

TOWNSHIP OF WEST MILFORD

THE FOLLOWING COMPRISES THOSE DOCUMENTS
SUBMITTED TO THE TOWNSHIP COUNCIL FOR
CONSIDERATION AND ACTION AT THE JULY 10, 2019
REGULARLY SCHEDULED WORKSHOP & REGULAR
MEETING.

THESE ACTION ITEMS ARE SUBJECT TO CHANGE AND
ARE PROVIDED HERETO AS A COURTESY.

ORDINANCES AND RESOLUTIONS THAT HAVE BEEN
ADOPTED BY THE TOWNSHIP COUNCIL ARE POSTED ON
THE TOWNSHIP WEBSITE UNDER "LOCAL LAW" AS SOON
AS PRACTICABLE AFTER THE MEETING AT WHICH
ACTION WAS TAKEN.

IT IS STRONGLY RECOMMENDED THAT ONE SEEKING A
COPY OF THAT WHICH WAS ADOPTED BY THE
TOWNSHIP COUNCIL OBTAIN THAT COPY UNDER THE
LINK TO "LOCAL LAW".

EACH OF THE FOLLOWING RECORDS IS SUBJECT TO
CHANGE AND/OR AMENDMENT BY THE TOWNSHIP
COUNCIL PRIOR TO ADOPTION.

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 194 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR SELF-EXAMINATION OF THE 2019 BUDGET RESOLUTION (AS REQUIRED BY DCA)

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of West Milford has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of West Milford that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: July 10, 2019

By: _____
Ellen Mageean, Acting Chief Financial Officer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))

SUMMARY OF APPROPRIATIONS

6 GENERAL APPROPRIATIONS:	xxxxxx	xxxxxxxxxxxxxx
Within "CAPS"	xxxxxx	xxxxxxxxxxxxxx
(a&b) Operations including Contingent	30001-00	23,756,089.00
(e) Deferred Charges and Statutory Expenditures – Municipal	30004-00	3,169,000.00
(g)Cash Deficit	46-885	
Excluded from "CAPS"	xxxxxxx	xxxxxxxxxxxxxx
(a) Operations – Total Operations Excluded from "CAPS"	60023-00	1,279,644.00
(c)Capital Improvements	60002-00	270,000.00
(d) Municipal Debt Service	60003-00	4,505,030.00
(e)Deferred Charges – Municipal	60024-00	30,000.00
(f)Judgements	37-480	
(n)Transferred to Board of Education for Use of Local Schools (NJSA 40A:48-17.1 & 17.3)	29-405	
(g)Cash Deficit	46-885	
(k)For Local District School Purposes	60008-00	
(m)Reserve for Uncollected taxes (include Other Reserves if any)	50-899	2,250,000.00
7 SCHOOL APPROPRIATIONS – TYPE I SCHOOL DISTRICTS ONLY (NJSA 40A:4-13)	60010-00	
Total Appropriations	30000-00	35,259,763.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 10th day of July, 2019. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2019 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 196 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ADOPTION OF THE 2019 SOLID WASTE BUDGET

WHEREAS, the Township Council has completed its review of the Solid Waste Budget ,revised the proposal from the Administration where it deemed necessary, and held the required public hearings.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford of the County of Passaic that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

(a) \$1,791,290.00 (Item 2 below) for amount to be raised by taxation for Solid Waste Collection District.

RECORDED VOTE	((Abstained	(
	(((
	(Ayes	(Nays	(
	(((Absent
	((((

SUMMARY OF REVENUES AND APPROPRIATIONS

1 General Revenues		
Surplus Anticipated		58,320.00
Miscellaneous Revenues Anticipated		70,000.00
2 AMOUNT TO BE RAISED BY TAXATION FOR SOLID WASTE COLLECTION DISTRICT		1,791,290.00
TOTAL REVENUES		1,919,610.00
3 General Appropriations		
Operations		1,919,610.00
Deferred Charges		
Statutory Expenditures		
Judgement		
Deficit in Operations in Prior Years		
Surplus (General Budget)		
TOTAL APPROPRIATIONS		1,919,610.00

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 24th day of June, 2019. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2019 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 197 ~

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Council of the Township of West Milford on the 10th day of July, 2019 that:

1. Prior to the conclusion of this Workshop / Regular Meeting, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
 - () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - () b. (4) A collective bargaining agreement including negotiations
 - () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - Attorney-Client Privilege – Council on Mandates
 - Litigations – Settlement Discussion - Battinelli
 - () b. (8) Personnel matters
 - () b. (9) Deliberations after a public hearing that may result in penalties.
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Ordinance 2019 – 012 ~

AN ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ACCEPTING HANOVER ROAD, ALPINE COURT, BEVERLY COURT AND PORTIONS OF PRINCETON ROAD AND LYONS ROAD AS TOWNSHIP ROADS

WHEREAS, there exists certain dirt/gravel roadways namely Hanover Road, Alpine Court, Beverly Court and portions of Princeton Road and Lyons Road wholly contained within the boundaries of the Township of West Milford; and

WHEREAS, there is a dedication to the Township of West Milford by virtue of map no. 1475 filed with the Passaic County Register on December 30, 1954; and

WHEREAS, the Township of West Milford does hereby determine to accept and improve to Township Standards at such time as funding is available from the Governing Body Hanover Road, Alpine Court, Beverly Court and portions of Princeton Road and Lyons Road for Township use as set forth herein for the benefit of the Township of West Milford and the public in general.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic and State of New Jersey, as follows:

1. The Township of West Milford formally accepts the entire 40' and 50' right-of-way of Hanover Road, lying west of and intersecting Warwick Turnpike for a distance of 1,910 feet more or less, for use as a Township road.
2. The Township of West Milford formally accepts the entire 50' wide right-of-way of Alpine Court, lying south of and intersecting Banker Road for a distance of 1,200 feet more or less, for use as a Township road.
3. The Township of West Milford formally accepts the entire 50' wide right-of-way of Beverly Court, lying south of and intersecting Princeton Road for a distance of 230 feet more or less, for use as a Township road.
4. The Township of West Milford formally accepts a portion of the 50' wide right-of-way of Princeton Road, lying east of Alpine Court for a distance of 1,575 feet more or less, for use as a Township road.
5. The Township of West Milford formally accepts a portion of the 50' wide right-of-way of Lyons Road, lying north of Hanover Road for a distance of 475 feet more or less, for use as a Township road.
6. If any article, section, subsection, term or condition of this Ordinance is declared invalid or illegal for any reason, the balance of the Ordinance shall be deemed severable and shall remain in full force and effect.
7. All ordinances or parts of ordinances or resolutions that are in conflict with the provisions of this Ordinance are repealed to the extent necessary.
8. This Ordinance shall take effect after publication and passage according to law.

Introduced: June 12, 2019
Adopted:
Effective Date:

ATTEST:

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

Diane Curcio, Acting Township Clerk

By: _____
Michele Dale, Mayor

Township of West Milford

Passaic County, New Jersey

~ Ordinance 2019 – 013 ~

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF VARIOUS ROADS IN AND BY THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING \$151,000 THEREFOR, DIRECTING A SPECIAL ASSESSMENT OF PART OF THE COST THEREOF, AND AUTHORIZING THE ISSUANCE OF \$143,800 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE SAME FOR WALNUT, JEFFERSON, PAUL AND HARRISON STREETS

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

- Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a local improvement to be made or acquired by The Township of West Milford, in the County of Passaic, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$151,000, said sum, except as described below, being inclusive of all appropriations heretofore made therefor and including the sum of \$7,200 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and being exclusive of the sum of \$200,000 heretofore appropriated therefor by ordinance #2015-08 of the Township and the sum of \$150,000 heretofore appropriated therefor by ordinance #2016-08 of the Township (collectively, the "Prior Ordinances").
- Section 2. For the financing of said improvement or purpose and to meet the part of said \$151,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$143,800 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$143,800 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.
- Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of various roads in and by the Township, including the reconstruction and resurfacing of all or portions of Walnut Street, Jefferson Street, Paul Street and Harrison Street, so as to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law) and being those lands designated on the official tax map of the Township as Lots 1 to 4 in Block 16002, Lots 1, 2, 4 and 10 in Block 16003, Lots 2 to 4 in Block 16004, Lots 1 and 16 to 19 in Block 16005 and Lots 1.01, 1.02, 5 and 6 in Block 16006, including all storm water drainage facilities, milling, excavation, grading, grates, inlets, catch basins, manholes, pipes curbing, fencing, structures, tree removal, appurtenances, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.
- (b) The estimated maximum amount of bonds or notes to be issued for said purpose pursuant to this bond ordinance is \$143,800, said amount being exclusive of any bonds or notes to be issued for said purpose pursuant to the Prior Ordinances.
- (c) The estimated cost of said purpose is \$501,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor pursuant to this bond ordinance being the amount of the said \$7,200 down payment for said purpose and the amount of the said \$350,000 heretofore appropriated for said purpose by the Prior Ordinances.

- Section 4. The following additional matters are hereby determined, declared, recited and stated:
- (a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a local improvement.
 - (b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.
 - (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$143,800, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
 - (d) An aggregate amount not exceeding \$21,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement financed by this bond ordinance and is included in the foregoing estimate thereof.
 - (e) As provided in Section 5 of this bond ordinance, \$350,000 of the cost of said improvement or purpose will be contributed by the Township at large to payment of the cost of said improvement or purpose, and the estimated maximum amount of the special assessments to be levied on property specially benefitted by said improvement is \$151,000, and the number of annual installments in which all such special assessments may be paid is ten (10).
- Section 5. The Township shall pay \$350,000 of the cost of said local improvement, and said amount shall be and hereby is contributed by the Township at large to payment of the cost of said local improvement. The cost of said local improvement, to the extent not met by the said amount contributed by the Township at large, shall be paid by special assessments which shall be levied in accordance with law on property specially benefitted thereby, as nearly as may be in proportion to and not in excess of the peculiar benefit, advantage or increase in value which the respective lots and parcels of real estate shall be deemed to receive by reason of said local improvement. The owner of any land upon which any such assessment shall have been made may pay such assessment in the number of equal annual installments hereinabove determined, all as may be provided in accordance with law and with legal interest on the unpaid balance of the assessment.
- Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, acting chief financial officer or treasurer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Introduced:
Adopted:
Effective Date:

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

ATTEST:

Diane Curcio, Acting Township Clerk

By: _____
Michele Dale, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 198 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE SYNOPSIS OF AUDIT FOR PUBLICATION FOR THE 2018 AUDIT IN ACCORDANCE WITH N.J.S.A. 40A:5-7

Attention is directed to the fact that a summary of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S.A 40:A:5-7. Summary of Synopsis of 2018 Audit Report of the Township of West Milford, County of Passaic, as required by N.J.S.A 40A:5-7.

