
TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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- () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - Attorney-Client Privilege – Council on Mandates Appeal
 - Contract - PAL
 - Contract – Passaic County Salt Shed
 - Contract – Princeton Public Affairs Group
 - Contract – Orange & Rockland Easement
- () b. (8) Personnel matters.
- () b. (9) Deliberations after a public hearing that may result in penalties.

2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: October 21, 2015

Moved: Erik Seconded: Signorino
Voted Aye: Unanimous voice vote.
Voted Nay: None.
Motion carried.

The Governing Body went into Executive session at 6:35 pm.
The Governing Body returned to the public meeting at 7:32 pm with all present as before.

Agenda No. III

Presentations

Passaic County Open Space Grant Funds Presentation – Freeholder Terry Duffy joined Mayor Bieri at the podium along with the Passaic County Open Space Coordinator, Kathleen Caren. He presented checks to the Township totaling \$173,000 which represents grant funds for Nosenzo Park and a conservation easement to link to the Butler trail. Mayor Bieri thanked the entire Freeholder Board and the Open Space Committee noting that they have approved grant applications each year throughout her eight years in office. She noted that they also approved a request she made last year after the grant cycle had closed for \$20,000 for the *Friends of Wallisch* to begin work restoring the Wallisch Estates. Freeholder Duffy invited attendees from the *Friends of Wallisch* forward and presented them with a grant award of \$30,000 noting that this represents a total County contribution in the past two years of \$50,000 to this property.

Agenda No. IV

Proclamation

Extra Mile Day – Mayor Bieri read the proclamation and asked the clerk to mail it out. She thanked the multitude of people in the community who consistently go that extra mile.

Agenda No. V

Unfinished Business, Final Passage of Ordinances

Agenda No. V 1

~ Ordinance 2015 – 014 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER A520, “CABLE TELEVISION FRANCHISE,” TO ADD SECTIONS A520-27 THROUGH A520-35 TO CREATE THE WEST MILFORD PEG TELEVISION COMMISSION TO RUN A PUBLIC, EDUCATIONAL AND GOVERNMENTAL CHANNEL

WHEREAS, the Township of West Milford received funds from Cablevision for a local Public, Educational and Governmental (“PEG”) channel; and

WHEREAS, in order to utilize the funds and operate a local PEG, the Township finds it to be in its best interests to create the West Milford PEG Television Commission (“Commission”); and

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WHEREAS, the Commission would be responsible for the daily operation of the local PEG channel; and

WHEREAS, the Township desires to create the West Milford PEG Television Commission which would provide a broad-based representation of the community's interests and needs; and

WHEREAS, the Township desires to amend it's Code to reflect the creation of the West Milford PEG Television Commission and impose upon the Commission certain duties and responsibilities with regard to the local PEG channel.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, as follows:

SECTION 1. Chapter A520, "Cable Television Franchise," of the Township Code be and is hereby amended to add sections A520-27 through A520-35, which shall read as follows:

CHAPTER 15. PUBLIC, EDUCATIONAL AND GOVERNMENTAL TELEVISION STATION POLICIES AND PROCEDURES

§ A520-27. Mission.

This policy is adopted to afford fair and equal opportunities for the dissemination of municipal information and events through the Township of West Milford's (hereinafter referred to as the "Township") Public, Educational and Governmental access cable channel, West Milford TV 77 (hereinafter referred to as "WM77"). The Township will assist and facilitate programming for WM77. WM77 will broadcast noncommercial programming designed to celebrate the diversity of its residents and to educate them on topics of local interest. The purpose of WM77 is to help the Township's residents identify and bond with the community, its governing institutions, and each other.

§ A520-28. Goals.

In order to fulfill this mission, the following goals are established for WM77:

- A. Develop educational, non-profit, and governmental noncommercial programming to address the needs, concerns, and interests of Township residents;
- B. Broadcast high-quality noncommercial programs which conform to Township and community standards;
- C. Promote a cooperative effort between the Township, the Township's public schools, community, area businesses, and institutions; along with resources on projects that serve the needs, concerns, and interests of residents and the general public;
- D. Encourage Township public school students and residents and the general public to be involved in the production and broadcasting of innovative, community-driven, noncommercial programming;
- E. Provide, maintain, and update a bulletin board, which displays notices from government agencies and nonprofit organizations in the Township that are of interest and service to Township residents; and
- F. WMTV will broadcast numerous Township, governmental, public school, area educational, and nonprofit activities and events, in order to ensure that residents with disabilities or those who have difficulty leaving their homes remain an integral part of the community.

§ A520-29. Commission established.

There shall be a West Milford PEG Television Commission (hereinafter referred to as the "Commission") hereby established and appointed by the Township Council. The Commission shall be comprised of nine (9) members as follows:

- A. Two (2) members of the Council of the Township of West Milford, one of whom shall act as a liaison to the Commission and to the Township Council. The Council members shall each serve a term of one (1) year.
- B. Seven (7) at-large members from the Township community who shall serve the following terms:

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1. Two (2) members: Three (3) year initial terms following appointment;
2. Two (2) members: Two (2) year initial terms following appointment; and
3. Three (3) members: One (1) year initial terms following appointment.

After the initial terms, each member appointed will serve a three (3) year term.

§ A520-30. Commission officers.

The members of the Commission shall annually choose a Chairperson and such other officers as it may deem necessary from among its members. All members shall have equal voting privileges.

