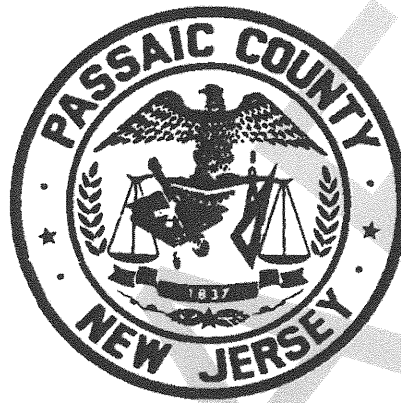


PASSAIC COUNTY
New Jersey

ANNUAL ACTION PLAN 2014



May 2014



Annual Plan

FY 2014

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Passaic County receives funding annually from the U.S. Department of Housing and Urban Development under the Community Development Block Grant (CDBG) Program. The Department of Planning and Economic Development is the County's designated agency responsible for the federal grant program. One of the requirements for receiving these funds is the development of a five-year Consolidated Plan for Housing and Community Development (CP) to provide policy direction for the next five years of funding decisions. In general, the CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs and transitioning homeless persons and families into housing.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low and moderate income residents throughout the cities, increased housing opportunities and reinvestment in deteriorating neighborhoods.
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability and the empowerment of low- and moderate-income persons to achieve self-sufficiency.

The current CP corresponds to the five fiscal years, which began September 1, 2013, and will end August 31, 2018. The primary federal funding resource in the 2013-2017 Consolidated Plan is the Community Development Block Grant (CDBG) Program. The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low and moderate income levels. Funds can be used for a wide array of activities, including: housing rehabilitation, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings and loans or grants to businesses.

2. Summarize the objectives and outcomes identified in the Plan

In 2013, the County prepared a Five-year plan for the fiscal years 2013 to 2017. This is the second annual plan that will implement the goals and objectives outlined in that plan. These goals and objects are:

a. Improve and expand the existing housing for low-income households.

- 1) Provide financial assistance for housing rehabilitation
- 2) Support efforts to stabilize and expand affordable homeownership
- 3) Provide support to organizations seeking to develop new rental housing, particularly for veterans, or make improvements to existing rental units that provide affordable housing
- 4) Support actions to expand the supply of rental assistance and supportive housing for persons who are homeless

b. Support improvements to public facilities and services

- 1) Recreation center improvements
- 2) Public library improvements
- 3) Neighborhood Facilities
- 4) Non-residential historic preservation
- 5) Demolition of structures unsuitable for rehabilitation

c. Improve, maintain, and expand infrastructure

- 1) Improve streets
- 2) Improve sidewalks, including curb ramp construction
- 3) Improve sanitary and storm sewer systems
- 4) Improve parks

d. Support Public Services

- 1) Provide funding to organizations that serve the County's elderly population
- 2) Support actions to expand homeless prevention and rapid re-housing services and financial assistance
- 3) Support the Continuum of Care and implementation of the Passaic County Ten Year Plan to End Homelessness

e. Support actions to further economic development and creation of decent jobs

f. Support planning and administration of community and housing development activities

During 2014, the County will use CDBG funds for activities in support of the goals for public facilities, infrastructure, public services and planning and administration.

3. Evaluation of past performance

Passaic County is currently administering the FY 2013 grant program. The program year runs from September 1, 2013 to August 31, 2014. The annual report for this year will be available for public review during December, 2014. The last Comprehensive Annual Performance and Evaluation Report (CAPER) for FY 2012 covered the period through August 31, 2013.

During FY 2012, the Passaic County received \$805,450 in CDBG funds and spent a total of \$1,368,482. During the year, 14 projects were completed. Funds were spent on street improvements, construction of public facility improvements, storm water and sanitary sewer improvements, recreation improvements, public services and administration. A housing rehabilitation program was created by modification to use funds that were left over from FY 2008, 2009 and 2010. This program was initiated during FY 2013.

The County's Continuum of Care utilizes McKinney-Vento funds from HUD to support permanent supportive housing, the Homeless Management Information System and a Rapid Re-housing program. The COC received \$2,174,960 for 9 renewal activities in FY 2012.

In FY 2013, the current fiscal year, the County has received an allocation of \$902,187 including funds reallocated from Westchester County NY due to their failure to meet low-income housing goals established in a court settlement on fair housing. These funds are allocated to an infrastructure activity which will be carried out in the summer of 2014.

4. Summary of Citizen Participation Process and consultation process

The Passaic County CDBG program includes outreach to municipalities and organizations as described in full in the Annual Plan. Such outreach included:

1) Informing the municipalities and organizations of the availability of funds and application deadline for applying. A schedule for hearings was also included. Letters and emails were sent out in early December 2013.

2) The first public meeting was held on February 5, 2014. Due to adverse weather the hearing was duplicated on February 6, 2014. On February 5th the area experienced heavy snowfall, but since it was the advertised date, the hearing was held and broadcast through ‘Go to Meeting’. The same information was offered again on February 6 and again broadcast through ‘Go to Meeting’. Information that the February 6, 2014 meeting would also be held was emailed to all municipalities and not-for-profit organizations indicating that they planned to participate in the February 5, 2014 meeting and to other not-for-profit organizations expressing an interest in the CDBG Program. The February 6, 2014 meeting date was also placed on the Passaic County website: www.passaiccountynj.org.

3) A second hearing will be held prior to the regularly scheduled meeting of the Passaic County Board of Chosen Freeholders on June 10, 2014, on or about 5:30 pm. The hearing was advertised with the availability of the Action Plan for display and disseminated through agencies that have contact with low- and moderate-income persons and those with limited English proficiency.

5. Summary of public comments

TBD after comment period

6. Summary of comments or views not accepted and the reasons for not accepting them

TBD after comment period

7. Summary

TBD after comment period

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	Passaic Co. NJ	
CDBG Administrator	Passaic Co NJ	Department of Planning and Economic Development

Narrative (optional)

Consolidated Plan Public Contact Information

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AP 10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Passaic County does not have public housing and the County Housing Agency only administers a Section 8 voucher program. Therefore, assistance to persons living in the community will reach those in public housing programs. CDBG funds will provide support to two public service agencies that deliver services to the elderly. There is an identified need for services to the elderly for assistance with independent living.

The Continuum of Care (COC is administered by the Passaic County Department of Human Services. Through the COC Passaic County links to all mental health, homeless, services and health organizations.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Passaic County Department of Human Services facilitates the COC process and was consulted on several occasions for input to the Five-Year plan. Outreach was made to several COC participating agencies and a survey was distributed to all COC members to request details on their services and the needs of the homeless. The County Plan to End Homelessness and COC application were referenced extensively throughout the Consolidated Plan.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Passaic County does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Agencies were directly consulted during the Five-Year Consolidated Plan process. Many more received initial invitations to participate in the process and/or attended meetings of the COC during which the Consolidated Plan goals and objectives were discussed.

Agencies and groups that participated in the preparation of the goals and objectives and received an invitation to participate in the 2014 Annual Plan process are shown below.

Table 2– Agencies, groups, organizations who participated

Agency/Group/Organization	Agency/Group/Organization Type
Passaic County Housing Agency	Public Housing
Passaic County Department of Planning and Economic Development	County Government
Weatherization Department	County Government
Passaic County Improvement Authority	Non – Profit formed by County Government
Passaic County Department of Human Services	County Government, homeless
Passaic County Department of Senior Services, Disabilities and Veteran’s Affairs	County Government
Passaic County Work Force Investment Board (WIB)	County Government
Paterson Department of Health	Local Government
Borough of Prospect Park	Local Government
Township of West Milford	Local Government
Catholic Family and Community Services	Services
Addiction Services	Services – Substance Abuse
New Jersey Community Development Corporation	Housing, education, employment
Strengthen Our Sisters	Services – Domestic Violence
New Destiny	Services - youth
St. Josephs’ Path Program of Passaic County	Services – Mental Health, homeless
St. Paul’s CDC	Housing, homeless shelter
Collaborative Support Program	Services – Mental Health

Identify any Agency Types not consulted and provide rationale for not consulting

All group types were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3– Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
HOPE in Passaic County, a 10 year plan to End Homelessness	Passaic County Department of Human Services	The 10 Year plan was used to create the homeless strategies and to understand the housing needs and market analysis.

AP-12 Participation – 91.105, 91.200(c)

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Letter/email					

Expected Resources

AP-15 Expected Resources

Table 5 - Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal	Infrastructure improvement, public facility improvements, housing rehabilitation, public services and administration	\$815,756	0	0	\$815,756	3,200,000	
Competitive McKinney-Vento Homeless Assistance Act	Federal	Homeless Permanent Supportive Housing and Services	2,345,480	0	0	2,345,480	7,036,440	

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

Each municipality will leverage the CDBG funds with community funds to provide engineering services for their projects. The County does not pay for engineering. In addition, the total project costs will require that some of the municipalities bond for the remainder of the funds needed to complete the project budget. However, there are no matching fund requirements for CDBG funding.

The County expects to receive ongoing Section 8 Rental Assistance Funding from HUD to continue to provide 835 vouchers to low income renters in Passaic County, outside of the entitlement cities.

Passaic County administers the Continuum of Care (COC) program serving all homeless persons in the County. The COC expects to apply for funding under the 2014 COC program later this summer.

The County is not aware of any Low-Income Housing Tax Credit (LIHTC) projects to be undertaken. However, should the occasion arise, the County would support an LIHTC application with a Certification of Consistency.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no intent to use publically owned land for needs identified in the plan other than to improve existing public infrastructure and facilities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Table 6 - Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Public Facility Improvements	2014	2015	Non-Housing Community Development	Urban County	Public Facility Improvements	CDBG: \$63,563	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,145 Persons Assisted
Infrastructure Improvements	2014	2015	Non-Housing Community Development	Urban County	Infrastructure Improvements	CDBG: \$546,907	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5,918 Persons Assisted
Public Services	2014	2015	Homeless Non-Homeless Special Needs	Urban County	Public Services	CDBG: \$42,135	Public service activities other than Low/Moderate Income Housing Benefit: 170 Persons Assisted

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

No new funding has been allocated to housing rehabilitation. There is presently over \$150,000 available to fund housing rehabilitation activities from FY 2008, 2009 and 2013.

Projects

AP-38 Project Summary

Project Summary Information

Table 7 – Project Summary

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Administration				CDBG: \$163,151
Infrastructure: Streets, curbs, sidewalks	Urban County	Infrastructure Improvements	Infrastructure Improvements	CDBG: \$546,907
Public Facilities: Parks and Neighborhood Facilities	Urban County	Public Facility Improvements	Public Facility Improvements	CDBG: \$63,563
Public Services	Urban County	Public Services	Public Services	CDBG: \$42,135

Table 8 - Project Summary: Specific FY 2013 Projects

Please note that maps of the projects sites are located at the end of this document.

Project name	Funding amount	Description	Beneficiaries
Infrastructure			
Borough of Bloomingdale – Ryerson Ave. Street Improvements	\$100,000	Replacement of existing storm, sewer and water mains, sewer and water laterals, storm sewers and existing curbs and paving. ADA ramps.	Low Mod Area Benefit Tract 116500, Block Group 3 – 951 persons (417 lm) 43.8% lm
Borough of Pompton Lakes – ADA Curb Ramps	\$45,245	Construction of ADA curb ramps	Disabled: 1,349 persons
Hawthorne - Sherman Avenue Street Improvements	\$54,900	Paving of Sherman Avenue, replacement of curbs, as needed, installation of dropped curbs and handicapped ramps at all intersections, and retrofit of catch basins	Area Benefit: Track 143200, Group 3 – 1,045 persons (552 lm) 52.8% lm
Borough of Haledon – Street Improvements Numerous Streets	\$140,181	Bernard Avenue, Ida Street, N. 12th Street, Post Street: Milling, resurfacing, replace roadway base (if necessary); ADA curb ramps with detectable warning systems; replace deteriorated concrete curb; replace/construct concrete sidewalk and driveways as required; replace inlet grates with bicycle safe grates; textured pavement crosswalks; and traffic stripes	Low/Mod Benefit: Area Benefit: Census Tract 133700, Group 2 - 855 persons (418 lm) 48.9% lm

Project name	Funding amount	Description	Beneficiaries
Infrastructure cont.			
Borough of Totowa - Sanitary Sewer improvement	\$106,581	Three locations generally located within Williams Place, between Jefferson Place and Totowa Road and Grant Avenue, near Totowa Road. Phase IV: Sanitary sewer system replacement. The work will consist of the installation of cured-in-place pipe liner and the sealing of manholes along the length of the sanitary main, and rehabilitation of the sanitary manholes within the project limits	Low Mod Area Benefit: Census Tract 223800, Block Group 2 – 1,120 persons (465 lm) 41.5% lm
Borough of Wanaque – Haskell Water Main Replacement	\$100,000	Milton Place and Jefferson Street (from Milton Place to Whistler Place): Borough plans to replace the water mains and water service over the next two years. Reduce leaking, enhance fire protection and improve water service to residents.	Low/Mod Benefit Area Benefit Tract 236600 Block Group 6 - 598 person (306 lm) 51.2% lm
Public Facilities			
Borough of North Haledon – Kitchen ADA accessibility	\$63,563	Improvements to the kitchen to make it handicap accessibility at 512 High Mountain Road	Disabled: 1,145 persons
Public Services			
Catholic Family and Community Services – Project LINC	\$20,000	Transportation services for elderly to enable them to live independently	25 persons
NewBridge Services – Project SAIL	\$12,135	Project SAIL will provide 455 hours of outreach to 35 frail seniors who are homebound and 60+ years of age: Assessment and case management services to seniors	35 persons
Fair Housing Council of Northern NJ – outreach and education	\$10,000	Outreach, education and filing of housing discrimination complaints for low- and mod-income households	100 persons
Administration			
Administration	\$163,151		n/a

Table 9 - FY 2013 Priority Projects and Outcome Measures

Priority	Project	Outcome measure	Objective	Output
Infrastructure	Borough of Bloomingdale – Ryerson Ave. Street Improvements	Sustainability	Create a suitable living environment	951 persons
	Borough of Pompton Lakes – ADA Curb Ramps	Affordability/ Accessibility	Create a suitable living environment	1,349 persons
	Borough of Hawthorne - Sherman Avenue Street Improvements	Sustainability	Create a suitable living environment	1,045 persons
	Borough of Haledon – Street Improvements Numerous Streets	Sustainability	Create a suitable living environment	855 persons
	Borough of Totowa - Sanitary Sewer improvement	Sustainability	Create a suitable living environment	1,120 persons
	Borough of Wanaque – Haskell Water Main Replacement	Sustainability	Create a suitable living environment	598 person
Public Facility	Borough of North Haledon – Kitchen ADA accessibility	Affordability/ Accessibility	Create a suitable living environment	1,145 persons
Public Service	Catholic Family and Community Services – Project LINC	Affordability/ Accessibility	Create a suitable living environment	25 persons
	NewBridge Services – Project SAIL	Affordability/ Accessibility	Create a suitable living environment	45 persons
	Fair Housing Council of Northern NJ – outreach and education	Affordability/ Accessibility	Create a suitable living environment	100 persons

AP-35 Projects

Table 10 - Project Information

#	Project Name
1	Administration
2	Infrastructure: Streets, curbs, sidewalks
3	Public Services
4	Public Facilities: Parks and Neighborhood Facilities

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations were selected based on eligibility of the activity, its ability to meet a national objective, and the evidence of need in the community. Further consideration was given to the past history of expenditure of CDBG funds by the community and whether the FY2014 request was related to previously funded projects. The ability of the community to complete projects in a timely manner was given a high priority.

Passaic County allocated its entitlement funds to provide assistance with activities that meet the underserved needs of the communities participating in the program.

Obstacles identified in the Five Year Plan included:

- Increasing costs to complete projects;
- Fragmented approach to local planning and lack of coordination in addressing infrastructure needs; and
- Limited inter-municipality communication in addressing public facility needs.

In the Five-Year CP, obstacles such as lack of funding, NIMBYism, lack of affordable housing, and escalating costs to provide housing were cited as obstacles to providing affordable housing. Through the allocation of funds in this Annual Plan, homeowner rehabilitation is being funded but large scale housing activities will not be undertaken. In addition, the County will continue to provide resources to assist homeless and low-income persons obtain housing.

The County Housing Agency provides rent vouchers to offset the high cost of rental housing in the County.

The Passaic County Human Services Department offers several programs to combat homelessness and is the administrator of H.O.P.E. in Passaic County, the County's plan to end chronic homelessness.

AP-50 Geographic Distribution

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Table 11 - Geographic Distribution

Target Area	Percentage of Funds
None	

Rationale for the priorities for allocating investments geographically

Assistance is not directed to any specific geographic area in the County. The 2014 Annual Action Plan maps show the location of the site-specific activities.

The areas of Passaic County that have a concentration of Non-White and Latino populations are limited but have increased since 2000. Census Block Groups in Haledon, Prospect Park, Wanaque, Pompton Lakes, and Woodland Park have higher concentrations of Non-White and Latino households in addition to concentrations of low- and moderate-income people. Most of these communities will receive funding for projects in FY 2014.

The remaining area benefit projects in FY2014 will take place in areas of low- and moderate-income concentration throughout the County.

All the CDBG funding (100%) will benefit LMI clientele either through area benefit or as presumed benefit populations throughout the County.

Affordable Housing

AP-55 Affordable Housing

Table 12 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless*	30
Non-Homeless	0
Special-Needs	0
Total	0

Table 13 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	30
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

*The Continuum of Care 2013 application indicates that 30 new beds for chronic homeless individuals and families will be created.

AP-60 Public Housing

Actions planned during the next year to address the needs to public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Passaic County Housing Agency does not own or manage public housing in Passaic County. The Passaic County Housing Agency administers Section 8 vouchers only. The Housing Authority is not considered a troubled agency.

Passaic County Housing Agency has a family self-sufficiency program, including job training, development of employment skills, educational activities, and savings accounts for homeownership. This program serves 81 participant families out of 835 Housing Authority resident families.

AP-65 Homeless and Other Special Needs Activities

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

- i. Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs
- ii. Addressing the emergency shelter and transitional housing needs of homeless persons
- iii. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again
- iv. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Passaic County CEAS Committee serves as the Continuum of Care. The Department of Human Services provides staff support to the committee.

i. Outreach: During the year provider agencies regularly outreach to homeless living on the street and those at risk of becoming homeless. The PATH Program provides regular outreach at known locations. Further, through partnership with the eviction courts, PATH has addressed the needs of those at-risk of losing their housing. When families were removed from the welfare list, an outreach was conducted to see if they had short-term places to live and long-term plans for permanent housing.

The SSVF and Salvation Army coordinate street outreach to homeless veterans.

A uniform intake form is used to assess the needs of all persons and families that are encountered through outreach.

ii. Emergency shelter and transitional housing: The COC works with all the shelters in the County to ensure capacity to meet emergency needs. All the shelters and transitional housing facilities participate in the Point-in-Time count.

iii. Helping homeless persons transition to permanent housing: Through partnerships with the Children’s Inter-Agency Coordinating Council (CIACC), education system partners, homeless liaisons, the behavioral health care system, child protective services and the homeless services system, homeless students and their families are identified and service plans developed to meet their needs. CIACC offers cross-training on homeless definitions, compliance and requirements, support systems for the homeless and effective community service providers. CIACC has developed a standardized intervention model for use in school settings to effectively determine the service needs of homeless children and connect them to appropriate providers.

