



West Milford Community Services & Recreation

# WALLISCH ESTATE

Dates OK \_\_\_\_\_  
Insurance \_\_\_\_\_  
Hold Harmless \_\_\_\_\_  
To Rec Dir: \_\_\_\_\_  
Scan to Parks Supt \_\_\_\_\_

DATE OF APPLICATION: \_\_\_\_\_

NAME OF GROUP: \_\_\_\_\_

NAME OF PERSON REQUESTING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_ CELL# \_\_\_\_\_ EMAIL \_\_\_\_\_

# OF PEOPLE EXPECTED \_\_\_\_\_ TYPE OF ACTIVITY \_\_\_\_\_

DATES

TIMES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT'S SIGNATURE : \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVAL : \_\_\_\_\_ DATE : \_\_\_\_\_

## WEST MILFORD TOWNSHIP WALLISCH ESTATE COMMUNITY SERVICES & RECREATION

PHONE 973-728-2860  
FAX 973-728-5298

### **PROCEDURE:**

1. Group submits reservation form to the Community Services & Recreation Department. A certificate of insurance naming West Milford Township and the West Milford Board of Education as the certificate holders must be presented and a completed Hold Harmless Form.
2. Recreation Department approves request and issues permit. Applications for permits shall be submitted not later than seven days before the proposed date of use.
3. Permit is valid only for date issued, but may be transferred upon mutual agreement of the Community Services & Recreation Department and the requesting group. Such transfer to be made only in unusual circumstances.
4. All groups are to observe Chapter 256 of the Township of West Milford regarding use of Township Recreation Areas. (A copy of this code is available at the clerk's office or at the Recreation office)
5. The consumption of alcoholic beverages and smoking is prohibited.