§ A520-31. Meetings.

A majority of the members of the Commission shall constitute a quorum for the conduct of business. The Commission shall annually establish a meeting schedule, and written notice of the time, date and place of all meetings shall be advertised and made publicly available sufficiently in advance thereof. The schedule and notices shall be provided to the Office of the Township Clerk. The Commission shall be considered a "public body" for the purpose of complying with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. The meetings shall be held at the Township Municipal Building and shall be open to the public unless closed to the public by the Commission pursuant to an exception under the Open Public Meetings Act. Minutes of each meeting shall be produced and approved by the Commission at a subsequent meeting. At the conclusion of each meeting, the Chairman (or Secretary if one is appointed) shall in a timely manner forward to the Township Clerk a copy of the approved minutes.

§ A520-32. Commission powers and duties.

The Commission shall have the following powers and duties:

- A. The Township Council shall adopt policies and procedures for WM77 (hereinafter referred to as "Policies and Procedures" and the Commission shall promulgate such Policies and Procedures and comply with same for the fair operation and administration of WM77.
- B. Maintain and regularly update an inventory of the television equipment owned by the Township and file a copy with the Township Administrator.
- C. Submit a proposed budget to the Township Administrator on or before November 1 for the following fiscal year.
- D. The Commission shall not expend any funds without the approval of the Township Administrator and all expenditures shall be effectuated through the purchasing policies and procedures of the Township Administration.
- E. Submit to the Township Clerk a written report of the programs and activities of WM77 and the Commission undertaken during the prior year. This said written report shall be submitted on or before January 31 of the following year.
- F. Seek grants to support WM77 and, through the Township Administrator, seek Township Council authorization to submit such grant applications.
- G. Assign tasks to the Commission members for the operation of WM77.

§ A520-33. Editorial control.

- A. Final decisions concerning the editing and broadcasting of a program rest with the Commission for all programs and all sources, subject to program content guidelines.
- B. WM77 is not obligated to broadcast material submitted by any source or to broadcast production or bulletin board submissions in their entirety.
- C. The Commission will not conduct the actual editing of programming but shall provide guidance and direction to submittals.

§ A520-34. Program content guidelines.

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- A. The Commission has the right to reject any program or announcement submission deemed in violation of the Policies and Procedures or which is, for any reason, deemed unsuitable or not in conformance with the mission of WM77. The Commission will not knowingly permit the broadcasting of a bulletin board announcement or a portion of a program containing material which violates the law or the Program Content Guidelines set forth in the Policies and Procedures.
- B. The Township Administrator shall have authority to instruct the Commission and/or its members to remove any program, bulletin or anything aired on WMTV at his sole discretion and the Commission shall comply with such instruction.

§ A520-35. Cable productions.

- A. Air time is available solely for the purpose of educational, governmental, and community, noncommercial programming that is in conformance with the procedures set forth in this policy and the mission of the WM77.
- B. Educational programming is programming from any governmental, educational, or nonprofit source designed to inform or instruct viewers about matters that fall within the purview of the WM77 mission and objectives.
- C. Community programming is programming featuring an activity of a unit of the Township government, the Township's public schools, or an event sponsored by a Township or area nonprofit organization that is requested for broadcasting in order to inform, educate, or entertain Township residents on matters that may be of local interest.

SECTION 2. All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

Introduced: September 16, 2015
Adopted: October 21, 2015
Effective: November 10, 2015

This Ordinance was introduced September 16, 2015 and the Notice of Public Hearing was published in the Herald News on September 20, 2015. The Governing Body will open the meeting to the public to speak on this ordinance only.

There being no one wishing to be heard, Councilwoman Erik made a motion, seconded by Council President Erk and carried by unanimous voice vote to close the public comment period.

Motion to adopt Ordinance 2015-014.

Moved: Signorino Seconded: Erk
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg
Voted Nay: None.
Motion carried.

Agenda No. V 2

~ Ordinance 2015 - 015 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING §135 "FEES AND COSTS" OF THE REVISED GENERAL ORDINANCES

BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, as follows:

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135-2. Department of Community Services and Recreation

THE DEPARTMENT OF COMMUNITY SERVICES AND RECREATION IS AUTHORIZED TO CHARGE THE FOLLOWING FEES:

- N. Use of West Milford Recreation Center
- (1) \$25.00 per hour, per gym rental fees to local non-profit organizations upon the issuance of permits and proof of proper insurance has been provided. Local non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code, with an established business address in West Milford Township.
 - (2) \$50.00 per hour, per gym rental fees to non-local not-for-profit organizations based outside the Township of West Milford. Non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code.
 - (3) \$50.00 per hour, per gym rental fees to local for-profit organizations upon the issuance of permits and proof of proper insurance has been provided.

Exemptions:

- a. Fees will not be assessed to local non-profit organizations defined in Section 1 if requested use occurs during regular operating hours of the West Milford Recreation Center, as established by the Township of West Milford, Department of Community Services.
- b. Fees will not be assessed to the West Milford Police Athletic League so long as the Agreement between the Township of West Milford and West Milford PAL, dated June 3, 2015 remains in full effect.

This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: October 7, 2015
Adopted: October 21, 2015
Effective: November 10, 2015

This Ordinance was introduced October 7, 2015 and the Notice of Public Hearing was published in the Herald News on October 11, 2015. The Governing Body will open the meeting to the public to speak on this ordinance only.