The Passaic County Department of Human Services has hired a full-time veteran’s services staff member to coordinate the goal of ending homelessness for veterans. Veteran Affairs Supportive Housing (VASH) staff members are active in the COC and its sub-committees. This coordination has resulted assistance to veterans in securing and maintaining housing.

The 10-Year Plan for Ending Homelessness in Passaic County (H.O.P.E.) is working to achieve its goals through implementation of these strategies:

1. Create a single point of entry;
2. Continue to expand housing first to reach a total of 600 units for chronically homeless persons and families;
3. Increase the capacity of the non-profit sector to develop, manage, and operate permanent supportive housing;
4. Develop partnerships with public housing authorities and have them adopt a preference for the chronically homeless;
5. Create a central list of eligible chronically homeless individuals and families so that those most in need of housing secure a place to live.

The COC is working to shorten the length of time persons are homeless. To this end, transitional housing is being phased out and more permanent supportive housing created.

Returning to homelessness is also being addressed by placing a priority on job training and services for persons who are homeless. The Mainstream Resources committee of the COC is working to strengthen the connection between the Workforce Investment Board and educational institutions to assist residents in obtaining their GED and other vocational training.

Working with the legal services and county courts, efforts are made to clear the records of homeless persons to remove another obstacle to self-sufficiency.

iv. Prevention

The COC application to HUD indicated that the most effective way to decrease homelessness is through a single point of entry, assessment, expanded outreach, increased community awareness, coordination of efforts and expansion of housing opportunities and prevention services.

The Ten-Year Plan places a prevention emphasis on discharge planning and access to a safety net of services. The Coalition continues to:

- Work with the State of New Jersey and local public and private entities to establish an effective homelessness prevention program in Passaic County.
- Create 'minimum standard' discharge policy to be adopted county-wide.
- Create affiliation agreements between various discharging agencies and shelters.
- Improve discharge planning policy for prisons and jails.
- Improve discharge planning for youth aging out of the DYFS system.

Partnerships with the school homeless liaisons will be strengthened through coordinated training sessions with providers. The Mainstream Committee of the COC has incorporated education and early child care issues in their monthly meetings. The COC works with the Children's Inter-Agency Coordinating Council (CIACC) to build partnerships with the healthcare system, child protective services and homeless services system to better identify homeless students and coordinate services.

The Passaic Department of Human Services, the COC lead, has hired a full-time veterans' services staff member to coordinate the goal for ending homelessness for veterans. The Paterson Housing Authority administers 35 VASH vouchers. Services are provided through the Social Services for Veterans Families (SSVF) Program.

AP-75 Barriers to affordable housing

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Passaic County is completing the development of an Analysis of Impediments to Fair Housing Choice (AI) that will identify current barriers to fair housing. In the AI last conducted in 2008, barriers were identified that may impede the ability of lower-income households to become home owners, including the need for the County to provide adequate funding for housing rehabilitation, and for the development of new rental housing.

Barriers to home ownership were identified as:

- Difficulty saving for down payments and closing costs in combination with rental obligations and other economic factors.
- Many homes affordable to lower-income households require minor to major repairs to make them habitable. The repairs generally need to be funded at the time of purchase, adding to the expense of first-time home ownership.
- Poor or unacceptable credit histories of applicants, poor records of employment among applicants, and lack of adequate budget and credit counseling for prospective homebuyers to assist them in maintaining their home ownership status.

Barriers to housing rehabilitation were identified as:

- Demand of rehabilitation funding greatly exceeds the available financial resources.
- Cost for lead-based paint treatment increases the total cost of rehabilitation per unit, which decreases the number of housing units that are rehabilitated on an annual basis.

Barriers to developing new affordable housing were identified as:

- Increasing land costs, particularly in the more developed portions of the County that are convenient to transportation, infrastructure, and services.
- Brownfield sites may be contaminated with chemicals, heavy metals, and groundwater contamination.
- Demand for funding greatly exceeds the available financial resources.

- Institutional barriers were identified as overlapping and regulated land use, particularly in the Highlands Area, a designated preservation area.
- High real estate taxes reduce the affordability of housing.

To overcome the obstacles of providing affordable housing, each municipality in the County has or will be developing its COAH plan to provide assistance to lower-income homebuyers, home owners, or developers to meet its fair share housing goals. Passaic County allocated CDBG funds in FY 2013 to support housing rehabilitation for homeowners which will be carried out in FY 2014. In addition, Passaic County will provide a certification of consistency to projects that meet local codes and land use requirements.

Further, to address institutional impediments, steps are being taken by various governmental agencies, including the Passaic County Department of Planning and Economic Development and support staff, the New Jersey Department of Environmental Protection and Energy, the Land Use Regulatory Element (LURE), etc., to minimize, if not eliminate, the problems caused by jurisdictional overlaps of various governmental agencies. Environmental issues that are being addressed focus on construction techniques used to develop in the Highlands area, and the high cost of redevelopment of Brownfield sites contaminated with chemicals, heavy metals, and groundwater contamination.

AP-85 Other Actions

Actions planned to address obstacles to meeting underserved needs

In the Five-Year CP, obstacles such as lack of funding, NIMBYism, lack of affordable housing, and escalating costs to provide housing were cited as obstacles to providing affordable housing. Through the allocation of funds in this Annual Plan, housing activities have not been undertaken. However, the County will continue to provide resources to assist homeless and low-income persons obtain housing.

The County Housing Authority provides rent vouchers to offset the high cost of rental housing in the County.

The Passaic County Human Services Department offers several programs to combat homelessness and is the administrator of H.O.P.E. in Passaic County, the County's plan to end chronic homelessness. The County has a homeless trust fund which will provide resources to address homelessness.

Actions planned to foster and maintain affordable housing

Prior year allocations of funding provided resources for a housing rehabilitation program. This program is designed to address serious and imminent threats for which a homeowner has no resources to address and could cause them to lose their home. Rehabilitation of items include roof replacement, replacement of a heating system and other structural or major system items.

In addition, the County will continue to provide resources to assist homeless and low-income persons obtain housing.

The Passaic County Housing Agency provides rent vouchers to offset the high cost of rental housing in the County.

Actions planned to reduce lead-based paint hazards

The County is a participant in the New Jersey Health Department Lead Abatement Initiative. When children are identified with an elevated blood lead level, the County provides oversight to ensure that the lead-based paint problem is addressed. However, the State no longer makes funds available to property owners for lead paint remediation.

The U.S. EPA guideline for renovation, paint and repair, effective April 22, 2010, requires that all contractors notify owners of properties constructed prior to 1978 of the potential for lead-based paint hazards and to perform work in a lead safe manner. Contractors must be trained and registered with the U.S. EPA to do work in older homes that disturbs painted surfaces. Local building code offices will be made aware of these requirements.

Actions planned to reduce the number of poverty-level families

Through implementation of human services programs offered by or through funding provided by Passaic County, the County works to reduce the number of families with incomes below the poverty level. The County, in conjunction with the public and private agencies and institutions, provides lower-income households with the opportunity to gain the knowledge and skills as well as the motivation to become fully self-sufficient. Economic Development activities are directed toward the creation of new businesses and employment opportunities. The CDBG program provides the potential of generating jobs that may be filled by Section 3 residents or hire Section 3 businesses.

Actions planned to develop institutional structure

The County Department of Planning and Economic Development is responsible for the administration of the CDBG program. All sub-recipient agreements are monitored on an ongoing basis. The County participates with other groups when appropriate, such as planning for the homeless, to facilitate cooperative problem solving in Passaic County.

Actions planned to enhance coordination between public and private housing and social service agencies

The County will continue efforts to enhance coordination between agencies by creating partnerships in the implementation the Section 3 outreach initiative and the Passaic County Interagency Council on Homelessness. The Section 3 outreach effort will partner with the Passaic County Workforce Development Center and the agencies involved in the Human Services Advisory Board to identify Section 3 individuals and businesses and to provide feedback on available job opportunities. The Passaic County CEAS/Continuum of Care is comprised of providers of homeless services and prepares the McKinney application for funding from HUD.

Program Specific Requirements

AP-90 Program Specific Requirements

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Other CDBG Requirements

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed

No Section 108 anticipated program income.

2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan

No Section 108 funding is anticipated.

3. The amount of surplus funds from urban renewal settlements

No urban renewal funding is anticipated.

4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.

No funds have been returned.

5. The amount of income from float-funded activities

There have been no float-funded activities.

Total Program Income: NONE

**1. The amount of urgent need activities
NONE**

Emergency Solutions Grant (ESG)

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

Not applicable – Passaic County is not an ESG entitlement.

Evidence of Citizen Participation

Public Notice and Sample Public Hearing Invitation

Hoffman, Deborah

From: Hoffman, Deborah
Sent: Tuesday, February 04, 2014 2:44 PM
To: Joanne Bergin; Susan M. Scavone; administrator@pomptonlakesgov.com; Julie M. Willis; Diane Silbernagel (dsilbernagel@catholicarities.org); Joseph Wassel (jwassel@totowanj.org); Emaurer@hawthornenj.org; Jonathan Dunleavy (jdunleavy@bloomingtondalenj.net); Haledon Clerk; mayor@northhaledon.com; mtaher@prodigy.net; re@northhaledon.com; Farah Gilani; Alaimo Engineering; kgalland@wpnj.us; Carroll@wanaqueborough.com; engineeringdepartment@westmilford.org; krohde@ringwoodnj.net
Cc: Karen Parish (karenp@mandl.net)
Subject: CDBG Public Hearing Feb. 5 2014 @ 1pm

PLEASE NOTE THAT THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WILL BE HOLDING A PUBLIC HEARING ON FEBRUARY 5, 2014 AT 1:00 PM IN OUR OFFICE. IF YOU PARTICIPATE IN THE PASSAIC COUNTY CDBG PROGRAM – YOU ARE WELCOME TO ATTEND. THE HEARING WILL REVIEW THE FY 2014 APPLICATION AND HUD REGULATIONS GOVERNING THE CDBG PROGRAM. A COPY OF THE FY 2014 CDBG APPLICATION IS ATTACHED.

Engineers and architects representing your municipalities are welcome!!

If you are not able to attend due to the weather, I have arranged for a webinar presentation as well. Please note information below:

Please register for CDBG 2 5 2014 Briefing on Feb 5, 2014 1:00 PM EST at:

<https://attendee.gotowebinar.com/register/6753892366603260673>

Briefing on the FY 2014 Application for the CDBG Passaic County Program.

After registering, you will receive a confirmation email containing information about joining the webinar.

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Audio

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Access Code: 877-598-834
Audio PIN: Shown after joining the webinar

www.gotomeeting/online.webinar

PLEASE RSVP TO MY OFFICE IF YOU PLAN TO ATTEND. During the meeting – please call my cell number in case you have a question about participating in the webinar.

**Regards,
Deb**

Deborah Hoffman
Director, Division of Economic Development
County of Passaic
Department of Planning and Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512
Office: 973-569-4720
Facsimile: 973-569-4725
Mobile: 201-738-3039
Email: deborahh@passaiccountynj.org



Hoffman, Deborah

From: Hoffman, Deborah
Sent: Wednesday, February 05, 2014 11:56 AM
To: Joanne Bergin; Susan M. Scavone; 'administrator@pomptonlakesgov.com'; Julie M. Willis; 'Diane Silbernagel'; 'Joseph Wassel'; 'Emaurer@hawthornenj.org'; 'Jonathan Dunleavy'; Haledon Clerk; 'mayor@northhaledon.com'; 'mtaher@prodigy.net'; 're@northhaledon.com'; Farah Gilani; Alaimo Engineering; 'kgalland@wpnj.us'; 'Carroll@wanaqueborough.com'; 'engineeringdepartment@westmilford.org'; 'krohde@ringwoodnj.net'; 'phil@newhopecmnj.org'; 'parker@newbridge.org'; Stephanie Evans (evanss@prospectpark.net)
Cc: Karen Parish (karenp@mandl.net)
Subject: CDBG FY 2014 Public Hearing Rescheduled to February 6, 2014 at 3 PM
Attachments: Mullin and Lonergan Passaic County CDBG training 1st ph 2-14.ppt; Passaic County Engineering Checklist 2014.docx; FY 2014 FINAL CDBG Passaic County Application 11 21 2013.doc; Passaic County CDBG FY2014 Application .pdf; FY 2014 Low Mod Income Limits as of 12 2013 for 2014.pdf

Importance: High

PLEASE NOTE THAT THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WILL BE HOLDING A PUBLIC HEARING ON FEBRUARY 5, 2014 AT 1:00 PM IN OUR OFFICE.

HOWEVER, DUE TO WEATHER CONDITIONS, THIS PUBLIC HEARING WILL BE DUPLICATED ON THURSDAY, FEBRUARY 6, 2014 AT 3 PM IN OUR OFFICE.

IF YOU HAVE AN INTEREST IN PARTICIPATING IN THE PASSAIC COUNTY CDBG PROGRAM – YOU ARE WELCOME TO ATTEND. THE HEARING WILL REVIEW THE FY 2014 APPLICATION AND HUD REGULATIONS GOVERNING THE CDBG PROGRAM. A COPY OF THE FY 2014 CDBG APPLICATION, the Engineer's Check List, and an **updated INCOME TABLE** are ATTACHED for reference.

Engineers and architects representing your municipalities are welcome!!

If you are not able to attend due to the weather, I have arranged for a **webinar presentation on February 6, 2014 ONLY** as well. Please note information below:

Please register for the CDBG FY 2014 Briefing on Feb 6, 2014 3:00 PM EST at:

Registration URL: <https://attendee.gotowebinar.com/register/5974471663681908481>
Webinar ID: 119-832-371

Passaic County NJ CDBG FY 2014 Application Briefing

Join us for a webinar on Feb 06, 2014 at 3:00 PM PST.

Register now!

<https://attendee.gotowebinar.com/register/5974471663681908481>

Review of Passaic County NJ CDBG FY 2014 Application

After registering, you will receive a confirmation email containing information about joining the webinar. Participants can use their computer's microphone and speakers (VoIP) or telephone.

United States
Toll: +1 (480) 297-0021
Access Code: 362-359-428
Audio PIN: Shown after joining the webinar

PLEASE RSVP TO MY OFFICE IF YOU PLAN TO ATTEND. During the meeting – please call my cell number in case you have a question about participating in the webinar.

Regards,
Deb

Deborah Hoffman
Director, Division of Economic Development
County of Passaic
Department of Planning and Economic Development
930 Riverview Drive, Suite 250
Totowa, NJ 07512
Office: 973-569-4720
Facsimile: 973-569-4725
Mobile: 201-738-3039
Email: deborahh@passaiccountynj.org



NOTICE OF PUBLIC HEARING
PASSAIC COUNTY, NEW JERSEY
CDBG Program

Notice is hereby given that Passaic County, NJ in accordance with the Citizen Participation Plan, will hold a public hearing on February 5, 2014 at 1 p.m. in the Passaic County Department of Planning and Economic Development, Suite 250, 930 Riverview Drive, Totowa, NJ. The purpose of the hearing is to obtain the views and comments of individuals and organizations concerning the County's housing and community development needs and understand the process for applying for Community Development Block Grant (CDBG) Program funds for FY 2014.

Municipalities or Agencies wishing to request CDBG funding must do so in writing by 4:00 p.m. March 14, 2014. The County intends to submit its application for FY 2014 funds to HUD on or about July 15, 2014. The County anticipates that its FY 2014 CDBG Program allocation will be \$800,000, but allocation figures are not yet known. Funds may be allocated to projects in the twelve participating communities of the County: Bloomingdale, Haledon, Hawthorne, Little Falls, North Haledon, Pompton Lakes, Prospect Park, Ringwood, Totowa, Wanaque, West Milford and Woodland Park and to eligible non-profit agencies serving low income populations.

All interested individuals and organizations are invited to attend this hearing and offer their views and comments on the housing and community development needs of the County. Individuals who are non-English speaking or disabled and require the information in an alternate format or who require special accommodations at the public hearing, may contact the Division of Economic Development at 973-569-4720 or ecodev@passaiccountynj.org (TTY Users: NJ Telecommunications Relay 7-1-1). This hearing will also be available via webinar, contact the Division of Economic Development for the web link.

La información será proporcionada en español a petición.

By Order of
The Passaic County Board of Chosen Freeholders

**NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING
ANNUAL ACTION PLAN FY 2014 AND MODIFICATION TO FY 2010 ACTION PLAN
PASSAIC COUNTY, NJ**

Notice is hereby given that in accordance with the Federal regulations at 24 CFR, Part 91 and Passaic County's Plan for Citizen Participation, Passaic County has prepared a new Annual Action Plan for FY 2014 for the Community Planning and Development Program and a modification to the FY 2010 Action Plan. The FY 2014 Annual Plan covers program period from September 1, 2014 to August 31, 2015.

Passaic County will hold a public hearing on Tuesday, June 10, 2014. The hearing will be held at the Passaic County Administration Building at 5:30 p.m. at the following location:

**Passaic County Administration Building
401 Grand Street – 2nd Floor Freeholder Meeting Room
Paterson, NJ 07505**

The purpose of the hearing is to solicit citizen comments on the Annual Action Plan and modification. The FY 2014 Annual Plan and FY 2010 Action Plan modification identify the activities that will be undertaken to address priority needs and local objectives during FY 2014.

Copies of the Annual Action Plan for FY 2014 and modification for FY 2010 are available for public inspection and review at the following locations for a thirty-day period from May 5, 2014 to June 6, 2014.

**PASSAIC COUNTY DEPARTMENT OF PLANNING
AND ECONOMIC DEVELOPMENT**

930 Riverview Drive, Totowa, NJ, Suite 250

AND

PASSAIC COUNTY PUBLIC HOUSING AGENCY: 100 HAMILTON PLAZA,

PATERSON, NJ

AND

MUNICIPAL CLERK'S OFFICE OF THE FOLLOWING MUNICIPALITIES:

**BLOOMINGDALE, HALEDON, HAWTHORNE, LITTLE FALLS, NORTH HALEDON, POMPTON LAKES,
PROSPECT PARK, RINGWOOD, TOTOWA, WANAQUE, WEST MILFORD, AND WOODLAND PARK**

AND

<http://www.passaiccountynj.org>

The County expects to receive \$815,756 for the program year that runs from September 1, 2014 to August 31, 2015. Activities in seven communities, three non-profit agencies, and a new County Domestic Violence Program have been recommended for funding.

Passaic County intends to submit the Annual Action Plan for FY 2014 and the FY 2010 modification to the U.S. Department of Housing and Urban Development (HUD) on or about July 15, 2014. The Passaic County Board of Chosen Freeholders is expected to take action on the FY 2014 Annual Action Plan and the FY 2010 modification on June 24, 2014. Interested persons are encouraged to express their views on the documents at the public hearing or in writing to the Passaic County, Department of Planning and Economic Development, 930 Riverview Drive, Suite 250, Totowa, NJ 07512. Persons requiring information in alternative formats should contact the Department at (973) 569-4720 (TDD Users: 7-1-1 NJ Relay Center). All comments received on by June 6, 2014 will be considered.

La información será proporcionada en español a petición.

