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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: December 07, 2016  
Time of Meeting: 6:30 pm  
Minute Page No: Page 1 of 12

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The Workshop Meeting of the Governing Body was called to order by Mayor Bieri.

**Adequate Notice Statement**

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 20, 2015 and January 3, 2016; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

**Pledge of Allegiance**

Mayor Bieri led all in attendance in a salute to the flag.

**Roll Call**

Present: Councilmembers Ada Erik, Michele Dale, Luciano Signorino, Marilyn Lichtenberg, Mayor Bettina Bieri.  
Absent: Mike Hensley, Tim Wagner  
Also Present: Township Administrator/Clerk Antoinette Battaglia, Township Attorney Frederick Semrau, Councilman Elect Pete McGuinness

Agenda No. III

**Meetings**

Mayor Bieri noted the future meeting schedule:

December 21, 2016 Regular Meeting

Agenda No. II

**Reading of or Approval of Unapproved Minutes**

Councilwoman Erik moved to adopt the following Meeting Minutes as presented:

November 9, 2016 Workshop and Regular Meeting

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Moved: Erik                      Seconded: Signorino  
Voted Aye: Erik, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Absent: Hensley, Wagner  
Motion carried.

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Agenda No. IV

**Presentations**

Eagle Scout, Aidan Joseph Harrington - Mayor Bieri invited Aidan to join her at the podium. Aidan explained that that he has been scouting since he was 7. His project was building two retaining walls for the community electronic sign board between Union Valley and Macopin Road and it took 600-800 hours. Mayor Bieri said his project was very impressive and it was a lot of work. His mother and father joined them at the podium and noted that he accomplished the rank of Eagle Scout at the young age of 15. Mayor Bieri stated that the township has a disproportionately high number of young men that make it to the rank of Eagle Scout and it says a lot about of community, parents, and individuals themselves. She congratulated him.

Beautification and Recycling Committee Presentations:

House Beautiful Awards – Bill Weaver joined Mayor Bieri with members from BRC at the podium. Mr. Weaver noted that he is the Chairman of the West Milford Beautification and Recycling Task Force and gave information about the selection process for the House Beautiful Contest. He noted that only properties that do not use landscapers for their gardens are considered. He announced the winners. The first runner up was Diane and Steven Meigh at 30 Clinton Road, second runner up was Connie and Tom

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Livoti at 7 Garrett Ct and the winner was Elizabeth and Bernhard Bartsch at 33 Forest Lake Drive. Each received an award and framed photo of their winning properties. Mr. Weaver congratulated the participants.

Appreciation Award - Mr. Weaver said Mr. John Callie has worked with the Beautification and Recycling Task Force for many years. His 7<sup>th</sup> and 8<sup>th</sup> grade middle school students design art work for the beautification day t-shirts. Mr. Weaver invited Mr. Callie to the podium and presented him with the Appreciation Award. He thanked him for his hard work and dedication for many years of coordinating designs. Mr. Callie said all of his students do all of the work and there is some great art from the students. He hopes that talent and ability continues in the future. Mr. Weaver thanked him for doing an amazing job.

Agenda No. V

**Proclamations**

None.

Agenda No. VI

**Executive Session**

~ Resolution No. 2016 – 367 ~

**MOTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED** by the Township Council of the Township of West Milford on the 7<sup>th</sup> day of December 2016 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
  - ( ) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - ( ) b. (4) A collective bargaining agreement including negotiations.
  - ( ) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - ( ) b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
  - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
    - Contracts – CFO Position
    - Attorney-Client Privilege - MUA
    - Attorney-Client Privilege - Helping People Help Themselves
    - Litigation - Newark Tax Appeals
  - ( ) b. (8) Personnel matters.
  - ( ) b. (9) Deliberations after a public hearing that may result in penalties.
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: December 7, 2016

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Moved: Erik                      Seconded: Signorino  
Voted Aye: Unanimous Voice Vote  
Voted Nay: None.  
Motion carried.

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The Governing Body went into executive session at 6:46 pm.  
The Governing Body returned to the public meeting at 7:58 pm with all members present as before.