There being no one wishing to be heard, Councilwoman Erik made a motion, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote to close the public comment period.

Motion to adopt Ordinance 2015-015.

Moved: Signorino Seconded: Lichtenberg
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg
Voted Nay: None.
Motion carried.

Agenda No. VI

Public Comments

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

Michael Siesta, 505 Macopin Rd, West Milford said that he is concerned at the lack of respect shown by a sitting Councilman stepping down from the dais to speak in the public portion of the meeting, only to use that opportunity to engage in politics. He asked that every member of the Council show respect for their positions and stop using their position as a platform for their political agendas.

Melissa Brown Blaeuer, 67 Ramapo Road, Hewitt said there has been negative campaigning which is sad and does not allow for meaningful discourse. She asked that candidates for office focus on issues that matter. Noting that politics can be frustrating, she asked that candidates set a positive example. She is running for Council to get to truth and strength. Extremism is divisive. She listed the ramifications. Let's bring back open and honest discussion, respect, participation, volunteerism and rid the process of fear and loathing. She asked candidates to behave in a manner that restores respectability and intelligence. She is running for that as well as other positive issues for West Milford. Lets stop dirty campaigning.

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James Foody, 2 Kushaqua Trail, Hewitt, said he is speaking as a citizen not a Board of Education member. He said that board members have approached Council members for support of a referendum to bond for new roofs at Macopin School and the High school. He was at first skeptical at proposed cost. He went on the roofs yesterday and they are atrocious. He has photos on his cell phone. There are many options for roofs. These roofs have been band-aided and this bonding needs support. The town will get about \$3.2 million back from the state for the projects. They are retiring the 2006 bond issue and this will mean there will not be increased taxes for this funding. These roofs need to be fixed. He asked what happened with 9/11 this year. Why was it celebrated on 9/10? He doesn't understand that. That was a national tragedy that compares to Pearl Harbor. He hopes that this does not happen again. It is important.

Doris Aaronson, 19 Bearfort Road, West Milford said that in recent weeks she and Council members Erik and Lichtenberg have been attending drug meetings throughout the state. Many drugs have been coming into West Milford. Many other towns are taking proactive measures to address the growing problem of street drugs. She would like Council to think about what we can do in West Milford.

Bob Nicholson, 20 Hyde Road, Stockholm thanked Council for establishing the Cable TV Commission. He said that \$7.7 million for the BOE bond issue is a lot of money. The argument that we are now out of debt is the basis to create new debt is not reasonable. They have surplus funds. Just because we can bond, does not mean we should borrow money. He hopes voters reject the referendum. They should manage money better.

Tim Wagner, 835 Westbrook Road, West Milford said ALF was wonderful. HEAT launched the highlands savings cards which are now available at many local businesses. They gave away about 3,000 cards at ALF. Businesses were delighted with another avenue to advertise. More and more businesses are signing up. He wished everyone luck on November 3rd. He does not engage nor condone negative campaigning. He congratulated Council on the Newark watershed tax appeal.

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

Moved: Erik Seconded: Lichtenberg
Voted Aye: Unanimous voice vote.
Voted Nay: None.
Motion carried.

Agenda No. VII

Council Comments

Councilman Signorino thanked Mr. Foody for his insight into the need for new roofs at the schools and said he is comforted by the fact that Mr. Foody inspected the current roofs personally. He and his family had a wonderful time at ALF.

Councilwoman Dale said that the BOE has to educate the public to advise them of the current financial situation, revenue, surplus, reason for bonding, and why the Board chose to bond for new roofs. At the end of the day, she has not seen anything in writing, she understands that the only way to get the 40% state aid is to bond for this project. If that is true, the BOE should make that clear. If we do not get the state aid the full cost will fall on local taxpayers. And the BOE must be fiscally responsible. If the BOE can reduce overall bonding they should do that. She thanked Ms. Brown-Blaeuer for comments about positive campaigning. She does not support negative campaigning but she noted that this Council does work well collaboratively.

Councilwoman Erik said she was here in 2006 when a BOE bond issue came up then. The bond was approved but the money was spent on all weather track even though voters rejected the all weather track. That roof did not fall into disrepair since 2006. The bond money from 2006 was not spent as approved.

Councilman Hensley appreciates that the Freeholder presented a check to the Township tonight. However, the Passaic County portion of taxes was the largest increase this year. West Milford has no ability to grow and county freeholders have to be more fiscally responsible because these increases are not sustainable. We deserve more than we are getting back.

Mayor Bieri said ALF was wonderful. She thanked everyone involved.

James Foody, 2 Kushaqua Trail, Hewitt, asked and received consensus to be heard. He said he has heard all comments and has echoed them himself. He questions everything at the BOE before voting. But this bond issue for the roofs needs to be done. He understands objections but seeing it was eye opening.

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He doesn't want to raise taxes which will happen if the referendum fails. It is responsible to retire debt to pay for this.

Mayor Bieri said she hopes the BOE is crafting the referendum and the interpretative statement carefully. Mr. Foody said the BOE has a lot of public relations to do. Councilwoman Dale asked what the BOE surplus is and Mr. Foody said about \$2.4 million. Councilwoman Dale suggested using some of that. The municipal clerk said she asked the BOE today for the ballot question but has yet to receive it. Mr. Semrau asked if the Hillcrest roof was considered. If there is state funding, that would be a good fit because there are seniors and community uses at that building. Mr. Foody will ask about that on Monday. Councilman Hensley said that we send a lot of money to the county without getting a return. Mayor Bieri noted that they provide services as well as the open space grants.

