
TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 1 of 15

The Workshop Meeting of the Governing Body was called to order by Mayor Bettina Bieri.

Adequate Notice Statement

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 21, 2014 and January 4, 2015; copies were provided to the Suburban Trends, the Record, Star Ledger, and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Pledge of Allegiance

Mayor Bieri led all in attendance in a salute to the flag.

Roll Call

Present: Councilmembers Ada Erik, Mike Hensley, Vivienne Erk, Michele Dale, Luciano Signorino, Marilyn Lichtenberg, Mayor Bettina Bieri.
Absent: None.
Also Present: Township Administrator Kenneth Gabbert, Township Clerk Antoinette Battaglia, Township Attorney Frederick Semrau.

Agenda No. II

Reading of or Approval of Unapproved Minutes

Councilwoman Erik made a motion, seconded by Councilwoman Lichtenberg, to approve the March 4, 2015 Workshop and Executive Meeting minutes as presented.

Moved: Erik Seconded: Lichtenberg
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg
Voted Nay: None.
Motion carried.

Agenda No. III

Meetings

Mayor Bieri noted the future meeting schedule:

June 17, 2015 Regular Meeting July 15, 2015 Workshop and Regular Meeting
August 12, 2015 Workshop and Regular Meeting

Agenda No. IV

Presentations

None.

Agenda No. V

Executive Session

~ Resolution No. 2015 – 194 ~

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Council of the Township of West Milford on the 3rd day of June 2015 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 2 of 15

- () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
- () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- () b. (4) A collective bargaining agreement including negotiations.
- () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - Contracts – PAL
 - Contracts – PAL Preschool
 - Contracts – Bloomfield Health Services
 - Contracts – Cell Tower
 - Contracts – Passaic County Salt Shed
 - Litigation – Triple T Construction
- () b. (8) Personnel matters.
- () b. (9) Deliberations after a public hearing that may result in penalties.

2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: June 3, 2015

Moved: Erik Seconded: Signorino
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.
Voted Nay: None.
Motion carried.

The Governing Body went into executive session at 6:35 p.m.
The Governing Body returned to the public meeting at 7:15 pm with all present as before.

Agenda No. VI

Discussion Items

None.

Agenda No. VIII

Action Items

~ Resolution 2015 – 159~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ADOPTION OF THE 2015 MUNICIPAL AND SOLID WASTE BUDGETS

Mayor Bieri asked to table Resolution 2015-159 to the June 17, 2015 Regular Meeting. Councilwoman Erik made a motion to table, seconded by Councilwoman Lichtenberg. Administrator Gabbert proposed a Special Meeting for July 1, 2015. Discussion ensued and June 30, 2015 was chosen for a Special Meeting. Councilwoman Erik amended her motion to table resolution 2015-159 to the June 30, 2015 Special Meeting, seconded by Councilwoman Lichtenberg.

Moved: Erik Seconded: Lichtenberg
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.
Voted Nay: None.
Motion carried.

Mayor Bieri asked to move all resolutions as one.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 3 of 15

Moved: Erik Seconded: Signorino
Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.
Voted Nay: None.
Motion carried.

Agenda No. VIII 2

~ Resolution 2015 - 195 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY SUPPORTING ASSEMBLY BILL A-4235 "TRANSPARENT TAX ACT OF 2015"

WHEREAS, Assembly Bill No. A-4325 supplementing chapter 4 of Title 54, R.S.54:4-65 and designated the "Transparent Act of 2015" is being considered for adoption by the New Jersey State Assembly; and

WHEREAS, the amendment would permit the local jurisdiction to print separate tax bills to each taxpayer, one showing the amount of property taxes due and payable for municipal tax purposes, the other shall state the amount of property taxes due and payable for county purposes, school purposes, fire district purposes and the purposes of any other special district on behalf of which the municipality collects property taxes; and

WHEREAS, both bills shall include a brief tabulation showing the distribution of the total amount to be raised by taxes; and

WHEREAS, A-4325 would require the municipal tax collector to send notice of the pro rata share, if any, of the property tax appeal refunds paid by the municipality during the tax year to the county, school districts, and fire districts for inclusion in their annual budgets; and

WHEREAS, in the following tax year in which the refunds were paid, the municipal tax collector is then required to deduct the applicable pro rata share of the property tax refund from the amounts to be paid to the county and each school and fire district; and

WHEREAS, these amendments, if adopted will assist the general public to understand the tax bill, the structure of the taxes, and the level of support for each agency, and will further provide a more equitable structure to share the obligation of paying approved tax appeals as the title states, creates transparency in the tax supporting local assessments.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Township of West Milford, County of Passaic, and State of New Jersey hereby supports Assembly Bill A-4235 amending Title 54:4-65 and urges the Legislature to approve and pass the bill for the reasons expressed herein; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the members of the NJ State Assembly, the members of the NJ Senate and the Governor of the State of New Jersey, the New Jersey League of Municipalities, the Municipal Clerks' Association of New Jersey and all Passaic County Municipalities.