Agenda No. VII

**Public Comments**

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Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

Pat and Chuck Gilroy, 15 Jefferson Street, Oak Ridge stated that they built a house 35 years ago on a dirt road and the township is paving a cluster of road near them. They stated that their road really needs to be paved. It needs repairs every time it rains. Ms. Gilroy asked how many residents responded to the survey cards that were sent out and asked for a status update. Mayor Bieri said that it is listed as a discussion item for tonight's agenda and it will be addressed later in the meeting.

Doris Aaronson, 19 Bearfort Road thanked the council for all of their hard work and decision making during the past year. She wished them a happy holidays and Happy New Year. She noted that today there was a senior citizen luncheon at the Elks and the Elks donated their space for free. We had the opportunity to see our Mayor sing and dance. She complimented her on her performance.

Matthew Guy said he is currently an employee at Franks Pizzeria in the ShopRite Complex. He is here on behalf of his boss Angel Morales. He has been a dedicated employee for 5 years and his boss has been with the community for over 15 years. They have created an environment in West Milford for all types of families to come and enjoy delicious food and company. He outlined all the community events that the pizzeria takes part in. Mr. Guy explained that the owner has been told that ShopRite is refusing to renew the lease and ShopRite wants to take over the space of the business to expand their store. Everyone at Franks Pizza is pleading for the town to come together and help our business stay in its current location. The employees at Franks Pizza have put together a petition for the local community to sign to show how much this restaurant means to the town residents. They have gathered almost 1,300 signatures in 5 days. He asked for help and support.

Jim Foody 2 Kushaqua Trail North, Hewitt explained that the Board of Education is proposing to research the possibility of doing solar projects for the schools. He noted that the Board of Education is exempt from the Highlands legislation and asked if the governing body would be interested in doing a solar farm. He suggested a location and provided possible ideas for the project. He stated that the Board of Education spends \$550,000 a year on electricity costs and it would be beneficial for the township to reduce its costs as well. Additionally, it is a possibility to save on taxes and make improvements to the Wallisch property. He asked if the council has any interest in coming to a meeting and hearing the presentation in January. Furthermore, he wished everyone a Merry Christmas and a Happy New Year and wished Mr. McGuinness good luck on the council.

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

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Moved: Erik                      Seconded: Signorino  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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Agenda No. VIII

**Council Comments**

Mayor Bieri said that the Road Assessment Program is on the agenda so the Gilroys concerns will be addressed. With regard to Franks Pizzeria, many of us are saddened by the news. Due to ShopRite being a corporate entity, we have no control over what they do or how they handle their properties other than through the Planning Board or Zoning Board. She asked Township Attorney Semrau if there is anything that the township can do. Township Attorney Semrau stated that by the employee speaking his concern, it will be on record. Beyond that the governing body cannot try to interfere even if it wanted to with a private matter and private contract arrangement. He explained that everyone has the right to express a concern publicly and hopes that a good resolve comes of it. Mayor Bieri noted that a petition is available at Franks Pizza should you choose to support the effort of keeping them there.

Councilman Signorino commented about the Wallisch solar proposal. He stated that he has spoken to Mr. Foody several times and he has always been in support of doing a project if we found the right location. He noted he would be interested in hearing the presentation first hand and support having the meeting between the two entities. Mayor Bieri noted that we would need to make that a formal meeting and advertise because there would be quorum issues. Councilman Signorino said he would be in support of that and would like to hear the discussion of benefits, concerns and ideas. The governing body discussed incentives for solar energy and organization of the meeting. Township Administrator/Clerk Battaglia outlined ways of advertising the meeting. Township Attorney Semrau suggested having the Board of Education take the lead to have the meeting and have the governing body attend and listen to the presentation. Township Administrator/Clerk Battaglia stated that the township would advertise that the quorum of the governing body would be in attendance of the Board of Education meeting that night. Any

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comments made would not be in an official capacity and there would be no formal action at the meeting. Mayor Bieri encouraged the Board of Education to organize the meeting and to inform the township of a date and time so the township can advertise. The council discussed procedure of a follow up meeting after the presentation. Mr. Foody said he will notify the township when he has a date set in January.