Agenda No. VIII

New Business, Introduction of Ordinances, Resolutions

Mayor Bieri asked to move all resolutions as one except No.10, which was pulled and including No. 16, which was added.

Moved: Signorino Seconded: Erik
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg
Voted Nay: None.
Motion carried.

Agenda No. VIII 1

~ Resolution 2015 - 328 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A 2015 DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN GRANT

WHEREAS, statistics show that there are increased incidences of impaired driving during the Year End Holiday season; and

WHEREAS, to aid municipalities in addressing this increased volume and to help offset the increased cost of police enforcement during these periods, the State of New Jersey offers grant funds to certain municipality's; and

WHEREAS, the Division of Highway Traffic Safety has grant monies available that may be used to assist the Township in offsetting the costs associated with the need for increased DWI enforcement and monitoring thereby providing for overall public safety at the Year End Holiday season; and

WHEREAS, the West Milford Police Department has an obligation to keep our roadways safe.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford Hereby authorizes the submission and acceptance of a 2015 Drive Sober or Get Pulled Over Year End Holiday Statewide Crackdown Grant in the amount of \$5,000.

Adopted: October 21, 2015

Agenda No VIII 2

~ Resolution 2015 – 329 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2015 9' WESTERN PRO PLUS SNOW PLOW AND TWO (2) 2015 11' MONROE SNOW PLOWS THROUGH STATE CONTRACT # T-0085 FROM CLIFFSIDE BODY CORPORATION

WHEREAS, the State of New Jersey has awarded Contract #T-0085, Snow Plow, Parts and Grader and Loader Blades to Cliffside Body Corporation.

WHEREAS, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

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WHEREAS, the Public Works Department has reviewed the State Contract and related specifications and has submitted a written recommendation for the Township of West Milford to purchase One (1) 2015 9' Western Pro Plus Snow Plow at a cost of \$5,508.00 and (2) 2015 11' Monroe Snow Plows at a cost of \$22,952.00 through State Contract #T-0085, total amount not to exceed \$28,460.00; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 01-201-44-900-011 (\$26,000.00) and 01-201-44-900-014 (\$2,460.00);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to purchase One (1) 2015 9' Western Pro Plus and Two (2) 2015 11' Monroe Snow Plows, in an amount not to exceed \$28,460.00, through State Contract #T-0085 to Cliffside Body Corporation.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. The resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: October 21, 2015

Agenda No VIII 3

~ Resolution 2015 - 330 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR A NEW ROOF ON THE BARN AT THE WALLISCH ESTATES

WHEREAS, the Township Council of the Township of West Milford did adopt ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to that established annually by the Governor of the State of New Jersey; and

WHEREAS, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500 and that the purchase shall warrant a minimum of three quotations; and

WHEREAS, the Passaic County Board of Chosen Freeholders did receive and favorably respond to a request from Mayor Bettina Bieri for funding to replace the roof on the Wallisch Estates barn in an amount not to exceed \$20,000; and

WHEREAS, the Construction Official has received three quotes in accordance with the Township's purchasing policies and has recommended that J.E. Lindstrom Construction be issued a purchase order to install a new roof and repair certain sections of the roof on the barn at the Wallisch Estates; and

WHEREAS, the CFO has certified as to the availability of funds for these services, said funds to be encumbered from account number 02-213-41-871-000; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute a purchase order for the installation of a new roof and the repair of certain sections of the existing roof on the barn at the Wallisch Estates to J.E. Lindstrom Construction, Inc. 21 Deborah Lane, West Milford in an amount not to exceed \$17,800 in accordance with his estimate for same; and

BE IT FURTHER RESOLVED that the Construction Official shall be authorized to authorize additional sheathing at a cost of \$80 per sheet if he and the contractor determine such sheathing is necessary when the roofing work is being completed as long as the entire project does not exceed the grant amount of \$20,000 upon the submission and processing of related invoices and purchase orders.

Adopted: October 21, 2015

Agenda No VIII 4

~ Resolution 2015 - 331 ~

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RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO CANCEL BUDGET APPROPRIATION

WHEREAS, the Township of West Milford canceled the CFO Shared Service agreement with Ogdensburg on June 30, 2015; and

WHEREAS, the following Current Fund budget appropriation balance remains unexpended:

Shared Service Agreement
Finance \$25,610.34

WHEREAS, it is necessary to formally cancel said balance as the funds will not be expended;

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of West Milford, New Jersey, that the above listed unexpended balance in the Current Fund be canceled.

