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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: December 02, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 1 of 11

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The Workshop Meeting of the Governing Body was called to order by Mayor Bettina Bieri.

**Adequate Notice Statement**

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 21, 2014 and January 4, 2015; copies were provided to the Suburban Trends, the Record, Star Ledger, and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

**Pledge of Allegiance**

Mayor Bieri led all in attendance in a salute to the flag.

Township Clerk Battaglia notified Mayor Bieri that Council-President Erk would be arriving much later and Councilman Signorino and Council-Elect Wagner would not be attending.

Agenda No. I

**Roll Call**

Present: Councilmembers Ada Erik, Mike Hensley (arrived at 6:56), Michele Dale, Marilyn Lichtenberg, Mayor Bettina Bieri.  
Also Present: Township Administrator Kenneth Gabbert, Township Clerk Antoinette Battaglia, Township Attorney Fred Semrau.  
Absent: Luciano Signorino, Vivienne Erk

Agenda No. II

**Reading of or Approval of Unapproved Minutes**

Councilwoman Erik moved to adopt the following Executive Session Meeting Minutes as presented:

October 21, 2015 Executive Session  
November 11, 2015 Executive Session

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Dale, Lichtenberg, Bieri.  
Voted Nay: None.  
Absent: Hensley, Erk, Signorino  
Motion carried.

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Agenda No. III

**Meetings**

Mayor Bieri noted the future meeting schedule.

December 16, 2015 Regular Meeting

Agenda No. IV

**Presentations**

West Milford Schools – Referendum Question – Interim Superintendent of Schools, Anthony Riscica and Board of Education Business Administrator, Barbara Francisco introduced themselves.

Mr. Riscica said the BOE is working hard to get this project through. He said two roofs have been replaced during the current administrator’s tenure. The referendum question would approve funding for new roofs at the high school and the middle school. He said those roofs are in desperate need of repair and the local public contracts law has inherent limitations on public bodies. Ms. Francisco said the school administrator has made multiple presentations in the community that show the condition of the roofs and a video is

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available showing the conditions. She said the BOE has done many upgrades to various parking lots and other school facilities. After multiple discussions, the BOE determined that the referendum process would qualify this project for state aid. They are hoping the voters agree. Current school debt will be retired and the new debt service will be a 15-year bond note. Ultimately, this will result in a reduced payment. She urged taxpayers to support this referendum question. The BOE plans to utilize surplus funds to improve the interior of the buildings that have been negatively affected by the deteriorating roofs. Mr. Riscica said that if these problems are not addressed soon there will be a negative effect on the school's infrastructure and if the question fails the full cost will ultimately be borne by the taxpayers. If the referendum question is approved, the State will fund 40% of the cost. Mayor Bieri outlined the specific details of the question and the vote.

Agenda No. V

**Proclamation**

None.

Agenda No. VI

**Executive Session**

~ Resolution No. 2015 – 377 ~

**MOTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED** by the Township Council of the Township of West Milford on the 2<sup>nd</sup> day of December 2015 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
  - ( ) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - ( ) b. (4) A collective bargaining agreement including negotiations.
  - (X) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
    - ~~Weaver Road – Ascher property acquisition~~
  - ( ) b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
  - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
    - Contract – New Life
    - Contract – O&R Easement
  - ( ) b. (8) Personnel matters.
  - ( ) b. (9) Deliberations after a public hearing that may result in penalties.
  
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: December 2, 2015

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Moved: Erik      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Dale, Lichtenberg.  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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The Governing Body went into executive session at 6:56 p.m.  
The Governing Body returned to the public meeting at 7:15 pm with all present as before.

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Agenda No. VII

**Discussion Items**

1.	CDBG grant for elevator at Westbrook Park – the Council gave consensus to have resolutions placed on the next agenda for their consideration.
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Agenda No. X

**Action Items**

Agenda No. X 1

~ Ordinance 2015 - 016 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER §300 “SEWERS” OF THE TOWNSHIP CODE**

**WHEREAS**, the Township of West Milford Council and Board of Health deem it absolutely necessary to protect the public health and ensure that all septic systems are installed properly; and

**WHEREAS**, in order to assure that septic systems are being properly installed in accordance with all statutory, regulatory and code requirements, the Township has determined that a professional engineer will be retained pursuant to a professional services agreement to review all septic system applications; and

**WHEREAS**, the Mayor and Township Council have determined that it is in the best interests of the public to have such review by a professional engineer in effect; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey as follows:

**SECTION 1.** Chapter 300 shall be amended to read as follows:

Septic System Application Review

Every application for a septic system permit submitted to the Township Health Department shall be reviewed by a professional engineer. Upon receipt of a complete application by the Township Health Department a complete set of the documents, along with any notes for soil logs, shall be provided to the engineer.

