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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: May 2, 2018  
Time of Meeting: 6:30 pm  
Minute Page No: Page 1 of 12

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The Workshop Meeting of the Governing Body was called to order by Mayor Bettina Bieri.

**Adequate Notice Statement**

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of February 11, 2018; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Bieri led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Andrena Pegel, Mike Hensley, Tim Wagner, Pete McGuinness  
Luciano Signorino, Patricia Gerst, Mayor Bettina Bieri  
Absent: None  
Also Present: Township Administrator/Clerk Antoinette Battaglia, Township Attorney Fred Semrau

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

April 18, 2018 Executive Session  
April 18, 2018 Regular Meeting  
April 19, 2018 Special Meeting/Budget

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Moved: McGuinness                      Seconded: Gerst  
Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Motion Carried:

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Agenda No. IV

**Meetings**

Mayor Bieri noted the future meeting schedule:

May 23, 2018 Regular Meeting  
June 13, 2018 Workshop and Regular Meeting  
July 11, 2018 Workshop and Regular Meeting

Agenda No. V

**Executive Session**

~ Resolution 2018 – 129 ~

**MOTION FOR EXECUTIVE SESSION**

**BE IT RESOLVED** by the Township Council of the Township of West Milford on the 2<sup>nd</sup> day of May, 2018 that:

1. Prior to the conclusion of this **Workshop Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
  - ( ) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
  - ( ) b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
  - ( ) b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.

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- (X) b. (4) A collective bargaining agreement including negotiations.
    - PBA and SOA
  - ( ) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
  - (X) b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
    - Public Safety - Alarms
  - ( ) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
  - ( ) b. (8) Personnel matters.
  - ( ) b. (9) Deliberations after a public hearing that may result in penalties.
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: May 2, 2018

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Moved: Signorino                      Seconded: Gerst  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.  
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Agenda No. VI

**Action Items**

2018 Municipal and Solid Waste Budget Public Hearing

Agenda No. VI 1

~ Resolution 2018 – 130 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY TEMPORARY APPROPRIATION PRIOR TO THE ADOPTION OF THE 2018 BUDGET PER N.J.S.A. 40A:4-20**

**WHEREAS**, Local Budget Law N.J.S.A. 40A:4-1 states in part, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by a 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year and,

**WHEREAS**, the Township of West Milford has obligatory expenses that exceed the temporary budget,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford by a 2/3 vote, that the following temporary budget appropriation be made and that a certified copy of the resolution be sent to DLGS:

| <b>Appropriation</b> | <b>Acct Number</b> | <b>2018 Temporary Budget</b> |
|----------------------|--------------------|------------------------------|
| Debt Service         | 01-201-45-000-000  | \$3,201,241.08               |
|                      | Total              | \$3,201,241.08               |

Adopted: May 2, 2018

Notice of this public hearing for the 2018 Municipal & 2018 Solid Waste budget was published in the Herald News on April 22, 2018. The Mayor will open the meeting to the public to speak to the budget only.

There being no one wishing to be heard, Councilman McGuinness made a motion, seconded by Councilman Signorino and carried by unanimous voice vote to close the public comment period.

Motion to adopt resolution 2018-130.

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Moved: McGuinness Seconded: Signorino  
 Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
 Voted Nay: None  
 Motion Carried:

Agenda No. VI 2

Mr. Casey explained that the amendment will increase the amount of money in the capital improvement fund to allow the Governing Body to introduce an ordinance to buy a new fire truck; increase the revenues that are being generated by removing \$420,000 from the snow trust account, and take funds from the capital improvement fund in order to give the Township a zero tax rate increase. Mr. Casey said the calculation for the 2018 Municipal Taxes will be the same as 2017. He said the Township has maintained the same revenue flow. He explained that the individual impact for a homeowner is a function of their assessed value. Mr. Ferraioli presented and explained the total 2018 tax levy of the Township.