Adopted: October 21, 2015

Agenda No VIII 5

~ Resolution 2015 – 332~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION

WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount,

WHEREAS, the Township of West Milford wishes to amend its 2015 Budget to include an amount as revenue,

NOW THEREFORE, BE IT RESOLVED that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2015 in the sum of \$25,000.00 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:
Public and Private Revenues Off-Set with Appropriations:
Highlands Conformance Plan Amended Grant;
State Share \$25,000.00

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations
(A) Operations – Excluded from CAPS
Public and Private Programs Offset by Revenue
Highlands Conformance Plan Amended Grant:
State Share \$ 25,000.00

BE IT FURTHER RESOLVED, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: October 21, 2015

Agenda No VIII 6

~ Resolution 2015 – 333~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION

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WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount,

WHEREAS, the Township of West Milford wishes to amend its 2015 Budget to include an amount as revenue,

NOW THEREFORE, BE IT RESOLVED that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2015 in the sum of \$73,685.28 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:
Public and Private Revenues Off-Set with Appropriations:
State of NJ Clean Communities Grant;
State Share \$73,685.28

BE IT FURTHER RESOLVED that a like sum of \$73,685.28 be and the same is hereby appropriated under the caption of:

General Appropriations
(A) Operations – Excluded from CAPS
Public and Private Programs Offset by Revenue
State of NJ Clean Communities Grant:
State Share \$ 73,685.28

BE IT FURTHER RESOLVED that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: October 21, 2015

Agenda No VIII 7

~ Resolution 2015 – 334 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SALE OF MUNICIPALITY-OWNED PERSONAL PROPERTY IN ACCORDANCE WITH THE TERMS AND CONDITIONS OUTLINED IN THE EXISTING AGREEMENT WITH PROPERTYROOM.COM. INC.

WHEREAS, the Township Council of the Township of West Milford did authorize the execution of a contract with PropertyRoom.com, Inc. for the on-line sale of municipal and seized property by virtue of resolution 2011-103 adopted on March 16, 2011; and

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:14-157, the Township of West Milford may sell any municipality-owned personal property at a public auction; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notices 2008-9 and 2008-21; and

WHEREAS, N.J.S.A. 40A:14-157 and the Division of Local Government Services' Local Finance Notice 2008-9 outline specific advertising requirements to provide for transparency and public participation in such sales; and

WHEREAS, prior to the commencement of such sale, PropertyRoom.com Inc. shall confirm that the Township Clerk is apprised of all necessary information to provide such public notice and the date of sale shall be such that there is sufficient time within the law to advertise in the Township's official newspaper.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that the Township is hereby authorized to sell the municipality-owned property as indicated on Schedule A Property Auction Manifest, on file in the office of the Township Clerk, on an online auction website entitled www.PropertyRoom.com; and

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between PropertyRoom.com, Inc. and the Township of West Milford are available at www.PropertyRoom.com and in the Office of the Township Clerk; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Township Clerk to the Division of Local Government Services, Department of Community Affairs, and that a notice will be published in the official newspaper in accordance with the requirements for same.

Adopted: October 21, 2015

Agenda No VIII 8

~ Resolution No. 2015 - 335 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE DISPOSAL OF INOPERABLE VEHICLES AND EQUIPMENT THAT ARE MUNICIPALITY-OWNED

WHEREAS, the Township’s Chief Mechanic has provided a list of Township owned vehicles which are not safe to operate and from which salvageable parts have been removed; and

WHEREAS, the vehicles and equipment listed below are no longer in use by the Township and are surplus to the needs of the Township; and

WHEREAS, the Public Works Department and Township Administrator recommend that these vehicles be disposed of for their scrap metal value.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Township Administration is authorized to dispose of the vehicles and equipment listed on Schedule A as scrap metal after having secured the most favorable disposal price via a competitive quote process.

Adopted: October 21, 2015

**~ Resolution No. 2015 – 335 ~
 Schedule A**

Disposal of Unserviceable Vehicles/Equipment

YEAR	MAKE	MODEL	CONDITION	VIN NUMBER OR SERIAL NUMBER
1985	Chevrolet	Pick –up	Inoperable	1GCHD34J1FF438253
1993	Rogers	21- Ton Equipment Trailer	Inoperable	1RBT31205PDD06117
1998	Ford	Crown Victoria	Inoperable	2FAFP71W0WX152247
1999	Ford	Crown Victoria	Inoperable	2FAFP71W9XX194109
1999	Ford	F-550	Inoperable	1FDAF57F1XEE61291
2000	Ford	Crown Victoria	Inoperable	2FAFP71W1YX196051
2001	Ford	Crown Victoria	Inoperable	2FAFP71W51X113288
2001	Ford	Crown Victoria	Inoperable	1FDXF47F91ED14812
2001	Ford	Expedition	Inoperable	1FMPU16L21LB74710
2002	Ford	Explorer	Inoperable	1FMZU72E62UB55950
2002	Ford	Explorer	Inoperable	1FMZU72E82UB55951
2002	Ford	Explorer	Inoperable	1FMZU72E22UB55959
2003	Ford	Crown Victoria	Inoperable	2FAFP71W63X207957
2003	Ford	F-450	Inoperable	1FDXF47P83EB32319
2003	Ford	Expedition	Inoperable	1FMPU16L73LC52059
2005	Ford	Crown Victoria	Inoperable	2FAFP71W85X113775

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2006	Ford	Expedition	Inoperable	1FMPU16566LA28562
2006	Ford	Expedition	Inoperable	1FMPU16536LA28566
2006	Ford	Crown Victoria	Inoperable	2FAFP71W56X118627
2008	Ford	Crown Victoria	Inoperable	2FAFP71V08X132946
2009	Ford	Crown Victoria	Inoperable	2FAHP71V69X133691
2010	Ford	Crown Victoria	Inoperable	2FABP7BV7AX131893
UNK	UNK	Trailer	Inoperable	UNK
UNK	UNK	Trailer	Inoperable	UNK
UNK	UNK	Weed Harvester	Inoperable	H.I.N. # 80004
UNK	UNK	Weed Harvester Trailer	Inoperable	109BG3222MC410036