Adopted: June 3, 2015

Agenda No. VIII 3

~ Resolution 2015 - 196 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING A SPECIAL EVENT PERMIT APPLICATION TO UPPER GREENWOOD LAKE PROPERTY OWNER'S ASSOCIATION TO HOLD A FIREWORKS DISPLAY AT THE UPPER GREENWOOD LAKE LAUNCH AREA

WHEREAS, the Upper Greenwood Lake Property Owner's Association wishes to hold a display of fireworks on June 27, 2015 (rain date August 29, 2015) at the Upper Greenwood Lake launch area; and

WHEREAS, Township Officials have reviewed the application and the report submitted by the Township Fire Marshall and Chief of Police; and

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 4 of 15

WHEREAS, the Upper Greenwood Lake Property Owner's Association has submitted an application to the Township of West Milford, along with a Certificate of Insurance and the required \$2,500.00 Bond in the form of a check.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. Based upon the review of the application and report submitted by the Township Fire Marshal and Chief of Police, it does hereby approve the application submitted by the Upper Greenwood Lake Property Owner's Association and Garden State Fireworks to conduct a fireworks display on June 27, 2015 (rain date August 29, 2015) at the Upper Greenwood Lake launch area, between the hours of 8:30 p.m. and 9:30 p.m.
2. The Upper Greenwood Lake Property Owner's Association will arrange for police traffic and crowd control in advance with the Township's Police Department and said policing shall be determined by the Police Department.
3. Police Officers must be hired for security by the Upper Greenwood Lake Property Owner's Association, and the cost for Police Officers shall be paid by the Upper Greenwood Lake Property Owner's Association in advance.

Adopted: June 3, 2015

Agenda No. VIII 4

~ Resolution 2015 - 197 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR & OPEN PROFESSIONAL SERVICE CONTRACT TO DAVID CORRIGAN, ESQ. TO REVIEW AND AMEND EACH OF THE SIX WEST MILFORD FIRE COMPANY BYLAWS

WHEREAS, on April 1, 2015 by virtue of Resolution 2015-129 the Township of West Milford did adopt funding guidelines which establish procedures by which fire departments within the Township qualify for municipal funding; and

WHEREAS, the Chief of each of the six fire departments in West Milford has received and signed for a copy of the funding guidelines; and

WHEREAS, item #4 of the funding guidelines requires that "Each Fire Company must provide a letter to the Director of Public Safety and the Fire Commissioner from legal counsel that indicates that there has been a review of the Bylaws of the organization and the legal counsel finds same to be in compliance with the law and fair and equitable. This may require certain changes to the Bylaws suggested by legal counsel however the Township seeks a letter by legal counsel certifying that the Bylaws are satisfactory"; and

WHEREAS, to assist the fire companies with compliance with that provision, the Township Council has agreed that the Township will retain legal services for the initial review and amendments to each company's bylaws and each company shall be responsible for the cost of subsequent reviews and amendments; and

WHEREAS, the Township Council has determined that the Township's Labor Counsel, David Corrigan, Esq. has the expertise necessary to conduct said review; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, David F. Corrigan, Esq. has submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of David F. Corrigan, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, Mr. Corrigan has agreed to provide these services at a rate of \$100 per hour and for a total amount not to exceed \$5,000; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds said funds to be encumbered from account # 01-201-25-266-450.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 5 of 15

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township of West Milford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with David F. Corrigan, Esq. of the firm David F. Corrigan, LLC, with offices located at 54-B West Front St., Keyport, NJ 07735 to review the bylaws of each of the six fire companies within the Township, to amend said bylaws as necessary and to provide each fire company with a letter for submission to the proper Township Officials asserting that he finds same to be in compliance with the law and fair and equitable.
2. The total fee authorized for this contract shall not exceed \$5,000 without the prior written approval of the Township Council.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: June 3, 2015

Agenda No. VIII 5

~ Resolution 2015 - 198 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ESTABLISHING A BOARD OF REVIEW TO HEAR DISCIPLINE MATTERS RELATIVE TO THE FIRE DEPARTMENTS IN THE TOWNSHIP IN ACCORDANCE WITH THE TOWNSHIP'S FUNDING GUIDELINES

WHEREAS, on April 1, 2015 by virtue of Resolution 2015-129 the Township of West Milford did adopt funding guidelines which establish procedures by which fire departments within the Township qualify for municipal funding; and

WHEREAS, the funding guidelines establish a "Process to Discipline Fire Officers"; and

WHEREAS, that process requires the establishment of a Board of Review to which appointment shall be made in January each year; and

WHEREAS, the funding guidelines warrant that the Board of Review shall be comprised of the following appointees:

- Member 1: Designated by the Township Administrator
- Member 2: Designated by the Fire Chiefs Association and who must be a former Chief within the last ten (10) years who is not a part of the Company in question
- Member 3: Designated by the Township Council
- Member 4: Designated by the Fire Company where the named individual serves
- Member 5: Designated by the Fire Chiefs Association

; and

WHEREAS, the Township Council hereby establishes the Board of Review and requests that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that they do hereby establish a Board of Review in accordance with the funding guidelines for fire departments and request that that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

BE IT FURTHER RESOLVED that if the fire companies, the Fire Chiefs and the Township Administrator fail to notify the Municipal Clerk of their appointees by July 8, 2015, the Municipal Clerk shall place this matter on the Governing Body agenda for the July 15, 2015 Governing Body meeting at which time the Council shall consider making appointments to those positions not voluntarily filled.

