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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 2 of 19

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complex, old library, town hall and new library. O&R would install the switch and the town would be responsible to make the connection. Councilwoman Dale said she thinks there would be significant savings to O&R and she asked if O&R would incorporate paving the municipal parking lot as part of the project in exchange for the easements. Mr. Brown explained the two circuits being run. Mayor Bieri said there are benefits to both parties and she outlined some of those. She reiterated the request to have O&R pave the municipal parking lot and Mr. Brown said he will discuss that with his manager. There was consensus that the Council is in favor of the plan. Councilwoman Erik asked about the trees on the library property. Mr. Brown said they will make every effort to prevent damage to the trees. Councilman Hensley asked if O&R considers solar power. Mr. Brown said this is a hardening project. Solar projects are not at the distribution level. Councilman Signorino said he can see the benefits of dedicated power to town hall. Mr. Semrau asked if O&R will be notifying the town and taking out road opening permits and Mr. Brown said the O&R engineer will be working with the town. They use police for traffic control. Councilman Signorino asked Mr. Brown to ask the powers to be to consider paving the parking lot and taking down some poles if necessary. Mr. Brown said O&R would not recommend removing poles because residents would have to hire electricians to connect to the underground lines.

Liquor License Transfer – Person-to-Person Transfer of Plenary Retail Consumption License No. 1615-33-008-002 from Gustav Kohle Corp to J&S Investments, LLC

Mayor Bieri asked if there was anyone wishing to be heard on this license transfer. There being no one wishing to be heard, Councilwoman Erik made a motion, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote to close the public comment period.

Agenda No. V

**Proclamation**

None.

Agenda No. VI

**Executive Session**

~ Resolution No. 2015 – 307 ~

**MOTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED** by the Township Council of the Township of West Milford on the 7<sup>th</sup> day of October 2015 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
  - ( ) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
  - ( ) b. (4) A collective bargaining agreement including negotiations.
  - ( ) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - ( ) b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
  - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
    - Attorney-Client Privilege – Council on Mandates Appeal
    - Litigation Valley Ridge Development Company/Yekira, LLC Tax Appeals
    - Contract – Passaic County Salt Shed
    - Contract – Health Services
  - ( ) b. (8) Personnel matters.
  - ( ) b. (9) Deliberations after a public hearing that may result in penalties.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 3 of 19

---

2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: October 7, 2015

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Moved: Erik Seconded: Signorino  
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.  
Voted Nay: None.  
Motion carried.

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The Governing Body went into executive session at 6:57 p.m.  
The Governing Body returned to the public meeting at 7:35 pm with all present as before.

Agenda No. VII

**Discussion Items**

1.	2015 Best Practices – Township Administrator Gabbert said that West Milford has achieved a standard that will result in no state aid reduction for 2016. The non-conforming answers are primarily as a result of contractual obligations. Discussing this at tonight’s meeting brings the Township into compliance with that provision of the process.
2.	2016 Budget Outline – Township Administrator Gabbert said he provided Council with a proposed outline for the 2016 process and if that is okay, he will proceed. The Council gave consensus to review the 2016 budget as a full body. Councilwoman Dale said she provided a form on which Council can indicate what, if any, information they would like to receive from departments. Administrator Gabbert asked for any additions as soon as possible.
3.	ATV Committee – Councilman Signorino said recent ATV committee meetings have been poorly attended because interest is lost. He asked for Council direction. Mayor Bieri said if the committee is inactive, we should suspend it. The Council agreed instructing the clerk to notify members there will no more meetings this year and the Council will not be reestablishing the committee next year.

Agenda No. VIII

**Public Comments**

Bob Nicholson, 20 Hyde Road, Stockholm said people have questioned why their weeds have not been cut. The town should not be responsible for cutting weeds at private homes. Some people like high weeds in front of their homes. He can see where the Township must take a position with regard to large tracts of land. A bear was shot in Wanaque on Sunday for allegedly attacking hikers and the Ramapo Park has been closed. Bears are not our friends. Be cautious and aware when in the woods.

Tim Wagner, 835 Westbrook Road, West Milford said NJ monthly magazine listed the top 100 towns in New Jersey and West Milford dropped 170 positions from 2013. West Milford is now sixteenth from the bottom of the list. That is alarming. School ratings, taxes and property values are the criteria. Being at the bottom is alarming. There is a lot of work to be done. Pursuing the unfunded mandates is important. He hopes we continue moving forward and exploring more avenues. Council works hard and he is looking to be part of that next year. As HEAT chairman he wants to remind everyone that ALF is this Saturday and HEAT will launch a savings card program. The program is working out well. He listed some upcoming events. Businesses are already signing up for the holiday lighting contest.

CarlLa Horton, 132 Bearfort Road, West Milford noted that people should not believe everything they read. She doesn’t need a magazine to know she wants to live in West Milford. She thanked everyone for the fundraiser last Saturday night. Her lake board commended two outstanding members, Ed Spirko and Doris Aaronson. She commended them.

Gary Steele, Glenwood Road, West Milford said there are six locally produced shows ready to be aired on Channel 77 when all the paperwork has been properly administered. He has been working on a production book for the town to provide assistance to those who may need help with various components of producing a local show. It will be a useful tool. He gave details about three programs he is working on.