Assets	December 31 Year 2018	December 31 Year 2017
Cash, Investments and Prepaid Debt Service	\$29,716,418.34	\$26,941,519.14
Taxes, Assessments, Liens and Utility Charges Receivable	\$4,245,859.86	\$4,141,577.62
Prospective Assessments Funded	\$1,000.00	\$1,000.00
Property Acquired for Taxes - Assessed Value	\$ 4,344,800.00	\$3,826,000.00
Accounts Receivable (and Inventory)	\$ 2,761,706.63	\$2,864,147.26
General Fixed Assets	\$45,065,388.25	\$45,065,388.25
Deferred Charges to Future Taxation – General Capital	\$33,199,984.68	\$33,694,926.43
Deferred Charges to Revenue of Succeeding Years	\$3,144.00	\$0.00
Total Assets	\$119,338,301.76	\$116,534,558.70
Liabilities, Reserves and Fund Balances		
Bond and Notes Payable	\$33,910,889.36	\$34,544,158.85
Improvement Authorizations	\$5,853,377.16	\$4,027,108.50
Other Liabilities and Special Funds	\$21,079,761.69	\$18,418,939.03
Net Assets Available for Benefits	\$0.00	\$2,327,754.35
Investment in General Fixed Assets	\$45,065,388.25	\$45,065,388.25
Reserve for Certain Assets Receivable	\$8,201,523.86	\$7,361,144.41
Fund Balance	\$5,227,361.44	\$4,790,065.31
Total Liabilities, Reserves and Surplus	\$119,338,301.76	\$116,534,558.70
Comparative Statement of Operations and Change in Surplus – Current Fund		
Revenue and Other Income Realized	2018	2017
Fund Balance Utilized	\$3,297,994.34	\$2,912,315.00
Miscellaneous - From Other Than Local Property Tax Levies	\$6,796,608.91	\$6,435,750.84
Collection of Delinquent Taxes and Tax Title Liens	\$1,280,573.32	\$1,368,776.50
Collection of Current Tax Levy	\$101,120,588.13	\$100,136,895.63
Other Credits to Income	\$1,676,169.55	\$1,702,988.91
Total Income	\$114,171,934.25	\$112,556,726.88
Budget Expenditures: Municipal Purpose	\$31,565,060.88	\$31,107,411.67
Special District Taxes	\$1,794,892.41	\$1,792,375.95
Municipal Open Space Tax	\$148,291.17	\$148,442.60

Assets	December 31 Year 2018	December 31 Year 2017
County Taxes	\$21,970,581.62	\$22,163,734.67
Local and Regional School Taxes	\$54,716,625.00	\$54,062,395.00
Other Expenditures	\$ 254,051.29	\$ 43,043.08
Total Expenditures	\$110,449,502.37	\$109,317,402.97
Less: Expenditures to be Raised by Future Taxes		
Total Adjusted Expenditures	\$110,449,502.37	\$109,317,402.97
Excess in Revenue	\$3,722,431.88	\$3,239,323.91
Fund Balance January 1	\$4,470,381.37	\$4,143,372.46
	\$8,192,813.25	\$7,382,696.37
Less:		
Utilized as Anticipated Revenue	\$3,297,994.34	\$2,912,315.00
Fund Balance December 31	\$4,894,818.91	\$ 4,470,381.37

RECOMMENDATIONS

1. That all recreation timesheets contain proper approval.
2. That all senior citizen and veteran applications be available for audit.
3. That a Fixed Asset Inventory report be available for audit and be updated for additions and deletions.

A Corrective Action Plan, which outlines actions the Township of West Milford will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Township Clerk of the Township of West Milford within 45 days of this notice.

The above Summary of Synopsis was prepared from the Report of Audit of the Township of West Milford, County of Passaic, for the calendar year 2018. This Report of Audit, submitted by James Cerullo, C.P.A., R.M.A. of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., is on file at the Township Clerk's Office and may be inspected by any interested person.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 199 ~

RESOLUTION AND GROUP AFFIDAVIT OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AS CERTIFICATION OF THE 2018 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the Township Council; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body whom, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of West Milford, in the County of Passaic, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

**Group Affidavit of the Township Council of the Township of West Milford
Certifying to the Annual Audit for the year ending December 31, 2018**

BE IT RESOLVED that the Township Council of the Township of West Milford hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution which includes the required affidavit to said Board to show evidence of said compliance.

**GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY

} SS.

COUNTY OF PASSAIC

We, the members of the Governing Body of the Township of West Milford, County of Passaic, of full age, being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the Township Council of the Township of West Milford.
- 2. In the performance of our duties, and pursuant to the local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Township Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2018.
- 3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS
RECOMMENDATIONS**

_____(L.S.)
Andrena Pegel

_____(L.S.)
Marilyn Lichtenberg

_____(L.S.)
Ada Erik

_____(L.S.)
Peter McGuinness

_____(L.S.)
Patricia Gerst

_____(L.S.)
Luciano Signorino

_____(L.S.)
Michele Dale, Mayor

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Sworn to and subscribed before
me this _____ day of
_____, 2019.

Notary Public of New Jersey

IMPORTANT: This certificate must be sent to the Division of Local Government Services, PO Box 803, Trenton, New Jersey 08625. The Township Clerk shall set forth the reason for absence of signature of any member(s) of the Governing Body.

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 200 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION PRIOR TO THE ADOPTION OF THE 2019 BUDGET PER N.J.S.A. 40A:4-20

WHEREAS, Local Budget Law N.J.S.A. 40A:4-1 states in part, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year; and

WHEREAS, the Township of West Milford has obligatory expenses that exceed the temporary budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford by a 2/3 vote, that the following temporary budget appropriation be made and that a certified copy of the resolution be sent to DLGS:

Appropriation	Acct Number	2019 Temporary Budget
Insurance	01-201-23-210-200	\$200,000
Environmental Health O.E.	01-201-27-335-200	14,000
Dam Loans	01-201-45-940-200	11,000
Municipal Debt Service	01-201-45-930-526	11,500
	Total	\$236,500

Adopted: July 10, 2019

Adopted this 10th day of July, 2019 and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 201 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE MILLING AND RESURFACING OF CLINTON ROAD BETWEEN PASSAIC COUNTY BRIDGE #175 AND PASSAIC COUNTY BRIDGE #177

WHEREAS, the NJDOT is accepting applications for the fiscal year 2020 Municipal Aid Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for the milling and resurfacing of Clinton Road between Passaic County Bridge #175 and Passaic County Bridge #177; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Clinton Road – Section 3	
Milling and resurfacing of Clinton Road between Passaic County Bridge #175 and Passaic County Bridge #177 (0.8 miles)	
Grant Application:	\$300,000
Township Contribution:	\$75,000
Estimated Cost for Entire Project:	\$375,000
Grant Application No.	MA-2020-Clinton Road - Section 3-00507

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford.