Adopted: June 3, 2015

Agenda No. VIII 6

~ Resolution 2015 - 199 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AMENDED AGREEMENT WITH PAL PRESCHOOL

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 6 of 15

WHEREAS, on May 6, 2015 by virtue of Resolution 2015-162 the Township of West Milford did authorize the execution of an agreement with PAL Preschool; and

WHEREAS, the Township Council agrees that the financial terms of the agreement should be changed to spread the past due amount of \$8,000 over a period of twenty-four (24) months up to and including May 15, 2017; and

WHEREAS, the agreement approved on May 6, 2015 has not been executed by the parties.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute an agreement with the PAL Preschool and the agreement approved on May 6, 2015 by virtue of Resolution 2015-162 which has not been executed shall be removed from the files and replaced with the agreement dated May 28, 2015:

Adopted: June 3, 2015

Agenda No. VIII 7

~ Resolution 2015 – 200 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR ROADWAY CRACK SEALING THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL - CONTRACT #6: ROAD RESURFACING, CATEGORY D: CRACK SEALANT TO MICRO-PAVE SYSTEMS, INC.

WHEREAS, the Township of West Milford is a member of the Morris County Cooperative Pricing Council (State Identifier Number 6MOCCP); and

WHEREAS, the Morris County Cooperative Pricing Council has awarded Contract #6: Road Resurfacing, Category D: Crack Sealant to Micro-Pave Systems, Inc. and said contract was awarded through the open and competitive bidding process in accordance with N.J.S.A. 40a:11 et seq., Local Public Contracts Law; and

WHEREAS, the Township Supervising Engineering Aide has reviewed the Morris County Cooperative Pricing Council's contract and related specifications and has submitted a written recommendation that the Township of West Milford award a contract to Micro-Pave Systems, Inc. through the Morris County Cooperative Pricing Council – Contract #6: Road Resurfacing, Category D: Crack Sealant; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for these purchases, said funds are to be encumbered from accounts numbered 04-215-55-812-017, 04-215-55-818-002, 04-215-55-821-006; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the award of a contract through the Morris County Cooperative Pricing Council - Contract #6: Road Resurfacing, Category D: Crack Sealant to Micro-Pave Systems, Inc., P.O. Box 207, Roseland, NJ 07068, in an amount not to exceed \$35,000.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution and contract shall be available for public inspection in the Engineering Department.

Adopted: June 3, 2015

Agenda No. VIII 8

~ Resolution 2015 – 201 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR GUIDE RAIL THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL - CONTRACT #26: BEAM GUIDE RAIL & SAFETY ENDS (INSTALLED) TO ROAD SAFETY SYSTEMS, LLC

WHEREAS, the Township of West Milford is a member of the Morris County Cooperative Pricing Council (State Identifier Number 6MOCCP); and

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 7 of 15

WHEREAS, the Morris County Cooperative Pricing Council has awarded Contract #26: Beam Guide Rail & Safety Ends (Installed) to Road Safety Systems, LLC and said contract was awarded through the open and competitive bidding process in accordance with N.J.S.A. 40a:11 et seq., Local Public Contracts Law; and

WHEREAS, the Township Supervising Engineering Aide has reviewed the Morris County Cooperative Pricing Council's contract and related specifications and has submitted a written recommendation that the Township of West Milford award a contract for Guide Rail to Road Safety Systems, LLC, utilizing the Morris County Cooperative Pricing Council - Contract #26: Beam Guide Rail & Safety Ends (Installed); and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this purchase, said funds are to be encumbered from account number 04-215-55-821-006; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

4. The Township Council hereby authorizes the award of a contract through the Morris County Cooperative Pricing Council - Contract #26: Beam Guide Rail & Safety Ends (Installed) to Road Safety Systems, LLC in an amount not to exceed \$40,000.00.
5. The Township's Chief Financial Officer has certified the availability of funds for same.
6. This resolution and contract shall be available for public inspection in the office of the Township Engineering Division.

