

TOWNSHIP OF WEST MILFORD

THE FOLLOWING COMPRISES THOSE DOCUMENTS
SUBMITTED TO THE TOWNSHIP COUNCIL FOR
CONSIDERATION AND ACTION AT THE OCTOBER 7, 2015
REGULARLY SCHEDULED WORKSHOP MEETING.

THESE ACTION ITEMS ARE SUBJECT TO CHANGE AND
ARE PROVIDED HERETO AS A COURTESY.

ORDINANCES AND RESOLUTIONS THAT HAVE BEEN
ADOPTED BY THE TOWNSHIP COUNCIL ARE POSTED ON
THE TOWNSHIP WEBSITE UNDER "LOCAL LAW" AS SOON
AS PRACTICABLE AFTER THE MEETING AT WHICH
ACTION WAS TAKEN.

IT IS STRONGLY RECOMMENDED THAT ONE SEEKING A
COPY OF THAT WHICH WAS ADOPTED BY THE
TOWNSHIP COUNCIL OBTAIN THAT COPY UNDER THE
LINK TO "LOCAL LAW".

EACH OF THE FOLLOWING RECORDS IS SUBJECT TO
CHANGE AND/OR AMENDMENT BY THE TOWNSHIP
COUNCIL PRIOR TO ADOPTION.

Township of West Milford

Passaic County, New Jersey

~ Resolution No. 2015 – 307 ~

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Council of the Township of West Milford on the 7th day of October 2015 that:

1. Prior to the conclusion of this Workshop Meeting, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
 - () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - () b. (4) A collective bargaining agreement including negotiations.
 - () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - Attorney-Client Privilege – Council on Mandates Appeal
 - Litigation Valley Ridge Development Company/Yekira, LLC Tax Appeals
 - Contract – Passaic County Salt Shed
 - () b. (8) Personnel matters.
 - () b. (9) Deliberations after a public hearing that may result in penalties.
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Ordinance 2015 - 015 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING §135 "FEES AND COSTS" OF THE REVISED GENERAL ORDINANCES

BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, as follows:

135-2. Department of Community Services and Recreation

The Department of Community Services and Recreation is authorized to charge the following fees:

N. Use of West Milford Recreation Center

- (1) \$25.00 per hour, per gym rental fees to local non-profit organizations upon the issuance of permits and proof of proper insurance has been provided. Local non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code, with an established business address in West Milford Township.
- (2) \$50.00 per hour, per gym rental fees to non-local not-for-profit organizations based outside the Township of West Milford. Non-profit organizations defined as registered organizations under section 501c3 of the Federal Tax Code.
- (3) \$50.00 per hour, per gym rental fees to local for-profit organizations upon the issuance of permits and proof of proper insurance has been provided.

Exemptions:

- a. Fees will not be assessed to local non-profit organizations defined in Section 1 if requested use occurs during regular operating hours of the West Milford Recreation Center, as established by the Township of West Milford, Department of Community Services.
- b. Fees will not be assessed to the West Milford Police Athletic League so long as the Agreement between the Township of West Milford and West Milford PAL, dated June 3, 2015 remains in full effect.

This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: October 7, 2015

Adopted:

Effective Date:

ATTEST

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

Antoinette Battaglia, Township Clerk

By: _____
Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 308 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE SYNOPSIS OF AUDIT FOR PUBLICATION FOR THE 2014 AUDIT IN ACCORDANCE WITH N.J.S.A. 40A:5-7

Attention is directed to the fact that a summary of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S.A 40A:5-7. Summary of Synopsis of 2014 Audit Report of the Township of West Milford, County of Passaic, as required by N.J.S.A 40A:5-7.