UNK = Unknown

Agenda No VIII 9

~ Resolution 2015 – 336 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE DEVELOPMENT OF A CONCUSSION POLICY FOR YOUTH SPORTS PROGRAMS CONDUCTED WITHIN MUNICIPALLY-OWNED FACILITIES

WHEREAS, a concussion is a traumatic brain injury caused by a direct or indirect blow to the head or body; and the Center for Disease Control (CDC) has reported that over 750,000 Americans are injured during recreation sports, which leads to an estimated 300,000 concussions sustained each year in the United States and therefore, in order to ensure the safety of young athletes, it is imperative that athletes, coaches, and parents/guardians are educated with regard to the nature and treatment of sports-related concussions and brain injuries; and

WHEREAS, recognizing this alarming statistic, the NJ State Legislature adopted NJSA 18A:41.4 et seq. that requires a student who participates in an interscholastic sports or cheerleading program and who sustains or is suspected of having sustained a head injury while engaged in competition or practice shall be immediately removed from participation in the event; and

WHEREAS, under this law, the Board of Education (BOE) must also require all outside organizations, including municipal recreation programs that utilize school-owned facilities, comply with the requirements promulgated through this legislation; and

WHEREAS, the Mayor and Council recognize that allowing a young athlete to return to play before recovering from a concussion increases the chance of a more serious brain injury that can result in disability and/or death and therefore are desirous of the Township implementing a similar policy that focuses on education and minimizing the injury sustained by a youth participant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that all recreational programs sponsored by the Township or outside organizations utilizing Township-owned fields or facilities shall be required to satisfy the requirements set forth by a Concussion Policy to be developed by the Township, which shall draw from the resources and recommendations offered by the:

- US Center for Disease Control (CDC) Rutgers Coaches Certification Program
- NJ Municipal Excess Liability Joint Insurance Fund (NJ MEL)
- Boards of Education protocol (with respect to NJSA 18A: 40.4 et.seq)
- West Milford CS&R Department Township Risk Management Consultant

BE IT FURTHER RESOLVED, the finalized policy shall be presented before the Governing Body for final authorization and adoption and will thereby be utilized by any and all organizations utilizing municipally-owned facilities: and

BE IT FURTHER RESOLVED, a copy of this Resolution shall be forwarded to the Township Administrator, Township Recreation Director, Township Risk Manager and the Brain Injury Alliance of NJ, Concussions in Youth Sports Committee, 825 Georges Road, North Brunswick, NJ 08902.

Adopted: October 21, 2015

Agenda No VIII 11

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~ Resolution 2015 – 338 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ENGINEERING DEPARTMENT PERFORMANCE GUARANTEES

BE IT RESOLVED, by the Township Council of the Township of West Milford that, upon the report and request of the Township's Engineering Department, the following Performance Guarantees be refunded as follows:

Name & Address	Block & Lot	Amount Remaining	Amount Refunded
Bruce Hardy 140 Long Pond Road Hewitt, NJ 07421	7619/64	\$400.00	\$400.00

Adopted: October 21, 2015

Agenda No VIII 12

~ Resolution 2015 – 339 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS

WHEREAS, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No	Certificate Date	Block/Lot/Qual	Reimburse Amount	Pay to the Lien Holder
13-0020	03/19/2013	02313-004	17578.31	TOWER FUND SER.AS CUST. FOR EBURY FUND 1NJ LLC P.O. BOX 37695 BALTIMORE, MD 21297-3695
13-0110	03/19/2013	16101-004	47078.26	TOWER FUND SER.AS CUST. FOR EBURY FUND 1NJ LLC P.O. BOX 37695 BALTIMORE, MD 21297-3695
Grand Total			\$64,656.57	

Adopted: October 21, 2015

Agenda No VIII 13

~ Resolution 2015 – 340 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Intermediate Spanish		
Kathy Shwiff	\$63.00	Kathy Shwiff 43 Lake Park Terrace, Hewitt, NJ 07421
PAL Basketball		
Louis Norcia	\$90.00	Louis Norcia 1 Arundel Road, West Milford, NJ 07480

Adopted: October 21, 2015

Agenda No VIII 14

~ Resolution 2015 – 341 ~

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2015

WHEREAS, applications have been made for the new licenses and the renewal of various Licenses for the 2015 license year; and

WHEREAS, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford does hereby approve the issuance of 2015 Licenses as listed below and;

2015 POOL TABLE LICENSES	
2015-09	J&S Investments LLC J&S Roadhouse 17 Wooley Road West Milford, NJ 07480

Adopted: October 21, 2015

Agenda No VIII 15

~ Resolution 2015 – 344 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PASSAIC COUNTY FOR THE LEASE OF TOWNSHIP PROPERTY ON LYCOSKY DRIVE AND THE CONSTRUCTION OF A SALT BUILDING THEREON

WHEREAS, the Township of West Milford (Township) did enter into an agreement in 1989 with the County of Passaic (County) for a 99-year lease of property on Lycosky Drive, which agreement also allowed for the construction of a salt shed and the joint use of both the salt building and the property by the Township and the County; and

WHEREAS, there is a need to replace the salt building with a new structure thereby warranting the need for a new agreement between the parties; and

WHEREAS, the parties to the agreement have negotiated the terms thereof and committed the same to writing in the form of an agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford that the Mayor and Township Clerk be and are hereby authorized to execute an agreement with the County of Passaic for the lease of Township Property on Lycosky Drive and the construction of a salt building thereon.