The application will be reviewed by the engineer and the appropriate feedback will be provided to the Township within ten (10) business days of receipt by the engineer in his office.

In addition to the permit fees detained in Chapter 135, a review fee shall be submitted by the applicant, and placed into an escrow account by the Township, as follows:

Type of Application	Fee
New Construction	\$450
Alteration (expansion/change of use)	\$450
Alteration (failure, no expansion)	\$350
Redesign (previously approved plan)	\$200
Re-review (after initial plan rejected)	\$130

If an application is not reviewed and recommendation submitted within the specified ten (10) business days, the review fees held in escrow will be returned to the applicant.

The fees listed herein shall be incorporated into Chapter 135, Fees and Costs of the Code.

All other provisions contained in Chapter 300 shall remain unchanged.

**SECTION 2.** All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

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**SECTION 4.** This Ordinance shall take effect twenty (20) days following final passage, approval, and publication as required by law.

Introduced: December 2, 2015

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for December 16, 2015. Notice of this public hearing shall be published in the Herald News on or about December 6, 2015.

Motion to introduce Ordinance 2015-016.

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Moved: Erik                      Seconded: Dale  
Voted Aye: Erik, Hensley, Dale, Lichtenberg  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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Agenda No. X 2

~ Ordinance 2015 - 017 ~

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER §15. "ADMINISTRATION OF GOVERNMENT" ARTICLE XVIII "ADVISORY BOARD OF HEALTH", SECTION 85 "MEMBERS; TERMS" OF THE TOWNSHIP CODE**

**BE IT ORDAINED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey as follows:

**SECTION 1.** Chapter 15. Administration of Government  
Article XVIII. Advisory Board of Health  
§15-85. Members; terms shall be amended to read as follows:

There shall be an Advisory Board of Health, consisting of seven members, one of whom preferably should be a physician, to be appointed by the Council. Upon the expiration of the respective terms of the initially appointed members, the term of each member thereafter appointed shall be two years. The members shall serve until their respective successors are appointed and qualified. They shall serve without compensation.

**SECTION 2.** All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** This Ordinance shall take effect twenty (20) days following final passage, approval, and publication as required by law.

Introduced: December 2, 2015

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for December 16, 2015. Notice of this public hearing shall be published in the Herald News on or about December 6, 2015.

Motion to introduce Ordinance 2015-017.

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Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Dale, Lichtenberg  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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Mayor Bieri asked to move all resolutions as one.

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Moved: Erik Seconded: Dale  
Voted Aye: Erik, Hensley, Dale, Lichtenberg.  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.  
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Agenda No. X 3

**~ Resolution 2015 - 378 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF: #2 ULTRA LOW SULFUR DIESEL FUEL (DIESEL FUEL) THROUGH THE MORRIS COUNTY COOPERATIVE PURCHASING COUNCIL, CONTRACT #12, FROM ALLIED OIL, LLC.**

**WHEREAS**, the Township of West Milford is a member of the Morris County Cooperative Purchasing Council (State ID # 6-MCCoOp); and

**WHEREAS**, the Morris County Cooperative Purchasing Council has awarded Contract #12, #2 Ultra Low Sulfur Diesel Fuel to Allied Oil LLC.; and

**WHEREAS**, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Co-Directors of Public Works have established that the township has need to purchase diesel fuel in 2016 in an amount not to exceed \$165,000.00; and

**WHEREAS**, the Township's Qualified Purchasing Agent has reviewed the recommendation and confirmed that the purchase is in compliance with the New Jersey Local Public Contracts Law; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 01-201-31-460-316.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to purchase diesel fuel, in an amount not to exceed \$165,000.00, through the Morris County Cooperative Purchasing Council, contract #12, to Allied Oil, LLC.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 2, 2015

Agenda No. X 4

**~ Resolution 2015 - 379 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF MOTOR GASOLINE THROUGH THE MORRIS COUNTY COOPERATIVE PURCHASING COUNCIL, CONTRACT #1, FROM ALLIED OIL, LLC**

**WHEREAS**, the Township of West Milford is a member of the Morris County Cooperative Purchasing Council (State ID # 6-MCCoOp); and