Assets	December 31 Year 2014	December 31 Year 2013
Cash, Investments and Prepaid Debt Service	16,734,117.35	18,304,827.21
Taxes, Assessments, Liens and Utility Charges Receivable	4,557,595.86	4,211,139.65
Prospective Assessments Funded	11,000.00	30,809.80
Property Acquired for Taxes - Assessed Value	2,712,800.00	2,712,800.00
Accounts Receivable (and Inventory)	2,440,560.80	3,687,772.63
General Fixed Assets	40,963,073.00	35,812,024.00
Deferred Charges to Future Taxation - General Capital	29,404,324.58	29,431,821.50
Deferred Charges to Revenue of Succeeding Years	535,518.24	804,024.32
Total Assets	97,358,989.83	94,995,219.11
Liabilities, Reserves and Fund Balances		
Bond and Notes Payable	28,998,668.77	31,012,964.88
Improvement Authorizations	3,016,079.79	3,479,004.74
Other Liabilities and Special Funds	12,250,619.28	14,064,031.74
Net Assets Available for Benefits	1,928,963.65	1,782,686.17
Investment in General Fixed Assets	40,963,073.00	35,812,024.00
Reserve for Certain Assets Receivable	6,196,186.30	5,722,521.84
Fund Balance	4,005,399.04	3,121,985.74
Total Liabilities, Reserves and Surplus	97,358,989.83	94,995,219.11
Comparative Statement of Operations & Change in Surplus – Current Fund		
Revenue and Other Income Realized	2014	2013
Fund Balance Utilized	2,000,000.00	2,200,000.00
Miscellaneous - From Other Than Local Property Tax Levies	6,283,152.93	7,569,524.19
Collection of Delinquent Taxes and Tax Title Liens	1,096,748.25	1,386,208.99
Collection of Current Tax Levy	97,684,650.53	95,356,128.58
Other Credits to Income	1,999,143.08	1,156,633.64

Total Income	109,063,694.79	107,668,495.40
Expenditures		
Budget Expenditures:		
Municipal Purpose	29,295,131.11	30,269,119.97
Special District Taxes	1,871,047.81	1,711,444.32
Municipal Open Space Tax	150,645.98	150,621.04
County Taxes	21,000,332.48	20,971,317.43
Local and Regional School Taxes	53,018,279.00	52,111,048.00
Other Expenditures	842,204.69	297,299.09
Total Expenditures	106,177,641.07	105,510,849.85
Less: Expenditures to be Raised by Future Taxes		
Total Adjusted Expenditures	106,177,641.07	105,510,849.85
Excess in Revenue	2,886,053.72	2,157,645.55
Fund Balance January 1	2,918,153.13	2,960,507.58
	5,804,206.85	5,118,153.13
Less:		
Utilized as Anticipated Revenue	2,000,000.00	2,200,000.00
Fund Balance December 31	3,804,206.85	2,918,153.13

RECOMMENDATIONS

1. That the Recycling Department turnover all monies to the treasurer's office within 48 hours.
2. That Political Contribution Disclosure forms be available for audit from all vendors required to submit them.
3. That employees who waive medical benefits but receive dental benefits contribute towards said benefit.
4. That old escrow accounts with balances over \$5,000 that do not have a W-9 form on file be cancelled.

A Corrective Action Plan, which outlines actions the Township of West Milford will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Township Clerk of the Township of West Milford within 45 days of this notice.

The above Summary of Synopsis was prepared from the Report of Audit of the Township of West Milford, County of Passaic, for the calendar year 2014. This Report of Audit, submitted by Charles J. Ferraioli, Jr. of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., is on file at the Township Clerk's Office and may be inspected by any interested person.

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 309 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, APPROVING SUBMISSION OF THE CORRECTIVE ACTION PLAN FOR THE YEAR ENDED DECEMBER 31, 2014 TO THE STATE OF NEW JERSEY, DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, all municipalities operating under the Local Fiscal Affairs Law must prepare and submit a Corrective Action Plan as part of their annual audit process, and

WHEREAS, the Township of West Milford has by Resolution accepted the 2014 audit as prepared and presented by the Township Auditors, and

WHEREAS, Monica Goscicki, the Chief Financial Officer for the Township of West Milford has prepared a Corrective Action Plan to address the findings and recommendations for the 2014 audit and presented copies of same to the Mayor, Council, and Administrator,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, in the County of Passaic, that the Corrective Action Plan, attached hereto and made a part hereof, be approved for submission to the Division of Local Government Services.

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

**Township of West Milford
Corrective Action Plan
For Audit as of December 31, 2014**

Findings # 1

Description: *That the Recycling Department turnover all monies to the treasurer's office within 48 hours.*

Analysis: *There were instances when monies were collected by the Recycling Department and they were not turned over to the finance department within 48 hours.*

Corrective Action: *The Recycling Department will be installing a lock box so that monies collected on the weekends by their staff can be deposited into the lock box and the secretary can retrieve the monies on Monday and turn it over to the finance office within 48 hours. The finance office staff will also be monitoring the monies turned over by the Recycling Department to ensure that it is being turned over within 48 hours.*

Implementation Date: *September 2015*

Findings #2

Description: *That Political Contribution Disclosure forms be available for audit from all vendors required to submit them.*