Doris Aaronson, 19 Bearfort Road, West Milford said drug abuse is a serious problem in this town. Kids start with medicine cabinets and advance to street drugs. When police find drug problems there are no real repercussions. We should put kids in jail at least for a day to help reduce the drug problem in town. Kids start as young as ten years old. She has been attending drug presentations and has learned a lot. She would like us to start doing something rather than just talking.

Lou Signorino, 3 Red Barn Lane, West Milford stepped down from the dais and said he is speaking as a resident. He is running for Mayor with Wagner & Hensley. He agrees with Mr. Wagner’s comments.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 4 of 19

---

That is why he is running for mayor. He wants to build a family life here. These are red flags. We need to keep improving this town. Come out to vote on November 3.

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

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Moved: Erik Seconded: Erk  
Voted Aye: Unanimous voice vote.  
Voted Nay: None.  
Motion carried.

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Agenda No. IX

**Council Comments**

Councilwoman Erik said we need weeds cut up to every right of way. They need to be cut behind the guard rails too. She said that the bear killed in Ramapo Preserve was aggressive. She called NJ magazine about the West Milford rating and was told that the fatality as a result of a bear encounter last year has affected our rating.

Councilman Signorino thanked Mr. Wagner for bringing forth the issue of the Mandates Council.

Mayor Bieri said that the NJ Magazine ranking is subjective. Although it is not good use, their criteria simply does not represent the quality of life values for West Milford residents. She noted that Camden city ranked better than West Milford because the criteria favors a city environment but noted that most West Milford residents live here because they do not want to live in a congested environment. West Milford residents value an environment with outdoor resources, fresh air and a community spirit. That criteria is different than the standards used by NJ magazine which includes proximity to nightlife, transportation and city features. While she agrees that we do have to continue improving our town there are some things we cannot change such as commuting time. She is proud to live in West Milford and would not want to live anywhere else. Councilwoman Lichtenberg agreed saying that statistics can be used to present a one-sided viewpoint. Mayor Bieri said that West Milford is a community with a heart where neighbors help neighbors. That cannot be measured.

Agenda No. X

**Action Items**

Agenda No. X 1

**~ Ordinance 2015 - 015 ~**

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING §135 "FEES AND COSTS" OF THE REVISED GENERAL ORDINANCES**

**BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, as follows:

**135-2. Department of Community Services and Recreation**

**THE DEPARTMENT OF COMMUNITY SERVICES AND RECREATION IS AUTHORIZED TO CHARGE THE FOLLOWING FEES:**

- N. Use of West Milford Recreation Center
  - (1) \$25.00 per hour, per gym rental fees to local non-profit organizations upon the issuance of permits and proof of proper insurance has been provided. Local non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code, with an established business address in West Milford Township.
  - (2) \$50.00 per hour, per gym rental fees to non-local not-for-profit organizations based outside the Township of West Milford. Non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code.
  - (3) \$50.00 per hour, per gym rental fees to local for-profit organizations upon the issuance of permits and proof of proper insurance has been provided.

**Exemptions:**

- a. Fees will not be assessed to local non-profit organizations defined in Section 1 if requested use occurs during regular operating hours of the West Milford Recreation

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: October 07, 2015  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 5 of 19

- Center, as established by the Township of West Milford, Department of Community Services.
- b. Fees will not be assessed to the West Milford Police Athletic League so long as the Agreement between the Township of West Milford and West Milford PAL, dated June 3, 2015 remains in full effect.

This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: October 7, 2015

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for October 21, 2015. Notice of this public hearing shall be published in the Herald News on or about October 11, 2015.

Motion to introduce Ordinance 2015-015.

Moved: Erik Seconded: Signorino  
 Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg  
 Voted Nay: None.  
 Motion carried.

Mayor Bieri asked to move all resolutions as one.

Moved: Erik Seconded: Lichtenberg  
 Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.  
 Voted Nay: None.  
 Motion carried.

Agenda No. X 2

~ Resolution 2015 - 308 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE SYNOPSIS OF AUDIT FOR PUBLICATION FOR THE 2014 AUDIT IN ACCORDANCE WITH N.J.S.A. 40A:5-7**

Attention is directed to the fact that a summary of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S.A 40A:5-7. Summary of Synopsis of 2014 Audit Report of the Township of West Milford, County of Passaic, as required by N.J.S.A 40A:5-7.