BE IT FURTHER RESOLVED that the Mayor and Acting Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of the original.

Diane Curcio, Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Diane Curcio, Acting Municipal Clerk

Michele Dale, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 202 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE MILLING AND RESURFACING OF MORSETOWN ROAD BETWEEN CAHILL CROSS ROAD AND RAYMOND BOULEVARD

WHEREAS, the NJDOT is accepting applications for the fiscal year 2020 Municipal Aid Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for the milling and resurfacing of Morsetown Road between Cahill Cross Road and Raymond Boulevard; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Morsetown Road – Section 2	
Milling and resurfacing of Morsetown Road between Cahill Cross Road and Raymond Boulevard (1.0 miles)	
Grant Application:	\$360,000
Township Contribution:	\$120,000
Estimated Cost for Entire Project:	\$480,000
Grant Application No.	MA-2020-Morsetown Road – Section 2-00414

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford.

BE IT FURTHER RESOLVED that the Mayor and Acting Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of the original.

Diane Curcio, Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Diane Curcio, Acting Municipal Clerk

Michele Dale, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 203 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY REQUESTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR BIKEWAY IMPROVEMENTS TO WESTBROOK ROAD BETWEEN RIDGE ROAD AND THE WESTBROOK TEEN CENTER, INCLUDING WIDENING, RESURFACING AND STORMWATER COMPLIANCE

WHEREAS, the NJDOT is accepting applications for the fiscal year 2020 Bikeway Program; and

WHEREAS, the Township's Engineering Division has recommended that the following application be submitted for Bikeway Improvements to Westbrook Road between Ridge Road and the Westbrook Teen Center, including widening, resurfacing and stormwater compliance; and

WHEREAS, the Township's Engineering Division submits the following application for consideration to the Township Council:

Project: Westbrook Road – Section 4	
Bikeway Improvements to Westbrook Road between Ridge Road and the Westbrook Teen Center (0.8 miles), including Widening, Resurfacing and Stormwater Compliance	
Grant Application:	\$300,000
Township Contribution:	\$100,000
Estimated Cost for Entire Project:	\$400,000
Grant Application No.	BIKE-2020-Westbrook Road – Section 4-00036

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Engineering Division Agency Administrator is hereby authorized to submit the grant application as identified above to the New Jersey Department of Transportation through S.A.G.E. (System for Administering Grants Electronically) on behalf of the Township of West Milford.

BE IT FURTHER RESOLVED that the Mayor and Acting Township Clerk are hereby authorized to sign the grant agreement on behalf of the Township of West Milford and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Approved: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of the original.

Diane Curcio, Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

Diane Curcio, Acting Municipal Clerk

Michele Dale, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 - 204 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ISSUANCE OF A RECREATION GROUP USE PERMIT (BROWN'S POINT – 2019 POWER BOAT RACES)

WHEREAS, the Township's Director of Community Services & Recreation has received a request for the use of Brown's Point from Saturday, August 24 and Sunday, August 25 (with the preceding Friday booked for set-up and the succeeding Monday booked for clean-up) as a launching site for a power boat race being sponsored by the Greenwood Lake Power Boat Association (GLPBA); and

WHEREAS, this event is of an extraordinary nature requiring the approval of the Township Council of the Township of West Milford; and

WHEREAS, the Director of Community Services & Recreation has made application and obtained requisite approvals from the State of New Jersey, Department of Environmental Protection; and

WHEREAS, based upon the review of the application and the report of the Director, the Township Council approves of the issuance of a Group Use Permit to the Greenwood Lake Power Boat Association (GLPBA), with the following conditions:

1. GLPBA shall arrange for portable toilets to be located on the site, in accordance with Township Health Department guidelines and shall see that all portable toilets are emptied at the end of the events on Saturday and Sunday.
2. GLPBA shall arrange for a 20 yard dumpster to be located on the site in accordance with the recommendation of the Director of Community Services & Recreation.
3. GLPBA shall agree to pay for any extraordinary expenses incurred by the Township in providing CS&R, Health Department or Police Department personnel for the events.
4. GLPBA shall issue a notice two (2) weeks prior to the event to surrounding residents which will include a description of activities and the dates and times of those events.
5. GLPBA shall provide to the Township Insurance Certificates with the Township of West Milford and the State of New Jersey, Department of Environmental Protection named as an additional insured parties in the amount of \$1,000,000.00 umbrella (\$500,000.00 property damage and \$1,000,000.00 personal injury.)
6. GLPBA shall provide Insurance Certificates with the Township of West Milford and State of New Jersey DEP named as additional insured parties in the amount of \$1,000,000.00 for liquor liability, which coverage will include a Hold Harmless Agreement.
7. GLPBA shall provide a plan of traffic control, sufficient parking, security and crowd control and meet with the Chief of Police by Friday, August 2, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford does hereby authorize the issuance of a Group Use Permit to the Greenwood Lake Power Boat Association for the use of Brown's Point on Saturday, August 24 and Sunday, August 25 with the above noted conditions; and

BE IT FURTHER RESOLVED that the sponsoring organization is authorized to charge admission fees of – \$10.00 for 12 years and older, – \$5.00 for children 5 years to 11 years, and no charge for children 4 years and under. There is also an additional \$5.00 charge on top of the above listed fees for anyone wanting to go into the pits.