Analysis: *There were some vendors that were paid in excess of \$17,500.00 in 2014 but the Township did not have all of the Political Contribution Disclosure forms on file.*

Corrective Action: *The finance office will ensure that payments are not made to vendors unless their Political Contribution Disclosure forms are on file.*

Implementation Date: *August 2015*

Findings #3

Description: *That employees who waive medical benefits but receive dental benefits contribute toward said benefits.*

Analysis: *There were some employees who waived their medical benefits but receive dental benefits who were not contributing towards that benefit.*

Corrective Action: *The payroll department has corrected the issue and now all employees who receive dental benefits are contributing towards those benefits. All 2015 charges will be paid by the employees as of 12/18/15.*

Implementation Date: *September 2015*

Findings #4

Description: *That old escrow accounts with balances over \$5,000 that do not have a W-9 form on file be cancelled.*

Analysis: *The Township has a number of old escrow accounts that we cannot obtain a W-9 form for.*

Corrective Action: *The finance office will research these escrow items with the planning department and if a W-9 form cannot be obtained from the applicant then the escrow account will be cancelled.*

Implementation Date: *September 2016*

TOWNSHIP OF WEST MILFORD

Passaic County, New Jersey

~ Resolution 2015 – 310~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL OF SPECIAL ITEM OF REVENUES AND APPROPRIATION

WHEREAS N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget and,

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount,

WHEREAS, the Township of West Milford wishes to amend its 2015 Budget to include an amount as revenue,

NOW THEREFORE, BE IT RESOLVED that the Governing body of the Township of West Milford hereby requests the Director of the Division of Local Government Services to approve the insertion of an item in the budget of the year 2015 in the sum of \$20,000.00 which is now available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written consent of the Director of Local Government Services:	
Public and Private Revenues Off-Set with Appropriations:	
Recreational Opportunities for Individuals with Disabilities;	
State Share	\$20,000.00

BE IT FURTHER RESOLVED that a like sum of \$20,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations	
(A) Operations – Excluded from CAPS	
Public and Private Programs Offset by Revenue	
Recreational Opportunities for Individuals with Disabilities:	
State Share	\$ 20,000.00
Local Share	4,000.00

BE IT FURTHER RESOLVED, that the Township Finance Department will electronically file with the State of NJ in accordance with LFN 2014-11.

Adopted: October 07, 2015

Adopted this 7th day of October 2015 and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 311 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE TOWNSHIP TO ENTER INTO A COOPERATIVE PRICING SYSTEM AGREEMENT WITH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (MRESC), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, the Township of West Milford desires to be a Participating Member in the MRESC Cooperative Pricing System for the provision and performance of goods and services;

WHEREAS, the Middlesex Regional Educational Services Commission Coop according to its website provides cooperative, cost efficient, quality services, to government agencies to limit tax impact on residents;

WHEREAS, this resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of West Milford;

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Township Council hereby authorizes the Mayor and Township Clerk to execute a Membership Agreement with MRESC Coop, the Lead Agency on behalf of the Township of West Milford.

WHEREAS, the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

BE IT FURTHER RESOLVED, the Township of West Milford does hereby stipulate and agree that it desires to be a Participant Member of MRESC Coop with contract purchasing benefits in accordance with terms and conditions of the applicable agreement and MRESC Coop hereby grants said Membership to the Township of West Milford.

This resolution shall take effect immediately upon passage.

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 312 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2015 JOHN DEERE 410L BACKHOE/LOADER THROUGH NATIONAL JOINT POWERS ALLIANCE (NJPA) CONTRACT #032515-JDC

WHEREAS, the Township of West Milford became a member of the National Joint Powers Alliance (NJPA) by virtue of Resolution 2014-354 Adopted November 12, 2014; and

WHEREAS, the township wishes to purchase a 2015 John Deere 410L Backhoe/Loader; and

WHEREAS, the Supervising Mechanic, has provided a recommendation to award this contract through NJPA Contract No. 032515-JDC to John Deere Construction Retail Sales; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 04-215-55-823-004 in the amount of \$120,466.63; and

WHEREAS, the total amount of the contract shall not exceed \$120, 466.63;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to purchase One (1) 2105 John Deere 410L Backhoe/Loader, in an amount not to exceed \$120,466.63, through NJPA Contract No. 032515-JDC from John Deere Construction Retail Sales.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: October 07, 2015

Adopted this 7th day of October
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 313 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PURCHASES FOR FIRE FIGHTER PHYSICALS IN ACCORDANCE WITH THE TOWNSHIP'S PURCHASING POLICIES

