



WEST MILFORD TOWNSHIP POLICE DEPARTMENT

1480 Union Valley Road
West Milford, NJ 07480
973-728-2800

Firearms Permit to Carry Application

Updated 7/27/2023

Hours for Firearms payment drop off: M-F 8:30-4:00

Please read and follow these directions carefully, as some procedures have changed. You will not be able to access your application online once it has been submitted.

Step 1: Visit this web site. You must enter the site address as follows:

<https://www.njportal.com/NJSP/ConcealedCarry/>

Step 2: Enter West Milford ORI # **NJ0161500** You will also need your SBI number.

Step 3: Complete the online application.

Step 4: Print out your confirmation page that was emailed to you and bring to the police department with your EXACT payment of \$150 (cash, money order or check is acceptable). Your application will not be processed until we have received payment and confirmation page. A non-refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4.

- Please advise your references that the FARS system will email them the reference questions to be answered. Please advise them to complete the questions immediately to progress your background investigation.
- The on-line application is applicant driven. Please ensure that you have entered and uploaded the correct information prior to submitting your application. If the wrong information is entered it may delay the process and/or require you to redo the application. This may cause you to have to pay twice.