Adopted: October 21, 2015

Agenda No VIII 16

~ Resolution 2015 – 345 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN EASEMENT AGREEMENT BETWEEN THE TOWNSHIP AND ORANGE & ROCKLAND UTILITIES, INC REGARDING UTILITY IMPROVEMENTS

WHEREAS, the Orange and Rockland Utilities Inc. is making utility improvements on property located within the Township; and

WHEREAS, the improvement location extending from the corner of Ridge Road and First Avenue and extending across Township property to Union Valley Road necessitates the Township to procure an Easement Agreement between the parties; and

WHEREAS, the parties to the agreement have negotiated the terms thereof and committed the same to writing in the form of an agreement.

WHEREAS, the improvements will include the installation of a distribution line from the corner of Ridge Road and First Avenue Block 7903 Lots 14 & 15; and

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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford that the Mayor and Township Clerk be and are hereby authorized to enter into an Easement Grant with Rockland Electric Company for the use of the property commonly known as corner of Ridge Road and Union Valley Road Block 7903 Lots 14 & 15 in accordance with the terms contained in said Easement Grant which is on file in the Clerks Office. Such approval is contingent upon approval of the Township Attorney as to language and the agreed to preservation of Township trees and Township parking lot paving by the Township Administration; and

Adopted: October 21, 2015

Agenda No IX

Consent Agenda

None.

Agenda No. X

Approval of Expenditures

~ Resolution No. 2015 - 342 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$108,327.85
3	Reserve Account	1,745.55
2	Grants	2,933.60
6	Refunds	64,809.57
1	General Ledger	0.00
26	Refuse	80,000.00
4	Capital	0.00
19	Animal Control	0.00
19	Heritage Trust	0.00
19	Open Space Trust	2,875.00
19	Trust	6,741.55
19	COAH	0.00
16	Development Escrow	1,505.80
19	Tax Sale Trust	0.00
21	Assessment Trust	56,716.70
	Special Reserve	6,709.00
Total		\$332,364.62
	Less Refund Resolution	-64,809.57
	Actual Bill List	\$267,555.05
	Other Payments	
	P/R	488,288.16
	Depository Trust Co. of NY	5,314,916.24
	Glenn Taylor/ Koontz Band	500.00
	BOE	4,506,715.00
	DCRP	685.39
	State of NJ, Dog Report	288.60
	Total Expenditures	\$10,578,948.44

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Moved: Erik Seconded: Lichtenberg
Voted Aye: Erik, Erk, Dale, Signorino, Lichtenberg.
Voted Nay: None.
Absent: Hensley
Motion carried.

Agenda No. XI

Reports of Mayor, Administrator, Council Members, Attorney and Clerk

Councilwoman Lichtenberg announced upcoming local events. She, Councilwoman Erik and Ms. Aaronson attended a recent drug conference where Daryl Strawberry spoke about his life of addiction. Non-profit organizations should submit for channel 77 bulletin board. She announced upcoming food & toy drives and gave details.

Councilwoman Erik attended an ADA meeting at the teen center. The ADA committee reviewed many items. The bathrooms need to be fitted to allow wheelchair access. When the elevator gets installed, it will increase use. Daryl Strawberry said baseball was his downfall. She gave a synopsis of his drug use. He is now an ordained minister. It will be aired on channel 77. He is 13 years sober now. She was impressed with Morris Knolls. They have a very active CASA and municipal alliance with a strenuous program for children in school. We have to unite. The fireworks committee is moving ahead. It will be a local community event.

Councilman Hensley had a great time at the Halloween celebration at Bubbling Springs. He commended CS&R. He noticed signs advertising the event so he is eager for our sign ordinance. It highlighted the need for proper legislation. He said there is a New Jersey law requiring banks to maintain properties during foreclosures. If it is not maintained the town can enforce penalties. Mr. Semrau said it is worthy to note when this was enacted he sent notice to the Township. This information is always good for public to know. Councilman Hensley said this will help clean up the town.

Council-President Erk said the fireworks committee received a proposal from Garden state fireworks. That proposal with the site plan will be processed and reviewed by the fire marshal. A formal request will be made to the BOE for use of their facility. The committee is seeking donors and sponsors. They also discussed entertainment. The CS&R director will review all suggestions. The Greenwood Lake Commission scheduled public hearings about the proposed drawdown. She listed them and the proposed drawdown dates.

Councilwoman Dale thanked all ALF committee members saying that they are an awesome group to work with. She thanked the community & vendors. She asked for an update on the CASA dinner. She has not received a date and asked for follow up. The Council will be reviewing the structure of CASA to pull the community together to do more about public awareness. In the meantime, she would like to ensure we have that dinner.

Councilman Signorino said the Heritage Committee has four vacancies. If anyone is interested please submit in a CLF for consideration. It is a great committee. He urged people to go to the museum on Saturday from 1-4. They are looking for volunteers for the reminisce series. He enjoyed the Halloween event at Bubbling, which was good. There was a fundraiser on Saturday for the Association for Special Children and Families and the Knights of Columbus casino night was great. He missed the harvest fest at the Vreeland Store.

