse	236,738.45
4	Capital	37,571.25
19	Animal Control	3,576.05
19	Heritage Trust	0.00
19	Open Space Trust	35.00
19	Trust	41,248.41
19	Scala Trust	0.00
16	Development Escrow	4,715.00
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	87.00
Total		\$2,179,334.30

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Less Refund Resolution	-120,945.28
<b>Actual Bills List</b>	<b>\$2,058,389.02</b>
Other Payments:	
Payroll	1,258,287.25
Petty Cash	1,000.00
Enterprise Lease	21,261.53
BOE	5,223,074.00
Total Expenditures	<b>\$8,562,011.80</b>

Adopted: March 6, 2024

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Moved: Erik Seconded: Conlon  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Voted Nay: None  
Motion carried:  
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Agenda No. XV

**Reports of Mayor, Council Members, Administrator, and Attorney**

Mayor Dale – Read an announcement for Volunteer Night. It is coming up on April 3, 2024. The Township is seeking nominations for the 2023 Volunteer of the Year. Residents of the Township may nominate any individual who lives or works in West Milford and has, in 2023, volunteered their time, services, or talents to benefit others within the community. The deadline for nominations is March 8, 2024. The panel of former Mayors will also choose the Mary B. Haase Lifetime Volunteer. March 22, 2024 is the deadline date for those organizations wishing to do a presentation. The Zoning Board of Adjustment Planner has submitted their 2023 year end report and noted that though the workload has remained the same the work has become easier due to recent zoning amendments that were made after being brought to the attention of the Mayor and Council. It's a good thing that the changes have taken place, as it saves the homeowners time and money. This year accessory garage uses will be reviewed.

Councilman Conlon – Thanked the public for attending and reminded all to please submit the nominations for the Volunteer of the Year Award.

Councilman Marsden – No report.

Councilwoman Erik – No report.

Councilman Chazukow – No report.

Councilwoman Lichtenberg – Noted that Friday March 15, there will be a vaccination clinic at Town Hall from 3 p.m. - 6 p.m. for Covid-19 and flu regardless of insurance status. There will be a free thrift clothing day on March 23 for families from 11 a.m. - 1 p.m. at the Highlands Family Success Center. The Municipal Alliance is holding a pickleball tournament fund raiser, Paddles for Prevention for those 18 years and older. Register through the Recreation Department by April 1. Also coming up in April the Friends of Wallisch will be having their annual barn sale, should anyone wish to donate items. There are a number of committees that are looking for volunteers if anyone in the audience is interested.

Councilman Goodsir – Registration is now open for Spring Soccer at the Recreation Center. The registration deadline is April 7<sup>th</sup>. There is a need for volunteer coaches. The Recreation Basketball Championship games are this Saturday at the Recreation Center from 8:30 a.m. - 2:30 p.m. Stop by and support the players and coaches. Registration is now open for Family Winter Birding Walk. Join members of the New Jersey Audubon Society as you explore beautiful Westbrook Park. During this walk you will identify and learn about the birds that call West Milford home. Paddles for Prevention Pickleball Tournament is Saturday April 13<sup>th</sup> at the Recreation Center and registration is now open. The Recreation Department is now accepting sponsorships for the 2024 Summer Concert Series at Bubbling Springs. March 15 the Elks will be serving corned beef dinner. March 22nd there will be a children's Easter Egg hunt and a fish fry with fried shrimp. March 29<sup>th</sup>, Good Friday, the Elks will be serving sliced steak and garlic shrimp as well.

Administrator Senande – No report.

Attorney Semrau – No report.

Mayor Dale opened the meeting to the public comment portion.

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Agenda No. X

**Public Comments**

Laura Ashtyani – Indicated that she wished to speak about the ordinances regarding the full-time Mayor and also the one proposing the Council have new powers. The people elected a part-time Mayor. Citizens did not vote on the matter. According to the Faulkner Act the Mayor cannot act as the Administrator. We currently have an Administrator and this would effectively change our form of government. These changes must take place as defined in the Faulkner Act. She indicated that if the Council were to decide yearly if the Mayor were to be full-time or part time it would upset the balance of power. It would make the Mayor beholden to the Council and the Council would be the boss over the Mayor rather than the people. We want a Mayor that will answer to the people of the Town.