Public Hearing Sign-in Sheet and Minutes

Passaic County
 Community Development Block Grant
 February 5, 2014 + 2/6/2014
 FY 2014 CDBG Presentation

NAME	TITLE	ORGANIZATION	ADDRESS	TELEPHONE	EMAIL
Kelley A. Rohde	Deputy Borough Mgr 2000 Clerk	Ringwood	60 Margaret Kusler Ringwood NJ 07456	973 475 7102	Krohde@ringwoodnj.net
Arsalan Gilani		Prospect Park	108 Brown Ave	201-345-4647	arsalan.gilani@fastechnj.com
Farid Gilani		Prospect Park	106 Brown Ave	201-602-0284	Farid.Gilani@Fastechnj.com
Eric Miller	Engineering	W. Milford	30 Lycosky Drive	973.729.2955	engineeringdepartment@westmilford.org
Phil Beverly	Executive Director	New Hope Community Ministries	331 W. 11th St. Prospect Park, NJ 07508	973. 942. 4059	phil@newhopecommj.org
Diane Silbernagel	Executive Director	CFCS	24 DeGrasse St Paterson	973 279 7100 X38	dsilbernagel@ catholiccharities.org
<u>Webinar ATTENDEES:</u>					
Eric Maurer, Hawthorne					
Stephanie Evans, Prospect Park					
Nurdin Murphy, Harnon					

3626129
PASSAIC COUNTY ECONOMIC DEVELOPM
930 RIVERVIEW DRIVE STE 250
ATTN: DEBORAH HOFFMAN
Totowa NJ 07512-7512

HERALDNEWS

STATE OF NEW JERSEY
COUNTY OF PASSAIC SS:

S. Abulhameed

Of full age, being duly sworn according to law, on his/her oath says that he/she is employed at North Jersey Media Group Inc., publisher of Herald News. Annexed hereto is a true copy of the notice that was published on the following date(s):

1.24.2014

in Herald News, a newspaper of general circulation and published in Woodland Park, in the county of Passaic and circulated in Bergen, Passaic and Essex Counties. Said newspaper is published seven days a week.

Subscribed and sworn before me this 24 day of January 2014 at Woodland Park, NJ

Sonja E Thorsland
A Notary Public of New Jersey

**NOTICE OF PUBLIC HEARING
PASSAIC COUNTY, NEW JERSEY
CDBG Program**

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La información será proporcionada en español a petición.

By Order of

The Passaic County Board of Chosen Freeholders

Herald News-3626129
Fee: \$28.02
January 24, 2014

SONJA E THORSLAND
ID # 2359423
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires May 03, 2017

3625941
PASSAIC COUNTY ECONOMIC DEVELOPM
930 RIVERVIEW DRIVE STE 250
ATTN: DEBORAH HOFFMAN
Totowa NJ 07512-7512

The Record

STATE OF NEW JERSEY
COUNTY OF PASSAIC SS:

S. Subramanian

Of full age, being duly sworn
according to law, on his/her oath says
that he/she is employed at North
Jersey Media Group Inc., publisher of
The Record. Annexed hereto is a true
copy of the notice that was published
on the following date(s):

1.24.2014

**NOTICE OF PUBLIC HEARING
PASSAIC COUNTY, NEW JERSEY
CDBG Program**

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La información será proporcionada en español a petición.

By Order of
The Passaic County Board of Chosen Freeholders
January 24, 2014-Fee:\$54.81(58) 3625941

in The Record, a newspaper of general circulation and published in Hackensack, in the county of Bergen and circulated in Bergen, Passaic, Hudson, Morris and Essex Counties. Said newspaper is published seven days a week.

Subscribed and sworn before me this 24 day of January 2014 at Woodland Park, NJ

Sonja E Thorland
A Notary Public of New Jersey

SONJA E THORSLAND
ID # 2359423
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires May 03, 2017

Summary of Citizen Comments

(To be inserted after comment period)

Evidence of Agency Consultation

**Passaic County
Community Development Block Grant 2011 Application Mailing List**

CONTACT NAME	CONTACT TITLE	COMPANY OR MUNICIPALITY	ADDRESS	CITY	STATE	ZIP CODE	
Mike Hudson	Chief	Bloomingtondale Fire Dept	101 Hamburg Tpke	Bloomingtondale	NJ	07403-1236	
Patricia Perugino	Interim Executive Director	Bloomingtondale Library	101 Hamburg Tpke	Bloomingtondale	NJ	07403-1236	973-838-0077
	Executive Director	Bloomingtondale Recreation Cmmsn	61 Main St	Bloomingtondale	NJ	07403-1613	
Ted Ehrenburg	Business Administrator	Borough of Bloomingtondale	101 Hamburg Turnpike	Bloomingtondale	NJ	07403	
John Dunleavy	Mayor	Borough of Bloomingtondale	101 Hamburg Turnpike	Bloomingtondale	NJ	07403	
Domenick Stampone	Mayor	Borough of Haledon	510 Belmont Avenue	Haledon	NJ	07508	
Allan Susen	Municipal Clerk/Administrator	Borough of Haledon	510 Belmont Ave	Haledon	NJ	07508-1626	
Mike Moscatello	Chief	Haledon Fire Dept	522 W Broadway	Haledon	NJ	07508-1220	
Tara Morstatt	Director	Haledon Free Public Library	510 Belmont Ave	Haledon	NJ	07508-1626	973-790-3808
Phil Beverly	Executive Director	New Hope Comm Ministries Food	331 North 11th Street	Propsect Park	NJ	07508	973-942-4059
Eric Maurer	Borough Adminstrator	Borough of Hawthorne	445 Lafayette Avenue	Hawthorne	NJ	07506	
Susan Witkowski	Borough Clerk	Borough of Hawthorne	445 Lafayette Avenue	Hawthorne	NJ	07506	
Richard Goldberg	Mayor	Borough of Hawthorne	445 Lafayette Avenue	Hawthorne	NJ	07506	
Joseph Speranza	Chief	Hawthorne Fire Co	828 Lafayette Avenue	Hawthorne	NJ	07506	
Ron Cordero	Assistant Chief	Little Falls Fire Dept	60 Wilmore Road	Little Falls	NJ	07424	
Kathie O'Dowd	Director	Louis Bay 2nd Library	345 Lafayette Ave	Hawthorne	NJ	07506-2546	973-427-5745
Sandra Ramos	Executive Director	Strengthen Our Sisters	PO Box 1089	Hewitt	NJ	07421	
Monique Joseph	Manager	Cerebral Palsy of New Jersey	163 E Main St # B	Little Falls	NJ	07424-1733	
Renea Shapiro	President	Little Falls Alliance for a Better Community	163 East Main Street, Box 104	Little Falls	NJ	07424	973563152 M
Michael Bolchune	Asst Chief	Little Falls Fire Dept	170 Long Hill Rd	Little Falls	NJ	07424-2002	
Jack Sweezy	Fire Chief	Little Falls Fire Dept	17 Paterson Ave	Little Falls	NJ	07424-1529	
Christine Miller	Director	Little Falls Library	8 Warren St	Little Falls	NJ	07424-2230	973-256-2784
Chris Meletta	Asst Chief	Singac Falls Fire Dept	517 Main St	Little Falls	NJ	07424-1136	

**Passaic County
Community Development Block Grant 2011 Application Mailing List**

CONTACT NAME	CONTACT TITLE	COMPANY OR MUNICIPALITY	ADDRESS	CITY	STATE	ZIP CODE	
Darlene Post	Mayor	Township of Little Falls	225 Main Street, 2nd floor	Little Falls	NJ	07424	
Joanne Bergin	Township Administrator	Township of Little Falls	225 Main Street, 2nd floor	Little Falls	NJ	07424	
	Executive Director	Pompton Lakes Special Improvement District			NJ		
Randy George	Mayor	Borough of North Haledon	103 Overlook Avenue	North Haledon	NJ	07508	(973) 427-7793
Renate Elatab	Municipal Clerk	Borough of North Haledon	103 Overlook Avenue	North Haledon	NJ	07508	(973) 427-7793
Laura Coniglio	Executive Director	Family Support Organization	810 Belmont Ave # 3	North Haledon	NJ	07508-2300	973-427-0100
Susan Serico	Executive Director	North Haledon Free Public Libr	129 Overlook Ave	North Haledon	NJ	07508-2570	973-427-6213
Diane Sibernagel	Executive Director	Catholic Family Services	24 DeGrasse Stree	Paterson	NJ	07505	
Patricia L. Bruger	Executive Director	CUMAC/ECHO, INC.	PO Box 2721	Paterson	NJ	07509-2721	
Barbara Dunn	Executive Director	Paterson Habitat for Humanity	PO Box 2585 146 N. 1st Street	Paterson	NJ	07509	
Yvonne Zuidema	President/CPO	United Way of Passaic County	20 Mill St	Paterson	NJ	07501	
Kate Muldoon	Regional Director	William Paterson University Small Business Development Center	131 Ellison Street	Paterson	NJ	07505	
Kevin Boyle	Borough Administrator/CFO	Borough of Pompton Lakes	25 Lenox Avenue	Pompton Lakes	NJ	07442	
Elizabeth Brandness	Borough Clerk	Borough of Pompton Lakes	25 Lenox Avenue	Pompton Lakes	NJ	07442	
Kathleen Cole	Mayor	Borough of Pompton Lakes	25 Lenox Avenue	Pompton Lakes	NJ	07442	
Robert Parker	Manager	New Bridge Svc Inc	105 Hamburg Tpke	Pompton Lakes	NJ	07442-2310	
Michael Drazek	Director	Einstein Memorial Library	333 Wanaque Ave	Pompton Lakes	NJ	07442-1840	973-835-0482
Stephanie Evans, RMC	Borough Clerk/Administrator	Borough of Prospect Park	106 Brown Avenue	Prospect Park	NJ	07508	
Mohamed Khairullah	Mayor	Borough of Prospect Park	106 Brown Avenue	Prospect Park	NJ	07508	
Scott Heck	Borough Manager	Borough of Ringwood	60 Margaret King Avenue	Ringwood	NJ	07456	(973) 962-7037
Linda Schaefer	Mayor	Borough of Ringwood	60 Margaret King Avenue	Ringwood	NJ	07456	(973) 962-7037
Linda Schaefer	Executive Director	Center for Food Action	145 Carletondale Rd	Ringwood	NJ	07456-1611	973-962-9001
Andrea Cahoon	Executive Director	Ringwood Public Library	30 Cannici Dr	Ringwood	NJ	07456-2021	973-962-6256
Joseph Wassel	Clerk	Borough of Totowa	537 Totowa Road	Totowa	NJ	07512	
John Coiro	Mayor	Borough of Totowa	537 Totowa Road	Totowa	NJ	07512	(973) 956-1009
Thomas Carroll	Business Administrator	Borough of Wanaque	579 Ringwood Avenue	Wanaque	NJ	07456	

**Passaic County
Community Development Block Grant 2011 Application Mailing List**

CONTACT NAME	CONTACT TITLE	COMPANY OR MUNICIPALITY	ADDRESS	CITY	STATE	ZIP CODE	
Daniel Mahler	Mayor	Borough of Wanaque	579 Ringwood Avenue	Wanaque	NJ	07456	
Lena Lamontagne	Executive Director	Strengthen Our Sisters	PO Box 359	Wanaque	NJ	07465-0359	862-200-5347
Mark Olivieri	Chief	Wanaque Fire Dept	626 Ringwood Ave	Wanaque	NJ	07465-2016	
Gillian Buonanno	Acting Director	Wanaque Library	616 Ringwood Ave	Wanaque	NJ	07465-2094	973-839-4434
Bernadette Tiernan	Executive Director	William Paterson University Center for Continuing and Professional Education	1600 Valley Road	Wayne	NJ	07470	
	Executive Director	Apshawa Volunteer Fire Co	666 Macopin Rd	West Milford	NJ	07480-2628	
Nancy Gage	Business Administrator	Township of West Milford	1480 Union Valley Road	West Milford	NJ	07480	
Bettina Bieri	Mayor	Township of West Milford	1480 Union Valley Road	West Milford	NJ	07480	
Antoinette Battaglia	Township Clerk	Township of West Milford	1480 Union Valley Rd	West Milford	NJ	07480-1338	
	Manager	West Milford Fire Dept	1480 Union Valley Rd	West Milford	NJ	07480-1338	
Deborah Maynard, MLS	Director	West Milford Public Library	1490 Union Valley Rd	West Milford	NJ	07480-1338	
Kevin Galland	Business Administrator/Clerk	Borough of Woodland Park	5 Brophy Lane	Woodland Park	NJ	07424	
Keith Kazmark	Mayor	Borough of Woodland Park	5 Brophy Lane	Woodland Park	NJ	07424	
Larry Feather	Executive Director	Circle of Care	3 Garret Mountain Plaza, Suite 200	Woodland Park	NJ	07424	
Alexandros Dimitriadis	Manager	Volunteers-American-Greater NY	279 Rifle Camp Rd	Woodland Park	NJ	07424-3363	
Amy Babcock-Landry	Executive Director	Woodland Park Public Library	7 Brophy Lane	Woodland Park	NJ	07424-2752	
Add for 2013; now 2014							
Carol Moore	Executive Director	Holland Christian Home	151 Graham Avenue	North Haledon	NJ	07508-2961	973-427-4087
David Whritenour		Fair Housing Council of Northern New Jersey	131 Main Street	Hackensack	NJ	07601	(201) 489-3552
Richard C. Williams	Executive Director	St. Paul's Community Development Corporation (SPCDC)	451 Van Houten Street	Paterson	NJ	07501	973-278-7900 Ext. 33



**Invitation to Apply for a Fiscal Year 2014
Passaic County Community Development Block Grant
as funded by the
US Department of Housing and Urban Development**

January 9, 2014

You are invited to submit an application to the County of Passaic for Community Development Block Grant (CDBG) funding for FY 2014. The application is due by **March 14, 2014, 4:00 PM** to the Passaic County Division of Economic Development, Department of Planning and Economic Development to be eligible for funding consideration. There can be no exceptions to this deadline.

The County anticipates receiving approximately **\$800,000** from the Fiscal Year 2014 US Department of Housing and Urban Development (HUD) CDBG Program. Of the total grant award, approximately **\$640,000** will be allocated to projects in the twelve (12) participating communities of the County (Bloomingdale, Haledon, Hawthorne, Little Falls, North Haledon, Pompton Lakes, Prospect Park, Ringwood, Totowa, Wanaque, West Milford and Woodland Park) and to eligible non-profit agencies. The remaining allocation will be utilized for administration expenses. No more than 15% of the County grant may be used for public service activities. In making decisions for funding this year, Passaic County will consider factors such as the eligibility and national objective to assist low- and moderate-income individuals for each project, whether the project provides substantial community benefits and the readiness for implementation of the project. Matching funds are not required but the grant recipient must be willing to pay for design/engineering fees, if applicable.

Enclosed is an application and general list of eligible activities. If you have any questions about eligibility for your activity, please contact Deborah Hoffman at 973-569-4720. Please note, the application requires an approval by the governing body (municipal or non-profit) and must be signed by an authorized representative of the applicant.

A public hearing and workshop to discuss the grant and the FY 2014 Community Development Block Grant application will be held on February 5, 2014, 1:00 PM – 2:30 PM, 930 Riverview Drive, Totowa, NJ, 07512, Suite 250. During this presentation, important information on the types of projects that are appropriate and eligible to receive CDBG funding will be reviewed along with US HUD rules and regulations governing the program. **Attendance by your municipal engineer is strongly recommended.**

County of Passaic ❖ Division of Economic Development ❖ Department of Planning and
Economic Development ❖ 930 Riverview Drive, Totowa, New Jersey 07512, Suite 250 ❖
Telephone: 973-569-4720 ❖ Facsimile: 973-569-4725 ❖ e-mail: ecodev@passaiccountynj.org

Projects must serve lower income residents. A map depicting the low-moderate income areas in each of the 12 participating municipalities is provided. If projects submitted become ineligible when new low-moderate income information is released, communities will have an opportunity to revise their submissions.

Projects serving an area smaller than a Block Group may be qualified by means of an income survey for those families who will benefit from each project. **For surveys, fifty-one percent (51%) of the persons living in the service area must be considered low/moderate income.** Surveys must be undertaken by responsible individuals from the community. Please contact us prior to undertaking a survey, as US HUD must approve the process. Handicap barrier removal projects do not require surveys.

If more than one project is proposed, a separate form must be utilized for each project. If more than one application is submitted, projects must be **numbered by priority** by the municipality at the time of submission.

Please note that Federal wage rates (Davis-Bacon Act) apply to all construction or renovation projects under this program and that **the municipality is responsible for all engineering and traffic control costs.** Renovation or construction of buildings used for the general conduct of government, (borough halls or township buildings or garages), **except for handicap accessibility** in compliance with ADA requirements, is **NOT** an eligible activity.

The application must include a complete project description, with a current cost estimate prepared by an individual knowledgeable in the preparation of such estimates, using Federal construction requirements, including, but not limited to, Federal wage rates.

Passaic County takes fair housing responsibilities very seriously. We have engaged the services of Mullin and Lonergan Associates, Inc. to update the Analysis of Impediments to Fair Housing in Passaic County. This analysis will be available after the first of the year. We will be available to assist you in a review of your zoning regulations and to discuss any requirements necessary to comply with US fair housing regulations.

Thank you for considering the submission of an application to the Passaic County Community Development Block Grant Program. We look forward to working with you to ensure a successful seventh year of grant applications.

Please do not hesitate to contact our office with any questions concerning the enclosed grant application.

Sincerely,

Deborah Hoffman
Director
Division of Economic Development
Department of Planning and Economic Development



PASSAIC COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION
2014

APPLICATIONS MUST BE RETURNED TO THE
DEPARTMENT OF ECONOMIC DEVELOPMENT
BY **MARCH 14, 2014, 4:00 PM**
930 RIVERVIEW DRIVE, SUITE 250
TOTOWA, NJ 07512

PROJECT SELECTION CRITERIA

- Completeness of application
- Detailed project description
- Project eligibility
- Meets a national objective justification (i.e., low/mod benefit rationale)
- Project can be completed within a reasonable time frame – one year
- Provides substantial community benefit
- Municipality has completed Engineering or will complete Engineering
(Note: Engineering services and traffic control will not be paid for from grant funds)

Project Name: _____

Applicant: _____

INSTRUCTIONS FOR THE PASSAIC COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

1.	Prepare your FY 2014 CDBG application in a clear, comprehensive and concise manner. Remember to <u>complete all sections</u> and provide sufficient documentation to ensure fair consideration of your application. <u>If possible, please provide a complete electronic version of your application upon submission.</u>
2.	When appropriate, provide current Architect and/or Engineer's cost estimates. No application will be reviewed proposing construction activities without this information and will be cause for rejection of the application.
3.	When funds are requested for public services that include requests for funding for personnel, provide personnel and job descriptions with detailed salary and wage information.
4.	All applicants must provide an <u>area map</u> noting the location of the project. Please provide enough detail to describe your service area. Note street names and other landmarks for ease of identification.
5.	Please provide a photograph of the project site and surrounding buildings. (<u>Photographs in an electronic/digital format are required along with print versions</u>). If the building is historic, all work must be done in compliance with the US Secretary of the Interior's Standards. Please note if the project is located in an historic area.
6.	<u>Project leveraging</u> is not required but is suggested. Please complete the <u>Budget Narrative Attachment</u> , using actual or prospective funding. A written agreement means you have funding approval. Without a written agreement, funding is considered tentative or prospective.
7.	Use the budget page from the application or an equivalent form. Please be advised that Passaic County CDBG Program funds WILL NOT pay for the following: <ul style="list-style-type: none"> • Salaries of supervisory personnel – only the salaries of direct staff involved in the project are eligible • Overhead – office space, utilities, telephone, etc. will not be paid for unless dedicated EXCLUSIVELY to the use of the CDBG funded activity. There will be no pro-rating of such expenses. • Food – Unless essential to the client services such as nutrition and food preparation classes or a food bank, no food or entertainment may be purchased with CDBG funds. • For public service activities – Facility maintenance or repair is not eligible. Apply for public improvement funds if your building is in need of rehabilitation. • Work that is contracted for prior to the execution of the agreement with the County or that has not been competitively procured cannot be paid with CDBG funds. This includes construction as well as professional services. All work paid for with CDBG funds must be competitively bid. We will provide the required federal bid documents to add to your bid package.
8.	Please ensure that your application has been signed by the appropriate agency official. Approval by your CITY COUNCIL OR BOARD OF DIRECTORS is required for submission of the application. Please provide a copy of the resolution. A sample is included for your use or you may use your own.