**WHEREAS**, The Morris County Cooperative Purchasing Council has awarded Contract #1, Motor Gasoline to Allied Oil LLC.; and

**WHEREAS**, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Co-Directors of Public Works have established that the township has need to purchase motor gasoline in 2016 in an amount not to exceed \$255,000.00; and

**WHEREAS**, the Township's Qualified Purchasing Agent has reviewed the recommendation and confirmed that the purchase is in compliance with the New Jersey Local Public Contracts Law; and

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**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account numbers 01-201-31-460-315 and 01-201-31-460-240.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

4. The Township Council hereby authorizes the Department of Public Works to purchase motor gasoline, in an amount not to exceed \$255,000.00, through the Morris County Cooperative Purchasing Council, contract #1, to Allied Oil, LLC.
5. The Township's Chief Financial Officer has certified the availability of funds for same.
6. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: December 2, 2015

Agenda No. X 5

~ Resolution 2015 – 380 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR THE CANCELLATION OF MUNICIPAL ALLIANCE CASA RECEIVABLE AND APPROPRIATION GRANT BALANCES**

**WHEREAS**, there is a receivable in the amount of \$795.51 for 2015 and like appropriation in the same amount from the State of New Jersey Municipal Alliance Grant; and

**WHEREAS**, this receivable is no longer collectible as revenue and the remaining appropriation will not be expended; and

**NOW, THEREFORE, BE IT RESOLVED** that the receivable and budget appropriation be cancelled to current fund balance.

Adopted: December 2, 2015

Agenda No. X 6

~ Resolution 2015 – 381 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR THE CANCELLATION OF MASS TRANS GRANT RECEIVABLE AND APPROPRIATION GRANT BALANCES FOR 2013-2014**

**WHEREAS**, there are receivables and appropriations for the 2013-2014 New Jersey Mass Transit Grant listed as follows:

Federal Share Receivable	\$5,361.93
State Share Receivable	\$3,200.92
Federal Share Appropriation	\$4,688.87
State Share Appropriation	\$3,873.98
Local Share	\$2,854.34

**WHEREAS**, these receivables are no longer collectible as revenue and the remaining appropriations will not be expended.

**NOW, THEREFORE, BE IT RESOLVED** that the receivable totaling \$8,562.85, Federal and State appropriations totaling \$8,562.85 and local share in the amount of \$2,854.34 be cancelled to current fund balance.

Adopted: December 2, 2015

Agenda No. X 7

~ Resolution 2015 – 382 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ENGINEERING DEPARTMENT PERFORMANCE GUARANTEES**

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**BE IT RESOLVED**, by the Township Council of the Township of West Milford that, upon the report and request of the Township's Engineering Department, the following Performance Guarantees be refunded as follows:

Name & Address	Block & Lot	Amount Remaining	Amount Refunded
Roman Moczula 7 Sewell Road Hewitt, NJ 07421	1912/2	\$1,000.00	\$1,000.00

Adopted: December 2, 2015

Agenda No. X 8

~ Resolution 2015 – 383 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

PAL Winter Basketball		
Brooke Lippe	\$85.00	Cynthia Lippe 240 High Crest Drive West Milford, NJ 07480
PAL Winter Basketball		
Molly	\$105.00	William Kane 294 High Crest Drive West Milford, NJ 07480
PAL Winter Basketball		
Justin	\$80.00	Debbie Robbins 285 Weaver Road West Milford, NJ 07480
PAL Travel Basketball		
April Roccisano	\$225.00	Pamela Roccisano 10 Marion Street West Milford, NJ 07480

Adopted: December 2, 2015

Agenda No. X 9

~ Resolution 2015 – 384 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2016**

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2016 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of 2016 Licenses as listed below and;

License No.	2016 CLOTHING BIN LICENSES
2016-01, 02, 03 2016-04, 05 2016-06, 07, 08	GSW Inc / Amvets 3 Bins at West Milford Recycling Center 2 Bins at Bearfort Shopping Village; 3 Bins at West Milford Shopping Plaza
2016-09 - 10	American Red Cross, We Collect Clothes For A Cause 2 Bins at A&P Shopping Plaza
2016-11	Carecycle Inc., Cancer Support Community of Central NJ