Agenda No. IX

**Discussion Items**

1.	Discussion: Road Assessment Program - Mayor Bieri noted that the roads being discussed are Harrison, Jefferson, Paul and Walnut. Township Administrator/Clerk Battaglia said there was a meeting called with the residents in this area and the response to the post cards came in. There were a total of 20 responses and 12 replied. Of those who replied, 7 voted yes in favor of the road assessment and 5 voted no. She explained that there is one commercial property being Verizon and they voted no. Township Administrator/Clerk Battaglia asked for direction from the governing body. She noted that this is the first time that we are getting a response that is a yes majority. Councilwoman Erik. Council President Dale and Councilwoman Lichtenberg stated that they were in favor of paving the roads. The governing body discussed the reasoning for paving of roads and maintenance cost to the township. Additionally, they discussed the tax increase to the property owners and information that was provided to the residents at the meeting regarding the road assessment program. Township Administrator/Clerk Battaglia clarified for the council. Mayor Bieri said the purpose of doing this was to find out if there was an area that has a majority willing to pave their road and if so, abide by their wishes and do it. Otherwise, there is no point in asking and using resources to find out. She asked for consensus to move forward. The council gave consensus. Township Administrator gave details of the process after approving to pave the road and noted it would be about seven or eight months before starting the project.
2.	Discussion: Recycling of Electronics – Recycling of Electronics – Mayor Bieri said that the council received a detailed memo. Township Administrator/Clerk Battaglia explained that she spoke with Councilman Elect McGuinness and he is going to share some contact information for another vendor who may be able to provide the service at a better cost. We will research the information that is given. Mayor Bieri suggested having the discussion when we have more complete information. Township Administrator/Clerk Battaglia said she has concerns come January because there isn't a workshop meeting until the 21 <sup>st</sup> . Additionally; she has concerns about the quantity of electronics for recycling at this time of the year. Mayor Bieri made suggestions about researching items and asked if this can be discussed at the next meeting even though it's not a workshop. Ms. Battaglia responded in the affirmative.

Agenda No. X

**Action Items**

Mayor Bieri asked to move all resolutions as one including 2016-381.

Moved: Erik Seconded: Dale  
 Voted Aye: Erik, Dale, Signorino (no on Resolution 2016-368), Lichtenberg  
 Absent: Hensley, Wagner  
 Voted Nay: None  
 Motion carried.

Agenda No. X 1

**~ Resolution 2016 - 368 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A DRIVE SOBER OR GET PULLED OVER 2016 YEAR END HOLIDAY CRACKDOWN GRANT**

**WHEREAS**, statistics show that there are increased incidences of impaired driving during the "holiday seasons"; and

**WHEREAS**, to aid municipalities in addressing this increased volume and to help offset the increased cost of police enforcement during these periods, the State of New Jersey offers grant funds to certain municipality's; and

**WHEREAS**, the Division of Highway Traffic Safety has grant monies available that may be used to assist the Township in offsetting the costs associated with the need for increased DWI enforcement & monitoring thereby providing for overall public safety at the holiday season; and

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**WHEREAS**, the project will involve increased impaired driving enforcement from December 9, 2016 through January 1, 2017; and

**WHEREAS**, the West Milford Police Department has an obligation to keep our roadways safe.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby authorizes the acceptance of a Drive Sober or Get Pulled Over 2016 Statewide Crackdown Grant in the amount of \$5,000.00

Adopted: December 7, 2016

Agenda No. X 2

~ Resolution 2016 – 369 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF CONTRACTS WITH PSE&G FOR THE ENERGY CONSERVATION PROGRAM TO REDUCE ENERGY CONSUMPTION IN MUNICIPAL-OWNED FACILITIES**

**WHEREAS**, Gary Bell, the Program Administrator at Facility Solutions Group for the PSE&G Direct Install Program gave a presentation to the Governing Body on November 9, 2016 for reducing energy consumption in municipal-owned facilities; and

**WHEREAS**, the proposed program would be specifically related to the lighting fixtures in the township buildings; and

**WHEREAS**, an audit was conducted by PSE&G to update the lighting fixtures within multiple municipal buildings within the township; and

**WHEREAS**, the governing body gave consensus for such a program; and

**WHEREAS**, as each audit is approved, the applicable agreement will be executed and distributed as appropriate; and

**WHEREAS**, PSE&G will cover approximately 70% and the township will cover approximately 30% of the overall cost of \$40,710 at 0% interest over a three-year period through the Township's utility bill; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby agree to enter into the PSE&G Direct Install Program contract for installation and repayment as detailed in the contract on file in the Township Clerk's Office.