All applications will be reviewed by the staff of the Division of Economic Development to determine eligibility. If additional information is required, you will be contacted by a representative of the Division.

APPLICANT INFORMATION AND PROJECT ABSTRACT

1.	Project Name:		
2.	Eligible CDBG Activity: (See Exhibit A)		
3.	CDBG Funding Year: FY 2013		
4.	Name of Applicant (Municipality or Non-profit):		
5.	Address:		
6.	Telephone:	7.	Facsimile:
8.	Federal Tax ID No.:	8a.	DUNS No.:
9.	Type of Organization: <input type="checkbox"/> Municipality <input type="checkbox"/> Non-profit		
10.	Name of Principal Contact Person:		
11.	Title:	12.	Email address:
13.	Amount of CDBG funds requested: \$		
14.	Funds committed from other sources: \$		
15.	Total project cost (Line 13 + Line 14): \$		
16.	Location of proposed project: (For purposes of GIS mapping, please provide a specific, US Post Office recognized address in or near the project site – i.e.: 132 Main St. Please do not provide a range or intersection) <div style="text-align: center;">_____</div>		
17	Attach photographs or email photos of the project site including streetscapes surrounding the project location		

The applicant certifies that to the best of its knowledge and belief, the information included in this application is true and correct, and that the applicant will comply with all federal requirements should this application be approved for funding.

Signature

Date

Typed Name and Title

PROJECT DESCRIPTION

Briefly describe the proposed project. The narrative should include: 1) the need or problem to be addressed, 2) the population to be served or the area to benefit, 3) the work to be performed, including the activities to be undertaken or the services to be provided, 4) the method of approach, and 5) the implementation schedule. **Attach additional sheets if necessary.**

Check here if the structure is historic Year constructed _____

Check here if the project is located in a flood plain , attach flood plain map as applicable.

CDBG ELIGIBLE ACTIVITIES

1. Place a checkmark in one or more of the following boxes that describes your proposed activity.

Public Facilities:

- | | |
|--|--|
| <input type="checkbox"/> Streets, curbs, sidewalks | <input type="checkbox"/> Community centers, senior centers |
| <input type="checkbox"/> Storm and sanitary sewers | <input type="checkbox"/> Parking lots |
| <input type="checkbox"/> Water lines | <input type="checkbox"/> Fire Stations |
| <input type="checkbox"/> Parks | <input type="checkbox"/> Other, specify |

Public Services:

- | | |
|--|---|
| <input type="checkbox"/> Child care | <input type="checkbox"/> Health care |
| <input type="checkbox"/> Recreation programs | <input type="checkbox"/> Education programs |
| <input type="checkbox"/> Public safety services | <input type="checkbox"/> Fair housing activities |
| <input type="checkbox"/> Services for senior citizens | <input type="checkbox"/> Services for homeless people |
| <input type="checkbox"/> Drug abuse counseling | <input type="checkbox"/> Energy conservation counseling and testing |
| <input type="checkbox"/> Welfare | <input type="checkbox"/> Other, specify |
| <input type="checkbox"/> Paying for the cost of operating and maintaining that portion of a facility in which one or more of the above services are provided | |

Other:

- | | |
|---|--|
| <input type="checkbox"/> Acquisition | <input type="checkbox"/> Homeownership assistance (down payment and closing costs) |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Housing Rehabilitation | <input type="checkbox"/> Economic Development |

US HUD CDBG STATUTORY OBJECTIVE JUSTIFICATION *

Low Mod Benefit

- Area Benefit** – Describe how the proposed activity serves the residents in a primarily residential area and how you determined that the area is predominantly low- and moderate-income. **NOTE:** Public service activities **CANNOT** be qualified as an Area Benefit Activity. (Please reference the **Low-Moderate Income Area** map provided by Passaic County)

- Limited Clientele** – If the proposed activity is a public service and is limited to a specific group of people, at least 51% of whom are low- and moderate-income persons, indicate which of the three categories of limited clientele activities best describes the activity by placing a checkmark in the appropriate box.
- Presumed benefit** - place a checkmark in the box that describes the beneficiaries of the proposed service: (**NOTE: Handicap Barrier Removal Projects should check Presumed Benefit/Severely Disabled Adults below**).

 - Abused children
 - Elderly persons
 - Homeless persons
 - Persons living with AIDS
 - Battered spouses
 - Severely disabled adults (use census population report definition)
 - Illiterate adults
 - Migrant farm workers

- Family size and income** – check this box if you intend to utilize household income surveys to document the size and annual income of each person receiving the benefit. Note: at least 51% of the program beneficiaries must be persons whose family income does not exceed the limits summarized in **Exhibit C – National Objective Qualifiers**.
- Nature and location of activity** – check this box if the nature and location of the activity are such that it will be used predominantly by low- and moderate-income persons. For example, a day care center designed to serve residents of a public housing development. Attach an explanation of how the activity meets this objective.
- Housing** – check this box if you will use funds to benefit low – and moderate Income homeowners or renters. Each unit must be occupied by a low- and moderate income household.

Prevention and/or Elimination of Slums and Blight

- Only Public Facility building rehabilitation or demolition can be qualified as a “slums and blight” activity.

*See Exhibit B – National Objectives for additional information.

LINE ITEM BUDGET FORM – SERVICE PROJECTS

Name of Applicant:

Project Name:

Instructions: Please use the following format to present your proposed line item budget. In Column A, list the items for which you anticipate the need for CDBG funds. In Column B, provide the calculation explaining how you arrived at the estimated cost of the line item. In Column C, provide the projected request for CDBG funds. On the **Budget Narrative Attachment** provide a description of other funds and volunteer and donated services/resources to be used in the project.

A	B	C
Budget Item	Calculation	CDBG Request
PERSONNEL		
Salaried Positions – Job Titles	Provide rate of pay (hourly/salary) and percentage of time spent on project (Full-Time Equivalent) or hours per week	
Salaries Total		
Fringe Benefits		
PERSONNEL TOTAL	Total of Personnel & Fringe Benefits	
OPERATING COSTS	Provide description of how you arrive at total for each line item	
Supplies		
Equipment		
Rent/Lease		
Insurance		
Printing		
Telephone		
Travel		
Other		
TOTAL OPERATING COSTS		
CONTRACT SERVICES		
TOTAL CONTRACT SERVICES		
BUDGET TOTAL		

LINE ITEM BUDGET FORM – CONSTRUCTION/ACQUISITION PROJECTS

Name of Applicant:

Project Name:

Instructions: Please use the following format to present your proposed line item budget. In Column A, list the items for which you anticipate the need for CDBG funds. In Column B, provide the calculation explaining how you arrived at the estimated cost of the line item. In Column C, provide the projected request for CDBG funds. On the **Budget Narrative Attachment** provide a description of other funds and volunteer and donated services/resources to be used in the project.

A	B	C
Budget Item	Calculation	CDBG Request
DETAIL SCOPE OF WORK AND COST ESTIMATE FOR EACH ITEM		
BUDGET TOTAL		

BUDGET NARRATIVE ATTACHMENT

1. Describe your plans to use other funds on this project. In this section, only describe funds that have been secured. Provide the source of funds, amounts, and how these funds will be used. Describe your use of donated goods and services. Estimate the value of these goods and services. (Note: Engineering costs must be paid for by the municipality or agency. All construction projects require an engineer to prepare bid specifications and documents required by federal funding).

2. Explain why you consider your program to be a local priority.

NON-PROFIT APPLICANT ORGANIZATIONAL INFORMATION

Project Administration

Describe the staff, volunteers, consultants, or board members who will be directly associated with this project/service and their responsibilities. Provide an organization chart, including employee names and titles, to characterize how this program/service fits into the overall organizational structure. Describe overall program delivery strategy.

Monitoring

Briefly describe how you will monitor progress in implementing the program. Attach copies of all data collection tools that will be used to verify achievement of program goals and objectives. Describe who will be responsible for monitoring progress.

Insurance/Bonding/Worker's Compensation

State whether or not the agency has liability insurance coverage, in what amount, and with what insuring agency. State whether or not the agency pays all payroll taxes and worker's compensation as required by federal and state laws. State whether or not the agency has fidelity bond coverage for principal staff who handle the agency's accounts, in what amount, and with what insuring agency.

NON-PROFIT APPLICANT ORGANIZATIONAL INFORMATION

CONTINUED

Financial Capacity

Describe the agency's current operating budget, itemizing revenues, and expenses. Identify commitments for ongoing funding. Describe the agency's fiscal management, including financial reporting, record keeping, accounting systems, payment procedures, and audit requirements.

Please attach the following information to your application:

Application Checklist: (non-profit applicants only)

- Articles of Incorporation / Bylaws
- Non-profit determinations (tax exempt letter from IRS and/or state)
- List of Board of Directors
- Organizational chart
- Resumes of chief program administrator and chief fiscal officer
- Financial statement and audit

APPLICATION CHECKLIST PUBLIC FACILITIES PROJECTS

	Yes	No	N/A
• Application completed and certification signed			
• Project location map attached			
• Architect / Engineer cost estimates			
• Provide photographs in print and electronic format			
• Council/Board Resolution			

EXHIBIT "A" - CDBG BASIC ELIGIBLE ACTIVITIES

The following activities may be funded by the CDBG Program, so long as they meet one or more of the National Objectives.

1. Acquisition of real property by purchase, long-term lease (15+ years), donation, or otherwise, of real property for any public purpose, subject to limitations.
2. Disposition of real property acquired with CDBG funds through a lease or donation, or otherwise; or its retention for public purposes.
3. Acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements, except buildings for general conduct of government. Eligible facilities include those serving persons having special needs such as homeless shelters, convalescent homes, hospitals, nursing homes, battered spouse shelters; half-way houses for runaway children, drug offenders or parolees, group homes for mentally retarded persons; and temporary housing for disaster victims.
4. Clearance, demolition, and removal of buildings and improvements, including movement of structures to other sites.
5. Provision of public services (including labor, supplies and materials) such as those concerned with child care, health care, education, job training, public safety, fair housing counseling, recreation, senior citizens, homeless persons, drug abuse counseling and treatment, and energy conservation counseling and testing. The services must meet each of the following criteria:
 - A service must either be new or be a quantifiable increase in the level of a service above that which has been provided with state or local funds in the previous twelve calendar months; and
 - The amount obligated for public services shall not exceed 15 % of the annual grant, plus 15% of the program income received from the previous year.
6. Removal of material and architectural barriers, which restrict the mobility and accessibility of elderly or handicapped persons to publicly owned and privately owned buildings, facilities, and improvements.
7. Rehabilitation of privately and publicly owned buildings and improvements for residential purposes.
8. Rehabilitation of publicly or privately owned commercial or industrial buildings, except that the rehabilitation of such buildings owned by a private for-profit business is limited to improvements to the exterior of the building and the correction of code violations.
9. Improvements to buildings to increase energy efficiency.
10. Rehabilitation, preservation, or restoration of historic properties.
11. Provision of credit, technical assistance, and general support (including peer support programs, counseling, child care, transportation, etc.) for the establishment, stabilization, and expansion of micro enterprises. A micro enterprise is a business with five or fewer employees, one or more of whom owns the business.
12. Provision of assistance to private for-profit business where appropriate to carry out an economic development project. Any project funded must be able to document the creation or retention of a certain number of jobs, depending on the type of project proposed.

EXHIBIT "B" - National Objective Qualifiers

In order to be considered as benefiting a low or moderate-income person, an activity must fall into one of the categories below.

Area Benefit: Passaic County is an "exception level" community. Census areas with 41.26% low- moderate income or above qualify for funding. However, smaller areas may qualify based on an income survey. When surveys are needed, at least 51% of the residents within the targeted activity area must be low-moderate income persons. The activity may also be available to all persons in the area regardless of income.

Limited Clientele: To qualify under this subcategory, a limited clientele activity must fulfill one of the following tests.

- Clientele must be one of the following groups:
 - Abused children
 - Elderly persons
 - Battered spouses
 - Homeless persons
 - Adults meeting the US Census Bureau's definition of severely disabled persons
 - Illiterate living with AIDS
 - Migrant farm workers, or
- At least 51% of the clientele must be low-moderate income persons; or
- The activity must be of such a nature and in such a location that it may reasonably be concluded that the clientele will be low-moderate income persons; or
- The activity must serve to remove material or architectural barriers to the mobility or accessibility of elderly persons or of severely disabled adults; or
- The activity must take the form of micro enterprise assistance carried out in accordance with 24 CFR 570.201 (o); or
- The activity must provide job training and placement and/or other employment support services, including, but limited to peer support programs, counseling, childcare and other similar services, in which the percentage of low-moderate income persons assisted is less than 51%. This situation qualifies under the limited clientele objective only in the following circumstance:

"In such cases where such training or provision of supportive services assist business (es), and the only use of CDBG assistance received by the business is to provide the job training and/or supportive services; and the proportion of the total cost of the services borne by CDBG funds is no greater than the proportion of the number of persons benefiting from the services who are low-or moderate income".

Housing – The activity must result in housing that will be occupied by low-moderate income persons upon completion. The housing can be either owner- or renter occupied and can be either one family or multi-unit structures. Rental housing must be occupied at affordable rents.

Jobs – "Special economic development" activities may meet the low-moderate Income Benefit national objective only in the following three ways:

- Be located in a predominately low-moderate neighborhood and serve the low-moderate income residents (e.g., a grocery store serving a low-moderate income neighborhood qualifies as area benefit); or
- Involve the employment of persons, the majority of who are low-moderate income persons (e.g., a retail clothing store which creates or maintains jobs principally for low-moderate income persons).

Exhibit "C"

FY 2013 Income Limits Documentation System

FY 2013 Income Limits Summary

Passaic County, New Jersey										
FY 2013 Income Limit Area	Median Income	FY 2013 Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Passaic County	\$90,900	<u>Very Low (50%) Income Limits</u>	\$31,850	\$36,400	\$40,950	\$45,450	\$49,100	\$52,750	\$56,400	\$60,000
		<u>Extremely Low (30%) Income Limits</u>	\$19,100	\$21,800	\$24,550	\$27,250	\$29,450	\$31,650	\$33,800	\$36,000
		<u>Low (80%) Income Limits</u>	\$47,050	\$53,750	\$60,450	\$67,150	\$72,550	\$77,900	\$83,300	\$88,650

NOTE: Passaic County is part of the **Bergen-Passaic, NJ HUD Metro FMR Area**. The **Bergen-Passaic, NJ HUD Metro FMR Area** contains the following areas: Bergen County, NJ ; and Passaic County, NJ .

Income Limit areas are based on FY 2012 Fair Market Rent (FMR) areas.

Source: US Department of Housing and Urban Development December 11, 2012

EXHIBIT "D" - RECORDKEEPING RESPONSIBILITIES FOR NON-PROFITS

Successful applicants will be required to sign a contract with the County, which will state all the requirements to be placed on the applicant. In general, the following will apply to all applicants:

1. Written records to justify all expenditures must be maintained for a period not less than four (4) years after the full amount of the grant is expended. Your records will be subject to review by Passaic County and US HUD.
2. You will be required to maintain the County's minimum insurance standards, to be evidenced by a copy of the policy provided to Passaic County within 10 days of execution of the contract.
3. You must agree to administer the CDBG program in accordance with OMB Circular A22, "Cost Principles for Non-Profit Organizations," and Attachment F of OMB Circular A-110.
4. In accordance with the Office of Management and Budget Circular A-133, the federal government requires that organizations expending \$500,000 or more in federal financial assistance in a fiscal year must secure an audit. Agencies requesting \$500,000 or more must choose one of the three ways of meeting this requirement and state which method they choose:
 - a. If your agency already conducts audits of all its funding sources including CDBG, the agency must submit a copy of its most recent audit, and may, at its discretion, include the CDBG portion of the audit cost in its CDBG project budget.
 - b. If your agency already conducts audits of its other funding sources but has neither received nor included CDBG in the past, the scope of the audit would be modified to incorporate CDBG audit requirements. The associated cost of the augmentation could then be included in the CDBG project budget, accompanied by the auditor's written cost estimate.
 - c. If your agency does not have a current audit process in place, your agency will be required to include a 10 percent set-aside in the CDBG project for the provision of an audit.
5. You will be required to provide semi-annual reports stating the total number of persons served, including their ethnic origin, and whether they are female heads of household. These figures are required to be reported by US HUD.
6. You will be required to obtain written proof of income of each person or household which you assist, unless your clients are abused children, battered spouses, elderly persons, handicapped persons, homeless persons, illiterate persons, or migrant farm workers.
7. You must have a written policy designed to ensure your facilities are free from the illegal use, possession, or distribution of drugs or alcohol.
8. If any income is derived from the activities funded by CDBG, that **income must be returned to Passaic County as program income**.
9. In the event that US HUD should determine that CDBG funds were improperly spent, and that money should be reimbursed to the U.S. Treasury, your organization will be responsible for this reimbursement.

