

Township of West Milford

Passaic County, New Jersey

~ Resolution 2025 – 045 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT TO J CALDWELL & ASSOCIATES LLC TO SERVE AS PLANNING CONSULTANT

WHEREAS, the Mayor and Council of the Township of West Milford requested proposals for a Professional Planner and planner services; and

WHEREAS, Jessica Caldwell of Caldwell & Associates LLC has provided professional planning services as sought by the Township of West Milford at a rate of \$155.00 per hour; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account number 01-201-20-100-281 in an amount not to exceed \$25,000.00; and

WHEREAS, J Caldwell & Associates LLC has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that reportable contributions have not been made to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit J Caldwell & Associates LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Jessica Caldwell of J Caldwell & Associates LLC with offices located at 145 Spring Street, Suite E, Newton, NJ, 07860 as professional planner and planning services for the Township of West Milford in an amount not to exceed \$25,000.00.
2. The agreement shall be on file in the office of the Township Clerk.
3. The term of the contract shall be for services from January 1, 2025 to December 31, 2025.
4. That a notice of this action shall be published in accordance with law and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 7, 2025

Adopted this 7th day of January, 2025
and certified as a true copy of an original

William Senande, Township Clerk