Adopted: December 7, 2016

Agenda No. X 3

~ Resolution 2016 - 370 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AWARDING A CONTRACT FOR MARKETING OF RECYCLABLES TO TRINITY RECYCLING**

**WHEREAS**, the Township of West Milford requested proposals for the Marketing of Recyclables which included a request for a rebate based on a percentage of the Official Board Markets (OBM) ("Yellow Sheets") high published price (New York Area) with a per ton floor price for various grades of recyclables with the exception of the commingled recyclables having no commonly recognized index and received proposals from two firms; and

**WHEREAS**, the Coordinator of Recycling and Solid Waste has reviewed the proposals received and recommends award of a contract for the period of January 1, 2017 until December 31, 2017 with options to extend the contract for an additional two years, for the Marketing of Recyclables to Trinity Recycling of N.J. subject to the contract form being approved by the Township Attorney.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, as follows:

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1. The Township Council hereby authorizes the Mayor and Township Clerk to execute a contract with Trinity Recycling of N.J., Inc. for the Marketing of Recyclables.
2. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: December 7, 2016

Agenda No. X 4

~ Resolution 2016 - 371 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF FENCING FOR BALL FIELDS AT BUBBLING SPRINGS TO A BETTER FENCE COMPANY INC. IN ACCORDANCE WITH THE TOWNSHIP'S PURCHASING POLICIES IN AN AMOUNT NOT TO EXCEED \$17,800.00**

**WHEREAS**, the Township Council of the Township of West Milford did adopt ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to \$36,000; and

**WHEREAS**, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500 and that the purchase shall warrant a minimum of three quotations; and

**WHEREAS**, the Township Director of Community Services & Recreation has solicited and received three (3) quotes for installation of backstops and fencing at Bubbling Springs Park, and

**WHEREAS**, the Township Director of Community Services & Recreation recommends the purchase to the lowest bidder A Better Fence Company, Inc.; and

**WHEREAS**, the total aggregate of purchases for this fencing from A Better Fence Company Inc. will not exceed the bid threshold in an amount not to exceed \$17,800.00 and,

**WHEREAS**, the Township's Qualified Purchasing Agent has reviewed the recommendation and confirmed that the purchase is in compliance with the New Jersey Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for these services and shall come from account numbers 02-213-417-460-01 and 01-201-283-716-86; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, that they do hereby authorize the Director of Community Services & Recreation to execute the purchase order with A Better Fence Company Inc., 135 Center Street, West Milford, NJ for fencing at Bubbling Springs at a cost not to exceed \$17,800.00.

Adopted: December 7, 2016

Agenda No. X 5

~ Resolution 2016 - 372 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF PURCHASE OF EQUIPMENT AND CHANGEOVERS FOR ONE (1) 2017 POLICE INTERCEPTOR SEDAN AWD BY STATE CONTRACT #83917, #83927 AND #81334 TO ATLANTIC COMMUNICATIONS**

**WHEREAS**, the Township wishes to equip and changeover equipment in one (1) 2017 Police Interceptor Sedan AWD; and

**WHEREAS**, the Township Chief of Police has provided a recommendation to award this contract through the State Contract #83917, #83927 and #81334 to Atlantic Communications; and

**WHEREAS**, the total amount of the contract shall not exceed \$9,321.42; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account number 01-201-25-240-900.

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that they do hereby authorize the Chief of Police to engage the services of Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ to equip and changeover equipment in one (1) 2017 Police Interceptor Sedan AWD, in an amount not to exceed \$9,321.42, through State Contract #83927, #83917 and #81334 and to execute a purchase order for same.