**EXHIBIT "E" - SAMPLE
COUNCIL/BOARD APPROVAL RESOLUTION**

At a meeting held on the following date _____, the Council /Executive Committee/Board of Directors of the following municipality/organization: _____ adopted the following resolution:

The Council/Board of Directors authorizes the application for and use of funds from the Passaic County Community Development Block Grant Program for activities described in the proposal and, if awarded funds, shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

Signature of Council/Board President

Date

Printed Name of Council/Board President




Telephone Number

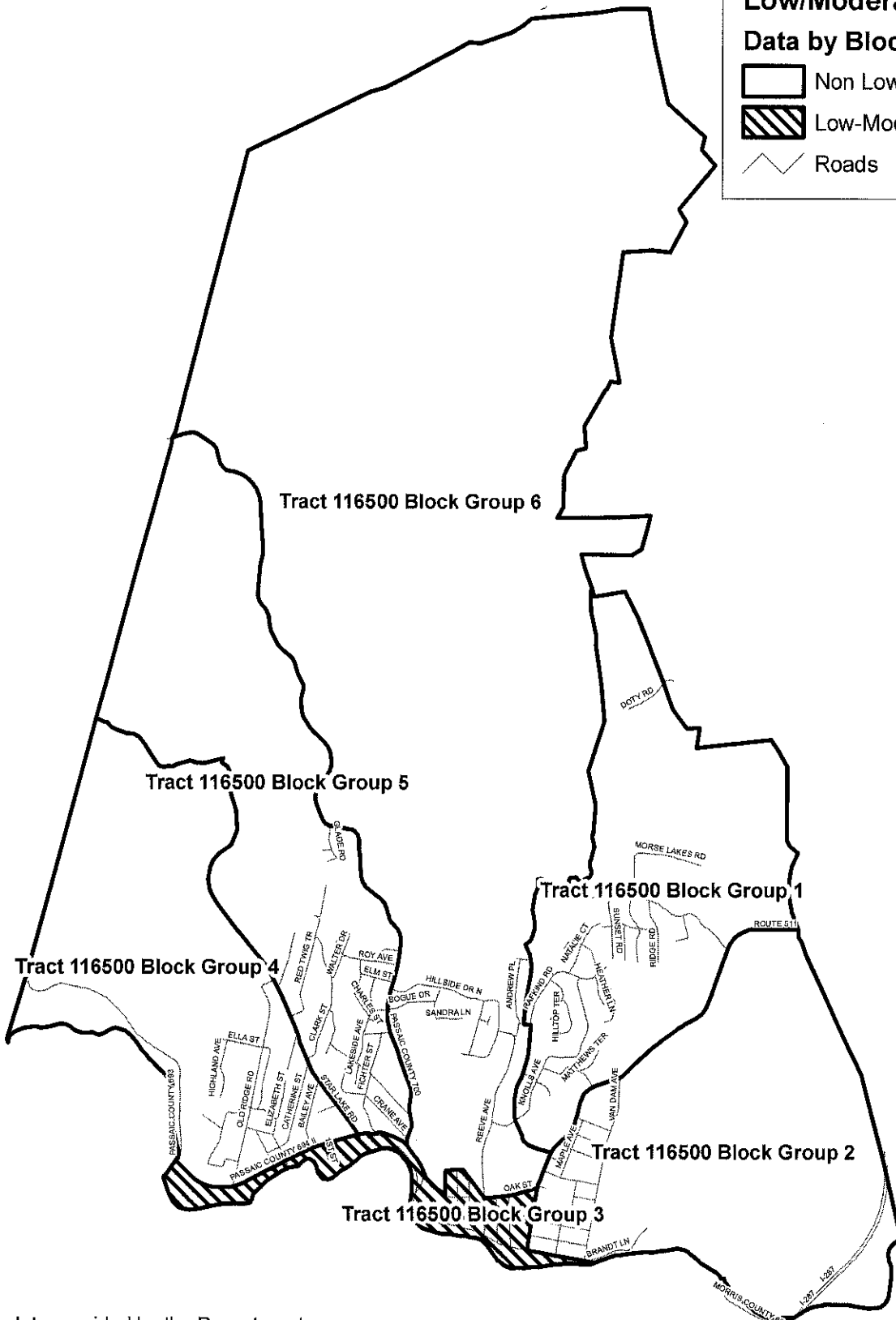
Maps of Participating Municipalities

**Bloomington
Haledon
Hawthorne
Little Falls
North Haledon
Pompton Lakes
Prospect Park
Ringwood
Totowa
Wanaque
West Milford
Woodland Park**

Low/Moderate Income

Data by Block Group

-  Non Low-Mod Area
-  Low-Mod Area
-  Roads



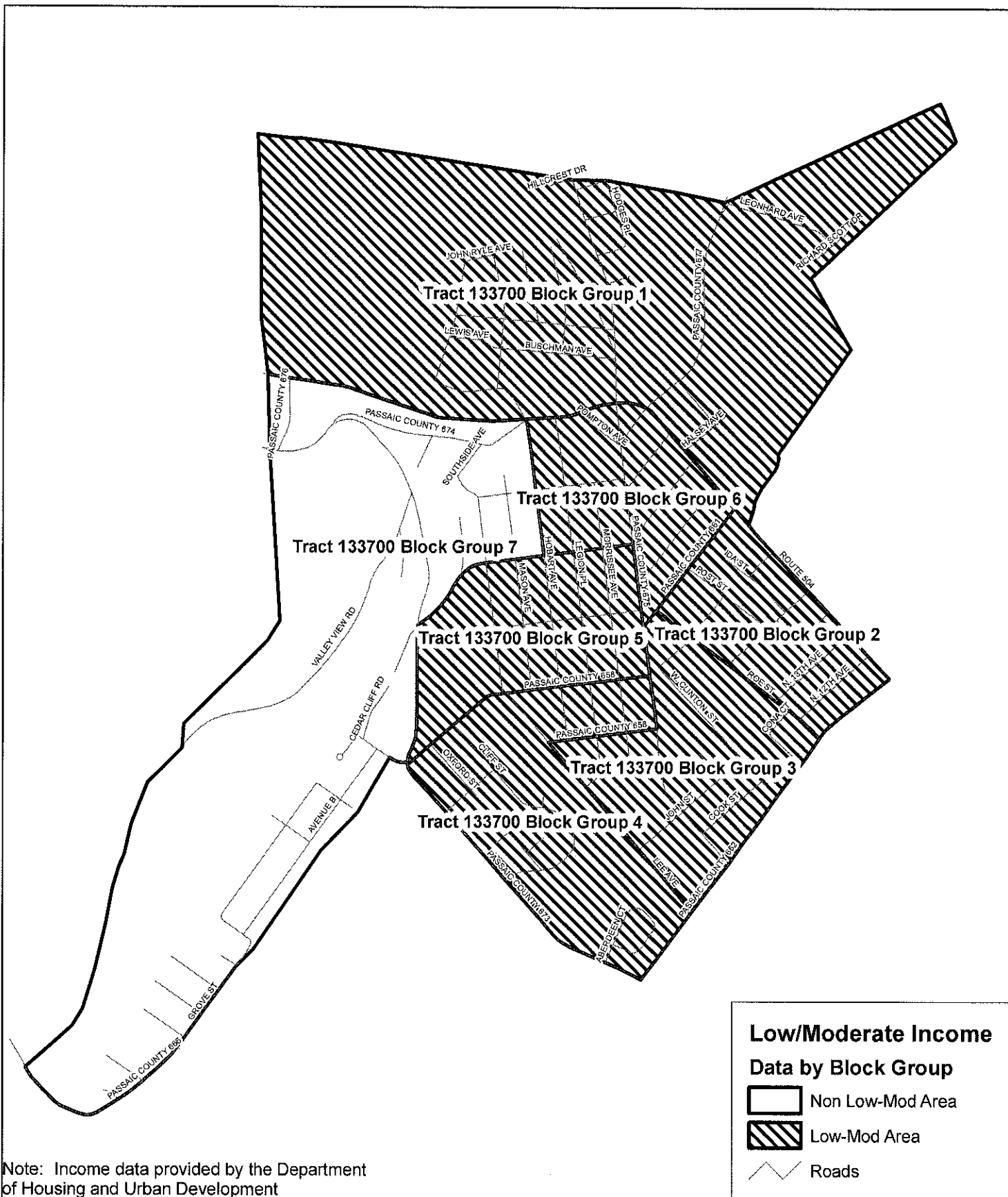
Note: Income data provided by the Department of Housing and Urban Development



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
Community Development Block Grant
Bloomingdale Borough



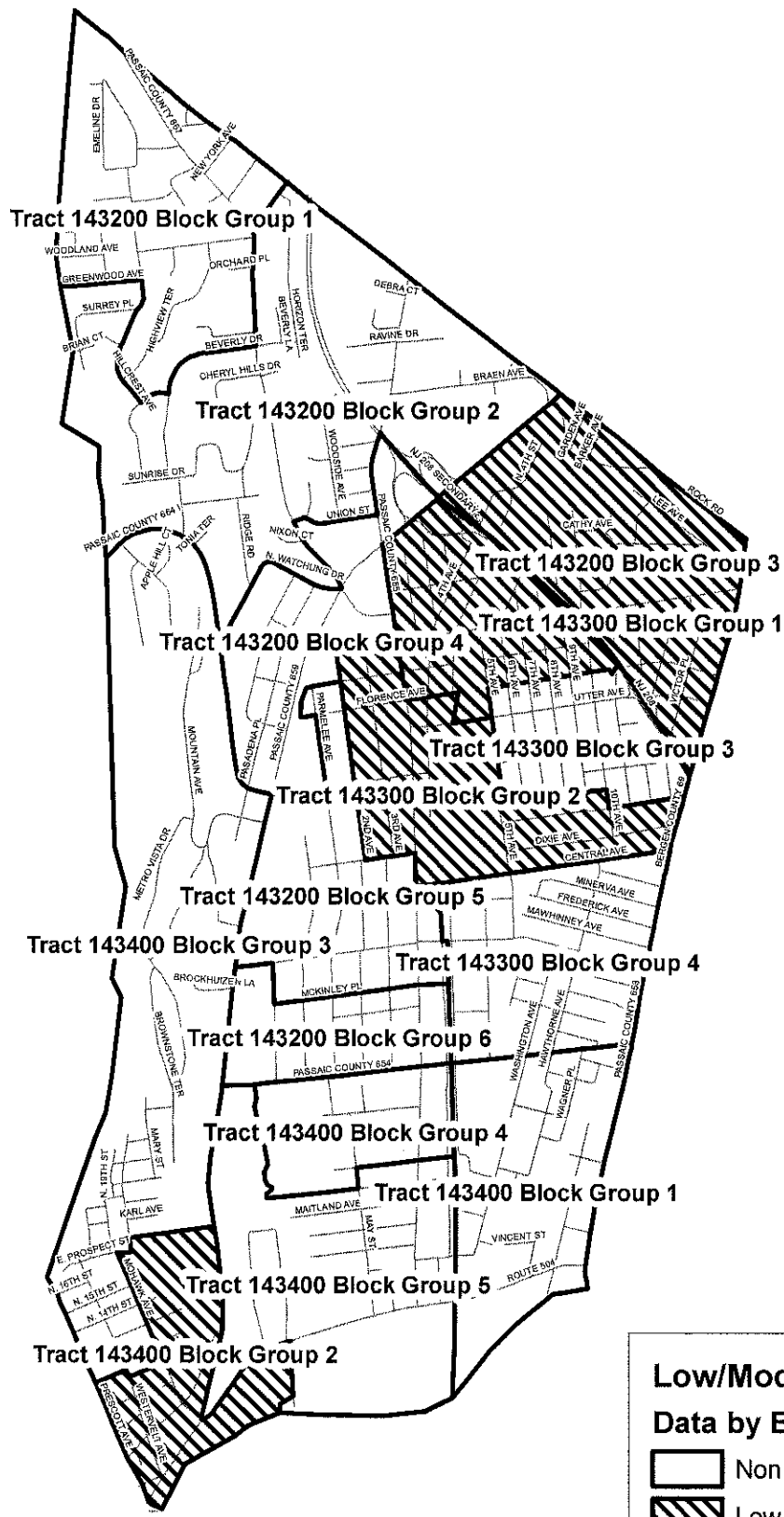
Note: Income data provided by the Department of Housing and Urban Development






COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
 Community Development Block Grant
 Haledon Borough



Low/Moderate Income Data by Block Group

-  Non Low-Mod Area
-  Low-Mod Area
-  Roads

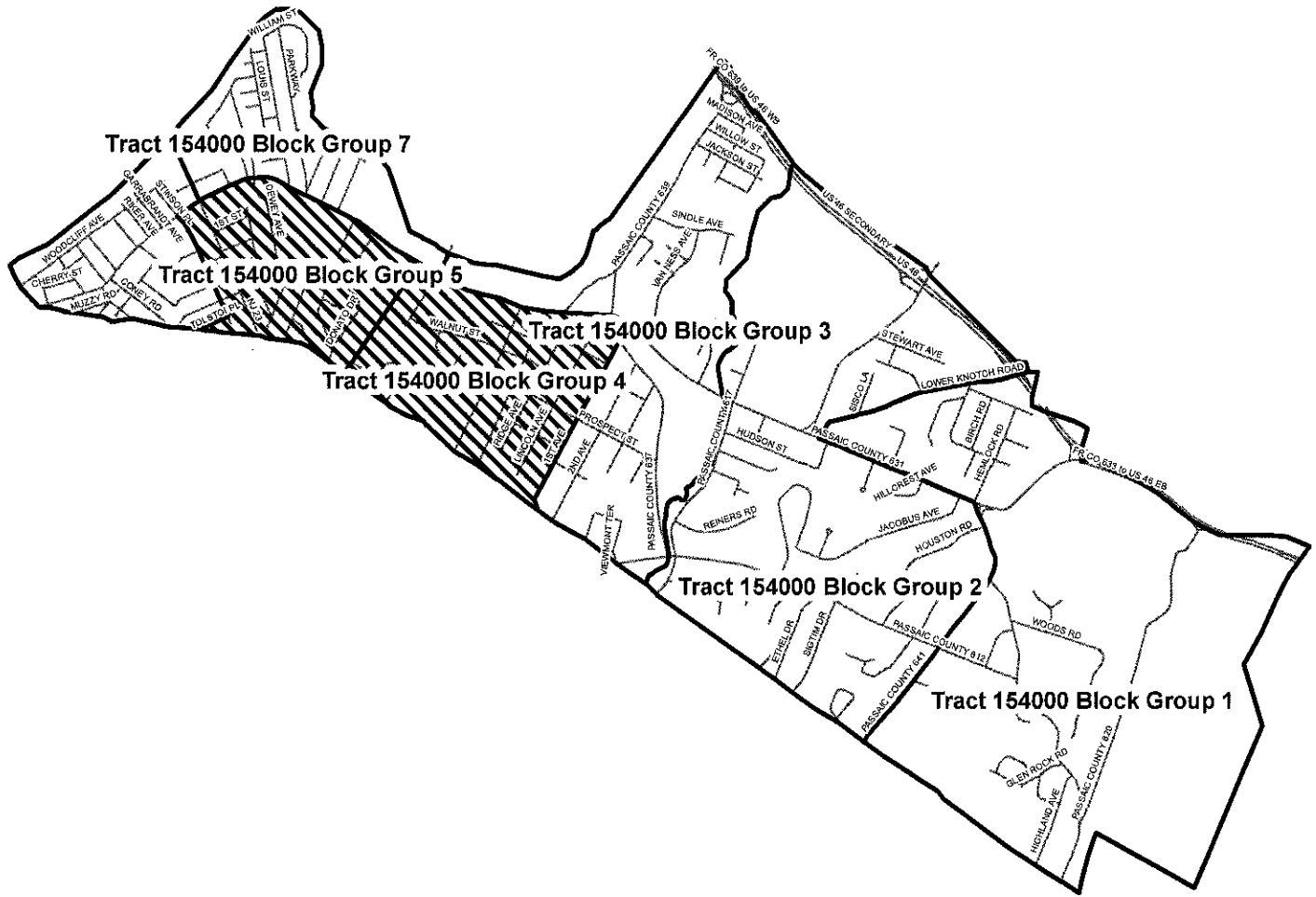
Note: Income data provided by the Department of Housing and Urban Development






COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
Community Development Block Grant
Hawthorne Borough



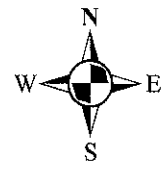
Low/Moderate Income Data by Block Group

-  Non Low-Mod Area
-  Low-Mod Area
-  Roads

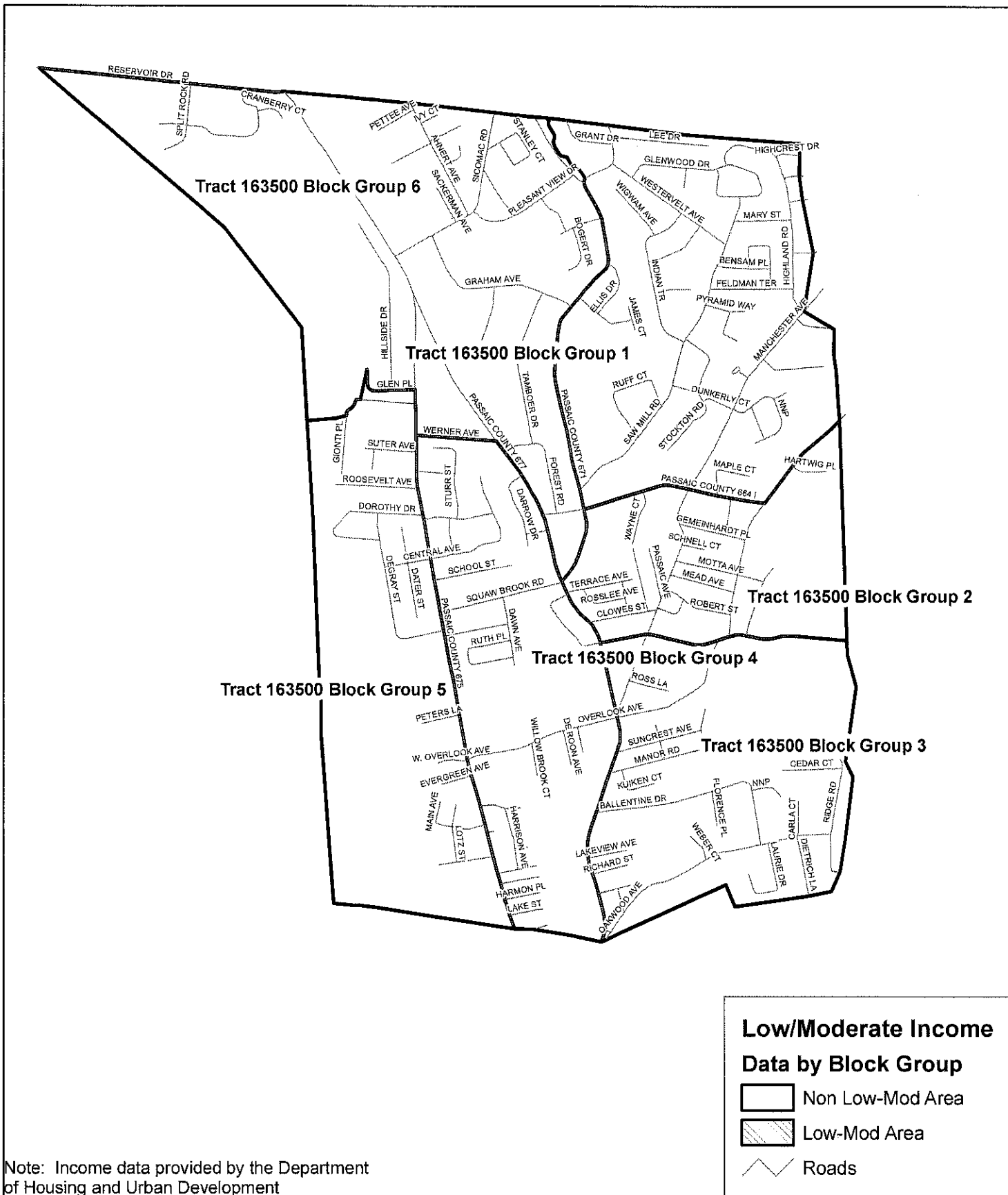
Note: Income data provided by the Department of Housing and Urban Development



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
Community Development Block Grant
Little Falls Township