<b>Assets</b>	<b>December 31 Year 2014</b>	<b>December 31 Year 2013</b>
Cash, Investments and Prepaid Debt Service	16,734,117.35	18,304,827.21
Taxes, Assessments, Liens and Utility Charges Receivable	4,557,595.86	4,211,139.65
Prospective Assessments Funded	11,000.00	30,809.80
Property Acquired for Taxes - Assessed Value	2,712,800.00	2,712,800.00
Accounts Receivable (and Inventory )	2,440,560.80	3,687,772.63
General Fixed Assets	40,963,073.00	35,812,024.00
Deferred Charges to Future Taxation - General Capital	29,404,324.58	29,431,821.50
Deferred Charges to Revenue of Succeeding Years	535,518.24	804,024.32
<b>Total Assets</b>	<b>97,358,989.83</b>	<b>94,995,219.11</b>
<b>Liabilities, Reserves and Fund Balances</b>		
Bond and Notes Payable	28,998,668.77	31,012,964.88
Improvement Authorizations	3,016,079.79	3,479,004.74
Other Liabilities and Special Funds	12,250,619.28	14,064,031.74
Net Assets Available for Benefits	1,928,963.65	1,782,686.17

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: October 07, 2015  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 6 of 19

Investment in General Fixed Assets	40,963,073.00	35,812,024.00
Reserve for Certain Assets Receivable	6,196,186.30	5,722,521.84
Fund Balance	4,005,399.04	3,121,985.74
<b>Total Liabilities, Reserves and Surplus</b>	<b>97,358,989.83</b>	<b>94,995,219.11</b>
<b>Comparative Statement of Operations &amp; Change in Surplus – Current Fund</b>		
<b>Revenue and Other Income Realized</b>	<b>2014</b>	<b>2013</b>
Fund Balance Utilized	2,000,000.00	2,200,000.00
Miscellaneous - From Other Than Local Property Tax Levies	6,283,152.93	7,569,524.19
Collection of Delinquent Taxes and Tax Title Liens	1,096,748.25	1,386,208.99
Collection of Current Tax Levy	97,684,650.53	95,356,128.58
Other Credits to Income	1,999,143.08	1,156,633.64
<b>Total Income</b>	<b>109,063,694.79</b>	<b>107,668,495.40</b>
<b>Expenditures</b>		
Budget Expenditures:		
Municipal Purpose	29,295,131.11	30,269,119.97
Special District Taxes	1,871,047.81	1,711,444.32
Municipal Open Space Tax	150,645.98	150,621.04
County Taxes	21,000,332.48	20,971,317.43
Local and Regional School Taxes	53,018,279.00	52,111,048.00
Other Expenditures	842,204.69	297,299.09
<b>Total Expenditures</b>	<b>106,177,641.07</b>	<b>105,510,849.85</b>
Less: Expenditures to be Raised by Future Taxes		
<b>Total Adjusted Expenditures</b>	<b>106,177,641.07</b>	<b>105,510,849.85</b>
Excess in Revenue	2,886,053.72	2,157,645.55
Fund Balance January 1	2,918,153.13	2,960,507.58
	5,804,206.85	5,118,153.13
Less:		
Utilized as Anticipated Revenue	2,000,000.00	2,200,000.00
Fund Balance December 31	3,804,206.85	2,918,153.13

**RECOMMENDATIONS**

1. That the Recycling Department turnover all monies to the treasurer's office within 48 hours.
2. That Political Contribution Disclosure forms be available for audit from all vendors required to submit them.
3. That employees who waive medical benefits but receive dental benefits contribute towards said benefit.
4. That old escrow accounts with balances over \$5,000 that do not have a W-9 form on file be cancelled.

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A Corrective Action Plan, which outlines actions the Township of West Milford will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Township Clerk of the Township of West Milford within 45 days of this notice.

The above Summary of Synopsis was prepared from the Report of Audit of the Township of West Milford, County of Passaic, for the calendar year 2014. This Report of Audit, submitted by Charles J. Ferraioli, Jr. of Ferraioli, Wielkocz, Cerullo & Cuva, P.A., is on file at the Township Clerk's Office and may be inspected by any interested person.

Adopted: October 7, 2015

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 7 of 19

---

**~ Resolution 2015 – 309 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, APPROVING SUBMISSION OF THE CORRECTIVE ACTION PLAN FOR THE YEAR ENDED DECEMBER 31, 2014 TO THE STATE OF NEW JERSEY, DIVISION OF LOCAL GOVERNMENT SERVICES**

**WHEREAS**, all municipalities operating under the Local Fiscal Affairs Law must prepare and submit a Corrective Action Plan as part of their annual audit process, and

**WHEREAS**, the Township of West Milford has by Resolution accepted the 2014 audit as prepared and presented by the Township Auditors, and

**WHEREAS**, Monica Goscicki, the Chief Financial Officer for the Township of West Milford has prepared a Corrective Action Plan to address the findings and recommendations for the 2014 audit and presented copies of same to the Mayor, Council, and Administrator,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, in the County of Passaic, that the Corrective Action Plan, attached hereto and made a part hereof, be approved for submission to the Division of Local Government Services.

Adopted: October 7, 2015

**Township of West Milford  
Corrective Action Plan  
For Audit as of December 31, 2014**

**Findings # 1**

**Description:** That the Recycling Department turnover all monies to the treasurer's office within 48 hours.  
**Analysis:** There were instances when monies were collected by the Recycling Department and they were not turned over to the finance department within 48 hours.  
**Corrective Action:** The Recycling Department will be installing a lock box so that monies collected on the weekends by their staff can be deposited into the lock box and the secretary can retrieve the monies on Monday and turn it over to the finance office within 48 hours. The finance office staff will also be monitoring the monies turned over by the Recycling Department to ensure that it is being turned over within 48 hours.  
**Implementation Date:** September 2015