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	1 Bin at Walgreens
2016-12 2016-13 2016-14	Millennium International Textile Inc. 1 Bin at West Milford Recycling Ctr; 1 Bin at Marshall Hill Elementary 1 Bin at Apschawa Volunteer Fire Company
2016-15, 16, 17, 18 2016-19, 20 2016-21, 22	H& M Leasing Corp, NJ NY Volunteer Fireman's Assoc. 4 Bins at Bearfort Plaza; 2 Bins at First Aid Squad Newfoundland 2 Bins at WM First Aid Squad
2016-23	National Badge of Honor, Law Enforcement Brotherhood 1 Bin at Newfoundland Deli
2016-24, 25	Goodwill Industries 2 Bins at WM Recycling Center
2016-26; 2016-27 2016-28; 2016-29 2016-30, 31	Planet Aid 1 Bin at TJ's Gas, 1 Bin at SBP Gas, 1 Bin at Convenience of America; 1 Bin at Pizza Station, 2 Bins at WM Recycling Center
<b>License No.</b>	<b>2016 TAXI OWNER LICENSES</b>
2016-01	Douglas Business Services Inc. t/a Lakeland Limo Douglas Townsend
<b>License No.</b>	<b>2016 TAXI DRIVER LICENSE</b>
2016-01	Douglas Business Services Inc. t/a Lakeland Limo, Douglas Townsend
<b>License No.</b>	<b>2016 DEALER IN PRECIOUS METALS LICENSE</b>
2016-01	Linda A. Leaman Jewelry Repair Center LLC, t/a Jewelry Repair Center
<b>License No.</b>	<b>2016 AMUSEMENT GAME LICENSE</b>
2016-01	West Orange Liquor LLC, t/a Oak Ridge Pub
<b>License No.</b>	<b>2016 RECYCLING CENTER LICENSE</b>
2016-01	Gagliano Services Inc. t/a Skytop Recycling Inc.

Adopted: December 2, 2015

Agenda No. XI

**Approval of Expenditures**

~ Resolution No. 2015 – 385 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$198,660.89
3	Reserve Account	255.60
2	Grants	10,080.00
6	Refunds	1,495.00
1	General Ledger	0.00
26	Refuse	56,228.24
4	Capital	3,700.00
19	Animal Control	706.26
19	Heritage Trust	4,500.00
19	Open Space Trust	0.00
19	Trust	9,651.12
19	COAH	0.00
16	Development Escrow	2,755.82
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00

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	Library Escrow	28.20
Total		\$288,061.13
Less Refund Resolution		-1,495.00
Actual Bill List		\$286,566.13
Other Payments		
P/R		502,435.46
BOE		4,506,715.00
HEP-SCD		150.00
WM PAL		16,787.04
NJ DEP		100.00
<b>Total Expenditures</b>		<b>\$5,312,753.63</b>

Adopted: December 2, 2015

Moved: Erik                      Seconded: Dale  
 Voted Aye: Erik, Hensley, Dale, Lichtenberg.  
 Voted Nay: None.  
 Absent: Erk, Signorino  
 Motion carried.

Agenda No. VIII

**Public Comments**

Bob Nicholson, 20 Hyde Road, Stockholm said new cameras are being used to record tonight's meeting. He thanked the clerk and network administrator for having Cable TV policies posted on the website. Today he received an email from JAG advising that West Milford videos were accepted in a competition they are sponsoring.

Gary Steele, Glenwood Road, West Milford said he spoke with Ms. Francisco about school bonding. He said that the BOE has a surplus but when we bond we are paying a portion that may come from the state. The roofs need repair.

Jeff Weinmann, 1816 Macopin Road, West Milford said he spoke about illegal signs on November 11<sup>th</sup>. 250 plus signs were posted illegally in town during the last election cycle. Regardless of time, violations should be issued. These signs have a minimum fine for prosecution. The signs were not illegal in content and there is no intent to influence free speech. The signs violated local zoning laws. It is flagrant. To dissuade repeat offenses, our zoning officer must issue violations for each sign and our town prosecutor must prosecute. If not it must go to the Superior Court. These flagrant offenses could carry fines from \$30,000 to \$150,000.

Ed Harkey, 21 Caro Drive, Oak Ridge said he is here to speak for gypsy moths. He was once on the environmental commission and he provided his history. He recalled times when kids waiting for a school bus got sprayed when the County was spraying for gypsy moths. He presented a petition asking for a 2016 gypsy moth spraying program. He said he and others have been trying to gain support in the neighborhood. They have done research on gypsy moths. He gave details of that research. There are health effects of gypsy moths. He gave details and explanations. He urged the Council to support a townwide gypsy moth spraying program in 2016.