WHEREAS, the Township Council of the Township of West Milford did adopt ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to \$36,000; and

WHEREAS, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500 and that the purchase shall warrant a minimum of three quotations; and

WHEREAS, the Township Council has received a recommendation from the Department of Fire to contract for fire fighter physicals which expense shall exceed the aggregate quote threshold of \$17,500.00; and

WHEREAS, the Township has been doing physicals for members of the Fire Department since 2011 due to OSHA regulations and NIOSH recommendation; and

WHEREAS, Three (3) bids were obtained and Nassau NDI Diagnostics was the lowest bidder; and

WHEREAS, the Department of Fire recommends Nassau Diagnostics for Class A physicals examinations for \$150.00 each; and

WHEREAS, the Township's Qualified Purchasing Agent is aware of the recommendation, and confirms that Nassau NDI Diagnostics is the vendor for physicals and the purchase is in compliance with the New Jersey Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 01-201-25-266-553.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute future purchases to Nassau NDI Diagnostics, PO Box 1206, Center Moriches, NY 11934 in an amount not to exceed \$20,150.00 for the 2015 calendar year.

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 314 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR BIKEWAY IMPROVEMENTS TO CAHILL CROSS ROAD BETWEEN MORSETOWN ROAD AND RIDGE ROAD, INCLUDING GRANITE BLOCK CURB AND STORMWATER COMPLIANCE

WHEREAS, the NJDOT is accepting applications for the fiscal year 2016 Bikeway Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for Bikeway Improvements to Cahill Cross Road between Morsetown Road and Ridge Road, including granite block curb and stormwater compliance; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Cahill Cross Road	
Bikeway Improvements to Cahill Cross Road between Morsetown Road and Ridge Road (0.75 miles), Including Granite Block Curb and Stormwater Compliance	
Grant Application:	\$350,000
Township Contribution:	\$125,000
Estimated Cost for Entire Project:	\$475,000
Grant Application No.	BIKE-2016-Cahill Cross Road-00026

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: October 7, 2015

Adopted this 7th day of October 2015
and certified as a true copy of the original.

Antoinette Battaglia, Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Antoinette Battaglia, Township Clerk

Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 315 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE RESURFACING OF RESERVOIR ROAD BETWEEN ROUTE 23 AND ONE MILE SOUTH, INCLUDING STORMWATER COMPLIANCE

WHEREAS, the NJDOT is accepting applications for the fiscal year 2016 Municipal Aid Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for the resurfacing of Reservoir Road between Route 23 and one mile south, including stormwater compliance; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Reservoir Road – Section 3	
Resurfacing of Reservoir Road between Route 23 and one mile south (1.00 miles), Including Stormwater Compliance	
Grant Application:	\$250,000
Township Contribution:	\$150,000
Estimated Cost for Entire Project:	\$400,000
Grant Application No.	MA-2016-Reservoir Road - Section 3-00381

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: October 7, 2015

Adopted this 7th day of October 2015
and certified as a true copy of the original.

Antoinette Battaglia, Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Antoinette Battaglia, Township Clerk

Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 316 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE RECONSTRUCTION OF RIDGE ROAD BETWEEN VREELAND ROAD AND BARON ROAD, INCLUDING GRANITE BLOCK CURB AND STORMWATER COMPLIANCE

WHEREAS, the NJDOT is accepting applications for the fiscal year 2016 Municipal Aid Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for the reconstruction of Ridge Road between Vreeland Road and Baron Road, including granite block curb and stormwater compliance; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Ridge Road – Section 3, Contract 5	
Reconstruction of Ridge Road between Vreeland Road and Baron Road (0.45 miles), Including Granite Block Curb and Stormwater Compliance	
Grant Application:	\$425,000
Township Contribution:	\$225,000
Estimated Cost for Entire Project:	\$650,000
Grant Application No.	MA-2016-Ridge Road - Section 3, Contract 5-00379

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: October 7, 2015

Adopted this 7th day of October 2015
and certified as a true copy of the original.