Adopted: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of an original

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 205 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING RESOLUTIONS 2013-354, 2014-337, 2015-228, 2015-360, 2016-227, 2017-368, 2018-162, 2018-193 AND 2018-260 TO INCREASE THE CONTRACT VALUE WITH ERIC L. HARRISON, ESQ. OF METHFESSEL & WERBEL IN THE MATTER KNOWN AS TRIPLE T CONSTRUCTION V. THE TOWNSHIP OF WEST MILFORD, ITS OFFICERS AND ASSIGNS

WHEREAS, by virtue of Resolutions 2013-354 adopted December 4, 2013, 2014-337 adopted October 22, 2014, 2015-228 adopted July 15, 2015, 2015-360 adopted November 11, 2015, 2016-227 adopted on June 22, 2016, 2017-368 adopted on December 6, 2017, 2018-162 adopted June 13, 2018, 2018-193 adopted July 11, 2018 and 2018-260 adopted October 3, 2018 the Township Council did authorize the engagement of Special Legal Counsel services to be provided by Eric Harrison, Esq. of Methfessel & Werbel; and

WHEREAS, Resolutions 2013-354, 2014-337, 2015-228, 2015-360, 2016-227, 2017-368, 2018-162, 2018-193, 2018-260 and the related Professional Services Contract did authorize services in an amount not to exceed \$190,000; and

WHEREAS, the Township Administrator has been advised that the Township's needs, related to the matter known as Triple T Construction vs. the Township of West Milford necessitates an amendment in an additional amount not to exceed \$4,000.00 to prepare and appear for oral argument; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds and said funds to be encumbered from account 01-201-20-155-502 for \$4,000; and

WHEREAS, that a notice of this action shall be published in accordance with law, and said notice to provide that the originally awarded Professional Services Contract, and this resolution serving as the Addendum to the Contract are available for public inspection in the office of the Township Clerk and that the professional services offered by Eric Harrison, Esq. are extended by an additional twelve months or until the conclusion of the legal matter, whichever comes first.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that they do hereby authorize the Township Administrator to approve an amendment of \$4,000.00 to Eric Harrison, Esq. for Special Legal Services which amount is in excess of the approved contract amount of \$190,000 bringing the contract total to an amount not to exceed \$194,000 and re-engaging the services of Eric Harrison for an additional twelve months or until the conclusion of this legal matter, whichever comes first.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 206 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR THE 2019 WEST MILFORD TOWNSHIP ROAD RESURFACING PROGRAM THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL - CONTRACT #6: ROAD RESURFACING, CATEGORY A: HOT MIX ASPHALT (HMA), CATEGORY B: MILLING OF HOT MIX ASPHALT (IN PLACE) AND CATEGORY G: RESURFACING PREPARATIONS TO TILCON NEW YORK, INC.

WHEREAS, the Township of West Milford is a member of the Morris County Cooperative Pricing Council (State Identifier Number 6MOCCP); and

WHEREAS, the Morris County Cooperative Pricing Council has awarded portions of Contract #6: Road Resurfacing to Tilcon New York, Inc. and said contract was awarded through the open and competitive bidding process in accordance with N.J.S.A. 40a:11 et seq., Local Public Contracts Law; and

WHEREAS, the Township's Supervising Engineering Aide has reviewed the Morris County Cooperative Pricing Council's contract and related specifications and has submitted a written recommendation that the Township of West Milford award a contract for the 2019 West Milford Township Road Resurfacing Program project utilizing Category A: Hot Mix Asphalt (HMA), Category B: Milling of Hot Mix Asphalt (in place) and Category G: Resurfacing Preparations to Tilcon New York, Inc. through the Morris County Cooperative Pricing Council - Contract #6: Road Resurfacing; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for these purchases

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the award of a contract through the Morris County Cooperative Pricing Council - Contract #6: Road Resurfacing, Category A: Hot Mix Asphalt (HMA), Category B: Milling of Hot Mix Asphalt (in place) and Category G: Resurfacing Preparations to Tilcon New York, Inc., 9 Entin Road, Parsipanny, NJ 07054 in an amount not to exceed \$1,000,000.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution and contract shall be available for public inspection in the office of the Township Clerk.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Municipal Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 - 207 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AMENDING RESOLUTION 2019-125 TO INCREASE THE CONTRACT VALUE WITH D'ONOFRIO AND SON LANDSCAPING INC. TO INCLUDE MAINTENANCE OF THE OLD LIBRARY PROPERTY IN EXCESS OF THE PRE-APPROVED NOT TO EXCEED AMOUNT BY \$1,650.00

WHEREAS, by virtue of Resolution 2019-125 adopted on April 24, 2019 the Township Council did authorize the maintenance of ballfields and other sites services to be provided by D'Onofrio & Son Inc.; and

WHEREAS, the Township has taken over the care of the old library building and grounds and has a need for mowing services on the property; and

WHEREAS, Resolution 2019-125 did authorize services in an amount not to exceed \$49,750.00 which said price did not include the old library property; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose said funds to be encumbered from 01-201-28-375-450; and

WHEREAS, that a notice of this action shall be printed once in the Township's legal newspaper and said notice to provide that the originally awarded contract and this resolution serving as the Addendum to the contract are available for public inspection in the office the Township Clerk .

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey that they do hereby authorize the Township Administrator to approve an amendment of \$1,650.00 to D'Onofrio & Son Landscaping Inc. which amount is in excess of the approved contract amount of \$49,750.00 bringing the contract total to an amount not to exceed \$51,400.00 and includes the mowing services of the old library property in the 2019 calendar year.

This Resolution shall take effect immediately.

Adopted: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 208 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A FIVE YEAR CONTRACT FOR THE DISPOSAL OF TYPE 10 AND TYPE 13 SOLID WASTE TO WASTE MANAGEMENT OF NEW JERSEY, INC.