Adopted: December 7, 2016

Agenda No. X 6

**~ Resolution 2016 – 373~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION**

**WHEREAS** N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

**WHEREAS**, the Director may also approve the insertion of any item of appropriation for an equal amount,

**WHEREAS**, the Township of West Milford wishes to amend its 2016 Budget to include an amount as revenue,

**NOW THEREFORE, BE IT RESOLVED** that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2016 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:  
 Public and Private Revenues Off-Set with Appropriations:  
 2016 Drive Sober or Get Pulled Over Year End Campaign ; \$5,000.00

**BE IT FURTHER RESOLVED** that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations  
 (A) Operations – Excluded from CAPS  
 Public and Private Programs Offset by Revenue  
 2016 Drive Sober or Get Pulled Over Year End Campaign : \$5,000.00

**BE IT FURTHER RESOLVED** that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: December 7, 2016

Agenda No. X 7

**~ Resolution 2016 - 374 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, TO TRANSFER ITEMS OF CURRENT FUND APPROPRIATIONS IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40:4 - 58**

**WHEREAS**, there appears to be a surplus in the 2016 appropriation over and above the demand deemed to be necessary for the balance of the year:

APPROPRIATION	ACCOUNT NUMBER	TRANSFER PROPOSAL
Treasurer S&W	201-20-130-101	\$12,000.00
Recreation Programs S&W	201-28-370-101	8,500.00
Public Health O.E.	201-27-330-446	3,700.00
<b>TOTAL TRANSFERS OUT</b>		<b>\$24,200.00</b>

**WHEREAS**, there appears to be insufficient funds in the following appropriations to meet the demands thereon for the balance of the 2016 budget year, and

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APPROPRIATION	ACCOUNT NUMBER	TRANSFER PROPOSAL
Police Communications S&W	201-25-243-101	\$8,000.00
Emergency Management S&W	201-25-252-101	2,500.00
Public Health S&W	201-27-330-101	8,700.00
Fire Administration LODD	201-25-266-901	5,000.00
<b>TOTAL TRANSFERS IN</b>		<b>\$24,200.00</b>

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the Township of West Milford in the County of Passaic, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-58, part of the 2016 appropriations heretofore mentioned be and the same are hereby transferred to the appropriations mentioned as being insufficient to meet prior demands, and

A certified copy of this Resolution shall be forwarded by the Township Clerk to the Township Treasurer.

Adopted: December 7, 2016

Agenda No. X 8

~ Resolution 2016 – 375 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2016**

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2016 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of 2016 Licenses as listed below and;

<b>License No.</b>	<b>2017 POOL TABLE LICENSES</b>
2017-04	J&S Investments LLC, J&S Roadhouse
<b>License No.</b>	<b>2017 TAXI OWNER LICENSES</b>
2017-01	Douglas Business Services Inc., Douglas Townsend
2017-02	AAA Limo & Transportation LLC, Ralph Gorthey
2017-03	S&J Limo Service Inc., John Karwoski
<b>License No.</b>	<b>2017 TAXI DRIVER LICENSE</b>
2017-01	Douglas Townsend
2017-02	Ralph Gorthey
2017-03	John Karwoski
<b>License No.</b>	<b>2017 CLOTHING BINS</b>
2017-13	Synergy In-Kind Donation Management Inc. West Milford Presbyterian Church
2017-14,15	Goodwill Industries of Greater NY & Northern NJ West Milford Recycling Center – 2 bins
2017-16 2017-17,18 2017-19 2017-20 2017-21	Planet Aid 1850 Route 23 N. West Milford 30 Lycosky Road – 2 bins 3042 Route 23, Oak Ridge 3051 Route 23, Oak Ridge 555 Warwick Tpk, Hewitt

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Agenda No. X 9

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**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ESCROW MONIES**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

<b>Name &amp; Address</b>	<b>Application No.</b>	<b>Amount of Escrow</b>	<b>Amount Refunded</b>
David Liverance 63 Poplar Grove Terrace West Milford, NJ 07480	PB-09-15-02	\$1,500.00	\$110.46
<b>TOTAL</b>			<b>\$110.46</b>

Adopted: December 7, 2016

Agenda No. X 10

~ Resolution 2016 - 377 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REDUCTION OF PLANNING DEPARTMENT PERFORMANCE BOND ESCROW MONIES**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

<b>Name &amp; Address</b>	<b>Block &amp; Lot</b>	<b>Amount Performance Bond</b>	<b>Amount Retained</b>	<b>Amount of Escrow</b>	<b>Amount Refunded</b>
John Aiello 828 East Shore Road West Milford, NJ 07480	4402 / 1	\$120,452.40	\$30,000.00	\$90,452.40	\$90,452.40
<b>TOTAL</b>					<b>\$90,452.40</b>