Patricia Dudzak, 2 Albertine Place, Oak Ridge echoed comments made by Ed Harkey. Everyone knows there was an outbreak of gypsy moths this past year in West Milford more than any town in New Jersey. She explained her personal experience where she was picking the moths and feces off her trees. The town has until December 18<sup>th</sup> to express interest in the gypsy moth spraying program. She asked for affirmative response and to specify Oak Ridge as an area in need of spraying.

Doris Aaronson, 19 Bearfort Road, West Milford said she has spoken many times about drug problems in West Milford. The town should be doing something more about drug prevention. There have been many Health Board meetings on this topic. It would be nice if Council appointed members to attend meetings on this topic. This is a major health problem. She recognized Maria Harkey who is in audience adding that she was the first female Mayor in West Milford.

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Unanimous voice vote.  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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Agenda No. XII

**Reports of Mayor, Administrator, Council Members, Attorney and Clerk**

Mayor Bieri said gypsy moths were a major issue in town and it is a town-wide issue. The DEP has made recommendations but those are not enough. She asked Administrator Gabbert what can we do. Mr. Gabbert said we are awaiting a more detailed report from the DEP about what is involved. It may be a significant cost to the municipality. He has been assured that we will have information before December 18<sup>th</sup> that will help us make a determination. Oak Ridge was left off the report for unknown reasons and he is working on it. He will have information by the 12/16 meeting. Councilman Hensley said he appreciates residents expressing concerns about gypsy moths. He had his trees sprayed this year. He asked what the ramifications of not spraying. Councilwoman Erik said that if we have a dry spring and they hatch the trees will die. Mayor Bieri said you cannot go through two seasons in a row without spraying.

Councilwoman Dale said she does not support negative campaigning. It is difficult for the zoning officer to substantiate the count of illegal signs but the zoning officer is on it. She announced the CASA dinner which is scheduled for January 14, 2016.

Councilwoman Lichtenberg said there is a BOE election on December 8<sup>th</sup>. She will give rides to polls. The tree lighting is on December 7<sup>th</sup>. She announced upcoming local events.

Councilwoman Erik said the building standard board met today and discussed a proposed abandoned house ordinance. She asked for and received consensus to submit this for attorney review. She asked if there will be attendance records for committees and Councilwoman Dale said it is on the cloud. Councilwoman Erik said Council liaisons should give reports before nominations are made to committees. Before nominations are made, liaisons should be heard.

Mayor Bieri asked that the format used last year for the reorganization be used again this year.

Township Administrator Gabbert said the 2016 pay schedule requires an adjustment because of the calendar. There will be 27 pay periods. He said Morris County has made a request to remove the Davenport Bridge and there was no objection from Council. Council asked that the road be repaved to good condition. Administrator Gabbert said Council asked for numbers of soccer program and he said we are trying to increase registration. He said he has received an application for a nativity display from 12/19 to 12/26. Today he received an email from the Knights of Columbus asking for a display on 12/24. The Council said stick to the current policy. Administrator said that the township calendar has been done by an outside group at no charge. Their staff has had health problems. They are behind on revenue and need \$8,300 from the Township to proceed. Staff in the clerk's office has met with representatives from the West Milford Messenger to get cost estimates for a calendar in their publication. It would cost about \$5,300. They will get more information from AIM West Milford and report back.

Agenda No. XIII

**Appointments and Resignations**

~ Resolution 2015 – 386 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ACCEPTING RESIGNATIONS TENDERED**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby accept the following resignation tendered to the Township:

<u>Name</u>	<u>Position</u>	<u>Date Tendered</u>
John L. Waldo III	Beautification and Recycling Committee Citizen Member Term expires 12/31/15	November 17, 2015

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: December 02, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 11 of 11

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Mary Laumbach-Perez                      Americans w/ Disabilities Act Committee                      November 19, 2015  
Citizen Member  
Term expires 12/31/15

Adopted: December 2, 2015

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Moved: Erik                      Seconded: Dale  
Voted Aye: Unanimous voice vote  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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Agenda No. XIV

**Adjournment**

There being no further business to come before the Council, the Township Council adjourned the meeting at 8:30 p.m.

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Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Unanimous voice vote.  
Voted Nay: None.  
Absent: Erk, Signorino  
Motion carried.

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Approved: January 6, 2016

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MAYOR BETTINA BIERI, PRESIDING OFFICER

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ANTOINETTE BATTAGLIA, TOWNSHIP CLERK