Mayor Bieri said it is time to restructure CASA. She attends the CASA dinner every year with all the same attendees. They have great speakers who are not reaching the right audience. She listed a local coat & bicycle drive at JRC Jewelers. This past week she attended a groundbreaking for Habitat for Humanity. She commended the Township planner for his work on that. She conducted her 185th wedding as mayor this past weekend. It was unusual and was therefore on multiple news stations. She has been working with owners of A&P plaza and gave them thirteen suggestions. If there are any more ideas, she will happily forward them on.

Councilwoman Lichtenberg said she is not a member of CASA but she attends their meetings. She is looking forward to the restructuring discussion. The next meeting of CASA is 11/9 and she urged people to attend. She said she would also like the Health Board to have more members.

Administrator Gabbert said there was a concern about Ramsey Auto and the number of cars onsite. The zoning officer is working on compliance. The State has identified certain areas for gypsy moth spraying and the cost would be about \$130,000 to spray all areas. He sent questions to the state to quantify the intensity and to understand the needs better. In response to a query from Administrator Gabbert, the Council gave consensus for a Christmas tree lighting and a Menorah this holiday season. The state is

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processing the application for a drug drop box at the police department and it could take up to ten months for approval. An alternate route will result in us assuming costs. A resident expressed concern about a carport at the last meeting. Mr. Gabbert reviewed the files and spoke with the resident extensively. This matter is being adjudicated and it is in the jurisdiction of the courts and is a civil matter. The resident has been advised of this. There is nothing more the town can do.

Township Clerk Battaglia advised that polls will be open from 6 a.m. to 8 p.m. on Election Day, November 3rd. She reminded the Governing Body that, although November 11th is Veteran's Day, there will be a Governing Body meeting that evening.

Attorney Fred Semrau said the governing body received information that the state senate through Bob Smith introduced S-3223, the watershed legislation on Monday. That is positive news. The governing body now wants to do whatever is necessary to get a public hearing in the subcommittee on this legislation. There will be efforts to ask for assistance. There have been regular calls regarding the mandates council. He has been looking for experts. He has an expert in mind.

Agenda No. XII

Appointments and Resignations

~ Resolution 2015 – 343 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ACCEPTING RESIGNATIONS TENDERED

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby accept the following resignation tendered to the Township:

Name	Position	Date Tendered
Lucas Slott	Environmental Commission Alternate #2 Citizen Member Term expires 12/31/16	October 05, 2015

Adopted: October 21, 2015

Beautification & Recycling Committee

Councilwoman Lichtenberg made a motion to nominate John Monahan to serve on this committee. Councilwoman Erik made a motion to close nominations, seconded by Councilman Signorino and carried by unanimous voice vote to close the nominations.

Moved: Lichtenberg Seconded: Erik
Voted Aye: unanimous voice vote
Voted Nay: None.
Motion carried.

Mayor Bieri announced the following Fire Appointment:

Liam T. Harrington, Fire Fighter (Co. #5)

Agenda XIII

Discussion Items

1.	Amend § 15-47, Division of Fire Suppression – Councilwoman Dale said she heard that appointments were being held up because there were proposed changes to the code. She does not favor these changes. She would support a policy but not to legislate it. She asked that we make appointments this evening while we work on this internal policy. Mayor Bieri said fire companies have policies in place. We should make sure there is a uniform Township policy and all fire companies are handling it the same way. She agrees it may not necessarily be best as legislation. Policy may be better. Councilwoman Dale said she does not agree with legislating grades and attendance at events and Mayor Bieri agreed. Councilman Hensley said he does not like that applications are being held up. Many people who felt this call at a young age remained in fire departments throughout their lives. Mayor Bieri said the administrator can sign off on appointments and continue to work on a policy. Councilman Signorino said he spoke with Councilwoman Dale
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	and he would like to hear how the fire companies feel about a unified policy. He also spoke with Administrator Gabbert about candidates. There is only one on the agenda but there are more in the administrator's office. He hopes we move forward on this. Mayor Bieri said the appointments are only on the agenda to notify Council. Administrator Gabbert said the applicant goes to fire commissioners office, it is then signed by the administrator and sent to the clerk's office. Councilwoman Dale said she has heard that the application process is taking weeks. Administrator Gabbert said there are many things involved in all paperwork. He is working on a fire truck issue that first came into town in June but is only hitting his desk now. Mayor Bieri asked if the document presented as an ordinance can be used as the basis for a policy.
2.	Septic Plan Review – Mayor Bieri said she has been asking for this proposal for years and has received one from Mr. Ferriero. This is for plan review only. She heard from Mr. Ferriero about turnaround time. She got an email in August saying turnaround time is 8-10 days with 2 weeks as longest. She needs that in an updated proposal. Mr. Semrau asked if there is direction to draft an ordinance and the Council gave consensus. Fred said the escrow account needs to be managed and he will leave that to administration.

Mayor Bieri asked for an update on the memo from Mr. Semrau regarding capital purchasing policies. Councilwoman Dale thanked Mr. Semrau for his memo outlining the process. She asked Administrator Gabbert to organize the meeting. She would like to meet with the fire chiefs, administration and the Township attorney and have the fire departments sign off on this.

Agenda No. XIV

Adjournment

There being no further business to come before the Council, the Township Council adjourned the meeting at 9:07 p.m.

Moved: Erik Seconded: Signorino
Voted Aye: Unanimous voice vote.
Voted Nay: None.
Motion carried.

Approved: November 11, 2015

MAYOR BETTINA BIERI, PRESIDING OFFICER

ANTOINETTE BATTAGLIA, TOWNSHIP CLERK