

Township of West Milford

Passaic County, New Jersey

~ Resolution 2025 – 043 ~

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN ACCORDANCE WITH SECTION §15-35.1 OF THE TOWNSHIP CODE AND TO WORK ON OPEN SPACE MATTERS AS DICTATED BY THE TOWNSHIP COUNCIL TO BOSWELL INC.

WHEREAS, the Township of West Milford has a need to appoint an Engineering Firm to provide assistance to the Township Engineer; and

WHEREAS, with the creation of a dedicated source of tax revenue (“Open Space Trust Fund”) for the acquisition of open space, the Township has worked hard in attempting to obtain various parcels of land throughout the Township for open space purposes; and

WHEREAS, The Township Council must perform due diligence prior to expending open space funds on property acquisition and from time to time, such due diligence requires engineering review of certain facets of any given property being considered for open space acquisition; and

WHEREAS, the Township received a Request for Proposals for Engineer Services from Boswell Inc., 180 Main Street, PO Box 571, Chester, NJ 07930, and

WHEREAS, the total amount to be expended shall not exceed \$47,000 for Engineering Services and \$3,000 for Open Space Matters; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4 from account 01-201-20-165-450 for Engineer Services and from account 19-295-56-100-700 for Open Space Matters.

WHEREAS, Boswell Inc. have completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firms from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with the Boswell Inc. for professional Engineering Services in a total amount not to exceed \$47,000.00.
2. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Boswell Inc. to perform due diligence at the Council’s direction on properties to be considered for open space acquisition in an amount not to exceed \$3,000.00.

3. The Mayor, in consultation with the Township Administrator and Township Engineer, is authorized to assign work to Boswell Inc. as she deems appropriate.
4. The duration of the contract shall be for the 2025 calendar year.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 7, 2025

Adopted this 7th day of January, 2025
and certified as a true copy of an original.

William Senande, Township Clerk