~ Resolution 2018 – 131 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY TO AMENDING THE 2018 MUNICIPAL BUDGET AS INTRODUCED**

**WHEREAS**, the local municipal budget for the year 2018 was approved on April 4, 2018; and

**WHEREAS**, the public hearing on said budget amendments has been held as advertised, and

**WHEREAS**, it is desired to further amend said approved budget,

**NOW, THEREFORE, BE IT RESOLVED**, by a majority of the full membership the Governing Body of the Township of West Milford, Passaic County, that the following amendments to the introduced budget of 2018 be made:

RECORDED VOTE: ( Pegel  
 ( Hensley  
 ( Wagner  
 AYES ( McGuinness NAYS ( NONE ABSTAIN ( NONE  
 ( Signorino  
 ( Gerst

| <b>CURRENT FUND BUDGET</b>       |  | <b>From</b>   | <b>To</b>     |
|----------------------------------|--|---------------|---------------|
| <b>ANTICIPATED REVENUES</b>      |  |               |               |
| 1.                               | Surplus Anticipated  | 3,000,000     | 3,297,994.34  |
| 3.                               | Miscellaneous Revenues – Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Other Special Items Storm Recovery / Snow Removal Trust Surplus | 105,000.00    | 581,202.66    |
|                                  | Total G Section  | 744,658.00    | 1,220,860.66  |
|                                  | Total Miscellaneous Revenue  | 5,749,354.22  | 6,225,556.88  |
| 6.                               | Amount to be raised by Taxes for Support of Municipal Budget<br>a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes  | 23,318,232.00 | 22,569,035.00 |
|                                  | Total General Revenues   | 34,163,558.22 | 34,188,558.22 |
| <b>8. GENERAL APPROPRIATIONS</b> |  |               |               |
| (C)                              | Capital Improvements Excluded from "CAPS"<br>Down payments on Improvements<br>Capital Improvement Funds  | 125,000.00    | 150,000.00    |
|                                  | Total Capital Improvements excluded from "CAPS"  | 290,000.00    | 315,000.00    |
|                                  | Total General Appropriations for Municipal Purposes Excluded from "CAPS"   | 6,130,020.22  | 6,155,020.22  |
|                                  | Total General Appropriations   | 34,163,558.22 | 34,188,558.22 |

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for his certification of the 2018 Local Municipal Budget so amended.

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**BE IT FURTHER RESOLVED**, that this complete amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Herald News, in the issue of May 6, 2018, and that said publication contain notification of public hearing on said amendment to be held at the Municipal Building on May 23, 2018, at 6:30 o'clock p.m.

**IT IS HEREBY CERTIFIED** that the Amended Budget hereto and hereby made a part hereof is a true copy of the Amended Budget approved by resolution of the Governing Body on the 2<sup>nd</sup> day of May, 2018.

Adopted: May 2, 2018  
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Moved: McGuinness                      Seconded: Signorino  
Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Motion Carried:  
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Agenda No. VI 3

Mayor Bieri asked the Council how they would like to proceed with resolutions 2018-132 and 2018-133. Administrator Battaglia explained that if the Governing Body were to adopt the budget tonight as introduced, it would drastically change the amendment process. She said the recommendation is that the two resolutions get tabled to May 23<sup>rd</sup> so a public hearing can be held for the amendments. Councilman Signorino made a motion to table both resolutions, seconded by Councilman McGuinness.

~ Resolution 2018 – 132 ~

~TABLED~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY TO AUTHORIZING THE ADOPTION OF THE 2018 MUNICIPAL BUDGET AS AMENDED**

Agenda No. VI 4

~ Resolution 2018 – 133 ~

~TABLED~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE ADOPTION OF THE 2018 SOLID WASTE BUDGET**

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Moved: Signorino                      Seconded: McGuinness  
Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Motion Carried:  
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Agenda No. VII

**Proclamations**

None

Agenda No. VIII

**Presentations**

None

Agenda No. IX

**Discussion Items**

|    |   |
|----|---|
| 1. | Discussion: Salary Ordinance: Mayor Bieri said that she met with Department Heads and Administration. She explained the situation and timeline, and everyone agreed that it would be best to have the employees at the meeting to answer any questions that the Council may have. She directed Administration to provide Rice Notices to the employees that are impacted. She noted that the employees credentials were placed on the cloud per a request from the Governing Body. Mayor Bieri expressed that she has provided the Council three attempts to resolve this. Councilman McGuinness asked why this discussion is not in executive session. |
|----|---|