Carl Richko – Is a former Mayor and is in opposition to the Mayor's position becoming Full-time. He indicated he had permission from former Mayor Phil Weisbecker to say that he was also in opposition. The population of West Milford in 2000 was 26,410. In 2020 the population was 24,862, a decrease of 1,600. Even the school population has gone down and the Board of Education has closed down an elementary school. While West Milford is a large Township, but remember that approximately 30,000 plus acres are permanently preserved for Newark Watershed land, County lands and State lands. To add to that West Milford has steep slopes, wetlands and the State hydrology maps show West Milford is in a water deficit area because our aquifers are not very good. Because of that, we will not have much development. It does not make sense to have a full-time Mayor and a full-time administrator.

Glenn Wenzel – Is a former Mayor and agreed with prior statements. The decrease in population appears to be a trend. Both Wayne and Jefferson are experiencing the same thing. While Wayne is one third the size of West Milford they have double the population and last year their Mayor proposed to become full-time, with a salary increase going from \$18,700 to \$140,000 but later the proposed matter was withdrawn. The Mayor of Paterson did the same thing and then later withdrew the application. Mr. Wenzel indicated that a full-time Mayor position was not a practical move for the Township and there are other issues that require attention.

Robert Moshman – Is a former Mayor and began by indicating that these issues often become personal or political, but he has a lot of respect for the Governing Body and that is not where he is coming from. He believes the ordinances come from a sincere place of wanting to help the Town. His concern is with the process the Township takes to either do or not do this ordinance. The Council is entrusted to do what is best for the Township. The normal ordinances that are passed are introduced, advertised in the newspaper and eventually passed. However, this is not a leaf-blower type of ordinance, it is a transformative ordinance that will affect the Town, and the interrelationship of the Town and Council. It is a big financial undertaking and has a lot of consequences that need to be vetted in a proper way not by a newspaper advertisement and a quick ordinance. There is a lot of Township concern over this and he would like to see the process respect good government. He would like to see a public meeting take place in a full setting not just at the next reading of the ordinance. We have had referendums for the new library and referendums for other purposes. He would like to know what information the Council had to review before it came time to introduce this ordinance. Information needs to be shared. He indicated that this was a time for the Council to demonstrate its seriousness by inviting public feedback and having a process that we can be proud of because everyone is watching us, it has made the news and he thinks they should see good government in action.

Melissa Brown-Blauer – It's a big year for "we the people". Let's hope the integrity of the Constitution prevails. Money from misanthropes is advancing the mistaken notions that Amendments 1 through 10 and especially 14 are there to protect them and not the people. The Republican party is courting disaster with its support of Donald Trump, a rapist, a racketeer and a thug. Ms. Brown-Bauer believes in life, liberty and the pursuit of happiness and all her life she has stood for religious freedom and freedom from the establishment. The ugly Christian nationalism now stomping out America is duplicitous and anything but Christian. Because we are up against such partisanship and extremism we need to step up and push back and have open fair government. We need to respect liberty and freedom and women and stand for all that is true, profound and uniquely great in America. She is against Ordinance 2024-009 and 2024-011 because they appear to defy due process as described by the Faulkner Act. It looks bad and the optics are terrible. It feels illegal to change the nature of the office midflight at the beginning of a new four year term. Ordinance 2024-009 would allow the role to change every year, which is unstable and unpredictable and undoes the independence of the Mayor. Ordinance 2024-011 would increase the compensation by 550% with benefits and a pension. It looks like opportunism and grift. She has a petition for those opposed to sign.

Stacy-Ann Webb – Became a resident in 2001, but is not new to Council meetings she has attended them since she moved here. She has witnessed firsthand the business of the Mayor and Council and it is her observation that they are trying to do their best to move the Town forward. It appears that there are people who oppose and they may have an ulterior motive in working against what she sees as a progressive action to manage and move our Township forward in a fiscally responsible way. People complain on social media that there aren't enough social services provided by the County but then when the Council moves to address these matters, it is a problem as well. You can't have it both ways. Ms.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Webb takes issue with people using the public forum to disseminate non-facts. A speaker recently quoted the median income for West Milford as being \$75,000 and the actual number is \$120,000. When what people say is not backed up by facts, credibility is lost. At the February 14, 2024 Council meeting Council reported that the delay of work at the Senior Center cost \$1,000,000. A Councilmember reported that the Mayor had taken the initiative to meet with the County to secure their additional portion of \$500,000. There is no dispute that as long as projects remain unfinished it will cost tax payers more. Mayor Dale additionally did the job of administrator previously for zero dollars for a year and a half. People have asked why not hire a Clerk at \$100,000 and a Deputy Administrator at \$120,000 and the Council has answered these questions and yet the response of "they are trying to save the taxpayers money" is being turned around on them. The Town would benefit from having a full-time Mayor. Ms. Webb listed several projects that are due to take place and suggested people please research for themselves.