WHEREAS, the Township of West Milford solicited and received bids for a contract for Disposal of Type 10 and Type 13 Solid Waste; and

WHEREAS, the Township received two (2) sealed bids and said bids have been duly reviewed and analyzed by the Public Works Department and Township Attorney; and

WHEREAS, the Mayor and Township Council find and declare that the low bid received from Waste Management of New Jersey Inc. is compliant with the bid specifications in all relevant respects pursuant to the Local Public Contracts Law; and

WHEREAS, the Mayor and Township Council have determined that an award of the contract to the lowest bidder is in the best interests of the Township; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these services said funds to be encumbered from 26-201-55-500-548.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The five (5) year contract for the Disposal of Type 10 and Type 13 Solid Waste is hereby awarded to Waste Management of New Jersey, Inc., 107 Silvia Street, Ewing, NJ 08628 in an amount not to exceed \$4,003,750.00
2. The Mayor and Acting Township Clerk be and are hereby authorized and directed to execute a contract with Waste Management of New Jersey, Inc. in accordance with its bid proposal and bid specifications for the Disposal of Type 10 and Type 13 Solid Waste for a five (5) year term.
3. This resolution and contract shall be available for public inspection in the office of the Municipal Clerk.

Adopted: July 10, 2019

Adopted this 10th day of July 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 - 209 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AMENDMENT FOR PORTABLE TOILET/ SEPTIC SERVICES IN ACCORDANCE WITH THE TOWNSHIP'S PURCHASING POLICIES

WHEREAS, the Township Council of the Township of West Milford did adopt ordinance 2013-020 to create the position of Qualified Purchasing Agent in the municipality and they did subsequently adopt resolution 2013-330 appointing a Qualified Purchasing Agent (QPA) and increasing the bid threshold to \$40,000; and

WHEREAS, as a condition to the increase in the bid threshold, the Council did establish a policy whereby a resolution shall be presented for their consideration for any purchase in excess of the former bid threshold of \$17,500 and that the purchase shall warrant a minimum of three quotations; and

WHEREAS, every year the rental of handicap accessible portable toilets are needed for locations around the Township including Brown's Point, Recycling Center, athletic fields and the Friends of Wallisch Homestead. In addition, septic pumping may be required at Township owned properties and the aggregate of all such services will exceed the \$17,500 threshold; and

WHEREAS, the Township's Qualified Purchasing Agent is aware of this and will require quotes to be obtained; and

WHEREAS, the Council pursuant to Resolution 2019-147 adopted on May 1, 2019 authorized an amount not to exceed \$22,000 and the QPA is asking the Council to raise the not to exceed amount to \$25,000 in consideration of the Wallisch property unforeseen emergency septic problems and the increased cost of such services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute purchases in an amount not to exceed \$25,000.00 for the 2019 calendar year for the septic pumping and portable toilet services.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 210 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY CONCERNING SIGNATURES ON TOWNSHIP ACCOUNTS

BE IT RESOLVED, by the Township Council of the Township of West Milford that two out of the three following signers; Mayor Michele Dale, Acting Township Clerk Diane Curcio, or Chief Financial Officer Ellen Mageean will be the required signers on Township checks.

BE IT FURTHER RESOLVED, that Columbia Bank is hereby authorized to accept the manual or facsimile signatures of Mayor Michele Dale, Acting Township Clerk Diane Curcio, and the Chief Financial Officer Ellen Mageean on Township checks.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Michele Dale, Mayor

Diane Curcio, Acting Township Clerk

Ellen Mageean, Chief Financial Officer

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 - 211 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AMENDING RESOLUTION 2019-157 CERTIFICATION LIST OF VOLUNTEER MEMBERS OF THE TOWNSHIP OF WEST MILFORD FIRE DEPARTMENTS AND FIRST AID SQUADS

WHEREAS, the Township adopted Ordinance No. 1999-26 which created the Length of Service Awards Program (LOSAP); and

WHEREAS, N.J.S.A. 40A: 14-191 requires that the Emergency Service Organizations furnish the Township Council with an annual certification list of all volunteer members who have qualified for credit under the award program for the previous year; and

WHEREAS, the Township adopted Resolution 2019-157 on May 22, 2019 formally approving the certification list of all volunteer members of the Township fire departments and first aid squads; and

WHEREAS, Kimberly Ryans and James Seward were not included on the certification list under West Milford First Aid Squad but did meet the requirements to qualify; and

WHEREAS, in response to a OSC Report (Office of the State Comptroller) the Division of Local Government Services issued Local Finance Notice 2016-3 highlighting applicable rules and regulations regarding LOSAP; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Council of the Township of West Milford, approve amending the certified list to include Kimberly Ryans and James Seward.

BE IT FURTHER RESOLVED this resolution serves as the Amendment to the certification list in Resolution 2018-163 and a copy of this resolution will be forwarded to the respective fire houses, first aid squads and available for public inspection in the Municipal Clerk's Office.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of the original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019- 212 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY, AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE

WHEREAS, Township of West Milford is the owner of Tax Sale Certificate # 10-055 relating to 33 Phillips Road, Block 4403, Lot 3 in the Township of West Milford was assigned to John Mosca; and

WHEREAS, the Tax Sale Certificate originally issued in connection with this matter has been lost and cannot be located; and

WHEREAS, the Tax Sale Certificate held by the Township of West Milford and assigned to John Mosca; and

WHEREAS, the laws of the State of New Jersey provide for a municipality to issue a new Tax Sale Certificate to replace the lost certificate; and

WHEREAS, John Mosca has submitted an Affidavit of Lost Tax Sale Certificate in connection with this matter.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey that the Tax Collector is hereby authorized to issue a duplicate Tax Sale Certificate #10-055 pertaining to 33 Phillips Road, Block 4403, Lot 3 in the Township of West of West Milford.