Note: Income data provided by the Department of Housing and Urban Development

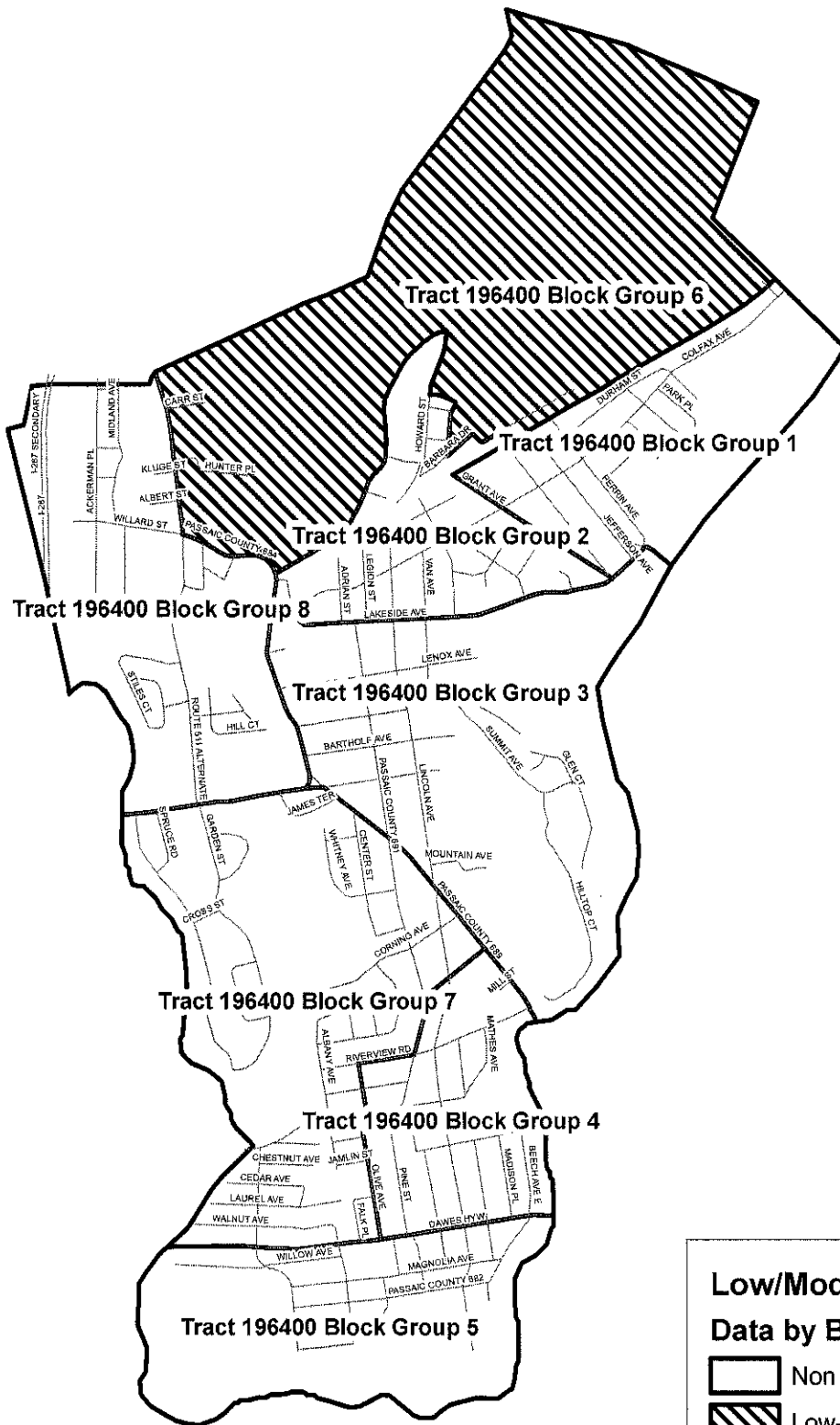


COUNTY OF PASSAIC
DEPARTMENT OF PLANNING






Low & Moderate Income Block Groups
 Community Development Block Grant
 North Haledon Borough

1/20/2011



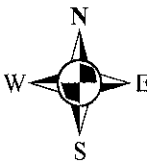
Low/Moderate Income Data by Block Group

 Non Low-Mod Area
 Low-Mod Area
 Roads

Note: Income data provided by the Department of Housing and Urban Development






COUNTY OF PASSAIC
DEPARTMENT OF PLANNING

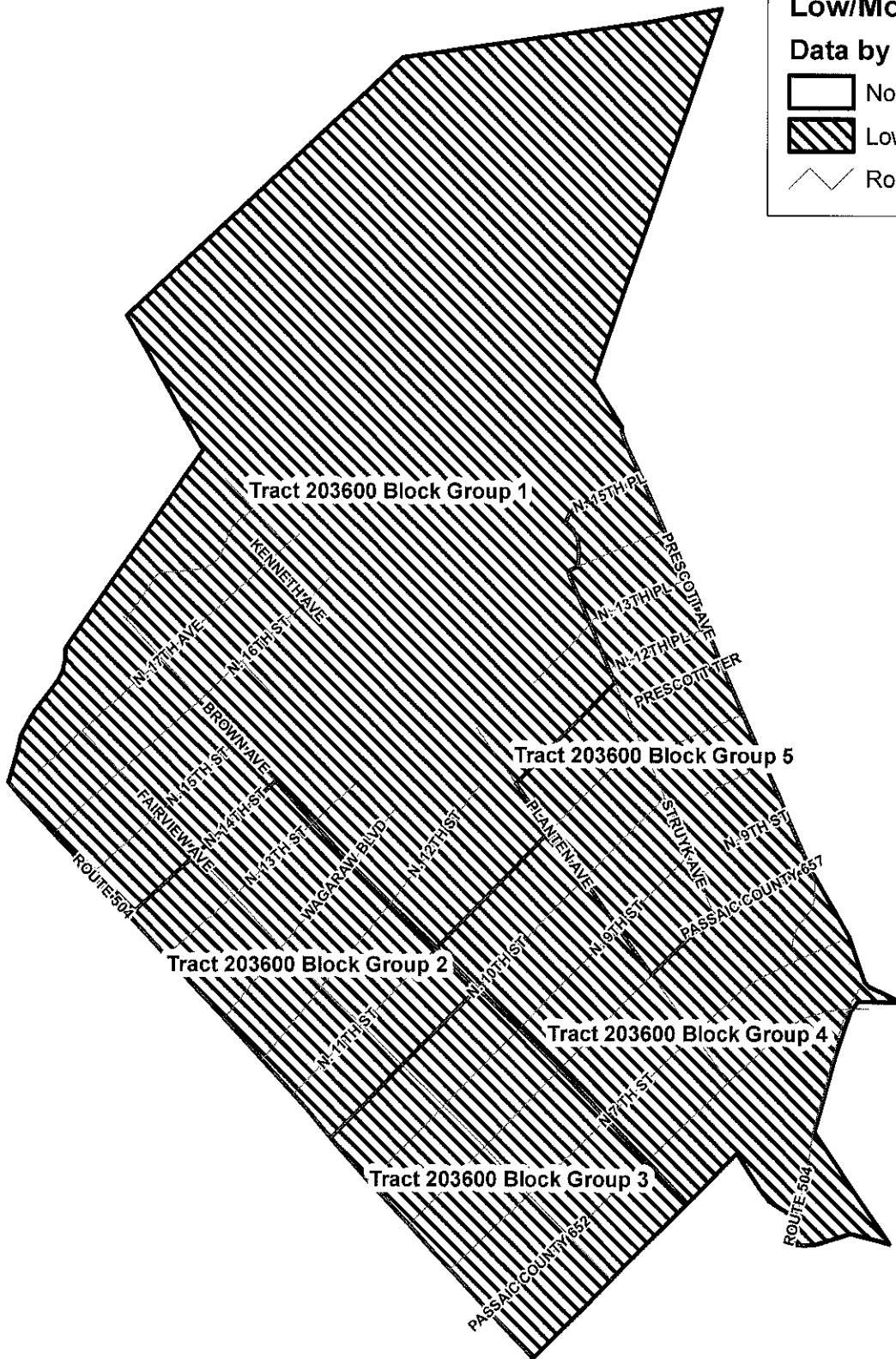


Low & Moderate Income Block Groups
 Community Development Block Grant
 Pompton Lakes Borough

Low/Moderate Income

Data by Block Group

-  Non Low-Mod Area
-  Low-Mod Area
-  Roads



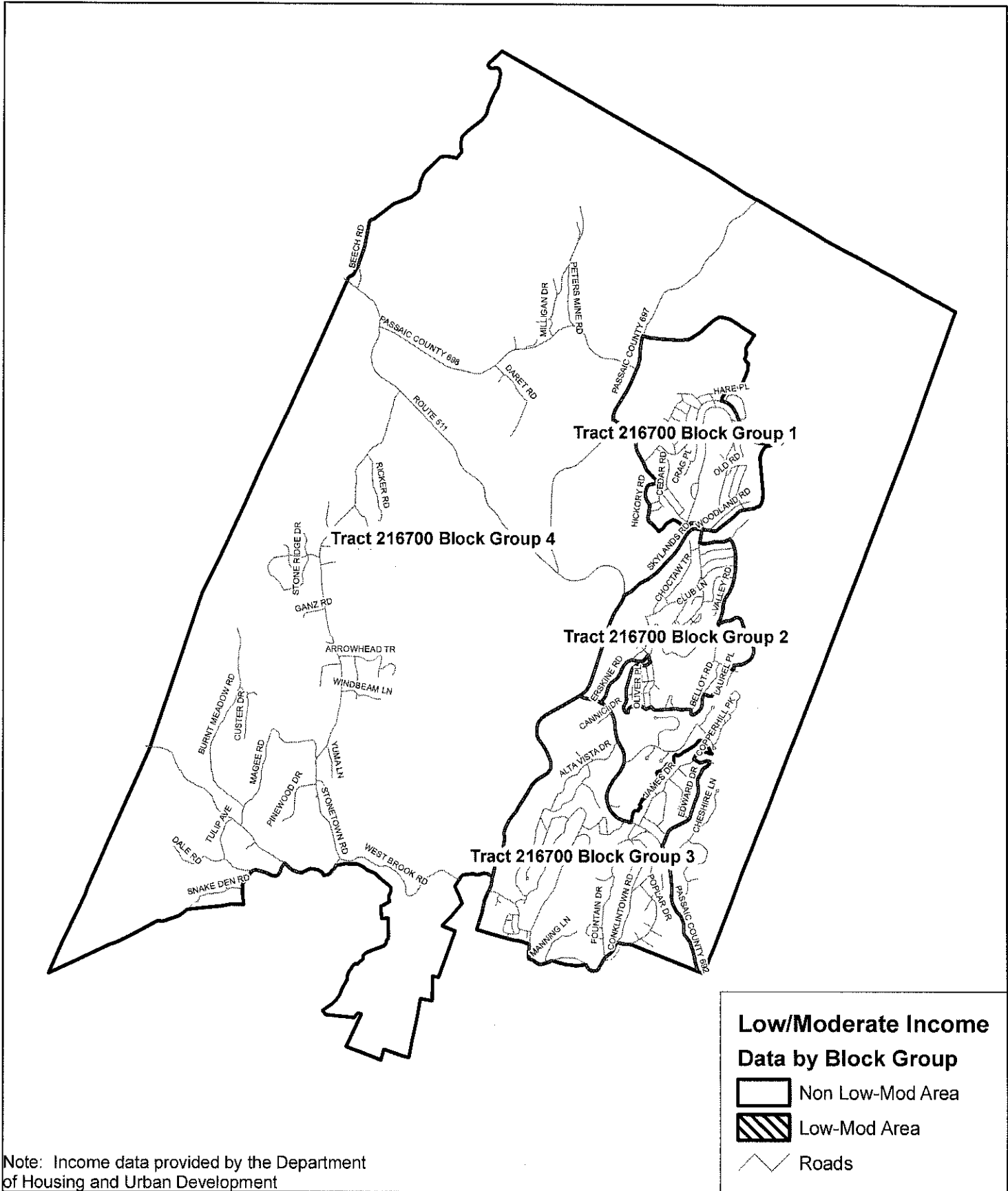
Note: Income data provided by the Department of Housing and Urban Development



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



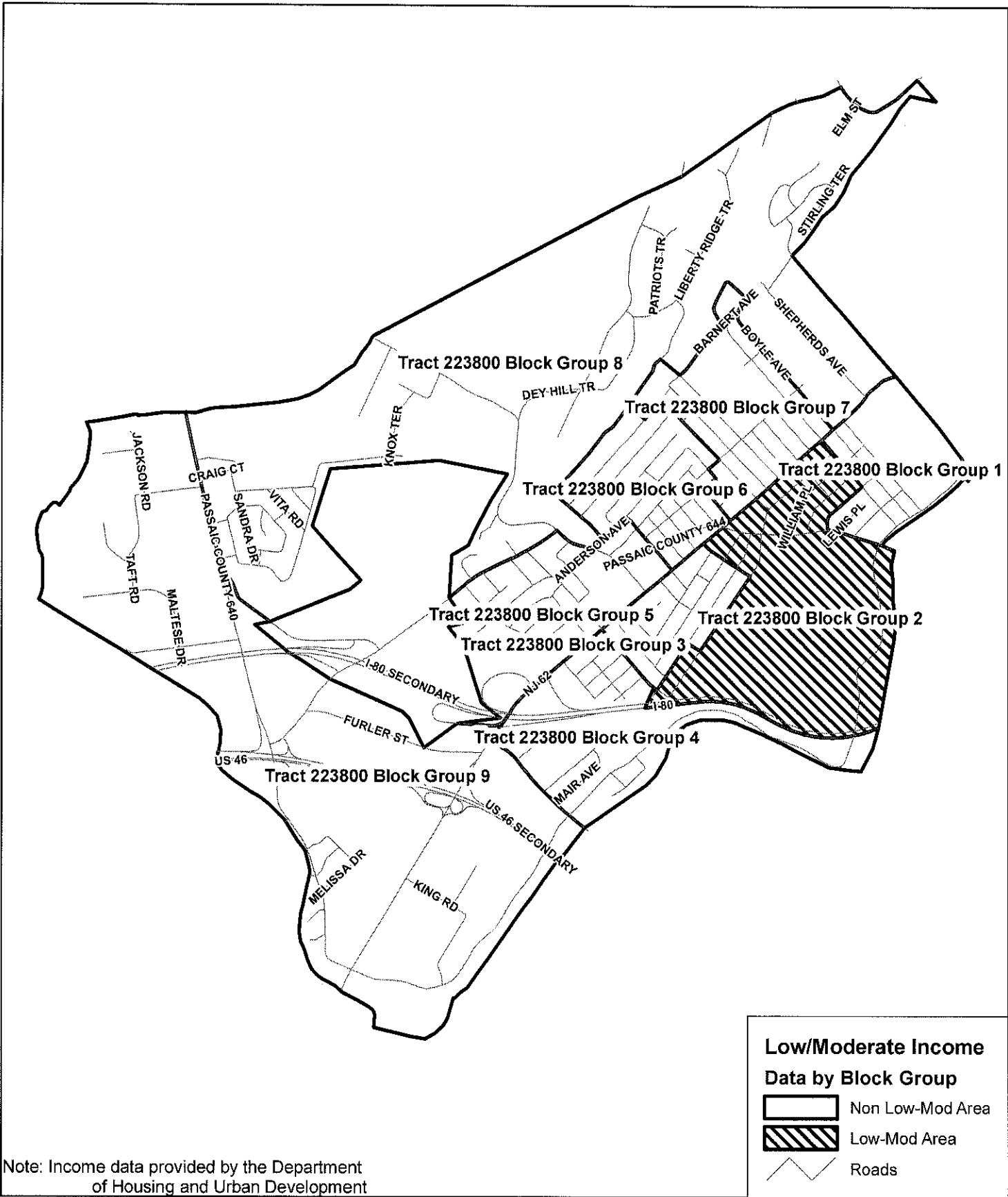
Low & Moderate Income Block Groups
 Community Development Block Grant
 Prospect Park Borough



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
 Community Development Block Grant
 Ringwood Borough
 1/20/2011



Note: Income data provided by the Department of Housing and Urban Development

Low/Moderate Income Data by Block Group

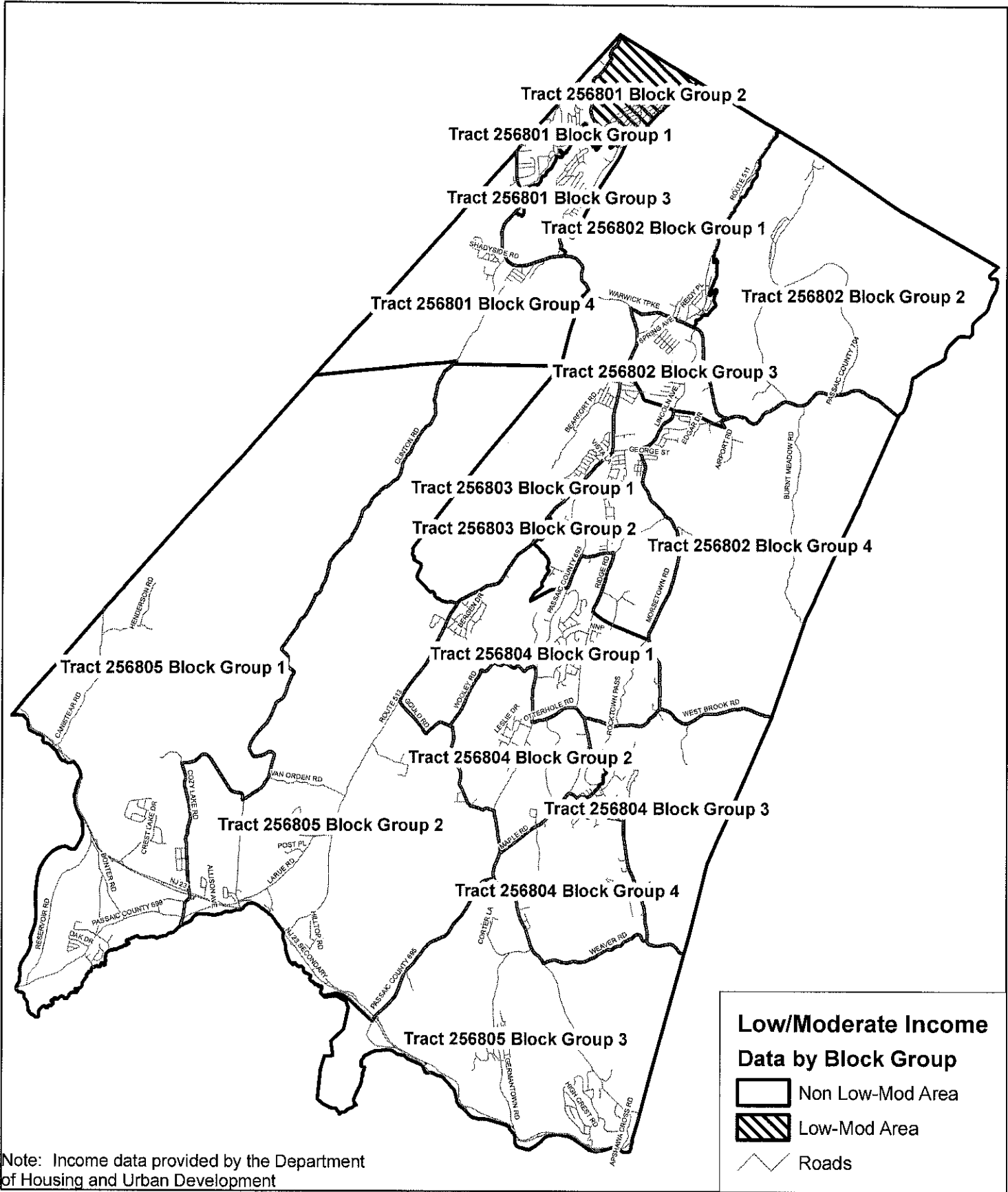
	Non Low-Mod Area
	Low-Mod Area
	Roads



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
 Community Development Block Grant
 Totowa Borough