Adopted: June 3, 2015

Agenda No. VIII 9

~ Resolution 2015 – 202 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER NO. 1 – FINAL, TO HASKELL PAVING, INC. FOR THE 2014 SEDIMENT CONTROL RETROFIT PROGRAM FOR AN OVERALL INCREASE OF \$1,000.00

WHEREAS, the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey authorized the award of a construction contract for the 2014 installment of the Sediment Control Retrofit Program on October 1, 2014, by Resolution No. 2014 - 326; and

WHEREAS, in order to guarantee structural integrity during transport, one of the precast concrete devices required modifications after being set; and

WHEREAS, pursuant to the *Change Order No. 1 – FINAL* report prepared by the Engineering Division, the total amount of increase for the construction portion of the project is \$1,000.00, or 2.1%; and

WHEREAS, based upon the aforementioned changes to the contract, the adjusted total amount of the contract is now \$49,000.00; and

WHEREAS, the Chief Financial Officer has certified to the availability of funds for this change order, said funds to be paid from account no. 04-215-55-818-004; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Township Administrator is hereby authorized to exceed the original contract award of \$48,000.00 to Haskell Paving, Inc., 30 Greenwood Lake Turnpike, Ringwood, NJ 07456 by an amount not to exceed \$49,000.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This Resolution shall be available for public inspection in the Office of the Township Clerk.

Adopted: June 3, 2015

Agenda No. VIII 10

~ Resolution 2015 - 203 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE SUBMITTAL AND ACCEPTANCE OF A PASSAIC COUNTY CULTURAL HERITAGE COUNCIL RE-GRANT FOR THE DEVELOPMENT OF A SERIES OF CULTURAL EVENTS DURING 2016

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: June 3, 2015
 Time of Meeting: 6:30 pm
 Minute Page No: Page 8 of 15

WHEREAS, the Township Council of the Township of West Milford has determined that there is a need for cultural events for residents of all ages and abilities; and

WHEREAS, the Passaic County Cultural and Heritage Council has grant monies available that may be used to assist the Township in realizing this goal; and

WHEREAS, the West Milford Recreation Department has developed a series of cultural programs that could benefit from these funds; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford hereby authorizes the submittal of a Passaic County Cultural and Heritage Grant in the amount of \$5,000.00 with a cash match of \$2,500.00 and an in-kind match of \$2,500.00 for the purpose of planning, scheduling and conducting several cultural events in the Township during 2016 and;

BE IT FURTHER RESOLVED that the Mayor or the Township Administrator be authorized and directed to arrange for the acceptance of said grant.

Adopted: June 3, 2015

Agenda No. VIII 11

~ Resolution 2015 – 204 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Wild West Day Camp trip		
Rebecca & Sara Benowitz	\$50.00	Abbe Benowitz 25E Foxboro Lane West Milford, NJ 07480
Bubbling Day Camp		
Emily Bortolato	\$755.00	Karin Bortolato 39 Highview Drive West Milford, NJ 07480

Adopted: June 3, 2015

Agenda No. VIII 12

~ Resolution 2015 – 205 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2015 TEMPORARY BUDGET

WHEREAS, NJSA 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2015 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, Resolution 2015-026 for the initial temporary appropriations budget needs to be amended; and

WHEREAS, effective June 4, 2015 said temporary appropriations are extended and now limited to 50.50% of the total appropriation in the 2014 budget, exclusive of any appropriations made for debt service, public assistance, and capital improvement fund in said 2014 budget,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford that the following temporary budget appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

APPROPRIATION	ACCOUNT NUMBER	2014 BUDGET AS ADOPTED	2015 TEMPORARY BUDGET
Administrator S&W	01-201-20-100-100	\$314,552	\$158,849
Administrator O.E.	01-201-20-100-200	\$104,450	\$52,747

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of:
 Date of Meeting:
 Time of Meeting:
 Minute Page No:

Governing Body Workshop Meeting
 June 3, 2015
 6:30 pm
 Page 9 of 15

<u>APPROPRIATION</u>	<u>ACCOUNT NUMBER</u>	<u>2014 BUDGET AS ADOPTED</u>	<u>2015 TEMPORARY BUDGET</u>
TOTAL		\$419,002	\$211,596
Township Mayor & Council S&W	01-201-20-105-100	\$34,000	\$17,170
Township Mayor & Council O.E.	01-201-20-105-200	\$2,350	\$1,187
TOTAL		\$36,350	\$18,357
Information Technology S&W	01-201-20-140-100	\$106,299	\$53,681
Information Technology O.E.	01-201-20-140-200	\$47,325	\$23,899
TOTAL		\$153,624	\$77,580
Legal O.E.	01-201-20-155-200	\$260,000	\$159,900
General Services S&W	01-201-20-161-100	\$22,120	\$11,171
General Services O.E.	01-201-20-161-200	\$155,500	\$78,528
TOTAL		\$177,620	\$89,698
Engineering S&W	01-201-20-165-100	\$255,937	\$129,248
Engineering O.E.	01-201-20-165-200	\$81,250	\$41,031
TOTAL		\$337,187	\$170,280
Insurance, Other	01-201-23-210-200	\$998,854	\$500,000
Insurance, Group	01-201-23-220-200	\$3,272,800	\$1,652,764
Health Benefit Waiver	01-201-23-230-200	\$50,000	\$25,250
TOTAL		\$4,321,654	\$2,178,014
Heritage O.E.		\$0	
Clerk S&W	01-201-20-120-100	\$246,428	\$124,446
Clerk O.E.	01-201-20-120-200	\$21,480	\$10,847
TOTAL		\$267,908	\$135,293
Elections S&W	01-201-20-146-100	\$1,500	\$758
Elections O.E.	01-201-20-146-200	\$13,400	\$6,767
TOTAL		\$14,900	\$7,525
Treasurer S&W	01-201-20-130-100	\$168,455	\$85,070
Treasurer O.E.	01-201-20-130-200	\$10,758	\$8,000
TOTAL		\$179,213	\$93,070
Annual Audit	01-201-20-135-200	\$40,000	\$ -
Annual Audit Additional Services	01-201-20-135-200	\$20,000	\$10,000
TOTAL		\$60,000	\$10,000
Tax Collector S&W	01-201-20-145-100	\$184,730	\$93,288
Tax Collector O.E.	01-201-20-145-200	\$47,215	\$18,000
TOTAL		\$231,945	\$111,288
Tax Assessor S&W	01-201-20-150-100	\$293,445	\$148,190
Tax Assessor O.E.	01-201-20-150-200	\$17,984	\$9,082
TOTAL		\$311,429	\$157,271
PLANNING BOARD O.E.	01-201-21-180-200	\$34,850	\$17,599
Planning, Comp. S&W	01-201-21-181-100	\$129,351	\$65,322
Planning, Comp. O.E.	01-201-21-181-200	\$20,800	\$10,504
TOTAL		\$150,151	\$75,826
ZONING ADMINISTRATION S&W	01-201-21-185-100	\$80,461	\$40,633
BOARD OF ADJUSTMENT O.E.	01-201-21-186-200	\$30,200	\$15,251
Historic Preservation S&W	01-201-20-175-100	\$1,200	\$606

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of:
 Date of Meeting:
 Time of Meeting:
 Minute Page No:

Governing Body Workshop Meeting
 June 3, 2015
 6:30 pm
 Page 10 of 15

APPROPRIATION	ACCOUNT NUMBER	2014 BUDGET AS ADOPTED	2015 TEMPORARY BUDGET
Historic Preservation O.E.	01-201-20-175-200	\$200	\$101
TOTAL		\$1,400	\$707
Autumn Lights Festival	01-201-20-171-471	\$3,000	\$ -
Building S&W	01-201-22-195-100	\$362,474	\$183,049
Building O.E.	01-201-22-195-200	\$6,530	\$3,500
TOTAL		\$369,004	\$186,549
Environmental Commission S&W	01-201-22-196-100	\$1,600	\$808
Environmental Commission O.E.	01-201-22-196-200	\$880	\$444
TOTAL		\$2,480	\$1,252
Police Patrol S&W	01-201-25-240-100	\$4,388,683	\$2,216,285
Police Patrol O.E.	01-201-25-240-200	\$156,802	\$79,185
Police Patrol-Purchase of Police Vehicles	01-201-25-240-900	\$147,533	\$ -
Police Detective S&W	01-201-25-241-100	\$654,831	\$330,690
Police Administration S&W	01-201-25-242-100	\$530,072	\$297,687
Police Communication S&W	01-201-25-243-100	\$352,849	\$178,189
Police Comm. O.E.	01-201-25-243-200	\$10,000	\$5,050
Police Specials S&W	01-201-25-244-100	\$35,000	\$17,675
Police Specials O.E.	01-201-25-244-200	\$8,500	\$4,293
TOTAL		\$6,284,270	\$3,129,053
Emergency Management S&W	01-201-25-252-100	\$5,000	\$2,525
Emergency Management O.E.	01-201-25-252-200	\$31,000	\$15,655
TOTAL		\$36,000	\$18,180
First Aid - WMFAS Contributions	01-201-25-260-200	\$83,625	\$42,231
First Aid - UGL 1st Aid Squad Contributions	01-201-25-260-200	\$41,500	\$20,958
TOTAL		\$125,125	\$63,188
Aid To Vol. Fire Co.	01-201-25-255-200	\$90,000	\$45,450
Fire Prevention Bureau S&W	01-201-25-265-100	\$207,494	\$104,785
Fire Prevention Bureau O.E.	01-201-25-265-200	\$13,450	\$6,792
Fire Co. Admin. S&W	01-201-25-266-100	\$9,090	\$4,590
Fire Co. Admin. O.E.	01-201-25-266-200	\$265,650	\$134,153
LOSAP	01-201-25-267-200	\$125,000	\$0.00
TOTAL		\$710,684	\$295,771
DPW Streets & Roads S&W	01-201-26-290-100	\$1,658,869	\$837,729
DPW Streets & Roads O.E.	01-201-26-290-200	\$406,900	\$205,485
DPW Buildings & Grounds S&W	01-201-26-291-100	\$98,549	\$49,767
DPW Buildings & Grounds O.E.	01-201-26-291-200	\$38,600	\$22,493
DPW Snow Removal S&W	01-201-26-294-100	\$250,000	\$250,000
DPW Snow Removal O.E.	01-201-26-294-200	\$838,570	\$838,570
DPW Vehicle Maintenance S&W	01-201-26-315-100	\$279,960	\$141,380
DPW Vehicle Maintenance O.E.	01-201-26-315-200	\$320,500	\$191,853
TOTAL		\$3,891,948	\$2,537,276
Public Health S&W	01-201-27-330-100	\$231,571	\$116,943
Public Health O.E.	01-201-27-330-200	\$39,138	\$19,765
Vital Statistics S&W	01-201-27-331-100	\$8,360	\$4,222