**Findings #2**

**Description:** That Political Contribution Disclosure forms be available for audit from all vendors required to submit them.  
**Analysis:** There were some vendors that were paid in excess of \$17,500.00 in 2014 but the Township did not have all of the Political Contribution Disclosure forms on file.  
**Corrective Action:** The finance office will ensure that payments are not made to vendors unless their Political Contribution Disclosure forms are on file.  
**Implementation Date:** August 2015

**Findings #3**

**Description:** That employees who waive medical benefits but receive dental benefits contribute toward said benefits.  
**Analysis:** There were some employees who waived their medical benefits but receive dental benefits who were not contributing towards that benefit.  
**Corrective Action:** The payroll department has corrected the issue and now all employees who receive dental benefits are contributing towards those benefits. All 2015 charges will be paid by the employees as of 12/18/15.  
**Implementation Date:** September 2015

**Findings #4**

**Description:** That old escrow accounts with balances over \$5,000 that do not have a W-9 form on file be cancelled.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: October 07, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 8 of 19

Analysis: The Township has a number of old escrow accounts that we cannot obtain a W-9 form for.
Corrective Action: The finance office will research these escrow items with the planning department and if a W-9 form cannot be obtained from the applicant then the escrow account will be cancelled.
Implementation Date: September 2016

Agenda No. X 4

~ Resolution 2015 - 310 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION

WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount,

WHEREAS, the Township of West Milford wishes to amend its 2015 Budget to include an amount as revenue,

NOW THEREFORE, BE IT RESOLVED that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2015 in the sum of \$20,000.00 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:
Public and Private Revenues Off-Set with Appropriations:
Recreational Opportunities for Individuals with Disabilities;
State Share \$20,000.00

BE IT FURTHER RESOLVED that a like sum of \$20,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations
(A) Operations - Excluded from CAPS
Public and Private Programs Offset by Revenue
Recreational Opportunities for Individuals with Disabilities:
State Share \$ 20,000.00
Local Share 4,000.00

BE IT FURTHER RESOLVED, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: October 7, 2015

Agenda No. X 5

~ Resolution 2015 - 311 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO ENTER INTO A COOPERATIVE PRICING SYSTEM AGREEMENT WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (MRESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the Township of West Milford desires to be a Participating Member in the MRESC Cooperative Pricing System for the provision and performance of goods and services;

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 9 of 19

---

**WHEREAS**, the Middlesex Regional Educational Services Commission Coop according to its website provides cooperative, cost efficient, quality services, to government agencies to limit tax impact on residents;

**WHEREAS**, this resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of West Milford;

**WHEREAS**, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Township Council hereby authorizes the Mayor and Township Clerk to execute a Membership Agreement with MRESC Coop, the Lead Agency on behalf of the Township of West Milford.

**WHEREAS**, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**BE IT FURTHER RESOLVED**, the Township of West Milford does hereby stipulate and agree that it desires to be a Participant Member of MRESC Coop with contract purchasing benefits in accordance with terms and conditions of the applicable agreement and MRESC Coop hereby grants said Membership to the Township of West Milford.

This resolution shall take effect immediately upon passage.

Adopted: October 7, 2015

Agenda No. X 6

~ Resolution 2015 - 312 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2015 JOHN DEERE 410L BACKHOE/LOADER THROUGH NATIONAL JOINT POWERS ALLIANCE (NJPA) CONTRACT #032515-JDC**

**WHEREAS**, the Township of West Milford became a member of the National Joint Powers Alliance (NJPA) by virtue of Resolution 2014-354 Adopted November 12, 2014; and

**WHEREAS**, THE TOWNSHIP WISHES TO PURCHASE A 2015 JOHN DEERE 410L BACKHOE/LOADER; AND

**WHEREAS**, the Supervising Mechanic, has provided a recommendation to award this contract through NJPA Contract No. 032515-JDC to John Deere Construction Retail Sales; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 04-215-55-823-004 in the amount of \$120,466.63; and

**WHEREAS**, the total amount of the contract shall not exceed \$120, 466.63;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to purchase One (1) 2015 John Deere 410L Backhoe/Loader, in an amount not to exceed \$120,466.63, through NJPA Contract No. 032515-JDC from John Deere Construction Retail Sales.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Agenda No. X 7

~ Resolution 2015 - 313 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PURCHASES FOR FIRE FIGHTER PHYSICALS IN ACCORDANCE WITH THE TOWNSHIP'S PURCHASING POLICIES**

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: October 07, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 10 of 19

WHEREAS, the Township Council of the Township of West Milford did adopt ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to \$36,000; and

WHEREAS, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500 and that the purchase shall warrant a minimum of three quotations; and

WHEREAS, the Township Council has received a recommendation from the Department of Fire to contract for fire fighter physicals which expense shall exceed the aggregate quote threshold of \$17,500.00; and

WHEREAS, the Township has been doing physicals for members of the Fire Department since 2011 due to OSHA regulations and NIOSH recommendation; and

WHEREAS, Three (3) bids were obtained and Nassau NDI Diagnostics was the lowest bidder; and

WHEREAS, the Department of Fire recommends Nassau Diagnostics for Class A physicals examinations for \$150.00 each; and

WHEREAS, the Township's Qualified Purchasing Agent is aware of the recommendation, and confirms that Nassau NDI Diagnostics is the vendor for physicals and the purchase is in compliance with the New Jersey Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 01-201-25-266-553.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute future purchases to Nassau NDI Diagnostics, PO Box 1206, Center Moriches, NY 11934 in an amount not to exceed \$20,150.00 for the 2015 calendar year.