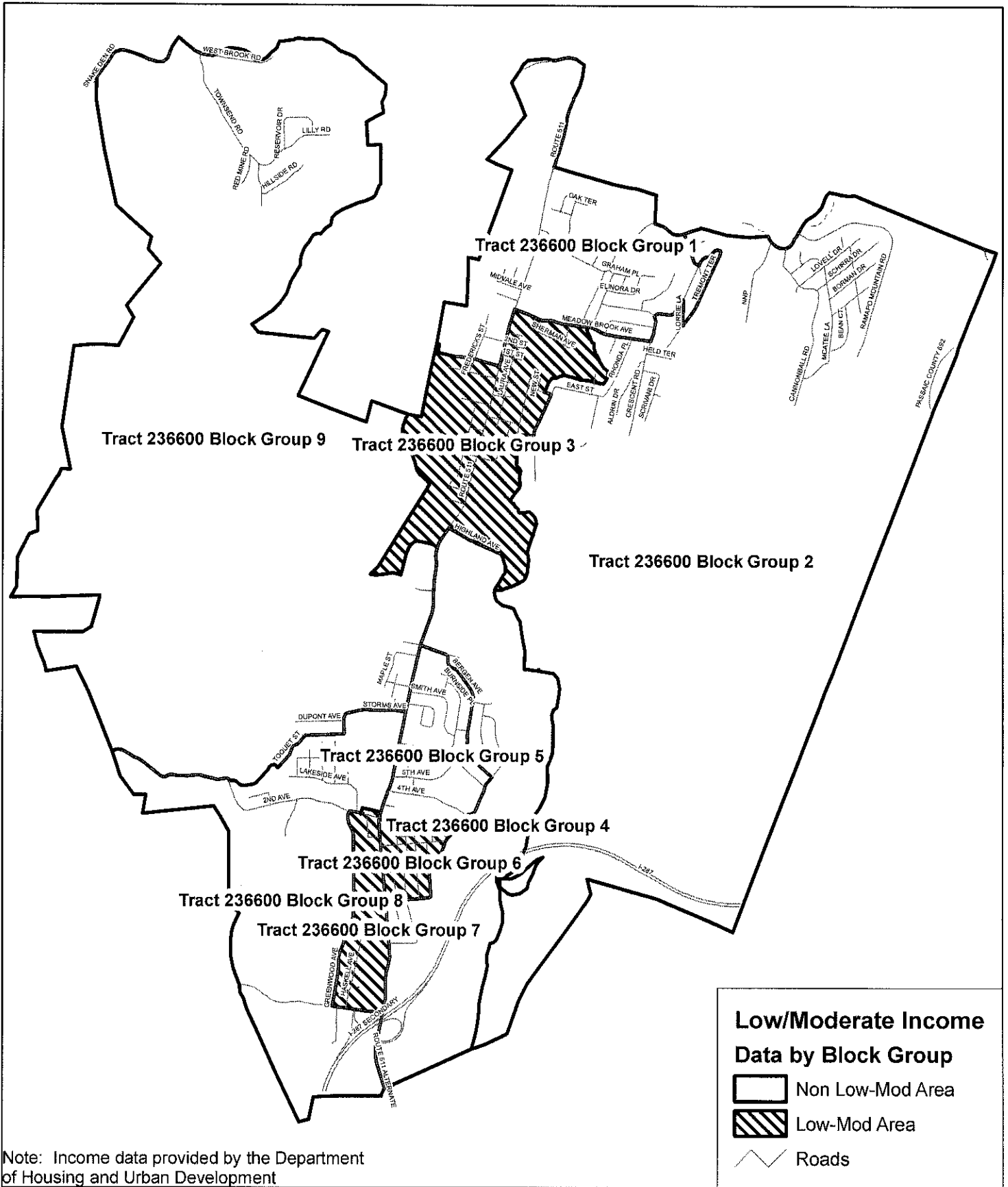
Note: Income data provided by the Department of Housing and Urban Development



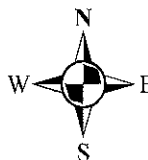
COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



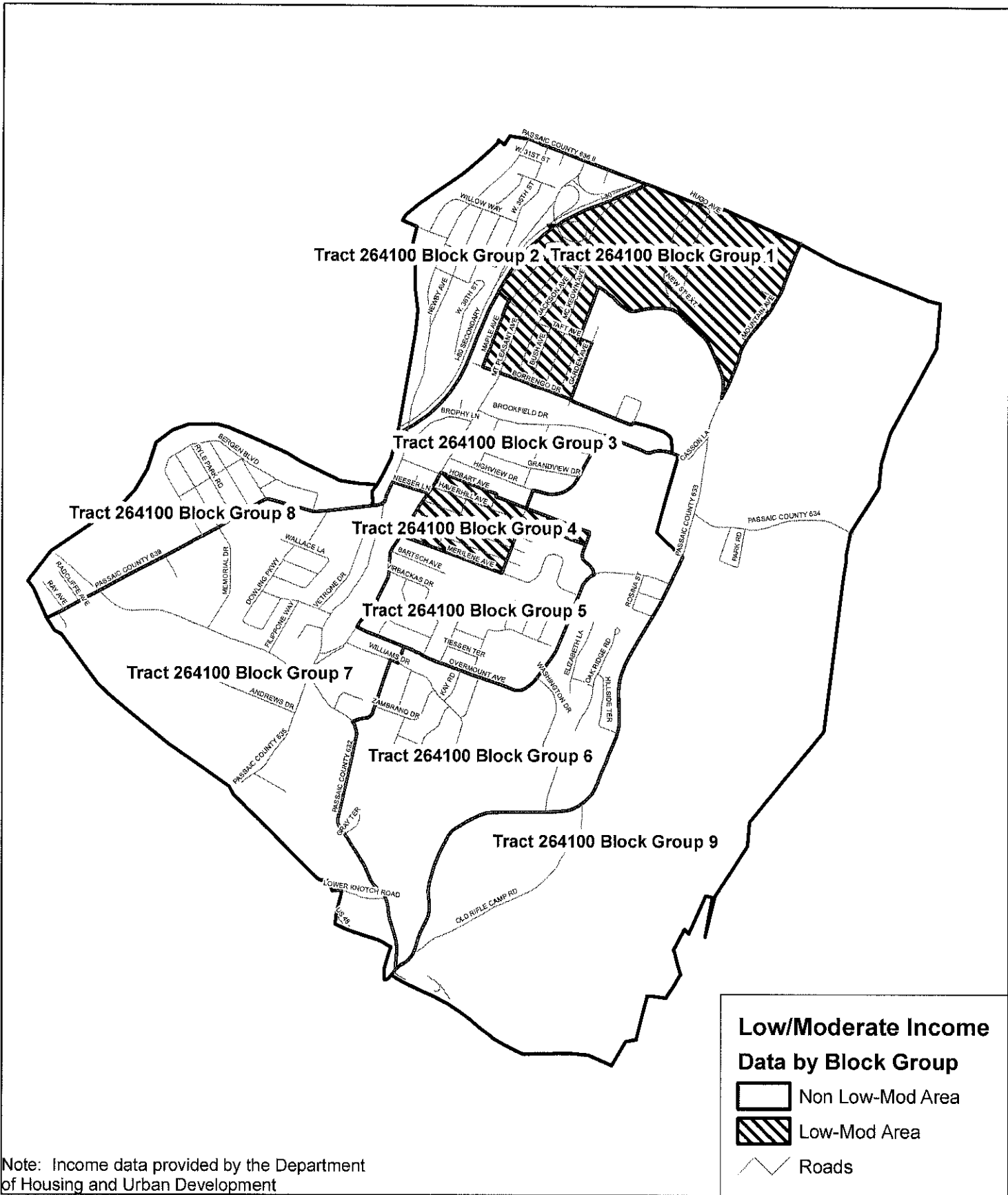
Low & Moderate Income Block Groups
 Community Development Block Grant
 West Milford Township



COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
 Community Development Block Grant
 Wanaque Borough



Note: Income data provided by the Department of Housing and Urban Development

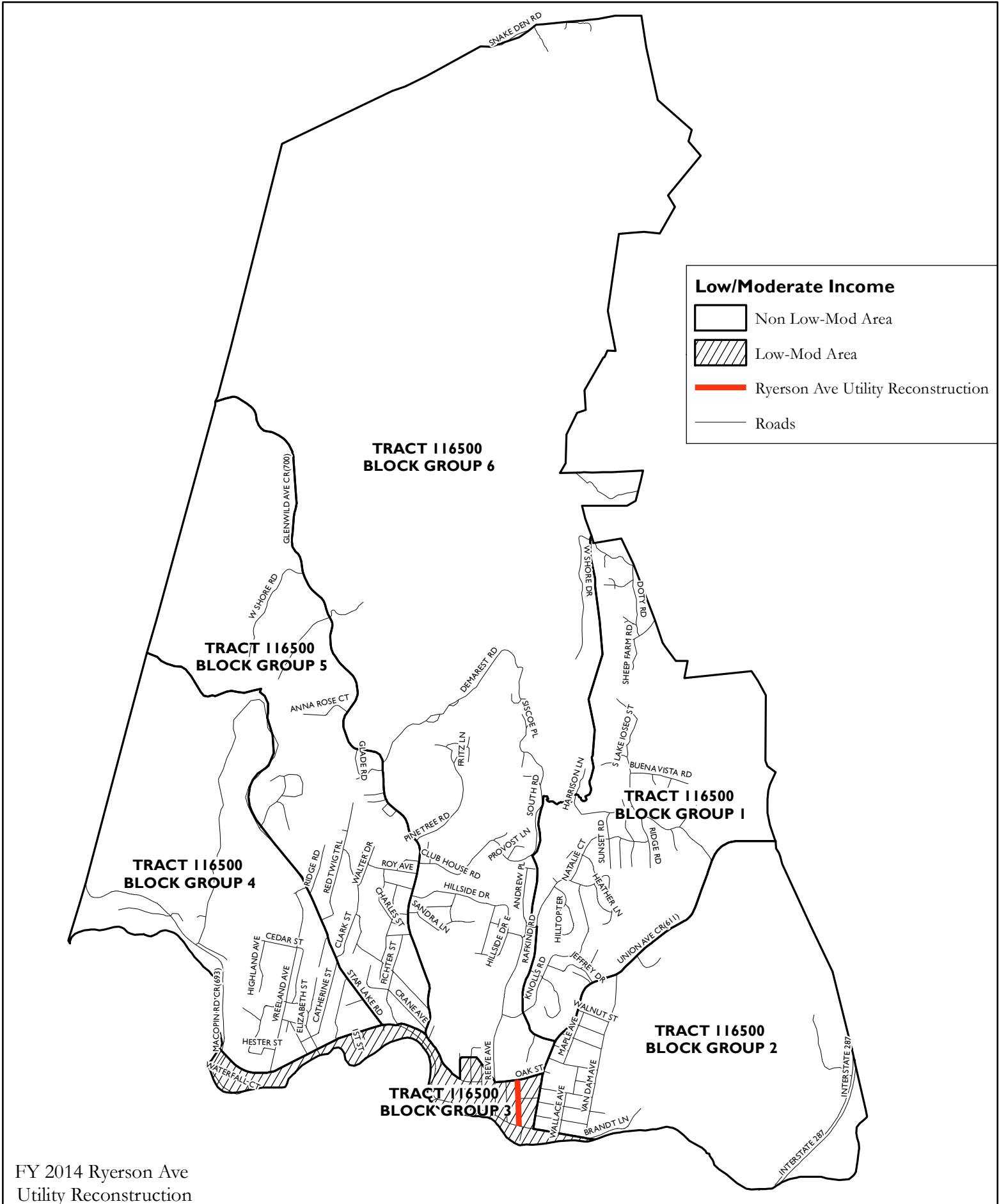


COUNTY OF PASSAIC
DEPARTMENT OF PLANNING



Low & Moderate Income Block Groups
 Community Development Block Grant
 Woodland Park Borough

Geographic Location of Activities – Project Maps
LMI Map and Impacted Areas Map



FY 2014 Ryerson Ave
Utility Reconstruction



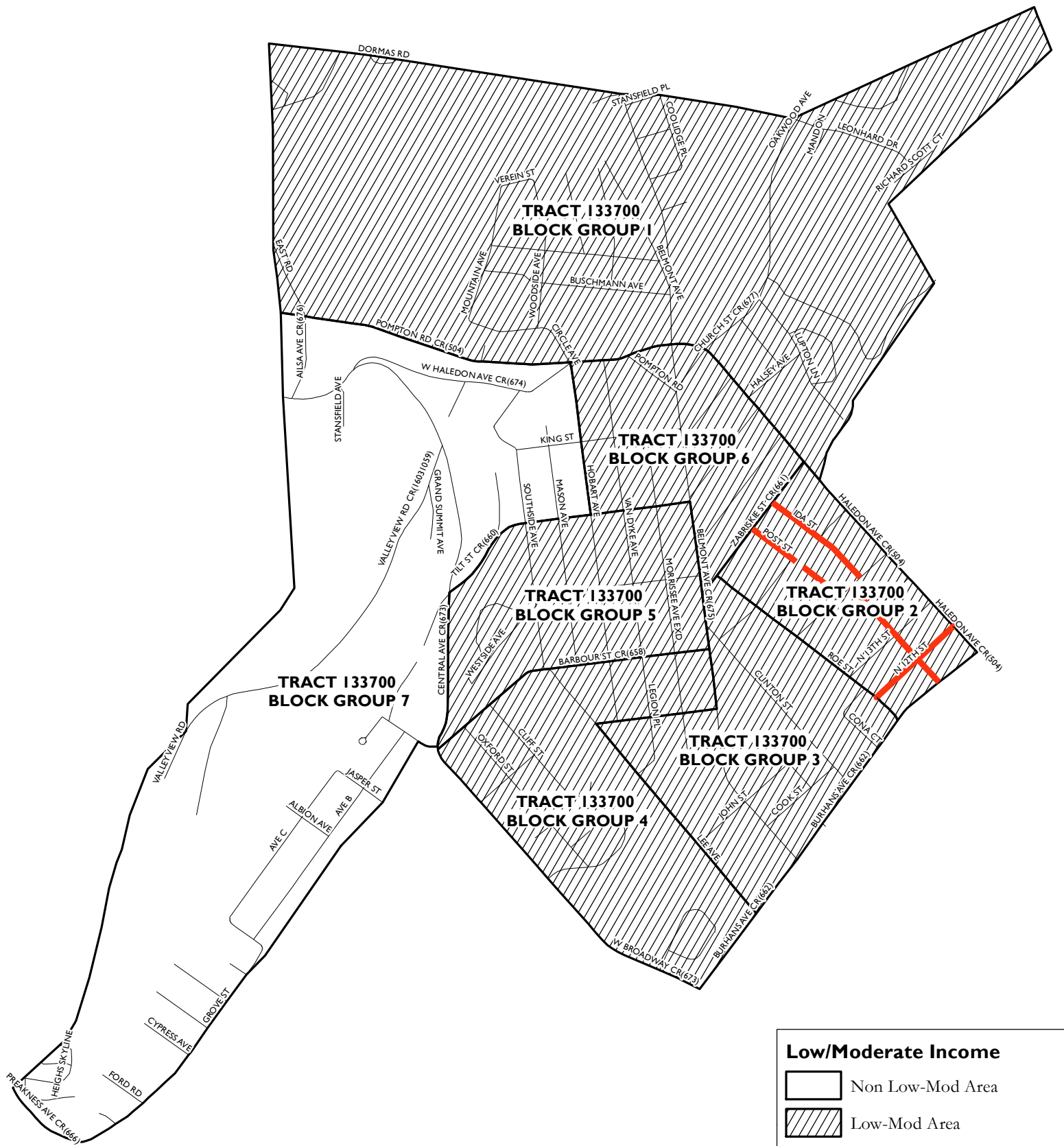
**PASSAIC COUNTY DEPARTMENT OF
PLANNING & ECONOMIC DEVELOPMENT**

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**Low & Moderate Income Block Groups
Community Development Block Grant
Bloomingdale Borough**

4/8/2014



FY 2014 Paving and Milling of
Bernard Ave, Ida St, N. 12th St, and Post St

Low/Moderate Income

-  Non Low-Mod Area
-  Low-Mod Area
-  Paving and Milling of Streets
-  Roads



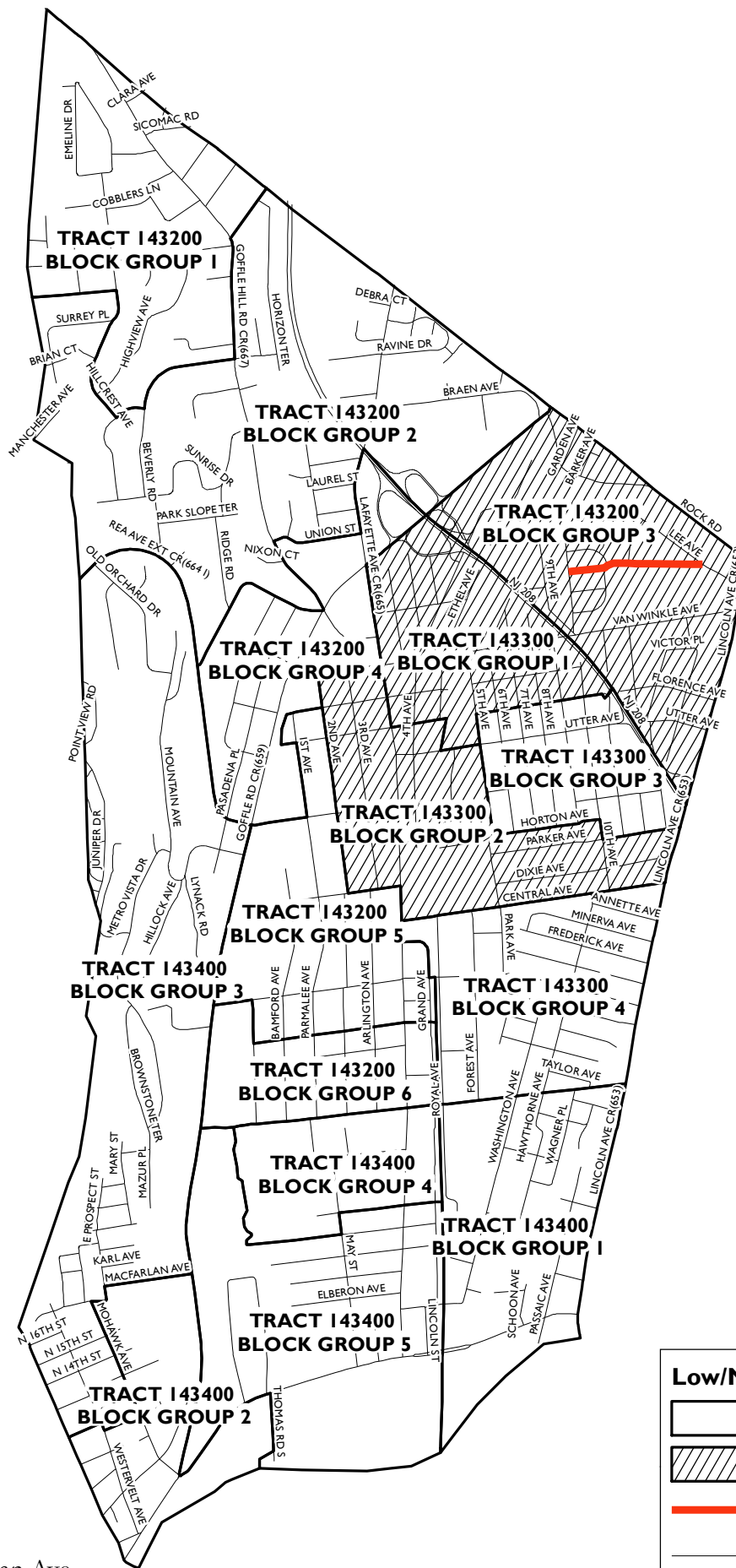
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**Low & Moderate Income Block Groups
Community Development Block Grant
Haledon Borough**