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of:
 Date of Meeting:
 Time of Meeting:
 Minute Page No:

Governing Body Workshop Meeting
 June 3, 2015
 6:30 pm
 Page 11 of 15

APPROPRIATION	ACCOUNT NUMBER	2014 BUDGET AS ADOPTED	2015 TEMPORARY BUDGET
Vital Statistics O.E.	01-201-27-331-200	\$19,350	\$9,772
Housing Standard Bureau O.E.	01-201-27-332-441	\$25,000	\$12,625
Environmental Health S&W	01-201-27-335-100	\$211,015	\$106,563
Environmental Health O.E.	01-201-27-335-200	\$77,380	\$39,077
Animal Control S&W	01-201-27-340-100	\$98,428	\$49,706
TOTAL		\$710,242	\$358,672
Recreation Programs S&W	01-201-28-370-100	\$344,702	\$174,074
Recreation Programs O.E.	01-201-28-370-200	\$129,000	\$65,145
Recreation-Bubbling Springs S&W	01-201-28-371-100	\$175,000	\$88,375
Recreation-Bubbling Springs O.E.	01-201-28-370-200	\$70,000	\$70,000
Recreation-Admin. S&W	01-201-28-372-100	\$137,179	\$69,275
Recreation-Admin. O.E.	01-201-28-372-200	\$18,600	\$9,393
Recreation-Hillcrest S&W	01-201-28-374-100	\$97,432	\$49,203
Recreation-Hillcrest O.E.	01-201-28-374-200	\$38,750	\$19,569
Recreation-Parks Maintenance S&W	01-201-28-375-100	\$241,341	\$121,877
Recreation-Parks Maintenance O.E.	01-201-28-375-200	\$115,550	\$58,353
Senior Citizen Services S&W	01-201-28-376-100	\$74,181	\$37,461
Senior Citizen Services O.E.	01-201-28-376-200	\$15,225	\$12,000
TOTAL		\$1,456,959	\$774,726
Veteran's Bureau S&W	01-201-20-172-100	\$1,250	\$631
Veteran's Bureau O.E.	01-201-20-172-200	\$150	\$76
TOTAL		\$1,400	\$707
Celebration of Public Events O.E.	01-201-30-420-200	\$11,500	\$6,000
Mass Transportation	01-201-30-432-200	\$42,500	\$21,463
Library S&W	01-201-29-390-100	\$540,600	\$273,003
Library O.E.	01-201-29-390-200	\$459,018	\$231,804
TOTAL		\$999,618	\$504,807
Municipal Court S&W	01-201-43-490-100	\$276,139	\$139,450
Municipal Court O.E.	01-201-43-490-200	\$20,050	\$10,125
Municipal Court Prosecutor S&W	01-201-43-491-100	\$23,512	\$11,874
Municipal Court Prosecutor O.E.	01-201-43-491-200	\$2,500	\$1,263
TOTAL		\$322,201	\$162,712
Utilities-Electricity	01-201-31-430-200	\$165,765	\$103,711
Utilities-Street Lights	01-201-31-435-200	\$56,000	\$31,280
Utilities-Telephone	01-201-31-440-200	\$142,500	\$75,963
Utilities-Natural Gas	01-201-31-446-200	\$44,200	\$22,321
Utilities-Fuel	01-201-31-460-200	\$455,000	\$229,775
TOTAL		\$863,465	\$463,050
MISCELLANEOUS & STATUTORY EXPENDITURES PENSION & FICA			
PERS	01-201-36-471-532	\$768,908	\$866,749
Social Security	01-201-36-472-533	\$668,009	\$337,344
Defined Contributions Retirement Prog	01-201-36-475-536	\$4,000	\$2,020
PFRS	01-201-36-473-534	\$1,177,842	\$980,405
TOTAL		\$2,618,759	\$2,186,518

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: June 3, 2015
 Time of Meeting: 6:30 pm
 Minute Page No: Page 12 of 15