BE IT FURTHER RESOLVED that this replacement Tax Sale Certificate shall have the same full force and effect as the original certificate issue by the Township.

This Resolution shall take effect immediately.

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 213 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF POCKET (INACTIVE) PLENARY RETAIL CONSUMPTION LICENSES FOR THE 2019- 2020 LICENSE YEAR

WHEREAS, applications for renewal of Plenary Retail Consumption License for the 2019- 2020 License year have been processed on the ABC POSSE website and reviewed; and

WHEREAS, these licenses have received a Tax Clearance Certificate and Special Ruling for the 2019-2020 year; and

WHEREAS, the Township Council has conducted a public review of the application as stipulated in the guidelines of the Director of the Division of Alcoholic Beverage Control; and

WHEREAS, as a result of that review the Township Council has determined as follows:

- 1. The submitted application is complete in all respects.
- 2. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental A.B.C. laws and regulations.

WHEREAS, the Police Department has recommended that the license be renewed to the current owners as a pocket (inactive) license with conditions.

- 1. Inactive/Pocket Licenses must submit a 12-page Place-to-Place Transfer application with detailed sketch of proposed site and a Police Investigation Request to the Township Clerk's Office and receive satisfactory recommendations from the Health, Fire, Building, Zoning and Police Departments prior to siting this license.
- 2. Prior to activating the license, inspections of premises must be made and satisfactory recommendations must be received by the Fire, Health, Building, Zoning and Police Departments.
- 3. Licensee must submit applicable pages 1, 2, and 11 of the 12-page application to the Township Clerk's Office with date of activation prior to activation or opening this license.
- 4. A Health Department Retail Food Establishment license must be acquired with detailed floor plans and satisfactory recommendation received in the Clerk's Office prior to opening.

NOW, THEREFORE, BE IT RESOLVED that the Township Clerk is directed to issue and hold the license certificates for the Mayor and Township Council of the Township of West Milford.

LICENSE/LICENSEE/T/A	CONDITIONS
NONNA NINA, LLC t/a Silvio's 9 Lakeside Road, Hewitt, NJ 07421 1615-33-017-009	Conditions stated above in resolution.
BREDA LLC 7 Manchester Way, Pine Brook, NJ 07058 1615-33-027-012	Conditions stated above in resolution
MERSIMI & MAHMUDI INC. 1 North Gate Park, Ringwood, NJ 07456 1615-33-032-011	Conditions stated above in resolution

Adopted: July 10, 2019

Adopted this 10th day of July, 2019 and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 214 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF ESCROW MONIES

BE IT RESOLVED, by the Township Council of the Township of West Milford that, based upon the report and request of the Planning Department the following Escrow monies be refunded:

Name & Address	Application No.	Amount of Escrow Deposit	Amount of Refund
Arthur Husk 119 Pinecliff Lake Drive West Milford, NJ 07480	16-288-56-705-132 ZB01-19-03	\$950.00	\$680.80

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 215 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENT

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

- | | | |
|----------------|--|---|
| REASON: | <ol style="list-style-type: none"> 1. Incorrect Payment 2. Duplicate Payment 3. Senior Citizen 4. Veteran Deduction 5. Homestead Rebate | <ol style="list-style-type: none"> 6. Tax Appeal County Board 7. Tax Appeal State Tax Court 8. 100% Disabled Veteran 9. Replacement Check 10. Reduced Assessment |
|----------------|--|---|

Block/Lot	Name	Amount	Year	Reason
12303-3	Lereta Att: Central Refunds 1123 Parkview Drive Covina, CA 91724	\$1,215 .00	2019	2
TOTAL		\$1,215.00		

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 216 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENT (MUA)

WHEREAS, there appears on the finance records overpayment as shown below and the Acting CFO / Treasurer recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

REASON: Overpayment on MUA Account

Name	Account No.	Amount	Address
Andrea Secara	001811	\$397.16	1732 1 st Ave #20330 New York, NY 10128

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 217 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Mad Science		
Mila	\$50.00	Julia Cheski 22 Glencross Road West Milford, NJ 07480
Day Camp		
Logan	\$157.00	Amy Passariello 1557 Union Valley Road West Milford, NJ 07480
Douglas & Jonathan	\$170.00	Helena Rowe 7 MacDonald Road Hewitt, NJ 07421
Day Camp before care		
Emma	\$168.00	Mark Sinclair 1788 Clinton Road Hewitt, NJ 07421
Isabela Velez	\$39.00	Mayra Feliciano 578 Macopin Road West Milford, NJ 07480
Pride-January		
Lori Ferrando	\$54.00	Diane Baum 5401 Richmond Road West Milford, NJ 07480
Funplex trip		
Gabriella	\$32.00	Melissa Roush 627 Otterhole Road West Milford, NJ 07480
Daniel	\$32.00	Karen Rosner 53D Beacon Hill Road West Milford, NJ 07480
Joseph	\$32.00	Elizabeth Luino 19 Holiday Lane West Milford, NJ 07480
Douglas	\$32.00	Amy Lewis 42 Larchmont Drive Hewitt, NJ 07421
Gregory	\$32.00	Bridget Ketcham 19 Land of Oaks Drive Oak Ridge, NJ 07438
Layla	\$32.00	Danielle Holm 117 Broadway West Milford, NJ 07480
Peyton & Nathan	\$64.00	Heather Hogan 134 Vreeland Road West Milford, NJ 07480