Jerry Morgan – Gave a brief history of his volunteerism and indicated that volunteerism itself is at a low point. He became a volunteer firefighter at the age of 18 and has witnessed a lot of men and women who have done courageous things. He indicated that volunteerism here in Northern New Jersey is higher than other parts of the state. There is a lot of training now to be a volunteer, certificates are required. No one should do anything for free but money is not the only payment that you need. Serving others, your friends, community, country, should be the most important form of payment.

Robert Nolan – Is a former Councilman and recalled having more meetings than what the Council has now. They used to have regular meeting and then a workshop meeting. Proposed ordinances were discussed at the workshop meetings. He does not understand where the ordinance to change the Mayor from a part-time to a full-time position originated because he did not see where it was discussed in a workshop meeting. He wonders if things are going on behind the scenes that the public is not aware of. When we hired Administrator/Clerk Senande he received \$130,000 for the Administrator position and \$10,000 for the Clerk portion. At the end of 2023 the total income had gone from \$140,000 to \$175,000. He asked in an OPRA request what the current contract for 2024 was and was told there were no responsive records. That is cause for concern. He would like answers as to how the ordinance got birthed without a public meeting where it was discussed.

Bob Pawlo – West Milford turns 190 on Sunday. About 60% of our Town is administered by other entities and there is a declining school population. Passaic County has a 445 million dollar budget and the freeholder director for the County, the head elected official makes \$36,000 a year. How can anybody say in good conscience that the Mayor's salary should be \$120,000 - \$130,000? He suggested that the issue be put to a referendum in the Fall. He questioned the governance. Only 4 votes would be needed from Council members to change the Mayor's salary from say \$16,000 to \$120,000. He made the point that we can accomplish great things when we all work together and gave the example of former Mayors working to get rid of dead man's curve on Greenwood Lake Turnpike. In a recent previous Council meeting the Township Attorney was asked if the proposed adoption of the full-time Mayoral position was even legal and to state the statutes the decision would be based on. He asked what the attorney came with. He reiterated that if such a change is even legal it should be put on the ballot in the Fall.

Jim Foody – Since the meeting on February 14, he has looked into some of the legacy projects that were brought up by the Council. Councilman Conlon had indicated that we were in good financial shape. He questioned how that could be with the Township having 38 million dollars in gross debt. One of the projects is a pool at the Hillcrest Center. Mr. Foody indicated that according to Councilwoman Erik, there was a study done that said it was going to be over ten million dollars to demo and renovate the building because of the asbestos and other contaminants in it, and now it's loaded with mold. That would add to the debt. It is a lot of money, why not put a pool at the recreation center or Bubbling Springs where remediation costs would be unnecessary. One project is the new traffic light and the designing engineer would oversee that, not the Mayor. The same thing applies to the lights at Dygos field. Re-zoning the property on Airport Road would be something that would go before Zoning and the Planning Board. He indicated that he doesn't understand why we now need a full-time Mayor when we have gone for years and years without one. He indicated that in the past the Administrator was the Administrator and the Clerk was always the Clerk. Now we have combined them and all of the sudden we are overwhelmed. It doesn't make sense we should go back to the way it was, and not keep adding to the tax rolls. The Council is making bad decisions. He would like to see more ratables in Town, perhaps the County could utilize Camp Hope and the Johner Building could be an option. On March 20, he would like to see the ordinance put to the people or put off to be discussed at a later date otherwise people will be angry and start running for Council and getting involved. He is hopeful that Council will make the right decision.