Adopted: October 7, 2015

Agenda No. X 8

~ Resolution 2015 - 314 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR BIKEWAY IMPROVEMENTS TO CAHILL CROSS ROAD BETWEEN MORSETOWN ROAD AND RIDGE ROAD, INCLUDING GRANITE BLOCK CURB AND STORMWATER COMPLIANCE

WHEREAS, the NJDOT is accepting applications for the fiscal year 2016 Bikeway Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for Bikeway Improvements to Cahill Cross Road between Morsetown Road and Ridge Road, including granite block curb and stormwater compliance; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Table with 2 columns: Description and Amount. Row 1: Project: Cahill Cross Road, Bikeway Improvements to Cahill Cross Road between Morsetown Road and Ridge Road (0.75 miles), Including Granite Block Curb and Stormwater Compliance. Row 2: Grant Application: \$350,000. Row 3: Township Contribution: \$125,000. Row 4: Estimated Cost for Entire Project: \$475,000. Row 5: Grant Application No. BIKE-2016-Cahill Cross Road-00026

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 11 of 19

Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: October 7, 2015  
Agenda No. X 9

**~ Resolution 2015 – 315 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE RESURFACING OF RESERVOIR ROAD BETWEEN ROUTE 23 AND ONE MILE SOUTH, INCLUDING STORMWATER COMPLIANCE**

**WHEREAS**, the NJDOT is accepting applications for the fiscal year **2016 Municipal Aid Program**; and

**WHEREAS**, the Township's Engineering Division has recommended that the following application be submitted for the resurfacing of Reservoir Road between Route 23 and one mile south, including stormwater compliance; and

**WHEREAS**, the Township's Engineering Division submits the following application for consideration to the Township Council:

<b>Project: Reservoir Road – Section 3</b>	
Resurfacing of Reservoir Road between Route 23 and one mile south (1.00 miles), Including Stormwater Compliance	
Grant Application:	\$250,000
Township Contribution:	\$150,000
Estimated Cost for Entire Project:	\$400,000
<b>Grant Application No.</b>	<b>MA-2016-Reservoir Road - Section 3-00381</b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: October 7, 2015  
Agenda No. X 10

**~ Resolution 2015 – 316 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE RECONSTRUCTION OF RIDGE ROAD BETWEEN VREELAND ROAD AND BARON ROAD, INCLUDING GRANITE BLOCK CURB AND STORMWATER COMPLIANCE**

**WHEREAS**, the NJDOT is accepting applications for the fiscal year **2016 Municipal Aid Program**; and

**WHEREAS**, the Township's Engineering Division has recommended that the following application be submitted for the reconstruction of Ridge Road between Vreeland Road and Baron Road, including granite block curb and stormwater compliance; and

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: October 07, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 12 of 19

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Table with 2 columns: Description and Amount. Row 1: Project: Ridge Road - Section 3, Contract 5. Row 2: Reconstruction of Ridge Road between Vreeland Road and Baron Road (0.45 miles), Including Granite Block Curb and Stormwater Compliance. Row 3: Grant Application: \$425,000. Row 4: Township Contribution: \$225,000. Row 5: Estimated Cost for Entire Project: \$650,000. Row 6: Grant Application No. MA-2016-Ridge Road - Section 3, Contract 5-00379

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Adopted: October 7, 2015

Agenda No. X 11

~ Resolution 2015- 317 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ENVIROTACTICS, INC. FOR LSRP SERVICES FOR SAMPLING AND REPORTING AT THE WEST MILFORD ANNEX (MUSEUM)

WHEREAS, there exists a need for Licensed Site Remediation Professional ("LSRP") services to be rendered to the Township of West Milford in connection with the West Milford Annex (Museum), 1477 Union Valley Road; and

WHEREAS, the Health Officer solicited proposals for such work and has recommended retaining the services of Envirotactics, Inc.; and

WHEREAS, the CFO has certified to the availability of funds, said funds to be encumbered from capital account number 04-215-55-823-018; and

WHEREAS, Envirotactics, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Envirotactics, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" and the contract itself, must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

- 1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Envirotactics, Inc., of 1625 Highway 71, Wall, NJ 07719-3153, for environmental consulting services in connection with Licensed Site Remediation Professional ("LSRP") services to be performed at the site known as the West Milford Annex (Museum), 1477 Union Valley Road to complete rounds of sampling from existing monitoring wells, project management, field oversight, laboratory analysis and report preparation under an LSRP.
2. This contract is awarded as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$15,105.00 without the prior written approval of the Township Council.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 13 of 19

---

4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Agenda No. X 12

~ Resolution 2015 - 318 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AWARDING A PROFESSIONAL SERVICES CONTRACT TO G ENVIRONMENTAL GECP INC. FOR ENVIRONMENTAL REMEDIATION AT THE MUNICIPAL BUILDING**