<u>APPROPRIATION</u>	<u>ACCOUNT NUMBER</u>	<u>2014 BUDGET AS ADOPTED</u>	<u>2015 TEMPORARY BUDGET</u>
Salaries & Wages Adjustment Account	01-201-37-480-501	\$0	\$ -
Compensated Absences	01-201-38-485-110	\$50,000	
Interlocal agreement - Finance	01-201-47-400-130	\$50,216	\$25,359
Interlocal agreement - Health	01-201-47-500-201	\$81,244	\$41,028
DEFERRED CHARGES AND RESERVE FOR UNCOLLECTED TAXES			
Judgments		\$40,000	
Deficit in 2004 Assessment Bonds	01-201-46-886-596	\$34,810	
Emergency Authorization	01-201-46-887-528	\$268,506	
Reserve for Tax Appeals	01-201-46-886-667	\$40,000	
Def Charges - Ord 92-14 Impr to Mun Prop	01-201-46-886-510	\$25,494	
Reserve for Uncollected Taxes	01-201-50-899-200	\$2,015,000	
TOTAL		\$2,423,810	\$ -
GRANTS	G-02-41	\$285,997	\$ -
SUBTOTAL		\$28,408,314	\$14,346,199
CAPITAL BUDGET – CURRENT YEAR CAPITAL			
Capital Improvements Fund	01-201-44-900-200	\$150,000	\$ -
Cap Improvements Fund Down Payments			\$ -
Cap. Improv. Fund-Fire Emer Equip.	01-201-44-900-230	\$0	
TOTAL		\$150,000	\$ -
Debt Service Total		\$2,682,135	\$2,622,429
TOTAL OPERATING BUDGET		\$31,240,449	\$16,968,628
SOLID WASTE DISTRICT BUDGET			
Solid Waste S&W	26-201-55-500-100	\$95,024	\$47,987
Solid Waste O.E. All Other	26-201-55-500-200	\$60,000	\$30,300
Contractual Services	26-201-55-500-514	\$1,148,805	\$580,147
Disposal Fees	26-201-55-500-548	\$680,000	\$343,400
Grants - Recycling County of Passaic		\$0	\$ -
Prior Year's Bills		\$0	\$ -
Commercial Pick Up		\$0	\$ -
TOTAL		\$1,983,829	\$1,001,834

Adopted: June 3, 2015

Agenda No. VIII 13

~ Resolution 2015 - 207 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE WEST MILFORD POLICE ATHLETIC LEAGUE (PAL) FOR USE OF THE TOWNSHIP-OWNED PAL FACILITY AND OPERATION OF PAL PROGRAMS

WHEREAS, the West Milford Police Athletic League (PAL) and the Township of West Milford desire to formalize an agreement which provides for the use of the PAL facility for PAL programs under the direction of the West Milford Community Services & Recreation (CS&R).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute an agreement with the West Milford Police Athletic League (PAL) for the use of the Township-owned PAL facility and the operation of PAL programs under the direction of the Township's Department of Community Services & Recreation (CS&R).

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
 Date of Meeting: June 3, 2015
 Time of Meeting: 6:30 pm
 Minute Page No: Page 13 of 15

Adopted: June 3, 2015

Agenda No. X

Approval of Expenditures

~ Resolution No. 2015 – 206 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer’s report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	87,672.71
3	Reserve Account	47,438.80
2	Grants	8,330.00
6	Refunds	805.00
1	General Ledger	0.00
26	Refuse	49.36
4	Capital	49,100.00
19	Animal Control	80.00
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	1,863.73
19	COAH	559.44
16	Development Escrow	356.50
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
Total		\$196,255.54
	Less Refund Resolution	-805.00
	Actual Bill List	\$195,450.54
	Other Payments	
	P/R	499,684.38
	B&B Disposals	80,000.00
	Total Expenditures	\$775,134.92

Adopted: June 3, 2015

Moved: Erik Seconded: Signorino
 Voted Aye: Erik, Hensley, Erk, Dale, Signorino, Lichtenberg.
 Voted Nay: None.
 Motion carried.

Agenda No. XI

Reports of Mayor, Administrator, Council Members, Attorney and Clerk

Councilman Signorino said turnout was good for the Memorial Day Parade and he thanked everyone involved. He asked residents to remember all who sacrificed.

Councilwoman Lichtenberg noted that West Milford placed first in the senior Olympics earlier today. She listed the towns that participated. She said that June 14th is flag day and she urged people to fly their American flags. She is at town hall every Friday from 10 a.m. to noon. She thanked Council for

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 14 of 15

participating in the softball game saying it raised \$1,150 for Relay for Life. Mayor Bieri thanked Councilwoman Lichtenberg for organizing that. Councilwoman Lichtenberg asked residents to nominate houses for the house beautiful contest.

Councilwoman Erik said she was approached by members of the Chamber of Commerce saying that the Township is not using certain local businesses. Mayor Bieri said she has had a buy local policy since she took office in 2008. She has heard similar comments and is addressing that issue. She explained her policy. Councilwoman Erik said she has also heard that some department heads are not obtaining three quotes for purchases and Mayor Bieri said that this is also part of her buy local policy and she will address that too. She will have her policy disseminated. Councilwoman Erik said the farmer's market is now open for the season.