Antoinette Battaglia, Township Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Antoinette Battaglia, Township Clerk

Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015- 317 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ENVIROTACTICS, INC. FOR LSRP SERVICES FOR SAMPLING AND REPORTING AT THE WEST MILFORD ANNEX (MUSEUM)

WHEREAS, there exists a need for Licensed Site Remediation Professional ("LSRP") services to be rendered to the Township of West Milford in connection with the West Milford Annex (Museum), 1477 Union Valley Road; and

WHEREAS, the Health Officer solicited proposals for such work and has recommended retaining the services of Envirotactics, Inc.; and

WHEREAS, the CFO has certified to the availability of funds, said funds to be encumbered from capital account number 04-215-55-823-018; and

WHEREAS, Envirotactics, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Envirotactics, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" and the contract itself, must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Envirotactics, Inc., of 1625 Highway 71, Wall, NJ 07719-3153, for environmental consulting services in connection with Licensed Site Remediation Professional ("LSRP") services to be performed at the site known as the West Milford Annex (Museum), 1477 Union Valley Road to complete rounds of sampling from existing monitoring wells, project management, field oversight, laboratory analysis and report preparation under an LSRP.
2. This contract is awarded as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$15,105.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 318 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AWARDING A PROFESSIONAL SERVICES CONTRACT TO G ENVIRONMENTAL GECP INC. FOR ENVIRONMENTAL REMEDIATION AT THE MUNICIPAL BUILDING

WHEREAS, a number of years ago gasoline storage tanks located at Town Hall, 1480 Union Valley Road in the Township of West Milford, leaked and were replaced. The Township had the spill area remediated; however the necessary closure documents were not filed with the NJ Department of Environmental Protection; and

WHEREAS, the Township entered into a contract with Envirotactics to determine what actions were required to resolve this deficiency; and

WHEREAS, based upon the information provided in the Envirotactics report, the Health Officer for the Township solicited proposals for soil testing and report filing with three proposals being obtained; and

WHEREAS, the results of the soil testing revealed soil contamination in a limited area above the DEP standards and the DEP requires that the Township take proactive measures to remediate the conditions at this site; and

WHEREAS, the lowest cost proposal from a qualified contractor was \$32,122.00 from G Environmental GECP Inc.; and

WHEREAS, G Environmental GECP Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of G Environmental GECP Inc. from making any reportable contributions through the term of the contract.

WHEREAS, the Township Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account numbers 04-215-55-823-018 and 01-201-20-161-450.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with G Environmental GECP Inc, 52 South Hillside, Succasunna, NJ 07876 for Environmental Remediation in an amount not to exceed \$32,122.00.
2. This contract is awarded as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$32,122.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 7, 2015

Adopted this 7th day of October 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 319 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2015 FORD UTILITY POLICE INTERCEPTOR THROUGH THE MORRIS COUNTY COOPERATIVE PURCHASING COUNCIL, CONTRACT #15A FROM BEYER FORD

WHEREAS, the Township of West Milford is a member of the Morris County Cooperative Purchasing Council (State ID # 6-MCCoOp); and

WHEREAS, the Morris County Cooperative Purchasing Council has awarded Contract #15A, Police Pursuit Vehicles to Beyer Ford.

WHEREAS, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

WHEREAS, the Public Works Department has reviewed the Morris County Cooperative Purchasing Council's contract and related specifications and has submitted a written recommendation for the Township of West Milford to purchase One (1) 2015 Ford Utility Police Interceptor through the Morris County Cooperative Purchasing Council, Contract #15A in an amount not to exceed \$24,594.00; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 04-215-55-823-001;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to purchase One (1) Ford Utility Police Interceptor, in an amount not to exceed \$24,594.00, through the Morris County Cooperative Purchasing Council, contract #15A, to Beyer Ford
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: October 07, 2015

Adopted this 7th day of October
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 - 320 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PERSON TO PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 1615-33-008-002 FROM GUSTAV KOHLE CORPORATION TO J&S INVESTMENTS, LLC FOR PREMISES AT THE SAME LOCATION

WHEREAS, an application has been received for a Person to Person transfer of Plenary Retail Consumption License No, 1615-33-008-002 presently held by Gustav Kohle Corporation to J&S Investments LLC for premises at the same location has been received and reviewed; and

WHEREAS, the Mayor and Township Council has conducted a public review of the application as stipulated in the guidelines of the Director of the Division of Alcoholic Beverage Control; and

WHEREAS, as a result of that review the Mayor and Township Council have determined as follows:

1. The submitted application is complete in all respects.
2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A.B.C. laws and regulations.
3. The applicant has disclosed to the issuing authority the source of all financing obtained.

WHEREAS, the Police Department has recommended that the license be transferred with all current conditions if applicable.

WHEREAS, the license may be transferred with the following conditions:

1. A Retail Food Establishment license must be acquired and satisfactory recommendation received in the Clerk's office prior to opening.
2. Prior to activating the license inspections of premises must be made and satisfactory recommendation must be received at the Township Clerk's office from the Health Department.
3. Licensee must submit pages of 1, 2 and 11 of the 12-page application to the Township Clerk Office prior to re-opening.