**WHEREAS**, a number of years ago gasoline storage tanks located at Town Hall, 1480 Union Valley Road in the Township of West Milford, leaked and were replaced. The Township had the spill area remediated; however the necessary closure documents were not filed with the NJ Department of Environmental Protection; and

**WHEREAS**, the Township entered into a contract with Envirotactics to determine what actions were required to resolve this deficiency; and

**WHEREAS**, based upon the information provided in the Envirotactics report, the Health Officer for the Township solicited proposals for soil testing and report filing with three proposals being obtained; and

**WHEREAS**, the results of the soil testing revealed soil contamination in a limited area above the DEP standards and the DEP requires that the Township take proactive measures to remediate the conditions at this site; and

**WHEREAS**, the lowest cost proposal from a qualified contractor was \$32,122.00 from G Environmental GECP Inc.; and

**WHEREAS**, G Environmental GECP Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of G Environmental GECP Inc. from making any reportable contributions through the term of the contract.

**WHEREAS**, the Township Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account numbers 04-215-55-823-018 and 01-201-20-161-450.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with G Environmental GECP Inc, 52 South Hillside, Succasunna, NJ 07876 for Environmental Remediation in an amount not to exceed \$32,122.00.
2. This contract is awarded as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$32,122.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Agenda No. X 13

~ Resolution 2015 - 319 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2015 FORD UTILITY POLICE INTERCEPTOR THROUGH THE MORRIS COUNTY COOPERATIVE PURCHASING COUNCIL, CONTRACT #15A FROM BEYER FORD**

**WHEREAS**, the Township of West Milford is a member of the Morris County Cooperative Purchasing Council (State ID # 6-MCCoOp); and

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 14 of 19

---

**WHEREAS**, the Morris County Cooperative Purchasing Council has awarded Contract #15A, Police Pursuit Vehicles to Beyer Ford.

**WHEREAS**, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Public Works Department has reviewed the Morris County Cooperative Purchasing Council's contract and related specifications and has submitted a written recommendation for the Township of West Milford to purchase One (1) 2015 Ford Utility Police Interceptor through the Morris County Cooperative Purchasing Council, Contract #15A in an amount not to exceed \$24,594.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 04-215-55-823-001;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

4. The Township Council hereby authorizes the Department of Public Works to purchase One (1) Ford Utility Police Interceptor, in an amount not to exceed \$24,594.00, through the Morris County Cooperative Purchasing Council, contract #15A, to Beyer Ford
5. The Township's Chief Financial Officer has certified the availability of funds for same.
6. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Agenda No. X 14

~ Resolution 2015 - 320 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 1615-33-008-002 FROM GUSTAV KOHLE CORPORATION TO J&S INVESTMENTS, LLC FOR PREMISES AT THE SAME LOCATION**

**WHEREAS**, an application has been received for a Person to Person transfer of Plenary Retail Consumption License No, 1615-33-008-002 presently held by Gustav Kohle Corporation to J&S Investments LLC for premises at the same location has been received and reviewed; and

**WHEREAS**, the Mayor and Township Council has conducted a public review of the application as stipulated in the guidelines of the Director of the Division of Alcoholic Beverage Control; and

**WHEREAS**, as a result of that review the Mayor and Township Council have determined as follows:

1. The submitted application is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A.B.C. laws and regulations.
3. The applicant has disclosed to the issuing authority the source of all financing obtained.

**WHEREAS**, the Police Department has recommended that the license be transferred with all current conditions if applicable.

**WHEREAS**, the license may be transferred with the following conditions:

1. A Retail Food Establishment license must be acquired and satisfactory recommendation received in the Clerk's office prior to opening.
2. Prior to activating the license inspections of premises must be made and satisfactory recommendation must be received at the Township Clerk's office from the Health Department.
3. Licensee must submit pages of 1, 2 and 11 of the 12-page application to the Township Clerk Office prior to re-opening.

**NOW, THEREFORE, BE IT RESOLVED** that the transfer application is hereby approved and the Township Clerk is directed to endorse the transfer and deliver the license certificates for the Mayor and Township Council of the Township of West Milford upon receipt of satisfactory recommendations of premise inspections.

Adopted: October 7, 2015

Agenda No. X 15

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: October 07, 2015  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 15 of 19

**~ Resolution 2015 - 321 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ESCROW MONIES**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

<b>Name &amp; Address</b>	<b>Application No.</b>	<b>Amount of Escrow</b>	<b>Amount Refunded</b>
Dale Flores 30 Ethel Avenue Hawthorne, NJ 07506	0730-0786 16-288-56-701-167	\$750.00	\$173.53
Laurie Evanchick 99 Pine Lane West Milford, NJ 07480	ZB 03-11-03 16-288-56-705-008	\$450.00	\$99.00
James Campion 290 Doremus Road Oak Ridge, NJ 07438	ZB 05-11-09 16-288-56-705-021	\$950.00	\$404.30
Marcella Pellett 79 Center Street West Milford, NJ 07480	ZB 07-10-08 16-288-56-705-028	\$950.00	\$600.80