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|    |   |
|----|---|
|    | <p>He noted that he does not have some of the employees credentials and licenses, and some employees get paid very well for the job that they do. He explained that his intention is to try and get a handle on the budget, and do what is best for the Township without impacting the employees. Councilman Signorino asked if they could table this, and Mayor Bieri replied no. Administrator Battaglia said the Governing Body asked for salary information and credentials, which was provided; each department/division provided their credentials and licenses, and all correspondence was posted on the cloud. She said if there is something that is missing she will correct it, but to the best of her knowledge, all of the credentials were posted on the cloud and the Governing Body was informed. Mayor Bieri noted that this is not a matter for executive session. She explained that there was no legitimate legal reason to make this an executive session matter. Councilman Wagner explained that the Governing Body put forth a cost efficiency audit to try and get a grasp of the operations. The biggest hit they have in the budget year after year is salary and wages. He would like to wait for the cost efficiency audit before he votes on the Ordinance. His goal is to make the best decisions for the residents of the Township. Councilman Signorino said since he has been on the Council, he has agreed to raises. Councilman Hensley explained that Mayor Bieri is in line to bring this challenge before the Council. He noted that every year has become better since he has been on the Council, and the information that the Governing Body receives from administration is solid data. He would like to wait on the important topics, but out of no disrespect to the employees. He noted that the employees are doing an extraordinary job for the Township, and each year they are asked to do more with less. Councilman Signorino said he is not making any commitments, and he is not interested in the discussion. Mayor Bieri noted that the Ordinance is standard protocol after the Governing Body ratifies a bargaining unit agreement; it has been done every year. They have ratified five bargaining unit agreements and all of those employees received a certain increase every year. Mayor Bieri asked the employees that were at the meeting if they had any comments or anything they would like to share. There were no comments from any employees. Mayor Bieri said that she supports the employees that do their job and do it well; they deserve to be recognized and treated fairly and that is why she brought this matter forward. Mayor Bieri was hoping that the Governing Body would address their concerns directly with the employees. Councilman Signorino said that his concerns are not with the employees. Mayor Bieri said that not taking any action is impacting the employees. Councilman Wagner said he is worried about the taxes and the impact on the residents of the Township. He requested to move on to the next discussion. There were no further comments from the Governing Body.</p> |
| 2. | <p>Discussion: ALF Event: Administrator Battaglia said that Mr. John Voli, Director of Community Services and Recreation, will discuss his proposed location for ALF. Mr. Voli explained his proposed location on Ridge Road; outside Town Hall from Union Valley Road past the Fire House. Councilman Signorino said he likes the idea that the location is still the center of town. Councilman Hensley asked if the Nosenzo Pond area was discussed for a possible location. Mr. Voli said Nosenzo Pond is not a central location, and the field will be worked on and seeded by then and they wouldn't want to have ALF on a treated field. The Governing Body gave consensus to support the proposed location.</p>   |
| 3. | <p>Discussion: Pump Track – Administrator Battaglia said that she received an inquiry to see if the Township could provide insurance for the Pump Track. She explained that she reached out to the insurance company, and the Risk Manager said the Township could add the Pump Track to the Township's insurance, and it would not affect the coverage. She noted that the Risk Manager said the risk would be similar to a skate board park. She explained that the Township would have to make sure everything is maintained, and the volunteer group would continue to maintain the Pump Track and coordinate everything through Mr. Voli. Mayor Bieri said it would be similar to what they did for the Friends of Wallisch. Councilman Wagner said he spoke with Mr. Huggins, Mr. Zarrillo, and the Risk Manager and there is no additional risk. He said the volunteers will continue to do what they do best and maintain the pump track. He said the Pump Track has been around for a long time and the volunteers should be commended for all their dedication and hard work. The Governing Body gave consensus to add the Pump Track to the Township's insurance. Mr. Semrau recommended a motion and a vote to make it clear that the Pump track will be a Township program, and the maintenance and operations would be performed by the volunteers at the direction of Administrator Battaglia and Mr. Voli.</p>  |





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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the Township's Director of Community Services & Recreation has received a request for the use of Brown's Point from Saturday June 16 to Sunday June 17, 2018 (with the preceding Friday booked for set-up and the succeeding Monday booked for clean-up) as a launching site for a power boat race being sponsored by the Greenwood Lake Power Boat Association (GLPBA); and

**WHEREAS**, this event is of an extraordinary nature requiring the approval of the Township Council of the Township of West Milford; and

**WHEREAS**, the Director of Community Services & Recreation has made application and obtained requisite approvals from the State of New Jersey, Department of Environmental Protection; and

