

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2024 – 048 ~

### RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN ACCORDANCE WITH SECTION §15-35.1 OF THE TOWNSHIP CODE AND TO WORK ON OPEN SPACE MATTERS AS DICTATED BY THE TOWNSHIP COUNCIL

**WHEREAS**, the Township of West Milford has a need to appoint an Engineering Firm(s) to provide assistance to the Township Engineer; and

**WHEREAS**, with the creation of a dedicated source of tax revenue (“Open Space Trust Fund”) for the acquisition of open space, the Township has worked hard in attempting to obtain various parcels of land throughout the Township for open space purposes; and

**WHEREAS**, The Township Council must perform due diligence prior to expending open space funds on property acquisition and from time to time, such due diligence requires engineering review of certain facets of any given property being considered for open space acquisition; and

**WHEREAS**, the Township received the below three responses to its Request for Proposals for Engineer Services:

1. Boswell Engineering, 180 Main Street, PO Box 571, Chester, NJ 07930,
2. CP Engineers, 11 Park Lake Road, Sparta, NJ 07871, and
3. Van Cleef Engineering, 32 Brower Lane, PO Box 5877, Hillsborough, NJ 08844; and

**WHEREAS**, the Township will be best served by having multiple Engineering Firms available as the capacity and expertise of each vary; and

**WHEREAS**, the total amount to be expended shall not exceed \$47,000 for Engineering Services and \$3,000 for Open Space Matters; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4* from account 01-201-20-165-450 for Engineer Services and from account 19-295-56-100-700 for Open Space Matters.

**WHEREAS**, the three firms have completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firms from making any reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with the three firms for professional Engineering Services in a total amount not to exceed \$47,000.00.
2. The Mayor and Township Clerk be and are hereby authorized to execute a contract with one of the firms to perform due diligence at the Council’s direction on properties to be considered for open space acquisition in an amount not to exceed \$3,000.00.

3. The Mayor, in consultation with the Township Administrator and Township Engineer, is authorized to assign work to each of the three firms as she deems appropriate.
4. The duration of the contract shall be for the 2024 calendar year.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 3, 2024

Adopted this 3<sup>rd</sup> day of January, 2024  
and certified as a true copy of an original.

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William Senande, Township Clerk