

# **Township of West Milford**

Passaic County, New Jersey

## **~ Resolution 2025 – 127 ~**

### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RECOMMENDING CHANGES IN THE SEPTIC INSPECTION PROCESS**

**WHEREAS**, the Township of West Milford has entered into a shared services agreement with the County of Passaic for all health related services, including septic system inspections; and

**WHEREAS**, the Township and County agree that changes to the existing septic system inspection process should be made to improve efficiency and effectiveness; and

**WHEREAS**, the Township Administrator and Township/County Health Officer have agreed upon the changes that should be made and recommend to the Township Council that they should be implemented.

**WHEREAS**, the recommended septic inspection process is outlined below.

#### **Inspections by Passaic County Department of Health Services**

- Soil Logs – In-person inspection required
- Open Bed – In-person inspection required
- Final Grade – As needed

#### **Inspections by the Septic System Design Engineer**

- Suitable Fill
- Pipe and Stone – stone source and size certified by design engineer

#### **Key Requirements for Contractors**

- Contractors must call in for each phase of the installation process to schedule inspections

#### **Additional Septic System Inspection Requirements and Documentation**

- Spot inspections may be performed on a case-by-case basis at the discretion of the Registered Environmental Health Specialist
- Design engineer is required to submit photographs documenting the suitable fill and pipe/stone inspection phases via email to [health@westmilford.org](mailto:health@westmilford.org)
- Design engineers must provide written certification confirming that each inspection phase was completed in accordance with NJAC 7.9a requirements, which shall be included in the final as-built or submitted as a separate signed and sealed letter

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council concur with the recommendation of the Township Administrator and Township/County Health Officer that the above septic system inspection process would improve efficiency and effectiveness.

**BE IT FURTHER REOLVED** that these changes shall be implemented as soon as practical but no later than March 3, 2025.

Adopted: February 12, 2025

Adopted this 12<sup>th</sup> day of February, 2025  
and certified as a true copy of an original

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William Senande, Township Clerk