Wayne Gottlieb – Indicated that a few years ago the Council said that we could economize by having Mr. Senande be both the Administrator and the Clerk and now they are telling us that there is too much work so the Mayor needs to be full-time. He is familiar with the complexities of the Board of Education. Legally, you can't have one day go by, say if a Superintendent retires, without a certified replacement in place. He listed certifications that Mr. Senande has. CMFO, Certified Municipal Finance Officer; QPA Qualified Purchasing Agent; RMC, Registered Municipal Clerk; CTC Certified Tax Collector. As he reads the ordinance, he sees no qualifications besides being the Mayor to do this high paying job that is being carved out. Mr. Gottlieb finds it curious that this decision is being made after the re-organization meeting

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that takes place after the election. His solution is to have Mr. Senande continue to be a well-qualified Administrator and get a certified Clerk.

Inaudible – Believes the Mayor and Council are trying to do a good job but they are not perfect. This might be a mistake. It sounds like this would change the form of government. The Clerk position needs to be filled. He appreciates the three former Mayors and agrees with them. He would like to have the opportunity to vote on the matter. He reiterated that he does think Mayor Dale is trying hard and he appreciates that.

Inaudible – Moved to West Milford in 2015. There is a great deal of economic diversity in West Milford. There are a lot of people struggling financially.

Jessica Costa – Questioned the ability of the Mayoral position to be separated from the Council, since the Mayoral position is a 4 year position and the Council votes every year regarding the salary. This change is coming after the Mayor was elected, during the new term, rather than letting the voters decide. It seems sketchy. This is not a personal attack, but it seems like other ordinances had a more public view. This ordinance does not appear to be what is best for the community of West Milford and the decision should be made with input from the public.

Seeing no one else wishing to speak, Councilman Conlon made a motion to close the Public comment portion. Seconded by Councilman Goodsir. All were in favor.

Agenda No. XI

**Council Comments**

Councilman Conlon – Thanked the members of the public for coming out tonight and for all those who spoke. He indicated that Councilmembers were given a lot to think about. People should feel free to email Councilmembers with comments if they do not feel comfortable speaking in public. The emails for members of Council are their last names @westmilford.org.

Attorney Semrau – Indicated that the matter of changing the government does not apply here. The Council has the right to legislate and authorize spending. This is a legislative type of action. The proposed ordinance does not give the Mayor's position anything that overrides the Administrator's position. As was said the Administrator's position is very important in this form of government. It is a policy decision of the Governing Body and the public has expressed some opinions and concerns. As far as the Mayor being able to put in more time, it happened in Bloomingdale and worked very well. It happened in Woodland Park. The form of government was different. It was a Borough form of government, but none the less there was more time put in by the Mayor. From a legal perspective this ordinance is not proposing that the Mayor take over Administrative duties. If the ordinance were to be approved, that does not mean that the Mayor has a full-time position. It only means that the salary range is available to the Council. There would have to be a separate action by the Governing Body and then the Mayor would have to accept what is proposed. So even if Ordinance 2024-009 were to be approved at the next meeting, it does not mean that there is a full-time Mayor's position. In regard to the salary range, the Governing Body has the ability to change salary ranges at any time. Attorney Semrau wanted to help clarify a few things for the public and indicated there will be further discussion at the next meeting.

Mayor Dale – With regard to the number of meetings, because of the efficiency of the Council members, there is no need to have unnecessary meetings, and waste tax payer dollars when we don't need them. What a member who spoke tonight failed to mention was that we have had five meetings in the last five weeks, so to say the Governing Body is not meeting as often is false and misleading.

Councilman Chazukow – Asked if the Township Attorney could elaborate due to the fact that there were questions about the origin of the full-time Mayor position and due to confidentiality he was unsure of how much he was allowed to say.

Attorney Semrau – Indicated that there were two executive session meetings, that the Mayor did not attend where structure and personnel matters were discussed by the Governing Body. No action was taken at these meetings and other employees were discussed. The request to draft this ordinance came out of those executive session meetings. No affirmative action was taken, but that is how it originated and the ordinance was drafted to be put on to the agenda for a public hearing for consideration.

Councilman Chazukow – Added that Councilmembers are not able to speak publicly about other employees without providing them the opportunity to be at the public meeting due to privacy concerns.

Agenda No. XVI

**Appointments and Resignations**

None

Agenda No. XVIII

**Adjournment**

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Moved: Erik Seconded: Conlon  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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The meeting adjourned at 7:52 p.m.

Approved: March 20, 2024

Respectfully submitted:

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Deidre Ellis, Keyboarding Clerk II

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MICHELE DALE, MAYOR

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WILLIAM SENANDE, TOWNSHIP CLERK