Adopted: December 7, 2016

Agenda No. X 11

~ Resolution 2016 – 378 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

<b>Winter Recreation Basketball</b>		
Jayden	\$75.00	Damian Mericka 37 Stephens Road, Apt C-301 West Milford, NJ 07480
<b>Winter Recreation Basketball</b>		
Alizah & Arianna Morran	\$160.00	Charley Morran 27 Hamilton Drive Hewitt, NJ 074221
<b>Winter Recreation Basketball</b>		
Vincent	\$80.00	Lisa D'Andrea 23 Albertine Place Oak Ridge, NJ 07438
<b>Winter Recreation Basketball</b>		
Matthew	\$90.00	Monty Dellapi 16 Land of Oaks Drive Oak Ridge, NJ 07438
<b>Travel Basketball</b>		
Jennifer	\$95.00	Anne Scala 1888 Macopin Road West Milford, NJ 07480
<b>Travel &amp; Winter Recreation Basketball</b>		

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Thor	\$265.00	Vicky Stanley 234 Morsetown Road West Milford, NJ 07480
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Adopted: December 7, 2016

Agenda No. X 12

**~ Resolution 2016 - 379 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING TRANSFER OF ESCROW MONIES TO THE TOWNSHIP GENERAL FUND**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

Name & Address	Application No.	Amount of Refund
Township of West Milford 1480 Union Valley Road West Milford, NJ 07480	16-288-56-701-002 0010-1795	\$ 2,283.06
Kenneth Hudacko D.T. Allen Contracting Co. Random Woods Prospect Development Corp	16-288-56-701-238 9900-17954	\$ 7,858.56
<b>TOTAL</b>		<b>\$10,141.62</b>

Adopted: December 7, 2016

Agenda No. X 13

**~ Resolution 2016 - 381 ~**

**MAYOR'S APPOINTMENT OF ELLEN MAGEEAN TO THE POSITION OF DIRECTOR OF FINANCE, ACTING TREASURER AND TEMPORARY CFO IN ACCORDANCE WITH SECTIONS §15-39 AND §15-44 OF THE TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advise and consent to the Mayor's appointment of Ellen Mageean to the positions of Director of Finance, Acting Treasurer and Temporary CFO in accordance with sections §15-39 and §15-44 of the Township Code.

This Resolution shall take effect immediately.

Adopted: December 7, 2016

Agenda No. XI

**Approval of Expenditures**

**~ Resolution No. 2016 – 380 ~**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$537,878.08
3	Reserve Account	302.68
2	Grants	37,933.87
6	Refunds	103,158.97

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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1	General Ledger	0.00
26	Refuse	133,457.20
4	Capital	1,442,397.35
19	Animal Control	2,439.04
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	24,942.61
19	COAH	0.00
16	Development Escrow	10,271.75
19	Tax Sale Trust	0.00
21	Assessment Trust	
	Special Reserve	
Total		\$2,292,781.55
\$Less Refund Resolution		-103,158.97
<b>Actual Bills List</b>		<b>\$2,189,622.58</b>
Other Payments		
Payroll		\$522,972.74
BOE		4,505,630.00
Treasurer State of NJ, Dog Report		43.80
DCRP		504.96
SS/MED		24,312.92
<b>Total Expenditures</b>		<b>\$7,243,087.00</b>

Adopted: December 7, 2016

Moved: Erik                      Seconded: Dale  
 Voted Aye: Erik, Dale, Signorino, Lichtenberg.  
 Absent: Hensley, Wagner  
 Voted Nay: None.  
 Motion carried.

Agenda No. XII

**Reports of Mayor, Administrator, Council Members, Attorney and Clerk**

Councilwoman Erik said while she and Councilwoman Lichtenberg were at the New Jersey League of Municipalities convention in Atlantic City, they attended classes. One of the classes that she attended was for zombie houses which are abandoned properties and houses that are bank owned but are not being maintained. She said West Milford Township is not alone with the problem and provided some information about strategies for other towns. In addition, narcan was brought up at the convention. There were questions regarding the use of narcan and an obligation to provide medical attention after use. The council discussed the topic.