Adopted: October 7, 2015

Agenda No. X 16

**~ Resolution 2015 – 322 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF FIRE PERMIT FEES**

**BE IT RESOLVED** that the following Fire Permit fee upon the report of the Fire Marshal be refunded:

<b>Fire Permit Fee</b>		
Girl Scouts of Northern NJ	\$55.00	WM Leaders Assn. c/o Jennifer Beekman 43 Cooper Road Oak Ridge, NJ 07438

Adopted: October 7, 2015

Agenda No. X 17

**~ Resolution 2015 – 323 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENTS**

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

**REASONS:**

- |                                     |                          |
|-------------------------------------|--------------------------|
| 1. Incorrect Payment                | 2. Duplicate Payment     |
| 3. Senior Citizen/Veteran Deduction | 4. Homestead Rebate      |
| 5. Tax Appeal                       | 6. 100% Disabled Veteran |
| 7. Tax Court Appeal                 |                          |

<b>Block/Lot</b>	<b>Name</b>	<b>Amount</b>	<b>Year</b>	<b>Reason</b>
4103-3	Murphy McKeon P.C. C/O Robert H. Oostdyk, Jr, Esq. Murphy, Mckeon, PC. PO Box 70 Riverdale, NJ 07457	\$800.00	2012	7
<b>TOTAL</b>		<b>\$800.00</b>		

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: October 07, 2015  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 16 of 19

Adopted: October 7, 2015

Agenda No. X 18

**~ Resolution 2015 – 324~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Travel Soccer		
Allison	\$155.00	Samantha Spingler 117 Continental Road West Milford, NJ 07480
PAL basketball		
Lindsay	\$90.00	Gretchen Longaker 9 Circle Blvd Newfoundland, NJ 07435
Seth	\$45.00	Denise Otto 89 Alpine Ridge Road West Milford, NJ 07480
Erin	\$80.00	Douglas Fried 20 Valley View Lane West Milford, NJ 07480
Balthazar	\$90.00	Lindsay Maurer 31 Charissa Court West Milford, NJ 07480
Coed volleyball		
Gina	\$39.00	Gina Mantz 29 Birch Avenue West Milford, NJ 07480
Tara	\$39.00	Tara Sciuto 16 Milford Lane West Milford, NJ 07480
Charles	\$39.00	Charles Bordeau 7 High Street West Milford, NJ 07480
Christopher	\$49.00	Christopher Madsen 183 Lake Shore Road Greenwood Lk, NY 10925

Adopted: October 7, 2015

Agenda No. XI

**Approval of Expenditures**

**~ Resolution No. 2015 – 325 ~**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$689,565.74
3	Reserve Account	1,279.29
2	Grants	2,479.13
6	Refunds	1,571.00
1	General Ledger	0.00
26	Refuse	56,016.62

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
 Date of Meeting: October 07, 2015  
 Time of Meeting: 6:30 pm  
 Minute Page No: Page 17 of 19

4	Capital	493,912.50
19	Animal Control	0.00
19	Heritage Trust	0.00
19	Open Space Trust	1,375.00
19	Trust	9,063.88
19	COAH	555.67
16	Development Escrow	13,735.54
19	Tax Sale Trust	0.00
21	Assessment Trust	18,271.34
	Special Reserve	0.00
Total		\$1,287,825.71
	Less Refund Resolution	-1,571.00
	Actual Bill List	\$1,286,254.71
	Other Payments	
	P/R	489,213.79
	Depository Trust Co. of NY	241,862.50
	West Milford PAL	17,240.50
	<b>Total Expenditures</b>	<b>\$2,034,571.50</b>

Adopted: October 7, 2015

Moved: Erik Seconded: Signorino  
 Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.  
 Voted Nay: None.  
 Motion carried.

Agenda No. XII

**Reports of Mayor, Administrator, Council Members, Attorney and Clerk**

Councilman Signorino said the museum is being painted and he encouraged people to visit the museum on Saturdays.

Councilwoman Lichtenberg said BRC looked at 9 nominations for the house beautiful contest and chose a winner. They will disclose the winner at ALF. She listed some upcoming events.

Councilwoman Erik said the Apshawa beefsteak organizers thanked Channel 77 for advertising event. She has received a complaint about Ramsey Auto having more cars on their lot than allowed and she asked for enforcement of rules. They were approved for 75 cars when they got Planning Board approval. She read an email about a drug overdose death. We are not doing enough to save lives lost to drug abuse. She wants us to do more.

Councilman Hensley said too many people have perished due to drugs. He asked for an update on the drug drop box at the police department. We need a drop box here in town. We should make disposal of prescription drugs as easy as possible. He said that Passaic County had an independent study done on the county economic development strategy. He will present it to HEAT and the EDC. West Milford is not prominently featured in the plan but we are mentioned. As elected officials we can help our local economy. We are moving forward with an appeal to the Local Mandates Council regarding the Highlands Act and we are pursuing equity in Newark watershed property values. We need to keep the message out there that West Milford residents are overtaxed by the state and county. We deserve more.

Council President Erk said the Greenwood Lake Commission had students and professors from Ramapo take samples at the lake. They are trying to establish a foundation to raise funds for the lake and are looking for trustees. They are planning a drawdown next year for the lake and have scheduled public hearings. The fireworks committee found two vendors, both proposals came in at \$15,000. Garden State has more fireworks for that money. The fire official reviewed the proposed site and will sign off upon receipt of plan from the vendor. The committee is working on sponsorship. She said the *Friends of Wallisch* are planning an event at Wallisch before the fireworks.