**WHEREAS**, based upon the review of the application and the report of the Director, the Township Council approves of the issuance of a Group Use Permit to the Greenwood Lake Power Boat Association (GLPBA), with the following conditions:

1. GLPBA shall arrange for portable toilets to be located on the site, in accordance with Township Health Department guidelines and shall see that all portable toilets are emptied at the end of the events on Saturday and Sunday.
2. GLPBA shall arrange for a 20 yard dumpster to be located on the site in accordance with the recommendation of the Director of Community Services & Recreation.
3. GLPBA shall agree to pay for any extraordinary expenses incurred by the Township in providing CS&R, Health Department or Police Department personnel for the events.
4. GLPBA shall issue a notice two (2) weeks prior to the event to surrounding residents which will include a description of activities and the dates and times of those events.
5. GLPBA shall provide to the Township Insurance Certificates with the Township of West Milford and the State of New Jersey, Department of Environmental Protection named as an additional insured parties in the amount of \$1,000,000.00 umbrella (\$500,000.00 property damage and \$1,000,000.00 personal injury.)
6. GLPBA shall provide Insurance Certificates with the Township of West Milford and State of New Jersey DEP named as additional insured parties in the amount of \$1,000,000.00 for liquor liability, which coverage will include a Hold Harmless Agreement.
7. GLPBA shall provide a plan of traffic control, sufficient parking, security and crowd control and meet with the Chief of Police by June 1, 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby authorize the issuance of a Group Use Permit to the Greenwood Lake Power Boat Association for the use of Brown's Point on Friday June 15, 2018 and Monday June 18, 2018 with the above noted conditions; and

**BE IT FURTHER RESOLVED** that the sponsoring organization is authorized to charge admission fees of – \$10.00 for 12 years and older, – \$5.00 for children 5 years to 11 years, and no charge for children 4 years and under. There is also an additional \$5.00 charge on top of the above listed fees for anyone wanting to go into the pits.

Adopted: May 2, 2018

Agenda No. XII 3

~ Resolution 2018 – 135 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO ASSOCIATED APPRAISAL GROUP TO PROVIDE APPRAISAL SERVICES TO THE TOWNSHIP OF WEST MILFORD FOR BURNT MEADOW ROAD, BLOCK 4601 LOT 17 PROPERTY**

**WHEREAS**, the Township of West Milford wishes to retain professional real estate appraisal services to assist the Township of West Milford in determining the value of the subject property Block 4601, Lot 17, Burnt Meadow Road; and

**WHEREAS**, Associated Appraisal Group has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Appraisal Consultants Corp. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from account number 01-201-20-161-450.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

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- 1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Associated Appraisal Group, 6 Commerce Drive, Suite 303, Cranford, NJ 07016 for professional services to assist the Township with real estate appraisal in an amount not to exceed \$4,000.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The term of this contract shall be for a period of twelve (12) months or completion of the project, whichever is sooner.
4. The total fee authorized for this contract shall not exceed \$4,000.00 without the prior written approval of the Township Council.
5. A notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: May 2, 2018

Agenda No. XII 4

~ Resolution 2018 - 136 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF WEST MILFORD AND TMP OF NEW YORK, INC. d/b/a TEPLITZ METAL PROCESSING FOR THE MARKETING OF RECYCLABLE SCRAP METAL

WHEREAS, proposals were solicited for The Marketing of Recyclable Scrap Metal for the Township of West Milford by the Coordinator of Recycling and Solid Waste, West Milford Department of Public Works on April 4, 2018; and

WHEREAS, Teplitz has satisfactorily worked with the Township as the scrap metal vendor for over twelve (12) years; and

WHEREAS, the Director of Public Works, the Coordinator of Recycling and Solid Waste and the Township Attorney have thoroughly reviewed the proposal, and have recommended the award of a contract to TMP of New York, Inc. d/b/a Teplitz Metal Processing;

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and the Municipal Clerk are hereby authorized to execute an agreement with TMP of New York, Inc. d/b/a Teplitz Metal Processing for the marketing of recyclable scrap metal for the period of May 1, 2018 through April 30, 2019 for the Township of West Milford.

Adopted: May 2, 2018

Agenda No. XII 5

~ Resolution 2018 - 137 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Table with 3 columns: Activity Name, Amount, and Contact Information. Rows include Spring Soccer (Trent, \$10.00), Squirts (Connor, \$124.00), Adult Art Class (Leslie, \$35.00), and Kids Cooling (Emily, \$15.00).