Zoey	\$32.00	Sandra DiCarlo 46 Starlight Road West Milford, NJ 07480
Hudson	\$32.00	Tanya Cook 175 Holland Mt. Road Oak Ridge, NJ 07438
Dalia & Anastasia Campeau Athar Burke	\$64.00 \$45.00 Total \$109.00	Laura Burke 103 Lindy's Drive West Milford, NJ 07480
Kayla	\$32.00	Ann Marie Clegg 23 H Foxboro Lane West Milford, NJ 07480
Aidan	\$32.00	Heidi Becker 31 Belford Drive Hewitt, NJ 07421
Funplex, Wild West City trip		
Samuel	\$32.00 \$32.00 Total \$64.00	Carla Morgan 25 Renault Road West Milford, NJ 07480
Daniel	\$32.00 \$32.00 Total \$64.00	Renee Moretti 5 Highland Avenue West Milford, NJ 07480
Melanie & Jocelyn	\$64.00 \$64.00 Total \$128.00	Amanda Moore 61 Vine Ave West Milford, NJ 07480
Nicole	\$32.00 \$32.00 Total \$64.00	Nicole Luterzo 16 Duralee Court West Milford, NJ 07480
Adrian Lamouth	\$32.00 \$32.00 Total \$64.00	Natalia Mazzeo 142 Maple Road West Milford, NJ 07480
Max Krasnomowitz	\$32.00 \$32.00 Total \$64.00	Stephanie Vreeland 1 Highview Drive West Milford, NJ 07480
Kenny	\$32.00 \$32.00 Total \$64.00	Lisa Johnson 8 Forge Road Hewitt, NJ 07421
Zachary & Matthew	\$64.00 \$64.00 Total \$128.00	Larissa Genardi 6 Charissa Court Hewitt, NJ 07421
Lily	\$32.00 \$32.00 Total \$ 64.00	Kim DeRobertis 17 Green Terrace Way West Milford, NJ 07480
Kailey Blodgett	\$32.00 \$32.00 Total \$64.00	Jenn MacKinnon 149 Pinecliff Lake Drive West Milford, NJ 07480
Funplex & Dorney Park trip		
Joselyn	\$32.00 \$45.00 Total \$77.00	Jennifer Fleming 12 Mickens Road West Milford, NJ 07480
Wild West City trip		
Abigail	\$32.00	Heather Williams 18 Inwood Road West Milford, NJ 07480
Jocelyn & Melanie	\$64.00	Amanda Moore 61 Vine Ave. West Milford, NJ 07480

Logan & Abigail	\$64.00	Laura Kannaley 73 Mountain Circle North West Milford, NJ 07480
Adrianna	\$32.00	Jennifer Bizzaro 440 Warwick Tpke Hewitt, NJ 07421
Wild West City & Dorney Park trips		
Mila & Jordan	\$64.00 \$45.00 Total \$109.00	Samantha Molleda 123 Wesley Drive West Milford, NJ 07480
Dorney Park trip		
Matthew	\$45.00	Cheryl Garrick 15 Hampton Road Hewitt, NJ 07421
John	\$45.00	Dawn Keramedjian 52H Beacon Hill Road West Milford, NJ 07480
Claire	\$45.00	Damaris Lerant 7 Ancora Road Hewitt, NJ 07421
Tyler	\$45.00	Christina Liguori 88 Reidy Place Hewitt, NJ 07421
Katelyn & Tyler Matthews	\$90.00	Sharyn Matthews 1680 Macopin Road West Milford, NJ 07480
Kiera Salerno	\$45.00	Terase Salerno 34 Mountain Circle North West Milford, NJ 07480
William Shields-Gulan	\$45.00	William Gulan 49 Schofield Road West Milford, NJ 07480
Colin	\$45.00	Jessica Sprague 95 Gould Road Newfoundland, NJ 07435
Cole	\$45.00	Jennifer Stillman 129 Awosting Road Hewitt, NJ 07421
Marlena	\$45.00	Kimberly Tolnai 7 Edgecumb Road West Milford, NJ 07480
Connor	\$45.00	William Vogt 36 Heritage Drive West Milford, NJ 07480

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 218 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS

WHEREAS, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No.	Certificate Date	Block/Lot/Qual	Reimbursement Amount	Pay to Lien Holder
17-0042	10/10/2017	09103-001	\$5,316.19	SHLISH BKARKA TR 115 WALLABOUT ST, APT 4R BROOKLYN, NY 11206
17-0055	10/10/2017	12201-010	\$27,785.72	FNA DZ, LLC 120 N LASALLE ST, SUITE 1 CHICAGO, IL 60602
Total			\$33,101.91	

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2019 – 219 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REINSTATEMENT OF TAXES

WHEREAS, there appears on the tax records receipt of payment of taxes; and

WHEREAS, the Collector of Taxes recommends the reinstatement of taxes due to reasons stated below.

NOW, THEREFORE BE IT RESOLVED, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

REASON: 1. **INSUFFICIENT FUNDS**

BLOCK/LOT	NAME	AMOUNT	YEAR
16002-3	Anthony Campagna	\$525.94	2019
9702-5	John Trahan	\$1,865.94	2019
TOTAL		\$2,391.88	

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution No. 2019 – 220 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer's report of checks prepared by the Treasurer's Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$993,733.79
3	Reserve Account	3,362.22
2	Grants	49,995.58
6	Refunds	35,684.87
1	General Ledger	25.57
26	Refuse	143,869.69
4	Capital	7,471.59
19	Animal Control	129.00
19	Heritage Trust	0.00
19	Open Space Trust	21,343.21
19	Trust	10,123.85
19	Scala Trust	0.00
16	Development Escrow	2,753.90
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	0.00
Total		\$1,268,493.27
	Less Refund Resolution	-35,684.87
	Actual Bills List	\$1,232,808.40
	Other Payments	
	Payroll	546,362.12
	Payroll	555,676.41
	Rockland Electric	5,660.37
	Board of Ed.	4,614,668.00
	Total Expenditures	\$6,955,175.30

Adopted: July 10, 2019

Adopted this 10th day of July, 2019
and certified as a true copy of an original.

Diane Curcio, Acting Township Clerk