4/8/2014



Low/Moderate Income

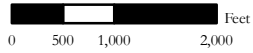
-  Non Low-Mod Area
-  Low-Mod Area
-  Repaving of Sherman Ave
-  Roads

FY 2014 Repaving of Sherman Ave



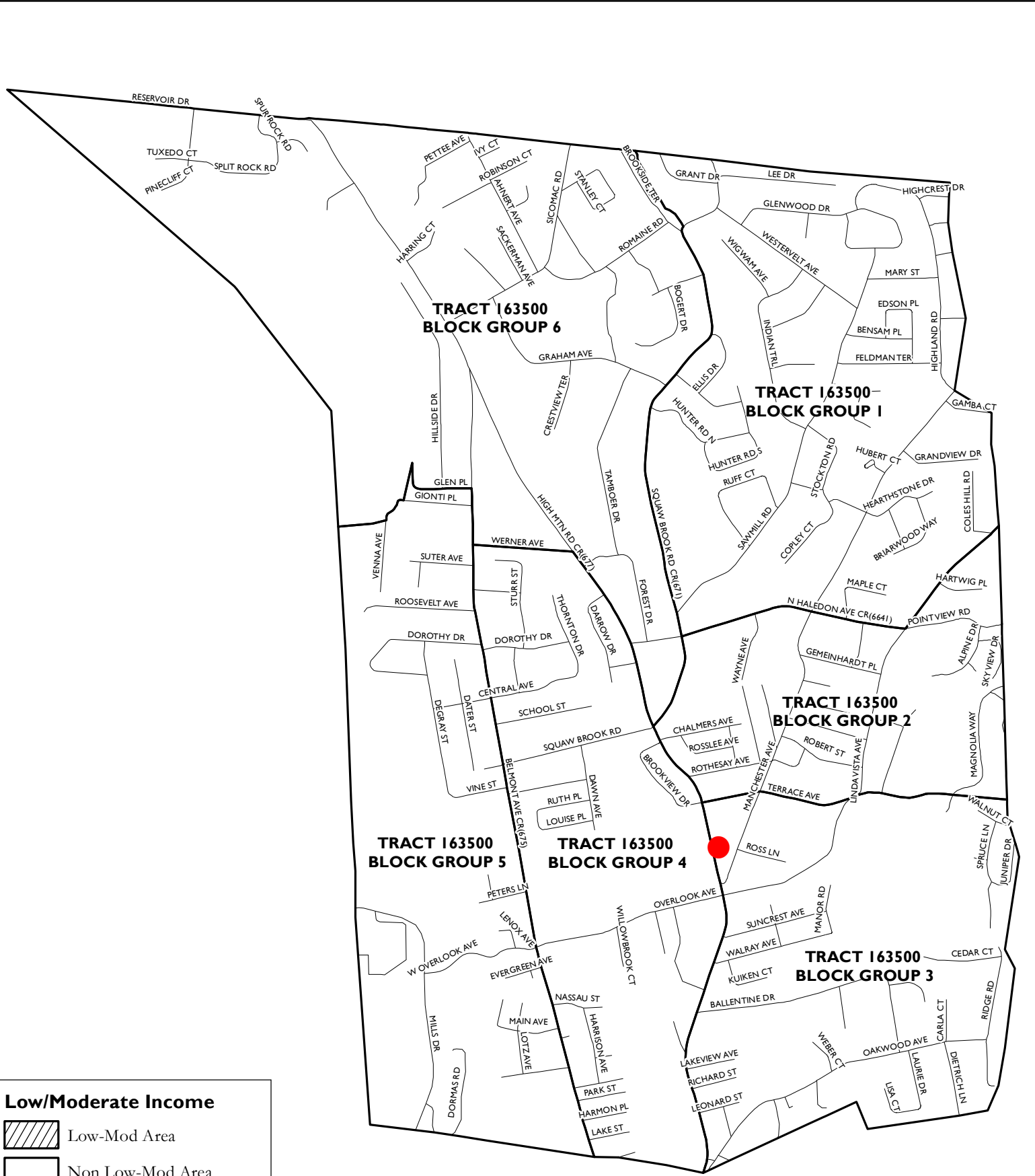
PASSAIC COUNTY DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

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**Low & Moderate Income Block Groups
Community Development Block Grant
Hawthorne Borough**

4/8/2014



Low/Moderate Income

- Low-Mod Area
- Non Low-Mod Area
- Community Center Kitchen
- Roads

FY 2014 Community Center
ADA Accessibility

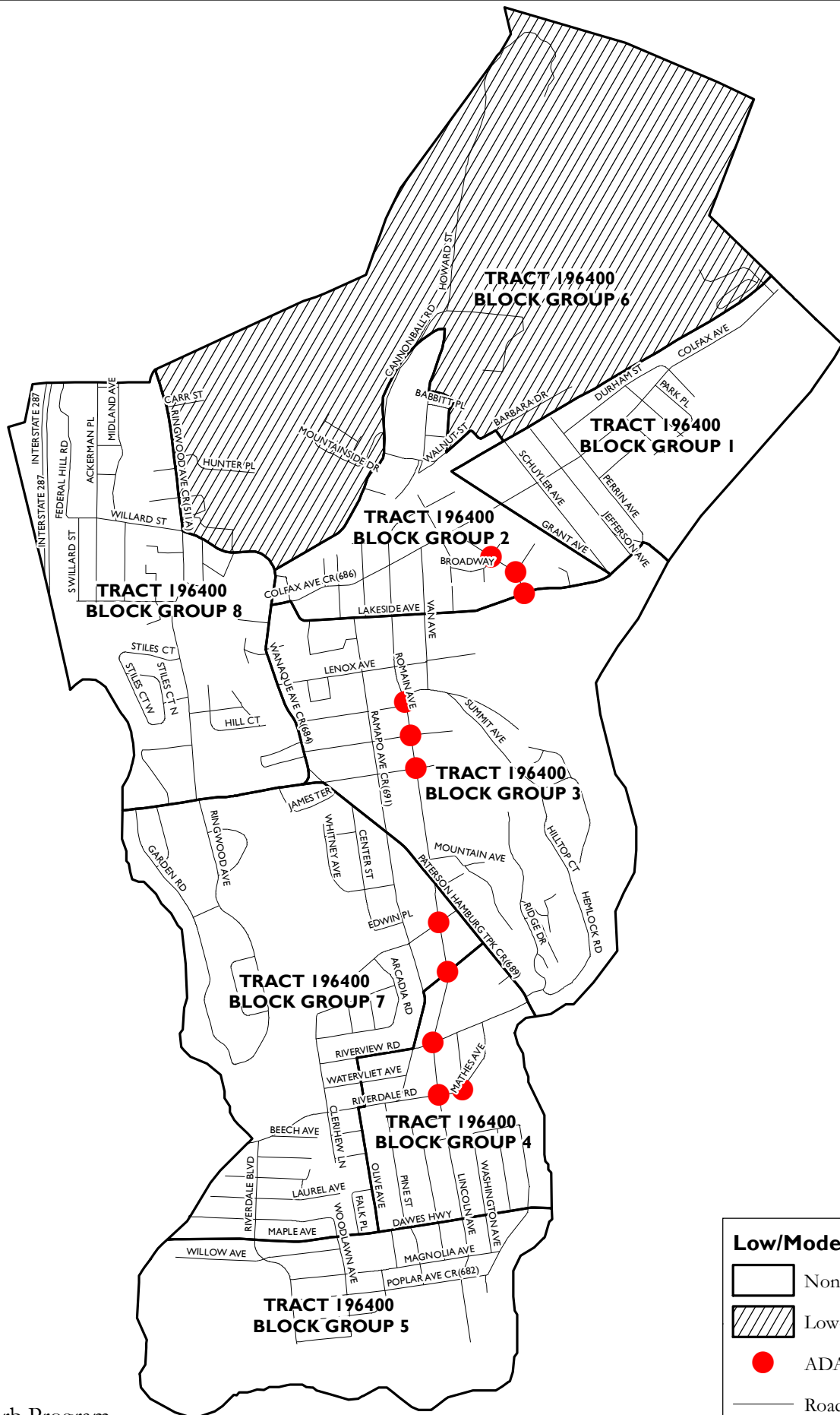
**Low & Moderate Income Block Groups
Community Development Block Grant
North Haledon Borough**







**PASSAIC COUNTY DEPARTMENT OF
PLANNING & ECONOMIC DEVELOPMENT**



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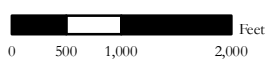
Low/Moderate Income

-  Non Low-Mod Area
-  Low-Mod Area
-  ADA Compliant Curbs
-  Roads

FY 2014 ADA Curb Program

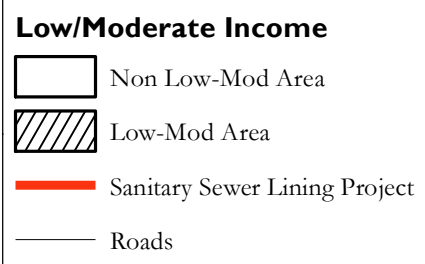
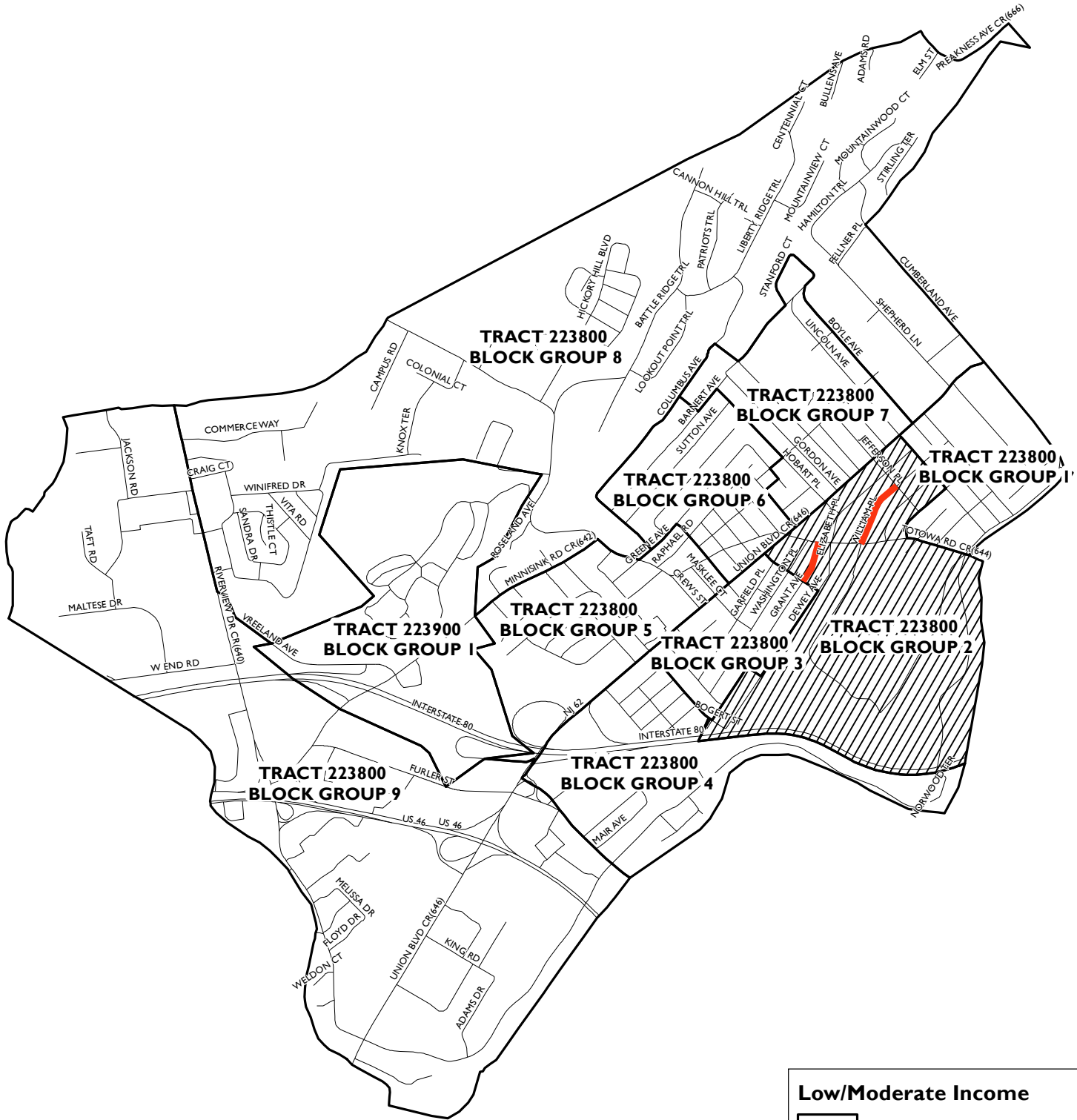
PASSAIC COUNTY DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

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**Low & Moderate Income Block Groups
Community Development Block Grant
Pompton Lakes Borough**

4/8/2014

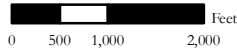


FY 2014 Williams Place and Grant Ave
Sanitary Sewer Lining Project



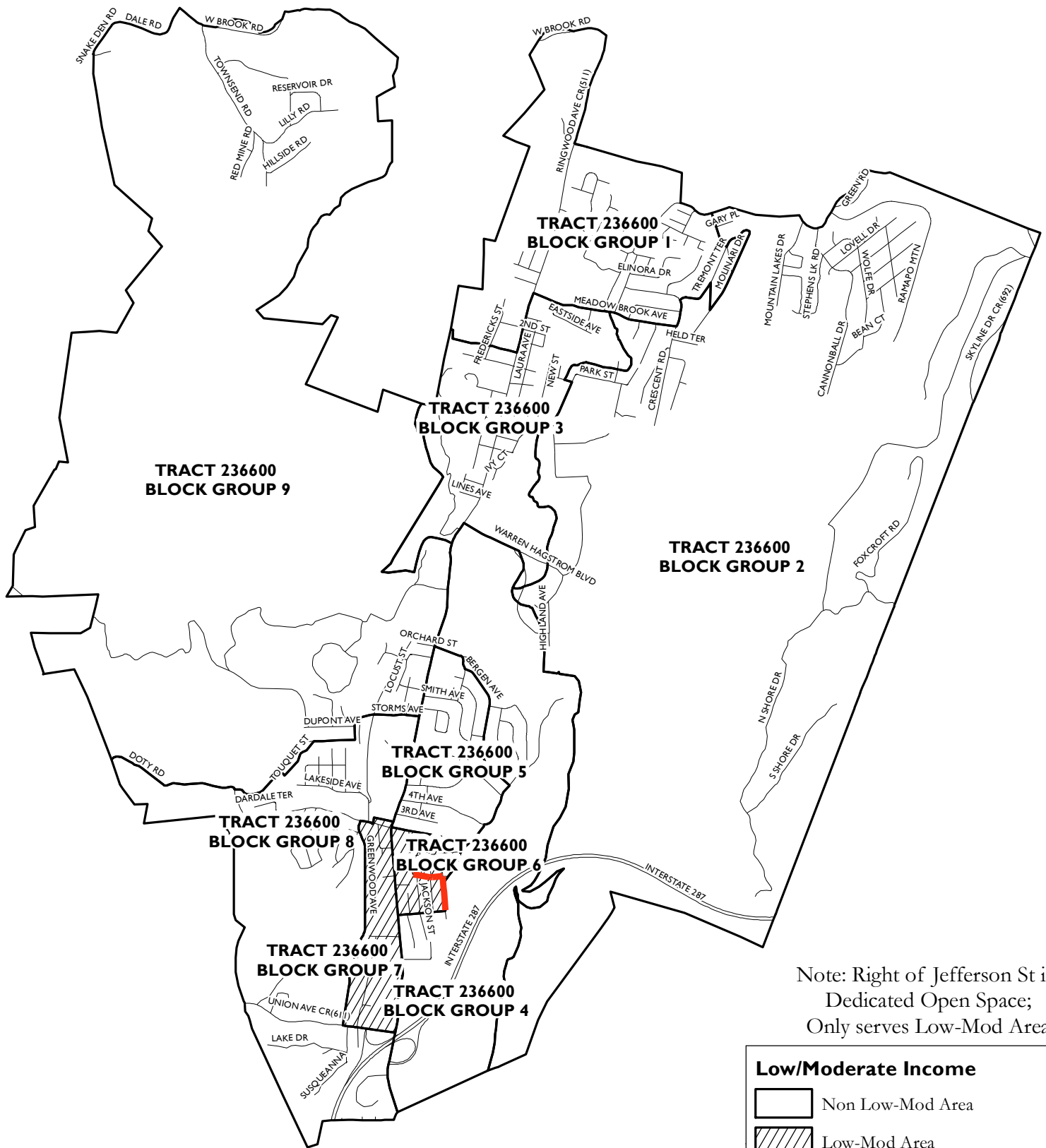
**PASSAIC COUNTY DEPARTMENT OF
PLANNING & ECONOMIC DEVELOPMENT**

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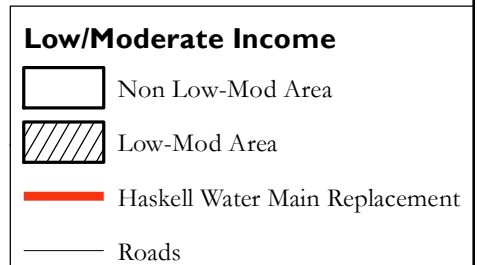


**Low & Moderate Income Block Groups
Community Development Block Grant
Totowa Borough**

4/8/2014



Note: Right of Jefferson St is Dedicated Open Space;
Only serves Low-Mod Area

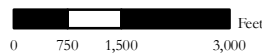


FY 2014 Haskell Water Main Replacement-Phase 1

PASSAIC COUNTY DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT



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**Low & Moderate Income Block Groups
Community Development Block Grant
Wanaque Borough**

4/8/2014

SF 424 and Certifications



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted July 13, 2014	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Passaic County		B-14-UC-34-0112	
401 Grand St.		Organizational DUNS: 063148811	
		Organizational Unit	
Paterson	New Jersey	Department of Planning and Economic Development	
07505	Country U.S.A.		
Employer Identification Number (EIN):		Location: Passaic County	
22-6002466		Program Year Start Date (MM/DD) – 9-01-14	
Applicant Type:		Specify Other Type if necessary:	
Urban County			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles FY2014 CDBG Action Plan		Description of Areas Affected by CDBG Project(s) Passaic County – Countywide	
\$CDBG Grant Amount \$815,756	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$ 815,756			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Deborah		Hoffman
Director	Division of Economic Development	
Deborahh@passaiccountynj.org	Tel: 973-569-4720	Fax: 973-569-4725
Signature of Authorized Representative		Date Signed
Pat Lepore, Freeholder Director		

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Pat Lepore

Date

Freeholder Director
Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the

case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Pat Lepore

Date

Freeholder Director
Title

NOT APPLICABLE

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Freeholder Director

Title

Not applicable

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Freeholder Director
Title

NOT APPLICABLE

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature/Authorized Official

Date

Title

NOT APPLICABLE

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Place Name	Street	City	County	State	Zip
Government Center	401 Grand St.	Paterson	Passaic	NJ	07505
Planning Department	930 Riverview Dr.	Totowa	Passaic	NJ	07512

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ck if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Pat Lepore

Date

Freeholder Director
Title