Councilwoman Dale said she has been serving as the CASA liaison. She requested a workshop discussion about possibly restructuring that group. There has been a lot of discussion about drug issues

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 18 of 19

---

and CASA is a great resource to help with that. She has a few ideas to begin the discussion. She would like to discuss structure, grants, awareness and community involvement. Restructuring would be to improve upon the process. She asked if the CASA dinner has been planned. Council members Erik and Lichtenberg said they have not heard. Councilwoman Dale said she has reached out with some concerns and she does not want the Township to lose funding. We need to focus attention on this resource, CASA. Councilwoman Lichtenberg agreed and asked that the structure of the health advisory board also be discussed. They need more citizen members. Discussion ensued about possible ways to improve CASA objectives. Councilwoman Dale thanked the 217 participants in the town wide garage sale. ALF is October 10<sup>th</sup> with a rain date of October 11<sup>th</sup>. She had asked the administrator to put together a seminar for fire department chiefs for budget protocols. She wants to improve the process. She took it upon herself to ask ALF committee members to work with the July 4<sup>th</sup> committee and they agreed. They have experience, vendor lists, etc. She asked Councilwoman Erik to reach out to Rocky Hazelman.

Mayor Bieri said the drug issue is a national epidemic. She is glad that we will refocus on our resources. She has attended the annual CASA dinner each year. While it is always well attended, it is not attended by the right audience. There are very few students there. Our children need to hear the stories from the speakers. She thinks we need to publicize those events and have more of them. We are not getting to the susceptible group of people. The kids know who is using, selling and doing drugs. They need to be proactive in reporting. Our police need that information. We need to spread the word about the severity of this problem and we need to work together to make it better and minimize it. She announced upcoming events. She said Mr. Semrau reported last year that he successfully appealed Newark taxes resulting in \$600,000 in additional revenue. He filed again this year and was heard before the tax board and the assessment has gone from \$2,500 to \$4,000 per acre. She congratulated and thanked Mr. Semrau.

Township Administrator Gabbert recalled that Council approved a bus shelter last November for the Lions Club. He commended the Lions Club for improvements and maintenance of the bus shelters. He said we had to return CASA funds because we could not match the categories but staff is working to do better in the future. Passaic County has cut back weeds on some roads. Township personnel have completed mowing elsewhere. We have another mower coming in early 2016. We mow on streets for safety reasons, not for the benefit of property owners.

Councilman Signorino thanked Councilwoman Erik for relaying the drug story. Be careful and attentive to your children. Guide them to the future. He thanked the Mayor for announcing recent tax appeal victories. It is especially important to him because he suggested an appeal when he first got on Council. Councilman Hensley echoed that and thanked the Council for giving Mr. Semrau needed resources.

Mayor Bieri asked the clerk to reach out to county about the Wallisch Estates and how to proceed now that they have completed their assessment. The municipal clerk advised that the Board of Education has called for a special election on December 8, 2015. The purpose is to place a referendum question before the voters for \$7.9 million in funding to replace the roofs at two schools.

Township Attorney Semrau said he is honored to represent West Milford. The MUA had sent a follow-up letter to his communication regarding bonding. He drafted a response to each of their questions. He read the questions and his responses saying he will send the letter out tomorrow. If their attorney disagrees with his answers he will hear from her.

Agenda No. XIII

**Appointments and Resignations**

~ Resolution 2015 – 326 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ACCEPTING RESIGNATIONS TENDERED**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby accept the following resignation tendered to the Township:

<u>Name</u>	<u>Position</u>	<u>Date Tendered</u>
Doris Aaronson	Beautification and Recycling Committee Citizen Member Term expires 12/31/15	September 21, 2015
Doris Aaronson	Health Advisory Board Citizen Member Term expires 12/31/15	September 21, 2015

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: October 07, 2015  
Time of Meeting: 6:30 pm  
Minute Page No: Page 19 of 19

---

Adopted: October 7, 2015

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Moved: Erik                      Seconded: Signorino  
Voted Aye: Unanimous voice vote  
Voted Nay: None.  
Motion carried.

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All members of the Governing Body thanked Ms. Aaronson for her years of service.

Health Advisory Board

Councilwoman Lichtenberg made a motion to nominate Dorrie Torp to serve on this committee. Councilwoman Erik made a motion to close and confirm the nomination, seconded by Councilman Signorino and carried by unanimous voice vote to close the nominations. Roll call for the nomination.

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Moved: Lichtenberg                      Seconded: Erik  
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.

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Agenda No. XIV

**Adjournment**

There being no further business to come before the Council, the Township Council adjourned the meeting at 9:01 p.m.

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Moved: Signorino                      Seconded: Lichtenberg  
Voted Aye: Unanimous voice vote.  
Voted Nay: None.  
Motion carried.

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Approved: November 11, 2015

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MAYOR BETTINA BIERI, PRESIDING OFFICER

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ANTOINETTE BATTAGLIA, TOWNSHIP CLERK