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| <b>Single Bubbling Membership</b> |          |   |
| Gail                              | \$125.00 | Gail Pentelovich<br>10 Poplar Grove Terrace<br>West Milford, NJ 07480 |
| <b>Spring Break Camp</b>          |          |   |
| Lucien, Margherite                | \$155.00 | Laura Barca<br>10 Belmont Drive<br>West Milford, NJ 07480             |
| <b>Indoor Field Hockey</b>        |          |   |
| Rebecca                           | \$90.00  | Abbe Benowitz<br>25E Foxboro Lane<br>West Milford, NJ 07480           |

Adopted: May 2, 2018

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 Moved: McGuinness                      Seconded: Gerst  
 Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
 Voted Nay: None  
 Motion Carried:  
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Agenda No. XII 6

Councilwoman Gerst made a motion to table resolution 2018-113, seconded by Councilman Signorino.

~ Resolution 2018 – 113 ~

~ TABLED ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT TO ULTRA-SAFE SECURITY SYSTEMS INC. FOR MONITORING OF THE FIRE ALARM AND/OR BURGLARY SYSTEMS**

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 Moved: Gerst                      Seconded: Signorino  
 Voted Aye: Unanimous voice vote  
 Voted Nay: None  
 Motion carried.  
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Agenda No. XIII

**Consent Agenda**

None

Agenda No. XIV

**Approval of Expenditures**

~ Resolution 2018 – 138 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

| Acct # | Account Name    | Amount       |
|--------|-----------------|--------------|
| 1      | Current Account | \$66,061.36  |
| 3      | Reserve Account | 28,644.29    |
| 2      | Grants          | 7,648.65     |
| 6      | Refunds         | 554.00       |
| 1      | General Ledger  | 5,537,562.87 |
| 26     | Refuse          | 128,418.38   |
| 4      | Capital         | 9,900.00     |
| 19     | Animal Control  | 150.00       |

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|                           |                    |                       |
|---------------------------|--------------------|-----------------------|
| 19                        | Heritage Trust     | 0.00                  |
| 19                        | Open Space Trust   | 0.00                  |
| 19                        | Trust              | 1,479.23              |
| 19                        | COAH               | 0.00                  |
| 16                        | Development Escrow | 0.00                  |
| 19                        | Tax Sale Trust     | 0.00                  |
| 21                        | Assessment Trust   | 0.00                  |
|                           | Special Reserve    | 1,946.10              |
| Total                     |                    | \$5,782,364.88        |
| Less Refund Resolution    |                    | -554.00               |
| <b>Actual Bills List</b>  |                    | \$5,781,810.88        |
| Other Payments            |                    |                       |
| Payroll                   |                    | 522,258.01            |
| <b>Total Expenditures</b> |                    | <b>\$6,304,068.89</b> |

Adopted: May 2, 2018

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Moved: McGuinness                      Seconded: Signorino  
Voted Aye: Pegel, Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Motion Carried:

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Agenda No. XV

**Reports of Administrator, Mayor and Council Members**

Councilwoman Pegel – Said she attended an information session hosted by two high school juniors regarding Wreaths Across America. She explained that Wreaths Across America is a dedicated day to acknowledge falling soldiers and Veterans during the holiday season. The students organize and place wreaths in the cemeteries in the Township. She said the students are asking for support from the Governing Body to work on the project and come to a Governing Body meeting and give a presentation to the Governing Body and residents in support of the project. Administrator Battaglia asked for the contact information and said that she will reach out to them. Councilwoman Pegel provided an update on the Senior Advisory Committee. She said the seniors have concerns about Cablevision and the high expenses. She would like to see what they could do to help.

Councilman Hensley – Would like feedback on the county roads that were paved and applied with the grooved surfaces. He said the roads have not held up very good this winter, and they are terrible to drive on. He wants to know if the county has any concerns because he drives on certain roads every day. He said that the Governing Body spends a grueling first part of the year analyzing the budget, and when the summer time comes they have one meeting a month. He asked if the Council had any interest in having additional meetings during the summer time because there are topics that he would like to discuss. He would like to have the Board of Education and the Friends of Wallisch at a meeting. Administrator Battaglia suggested that the Governing Body members compile a discussion list before the June workshop meeting, and then from that list they could ascertain whether or not the schedule could accommodate the list or if they will need additional meetings.

