

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2023 – 042 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO J CALDWELL & ASSOCIATES LLC TO SERVE AS PLANNING CONSULTANT

**WHEREAS**, the Mayor and Council of the Township of West Milford has a need to appoint a Professional Planner and planner services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, Jessica Caldwell of Caldwell & Associates LLC has provided professional planning services as sought by the Township of West Milford at a rate of \$125.00 per hour; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account number 01-201-20-100-281 in an amount not to exceed \$25,000.00; and

**WHEREAS**, J Caldwell & Associates LLC has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that reportable contributions have not been made to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit J Caldwell & Associates LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” without competitive bid and the contract itself must be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Jessica Caldwell of J Caldwell & Associates LLC with offices located at 145 Spring Street, Suite E, Newton, NJ, 07860 as professional planner and planning services for the Township of West Milford in an amount not to exceed \$25,000.00. The agreement shall be on file in the office of the Township Clerk.
2. The term of the contract shall be for services from January 1, 2023 to December 31, 2023.
3. Notice of this action shall be published once in the Township’s official newspaper as required by law.

Adopted: January 4, 2023

Adopted this 4<sup>th</sup> day of January, 2023  
and certified as a true copy of an original

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William Senande, Township Clerk