

Township of West Milford

Passaic County, New Jersey

~ Resolution 2021 – 075 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH PRIMEPOINT LLC FOR PAYROLL SERVICES

WHEREAS, in 2020 the Township entered into an agreement with Primepoint to provide payroll services; and

WHEREAS, the Township would like to continue utilizing Primepoint for payroll services; and

WHEREAS, Primepoint, LLC has submitted a proposal for payroll services, with no increase in the fees, in the amount of \$39,739.60; and

WHEREAS, the Township portion of the yearly payroll services are \$4,739.60 due to the banking agreement we have with Columbia Bank to pay up to \$35,000 for annual payroll expenses; and

WHEREAS, Primepoint, LLC will complete both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Primepoint, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a professional services contract with Primepoint, LLC of 2 Springside Road, Westampton, NJ 08060 for the Township Payroll Services.
2. The Chief Financial Officer has certified the availability of funds for these services, said funds to be encumbered from 01-201-20-130-450 in an amount not to exceed \$4,739.60 without prior written consent from the Township Council.
3. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: February 3, 2021

Adopted this 3rd of February, 2021
and certified as a true copy of an original.

William Senande, Township Clerk