Councilman Wagner – Noted that recently the Township has been hit with a lot of empty stores especially in the Hewitt area. He explained that in 2006, legislation sponsored the Highlands Preservation Zone; any Township within 99% of the preservation area would be exempt from 50% of the sales tax. He said that the bill keeps getting refiled every two years. He suggested that the Governing Body pass a resolution in support of the bill. He noted that ShopRite in West Milford attracts a lot of New York residents because of the cheaper sales tax. He asked for consensus from the Governing Body because the Township does need Democratic support; the Republican ideas do not get traction. The Governing Body gave consensus for a resolution to be on the agenda for action at the next meeting. Councilman Wagner provided an update on the new floor at the Recreation Center and the Annual Township Fireworks. He would like to schedule a Snow Committee meeting to get an analysis of all the costs and review the brine application. He said the Governing Body worked very hard, and he is happy that they are close to a 0% tax increase without compromising services.

Councilman McGuinness – Said it has been an honor working with the Governing Body to reach a 0% tax increase. He said the county has been notified about the roads with the grooves surfaces and they are going to address it. He provided an update on Beautification Day and its success. He commended the volunteers and the Committee. He would like to continue to try and get Verizon services in West Milford, and would like to try and get the Paradise Knoll polling site relocated by the general election.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: May 2, 2018  
Time of Meeting: 6:30 pm  
Minute Page No: Page 12 of 12

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Councilman Signorino – Thanked the Governing Body for working diligently through the budget process. He thanked Councilwoman Pegel for attending the Wreath Across America information session. He provided an update on the museum and the Heritage Committee and noted various events and their dates and times. He wished all the mothers a happy Mother’s Day.

Councilwoman Gerst – Said it was wonderful to see how the Governing Body worked through the budget process and put the taxpayers interest at the forefront of every decision. She welcomed Mr. John Voli, the new Director of Community Services and Recreation. She hopes that the ALF Committee is on board with his idea for the proposed location so they could move forward. She provided an update on Softball Opening Day. She noted that WMCC (West Milford Competition Cheer Program) is representing the Township this weekend in Atlantic City, and she wished the girls good luck.

Mayor Bieri – Asked the Council for consideration to establish a charitable trust fund to allow for the property tax deductions. She said the Governor will be signing in legislation to allow for it. She explained that based on her experience and knowledge of providing tax services, she sees the impacts that this would have. She recommended that the Council give administration permission to look into what would be involved. She noted that it will protect the long term benefits that everybody anticipated when they buy homes, it’s an advantage of owning versus renting, it protects the real estate market, and it would help prevent a mass exit from New Jersey. The average New Jersey taxpayer pays \$21,720 in state and local taxes, and it will be capped at \$10,000 beginning this year. She said 31% of West Milford residents pay over \$10,000 in property taxes. The Governing Body gave consensus to look into this.

Administrator Battaglia – Said on Thursday, May 4<sup>th</sup> and Friday, May 5<sup>th</sup>, the final paving will be completed on the Warwick Turnpike Bridge. She encouraged people to keep garbage bags in their car and stop littering.

Discussion:

Councilman Hensley mentioned the date, time and location of National Day of Prayer. He requested that Councilman Wagner find out if the Township is doing anything to the fields to protect residents from ticks. Mayor Bieri said this matter should be addressed with Administration. Administrator Battaglia said last year, she, the Health Officer, and Director of Community Services and Recreation did a considerable amount of research on the matter and it is an extremely costly endeavor. They do practice tick preventative measures in certain locations and they could look into it again this year. Councilwoman Pegel suggested adding educational documents on the Township website. Administrator Battaglia said each year, the Health Department engages in educational activities for ticks, and there are brochures in the Clerk’s Office. She will make sure the literature on the website is updated and current.

Agenda No. XVI

Appointments and Resignations

None

Agenda No. XVII

Adjournment

There being no further business to come before the Council, the Governing Body adjourned the meeting at 9:12 p.m.

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Moved: McGuinness                      Seconded: Signorino  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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Approved: May 23, 2018

Respectfully submitted:

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Sherry Zbrzeski, Keyboarding Clerk I

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MAYOR BETTINA BIERI, PRESIDING OFFICER

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ANTOINETTE BATTAGLIA, TOWNSHIP CLERK