Councilman Hensley thanked the voters who voted yesterday in bad weather, rain and storms saying it is a cherished liberty.

Council President Erk said she attended the RAC meeting. Summer programs are posted on the website and facebook. Bubbling Springs opened on Memorial Day weekend. She said the PRIDE rummage sale made a \$10,000 profit. There was a resignation on the insurance committee and she asked any person interested in serving to submit a citizen leadership form.

Councilwoman Dale said the boat races are this weekend and company #3 is sponsoring. She attended the fire chiefs' meeting where they expressed concern that they are not first in the Memorial Day Parade. She said they also claim they have been experiencing dispatch issues. She asked that Chief Storbeck attend their next meeting to get feedback. She asked that the Administrator also meet with the chiefs to review the purchasing and bidding processes. She asked for update from administration on the coffee house after school program that she had suggested. She said the BOE is willing to bus students to the coffee house to participate in the program.

Administrator Gabbert said he distributed the latest version of the vehicle list and he asked Council to email any comments to him.

Mr. Semrau said he conversed with Bill Pascrell about Newark watershed. There is a particular legislator who promised sponsorship but who has since become ill. He will get back to us when he is recuperated. Because of the down time, he will extend the agreement with no more cost. Mr. Semrau told him we are anxious to move ahead. He is close to having another town on board. Our question is how do we advance this. Mr. Semrau will keep the Council posted. He may have an update on Newark tax appeals at the next meeting and the remaining appeals will be heard on Friday. That completes the revaluation appeals.

Councilwoman Dale asked about a letter in tax bills. Mayor Bieri said it is being reviewed and will be distributed with tax bills. Mr. Semrau said resolutions 197 and 198 go along with the fire department funding guidelines. He explained the review to be done by Mr. Corrigan.

Council Appointment to the Board of Review for Fire Departments

Councilman Signorino volunteered to be the Council member of the newly established Board of Review for Fire Departments. Councilwoman Dale made a motion to close and confirm.

Moved: Signorino Seconded: Dale
Voted Aye: Erik, Hensley, Erk, Signorino, Lichtenberg.
Voted Nay: None.
Abstain: Dale
Motion carried.

Agenda No. VII

Public Comments

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

CarlLa Horton, 132 Bearfort Road, West Milford thanked all the voters and all the poll workers. She works with an organization that assists children in distress. A few times a year, that organization makes new clothing available. In the past the clothing came from Carter's. The United Methodist Church is having a two-day giveaway of clothes on Saturday and Sunday. Anyone who knows a family in need should let them know. She thanked Councilwoman Dale who assisted last year and has volunteered to do so again this year. She congratulated the seniors.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

Minutes of: Governing Body Workshop Meeting
Date of Meeting: June 3, 2015
Time of Meeting: 6:30 pm
Minute Page No: Page 15 of 15

Jim Rogers, 56 Mountain Circle North, West Milford said he here as a representative of BRC. Over the last few years the committee has been working on new welcome to West Milford signs. These signs were purchased with clean community grant money and installed with the DPW & Recycling departments. The signs are a big improvement and the rustic appearance is indicative of our landscape. The BRC now wants to establish an “adopt a sign program.” Those participating businesses will maintain an area around the sign for an entire year and will be given a small wood-grain sign under the welcome sign. This is a great opportunity for business partnerships and is a win/win for all involved. To do this they need help from the Council. The BRC had a model sign for a prospective sponsor but the sign is missing. The task force is asking if the town will help move the program forward.

Mayor Bieri asked how the sign is missing and Mr. Rogers said it was removed from the recycling department office. The BRC is requesting that the Township Administrator look into that. Councilwoman Lichtenberg said she is on the BRC and chamber. She was asked to take a picture of the sign to show to the chamber. She went to see the recycling coordinator and asked to see the sign. She asked to take a picture but that was not within her purview as a legislator. She was told she should have gone through administrator. Mayor Bieri said that appears to be an extreme interpretation of the policy and Mr. Gabbert said he will facilitate the efforts.

There being no more comments from the public, Councilwoman Erik moved to close the public portion of the meeting.

Moved: Erik Seconded: Erk
Voted Aye: Unanimous voice vote.
Voted Nay: None.
Motion carried.

Agenda No. IX

Council Comments

None.

Agenda No. XII

Appointments and Resignations

Mayor Bieri announced the following Fire Appointments:

Gerard Scheil, Fire Fighter (Co. #3)
Janet Scheil, Fire Fighter (Co. #3)

Agenda No. XIII

Adjournment

There being no further business to come before the Council, the Township Council adjourned the meeting at 7:55 p.m.

Moved: Signorino Seconded: Dale
Voted Aye: All in favor.
Voted Nay: None.
Motion carried.

Approved: August 12, 2015

MAYOR BETTINA BIERI, PRESIDING OFFICER

ANTOINETTE BATTAGLIA, TOWNSHIP CLERK