Council President Dale announced that West Milford Fire Company 2 is having breakfast with Santa on Saturday, December 17<sup>th</sup> between 9 am and 12 pm. It is \$20 for adults and \$5 for kids and there will be crafts for kids, pancakes and more. She encouraged the residents to support the fire department with the fundraiser.

Councilman Signorino hoped everyone had a nice Thanksgiving. He wished everyone a Merry Christmas and Happy Holidays. The tree lighting was a great event and it was an amazing turnout. He thanked the Mayor and Recreation Department for doing a great job. Additionally, he thanked the Rotary for providing hot chocolate and making it a special event. Councilman Signorino encouraged everyone to visit the Museum. If people have items to share with the people in town, please contact Tonya Cubby in the Planning Department, reach out to the Museum or show up from 1pm – 4 pm every Saturday. This year the Museum is doing a 19<sup>th</sup> century Christmas and he encouraged people to attend. He thanked HEAT for decorating Veterans Park again this year. They did a great job. Councilman Wagner requested that he mention the Christmas light contest sponsored by HEAT. He announced the details and prizes for the Christmas light contest. Please go to the HEAT Facebook Page to submit a picture of your home. The deadline is December 15<sup>th</sup>.

Councilwoman Lichtenberg said she had attended four classes at the New Jersey League of Municipalities. She stated that the class on narcan was very interesting. She provided information about the class and explained that towns are working on follow up program. Once a person has used narcan;

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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there is follow up right after the hospital similar to an AA program. It is being instilled into different towns around the state. Councilwoman Lichtenberg said that she and Councilwoman Erik attended a viewing of the movie On Drugs and the Epidemic Situation. She gave information about the movie and speakers who attended. She thanked Doctor Ira Schiowitz for donating his office furniture to the township. Today, she attended the senior citizen Christmas party at the Elks. She thanked the Community Services and Recreation Department for doing a great job. At the tree lighting, there were more people than in past years and we served over 600 cups of hot chocolate. She wished everyone wonderful holidays.

Mayor Bieri said she attended the tree lighting and senior holiday party today. They were both very successful events. She wished everyone a happy, healthy, and safe holiday season and new year. She added that she attended five financially based seminars at the League of Municipalities conference.

Township Administrator/Clerk Battaglia said after the transportation presentation at the last meeting, there was a newspaper article written. The Passaic County Administrator took great exception to it and sent her an email. She responded that she read the article and said that the meeting was a productive discussion that the governing body had about running the transportation program with a \$110,000 financial cut. Ms. Battaglia stated that we all appreciate that the county has agreed to pick up this program again and contribute to it. If there is anything that she did to upset the administrator, she does apologize. It was not intentional for her or anyone else. It is unfortunate that the resolution to adopt the agreement didn't make it onto the freeholder agenda. On a personal level, the council has asked many times for people to participate in blood drives in the town and we are blessed by many people in town that do donate. She said she unfortunately spent much of the month of July in critical condition in the hospital and during that time, received 19 pints of blood. Since then, she has received an additional 6. She thanked all of those people who give blood and encouraged people to donate. Those people have given her the opportunity to speak today and there are millions of people who appreciate that. Councilwoman Erik mentioned that the blood drive is the third Sunday of every month at the West Milford Ambulance Building on Ridge Road from 8:30am to 2pm.

Councilman Signorino said it takes a lot to say something like that and Ms. Battaglia is very strong person. He asked the council if they would be willing to change the date of the reorganization meeting. He would like to have his family and children to be there and asked if the meeting could be changed to a Saturday. A discussion ensued about the councilmembers schedules, other meeting changes, and statutory obligations. The council agreed to keep the reorganization meeting as is.

Agenda No. XIII

**Appointments and Resignations**

None.

Agenda No. XIV

**Adjournment**

There being no further business to come before the Council, the Township Council adjourned the meeting at 9:11 p.m.

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Moved: Erik Seconded: Dale  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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Approved: December 21, 2016

Respectfully submitted:

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Nichole Hanrahan Clerk Typist

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MAYOR BETTINA BIERI, PRESIDING OFFICER

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ANTOINETTE BATTAGLIA, TOWNSHIP CLERK