NOW, THEREFORE, BE IT RESOLVED that the transfer application is hereby approved and the Township Clerk is directed to endorse the transfer and deliver the license certificates for the Mayor and Township Council of the Township of West Milford upon receipt of satisfactory recommendations of premise inspections.

Adopted: October 7, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution 2015 - 321 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ESCROW MONIES

BE IT RESOLVED, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

Name & Address	Application No.	Amount of Escrow	Amount Refunded
Dale Flores 30 Ethel Avenue Hawthorne, NJ 07506	0730-0786 16-288-56-701-167	\$750.00	\$173.53
Laurie Evanchick 99 Pine Lane West Milford, NJ 07480	ZB 03-11-03 16-288-56-705-008	\$450.00	\$99.00
James Campion 290 Doremus Road Oak Ridge, NJ 07438	ZB 05-11-09 16-288-56-705-021	\$950.00	\$404.30
Marcella Pellett 79 Center Street West Milford, NJ 07480	ZB 07-10-08 16-288-56-705-028	\$950.00	\$600.80

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 322 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF FIRE PERMIT FEES

BE IT RESOLVED that the following Fire Permit fee upon the report of the Fire Marshal be refunded:

Fire Permit Fee		
Girl Scouts of Northern NJ	\$55.00	WM Leaders Assn. c/o Jennifer Beekman 43 Cooper Road Oak Ridge, NJ 07438

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 323 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENTS

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

REASONS:

- | | |
|-------------------------------------|--------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment |
| 3. Senior Citizen/Veteran Deduction | 4. Homestead Rebate |
| 5. Tax Appeal | 6. 100% Disabled Veteran |
| 7. Tax Court Appeal | |

Block/Lot	Name	Amount	Year	Reason
4103-3	Murphy McKeon P.C. C/O Robert H. Oostdyk, Jr, Esq. Murphy, Mckeon, PC. PO Box 70 Riverdale, NJ 07457	\$800.00	2012	7
TOTAL		\$800.00		

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 324~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Travel Soccer		
Allison	\$155.00	Samantha Spingler 117 Continental Road West Milford, NJ 07480
PAL basketball		
Lindsay	\$90.00	Gretchen Longaker 9 Circle Blvd Newfoundland, NJ 07435
Seth	\$45.00	Denise Otto 89 Alpine Ridge Road West Milford, NJ 07480
Erin	\$80.00	Douglas Fried 20 Valley View Lane West Milford, NJ 07480
Balthazar	\$90.00	Lindsay Maurer 31 Charissa Court West Milford, NJ 07480
Coed volleyball		
Gina	\$39.00	Gina Mantz 29 Birch Avenue West Milford, NJ 07480
Tara	\$39.00	Tara Sciuto 16 Milford Lane West Milford, NJ 07480
Charles	\$39.00	Charles Bordeau 7 High Street West Milford, NJ 07480
Christopher	\$49.00	Christopher Madsen 183 Lake Shore Road Greenwood Lk, NY 10925

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution No. 2015 – 325 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$689,565.74
3	Reserve Account	1,279.29
2	Grants	2,479.13
6	Refunds	1,571.00
1	General Ledger	0.00
26	Refuse	56,016.62
4	Capital	493,912.50
19	Animal Control	0.00
19	Heritage Trust	0.00
19	Open Space Trust	1,375.00
19	Trust	9,063.88
19	COAH	555.67
16	Development Escrow	13,735.54
19	Tax Sale Trust	0.00
21	Assessment Trust	18,271.34
	Special Reserve	0.00
Total		\$1,287,825.71
	Less Refund Resolution	-1,571.00
	Actual Bill List	\$1,286,254.71
	Other Payments	
	P/R	489,213.79
	Depository Trust Co. of NY	241,862.50
	West Milford PAL	17,240.50
	Total Expenditures	\$2,034,571.50

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2015 – 326 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ACCEPTING RESIGNATIONS TENDERED

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby accept the following resignation tendered to the Township:

<u>Name</u>	<u>Position</u>	<u>Date Tendered</u>
Doris Aaronson	Beautification and Recycling Committee Citizen Member Term expires 12/31/15	September 21, 2015
Doris Aaronson	Health Advisory Board Citizen Member Term expires 12/31/15	September 21, 2015

Adopted: October 07, 2015

Adopted this 7th day of October, 2015
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk