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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: April 4, 2018  
Time of Meeting: 6:00 pm  
Minute Page No: Page 1 of 14

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The Workshop Meeting of the Governing Body was called to order by Mayor Bettina Bieri.

**Adequate Notice Statement**

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Workshop meeting was advertised in the Herald News in its issue of December 24 & 31, 2017, February 11, 2018 and notice of time change was published on March 18, 2018; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, and rear of this room - for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Bieri led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Mike Hensley (arrived at 6:40), Tim Wagner, Pete McGuinness, Luciano Signorino, Patricia Gerst, Mayor Bettina Bieri  
Absent: Andrena Pegel  
Also Present: Township Attorney, Dawn Sullivan

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

March 20, 2018 Special Meeting / Budget

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Moved: McGuinness                      Seconded: Signorino  
Voted Aye: Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Absent: Pegel, Hensley (arrived at 6:40)  
Motion Carried:

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Agenda No. IV

**Meetings**

Mayor Bieri noted the future meeting schedule:

April 18, 2018 Regular Meeting  
May 2, 2018 Workshop Meeting  
May 23, 2018 Regular Meeting

Agenda No. V

**Proclamations**

None

Agenda No. VI

**Presentations**

Matrix Consulting Group – Mr. Alan Pennington, Vice President, provided an overview of who they are and their approach. He explained that the firm was established in 2002, providing local government managing services. The firm only works with the public sector providing organizational staffing and efficiency studies. He noted that about 90-95% of their clients are local government; townships, cities and county level, and the remainder are composed of state agencies and universities. The firm has conducted 75 organization wide studies similar to what the Governing Body is composing, and in addition to that, they have conducted 1,000 individual department studies. He explained that the firm has three practice areas; general consulting, dedicated public safety (police, fire and 911), and financial services. He noted that there are five main tasks that the firm proposed; profile, employee survey, best practices assessment, comparative assessment, and analytical phase. The Governing Body will review a draft report before it is finalized.

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Discussion:

Councilman Signorino said he does not consider government real world, so from that perspective he would like the comparison to be a neutral overview. Mr. Pennington explained that many of the professional organizations have standards that they promulgate and the firm will use those to compare. Mayor Bieri noted that a comparison to nongovernmental is not relevant because the Township has to work within governmental rules and regulations. Councilman Signorino requested to be informed ahead of time of the initial starting process. Mr. Pennington explained that the firm would present the results of their findings (the final report) at a public meeting. He noted that communities have their studies set up differently and it would be the Governing Body's decision. He said if his firm is hired, the first step would be setting up when they want to have feedback and who they want involved in that.

Councilman Wagner requested an interim report after each phase is completed to be reviewed by the Governing Body, and then a final report for the public. Mr. Pennington said they could work that into the schedule and accommodate the Governing Body. He noted that the firm could do the best job for the Township if the employees are honest and discuss the challenges that they are facing. He explained that it is the Township's job to evaluate individuals' performance; the firm will evaluate processes, structures, and standards of service. Councilman McGuinness asked Mr. Pennington if the firm has had a lot of success with cutting costs. Mr. Pennington said every study the firm has done was based on cost reduction and the focus was on how to operate the most effectively and efficiently; it's a mix. He said the most important role for the Township is tying a service level to the resources needed to provide that. The Governing Body has to determine what type of service level they want to provide to the residents.

Mayor Bieri asked what kind of level of interaction the firm will have with administration and Councilmembers. Mr. Pennington said it varies based upon the client, and in many studies they would conduct a meeting with each individual councilmember. He noted if anyone requested an individual interview that it would be beneficial. Mayor Bieri explained that the form of Government in West Milford is very unique and the Governing Body has to act as a whole, so she suggested that the Governing Body provide their input as a group. Mayor Bieri asked Mr. Pennington how familiar he is with New Jersey Government regulations. Mr. Pennington explained that they are a national firm, and there are some states they do a lot more work in, and recently they have done a lot of police studies in the state. Part of the profile phase is making sure they understand all the state regulations and restrictions. They get smart on all the community local ordinances, and routinely educate themselves on the perimeters. They filter the regulations through the recommendations. Mayor Bieri asked Mr. Pennington when the start time would be if the contract is awarded. Mr. Pennington said the goal would be to get it started this month and they could prepare in advance.

Emergency Preparedness Exercise / State of the Health of the Township – Mr. Hodges, Health Officer, provided an overview of the state of the health of West Milford. He spoke about some health issues that were discovered in Passaic County. These are some of the health concerns facing Passaic County, and they are working on the areas of concerns. They are providing specific health education and promotion around the areas that have been identified so residents can be educated in the areas to live their best and healthiest life. They are also involved in a new health assessment that could be taken online or on paper to get more information on the residents to learn exactly what the residents are facing; so they can target their health promotion effort directly at the conditions that West Milford residents are facing.

Mr. Hodges said they have been planning an emergency preparedness exercise with the Passaic County Health Department to prepare for a public health emergency or natural disaster. They are holding an exercise to test a component of their public health emergency operations plan. In the event of an outbreak of a life threatening disease, a major responsibility of Public Health would be to dispense medications or administer vaccinations to the public to prevent or reduce their exposure to the disease. In order to do that, they have to exercise the plan to allow them to see how it works, and if there are any revisions that need to be made. He noted that the exercise plan will be held at Macopin Middle School, April 14<sup>th</sup> from 9am-12pm and there will be free lunch. During the lunch, they will discuss what worked well and what could use refining. Mr. Hodges said he would like the Governing Body to be there to participate. Mr. Hodges noted that they made an adjustment to their schedule to more effectively handle the Animal Control phone calls. It was a joint decision made by Administrator Battaglia and himself for the best interest of the Township.

Discussion:

Councilman Wagner asked what the busiest times are. Mr. Hodges said during the later evening hours when people get home from work. Councilman Wagner noted that he reached out to other surrounding townships and they have regular business hours. This is a concern to him and he does not think it helps the residents. Mr. Hodges said he based the time change on the time that the phone calls come in. Councilman Signorino asked if Mr. Hodges could refer back 3-5 years for the phone call data so he could see what he is basing his decision on. Mayor Bieri noted that the Council continuously asks the administration to look for cost efficiency while providing a certain level of service, so the Council has to allow administration to make the changes within the bargaining agreement.



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Agenda No. VIII

**Discussion Items**

1.	<p>Discussion: BOE Request for School Resource Officers: Chief Storbeck said there was a request from the Board of Education for the Township to supply two SRO Officers; one to the High School and one to the Middle School for security reasons. He is not sure if they want SRO's or security officers. Mayor Bieri noted that the memo she received stated to fund two school resource officer positions for the 2018-2019 school year. Chief Storbeck explained that an SRO is a full time officer that is assigned to the school and there are several functions for them; public relations and interaction with the students. Mayor Bieri asked Chief Storbeck to reach out to the Board of Education for more specifics as to what they are seeking. She asked Chief Storbeck to break down the cost difference between the different types of officers, highlight the differences of their roles and responsibilities and provide his recommendation. Councilman Hensley said he does not understand why the Board of Education is seeking funding from the Township. He recommended that the Board of Education create a line item in their budget to fund the officers, and the Township could cut the check to the Police Department. Mayor Bieri said before they move forward they need the cost analysis from Chief Storbeck. The Governing Body gave consensus to wait for the recommendations from Chief Storbeck.</p>
2.	<p>Discussion: 2018 Autumn Lights Festival: Chief Storbeck said the bridge closure on Marshall Hill Road is a major concern because there is nowhere for the traffic to go. He explained that the local businesses are still open and they have to allow traffic to get to them, so they would have to stop and talk to every person that comes through. He said there would be two secondary streets handling all the main traffic, and they would need additional manpower. Councilman Wagner said they could still have ALF and everyone needs to discuss all the other options for a different location. He noted that he is the Council Liaison on the ALF Committee and he was upset because he was not notified about the most recent meeting. He would like to see the event happen no matter what. Chief Storbeck said the Committee expressed that downsizing the event will hurt it. Mayor Bieri explained that the ALF Committee is the heart and soul of putting the event together and none of them feel it would warrant having it at another location. She feels that they should respect the people that are working the event. Councilman Signorino said he agrees with Councilman Wagner and he would like to see options, and he would like to see the event happen. Chief Storbeck explained that they can't do a hard detour because they have to stop every vehicle coming in to town. He noted that the shuttle buses will be stuck in the traffic flow, and the ALF Committee determined the event will suffer next year if they have it on Union Valley Road because of the traffic delays. Councilman Signorino noted that as a Township there are other options they can do to make the event a success. He got the impression that the committee would rather take the year off if the event can't be on Union Valley Road. Councilman McGuinness noted that the Council Liaison was not at the event to speak and give recommendations. Councilwoman Gerst asked if the Committee was 100% against moving ALF to a different location; she suggested the Nonsenzo Pond area for ALF. Councilman Hensley said Nonsenzo Pond is an attractive idea, and the local businesses in the center of town would not suffer. Chief Storbeck said that Rocky Hazelman said if ALF is not on Union Valley Road they do not want the event to happen this year. Councilman Hensley said they should look at this as a good opportunity; they could hold ALF at the Nonsenzo Pond location, and it might turn out that it is a better location than Union Valley Road. In the future, they will not have to worry about traffic and detours. Mayor Bieri explained that ALF takes tremendous effort to ask the Committee to revamp the event and reroute everything. The vendors have been attending for 20 years, if they are told in advance they have to skip for a road closure that doesn't mean they will not return the following year. Chief Storbeck said based on the scenario, it is not his recommendation to have ALF on Union Valley Road; it is not a smart and safe decision. Councilman Hensley said that he is in favor of moving ALF to another location for the safety of everyone. Councilman Wagner said he is not in favor of having ALF on Union Valley Road based on the Chief's recommendations. Mayor Bieri noted that the consensus from the Governing Body is to take the recommendation from Chief Storbeck to not have ALF on Union Valley Road, and ask the ALF Committee to research the other options and locations. Councilman Wagner recommended that the new Community Services and Recreation Director layout the entire event. Councilman Wagner made a motion to table the discussion until the new Community Services and Recreation Director starts, seconded by Councilman McGuinness. The Council gave consensus to wait for the new Community Services and Recreation Director to start and then schedule another meeting with the ALF Committee and Council Liaison.</p>
3.	<p>Discussion: Salary Ordinance: The Governing Body gave consensus to add this to the next meeting agenda for action.</p>
4.	<p>Discussion: Recommendation from Council Subcommittee regarding Professional Proposals: Councilman Signorino asked to move this to the next workshop meeting. The Council gave consensus.</p>
5.	<p>Discussion: Council Selection of 2017 Volunteer of the Year: Councilman Signorino nominated number four, seconded by Councilwoman Gerst. Councilman McGuinness nominated number one, seconded by Councilman Signorino. Councilman Signorino made a motion to close and confirm, seconded by Councilwoman Gerst and carried by unanimous voice vote.</p>

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Table with 2 columns: Action/Status and Name. Rows include: Moved: Signorino, Seconded: Gerst; Voted Aye: Unanimous voice vote; Voted Nay: None; Motion carried. Candidate # 4; Moved: Signorino, Seconded: Gerst; Voted Aye: Hensley, Signorino, Gerst; Voted Nay: Wagner, McGuinness; Absent: Pegel; Motion Carried. Candidate # 1; Moved: McGuinness, Seconded: Signorino; Voted Aye: Hensley, Wagner, McGuinness, Signorino, Gerst; Voted Nay: None; Absent: Pegel; Motion Carried. Mayor Bieri announced that the Volunteer of the Year Award will be presented to the Aldrich Family.

Agenda No. IX

Public Comments

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

Adam Bremy, 2012 Macopin Road, West Milford – Noted that he is a lieutenant for the West Milford Fire Department, Company 6. He said he is there to discuss and answer questions to why the request for a new fire truck was removed from the budget.

Discussion:

Mayor Bieri suggested that the Council allow a discussion with Mr. Bremy. The Council gave consensus. Mr. Bremy noted that nobody communicated with his department about the request for the new truck. Councilman Wagner asked Mr. Bremy to speak about the urgency of his request.

Councilman McGuinness asked what engines are in the company now. Joseph Corcoran, Assistant Chief, Fire Company 6 said that they have an engine, tanker and a tower. He said the engine at station 6 is one of the busiest engines in the Township, and it is been in and out of service periodically in the past three years.

Bob Nicholson, 20 Hyde Road, Stockholm – Said that if they decided to have ALF on Union Valley Road the traffic would be backed up to Route 23. There is a conversation that will go on with every single person that is stopped which will result in major traffic delays.

Marilyn Lichtenberg, 37 Hudson Drive, West Milford – Mentioned that if people can't make Beautification Day, they could go before or after that date, pick up their supplies and inform the Recycling Department of the day they will be cleaning up.

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Joann Blom, 15 Timber Lane, Newfoundland – Asked the Governing Body if they would consider approving a \$200.00 budget for the EDC to be used for stationary and what they give back to the community.

Ada Erik, 1693 Macopin Road, West Milford – Spoke about how Chief Storbeck and the ALF Committee are experts on the event. She mentioned the Council never addressed the leader report years ago. She said that the Governing Body already knows they can't cut certain items out of the budget; they are trying to achieve a 0% tax increase by cutting essential services.

There being no more comments from the public, Councilman McGuinness moved to close the public portion of the meeting.

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Moved: McGuinness                      Seconded: Signorino  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.  
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Agenda No. X

**Council Comments**

Councilman Signorino – Thanked everyone for coming to the meeting and speaking. He mentioned that Beautification Day is an all year event and the Township needs a lot of help cleaning up the liter. He noted he could make a donation to the EDC to help them start a budget. He explained that funding a budget to a committee is a hard decision because of the expensive items that need to be replaced. He noted that they cut proposed increases from the budget, not services.

Councilman Wagner – Explained that there was nothing cut from the budget that compromised the services to the residents. He noted that the pension and salary increases are out of their control, but the cost efficiency audit is a step in the right direction. They will find different cost effective ways to do things. He said the leader report was for the Police Department not the entire Township. He mentioned this year there was more money in surplus than was expected. This is just the beginning and his goal is to achieve a 0% tax increase without compromising safety or service.

Councilman Hensley – Said he believes that Ada's point was there would be no cost savings if they don't follow the recommended results of the cost efficiency audit. The leader report was done, money was paid and the advice was not followed. He said Fire Company 6 has been waiting several years for the fire truck to be replaced, and as a Council they need to do a better job staging out the large expenses. He would like to see the funds raised by the fire departments be put towards a new truck. Councilman McGuinness noted that the fire departments are responsible for maintaining their own buildings.

Mayor Bieri – Noted that the recommendations of the reports were not followed because the results were not as expected; the outcome was increases not decreases. The cost efficiency audit might not result in lower costs. She said the Council does a great job analyzing the budget and cutting costs, and the administration works all year long to further cut costs.

Agenda No. XI

**Action Items**

Agenda No. XI 1

~ Ordinance 2018 – 005~

**TOWNSHIP OF WEST MILFORD CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Council of the Township of West Milford in the County of Passaic finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

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**WHEREAS**, the Township Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$219,338.97 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of West Milford shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$855,186.40, and that the CY 2018 municipal budget for the Township of West Milford be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: April 4, 2018  
Adopted:  
Effective Date:

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Moved: Signorino Seconded: Gerst  
Voted Aye: Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Absent: Pegel  
Motion Carried:  
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Agenda No. XI 2

~ Resolution 2018 – 110 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE**

**WHEREAS**, pursuant to the Local Budget Law N.J.S.A. 40A:4-1 et seq., all provisions for the introduction and public hearing of the 2018 Municipal Budget for the Township of West Milford have been met; and

**WHEREAS**, the budget is available for inspection in the office of the Township Clerk, posted on the municipal website, and published in accordance with the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that the 2018 Municipal Budget and Solid Waste Budget shall be read by title.

Adopted: April 4, 2018

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Moved: Signorino Seconded: Gerst  
Voted Aye: Hensley, Wagner, Signorino, Gerst  
Voted Nay: McGuinness  
Absent: Pegel  
Motion Carried:  
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Agenda No. XI 3

Discussion:

Councilman McGuinness said he is not ready to introduce the budget because he received a memo today stating that the numbers changed and increased by \$250,000. He does not want to introduce when there could possibly be other errors. Mr. Casey stated that there was an error the way the budget was laid out. It was discovered when the budget was converted to the state form. The auditors reviewed the numbers, so the numbers that are in front of the Governing Body are now in agreement. Mr. Casey said the budget that is in front of the Governing body reflects a 2.9 cent tax increase, and each penny is \$247,000.

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Mr. Casey said they had to add the efficiency study and two small grants back in to the budget. He explained that they can introduce the budget and always amend and reduce it. Councilman McGuinness said he wants to make sure that what he is voting on is correct. Mr. Casey confirmed that the budget that is in front of the Governing Body is correct. Councilman McGuinness asked if the \$840,000 difference was accurate, and Mr. Casey said yes. Mr. Casey explained that if they were to fund the fire truck, they would be back to the \$3 million dollars that was originally projected; which means they would have to add another \$50,000. Councilman Wagner asked Mr. Casey if there was information that he didn't receive regarding the fire truck. Mr. Casey said the discussion was about phasing the fire trucks over the next five years and the Fire Commissioner said yes. The issue was attaining a definitive plan; purchasing a big truck every year and not five trucks in one year. Councilman Signorino said he would like to have more budget meetings. Mr. Casey said he anticipates that between now and May that there will be two budget meetings. The Governing Body gave consensus to introduce the budget.

~ Resolution 2018 - 111 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE INTRODUCTION OF THE 2018 MUNICIPAL BUDGET AND THE 2018 SOLID WASTE BUDGET

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the Township of West Milford, County of Passaic for the Fiscal year 2018.

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018;

Be it Further Resolved, that said Budget be published in the Herald News in the issue of April 22, 2018.

The Governing Body of the Township of West Milford does hereby approve the following as the budget for the year 2018:

Table with 4 columns: Ayes, Nays, Abstained, Absent. Rows list council members: Hensley, Wagner, McGuinness, Signorino, Gerst, Pegel.

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Township of West Milford, County of Passaic, on April 4, 2018.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building, on May 2, 2018 at 6:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

SOLID WASTE COLLECTION DISTRICT RESOLUTION

Section 1.

Municipal Budget of the Township of West Milford, County of Passaic for the Fiscal year 2018.

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2018;

Be it Further Resolved, that said Budget be published in the Herald News in the issue of April 22, 2018.

The Governing Body of the Township of West Milford does hereby approve the following as the budget for the year 2018:

Table with 4 columns: Ayes, Nays, Abstained, Absent. Rows list council members: Hensley, Wagner, McGuinness, Signorino, Gerst, Pegel.

Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Township of West Milford, County of Passaic, on April 4, 2018.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building, on May 2, 2018 at 6:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

Adopted: April 4, 2018

Moved: Signorino Seconded: Gerst
Voted Aye: Hensley, Wagner, McGuinness, Signorino, Gerst
Voted Nay: None
Absent: Pegel
Motion Carried:

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Agenda No. XI 4

Mayor Bieri asked to move resolutions 2018-085; 2018-112 through 2018-116 and 2018-118.

**~ Resolution 2018 – 085 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC COUNTY, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO MATRIX CONSULTING GROUP FOR A COST EFFICIENCY AUDIT OF TOWNSHIP DEPARTMENTS AND OFFICES**

**WHEREAS**, the Township of West Milford advertised for the receipt of sealed Request for Proposals (RFP's) to be received on January 26, 2018 at 10:00 a.m. for the Cost Efficiency Audit as per the proposals; and

**WHEREAS**, the Township of West Milford received four (4) RFP's for this contract; and

**WHEREAS**, said proposals have been duly reviewed by the Mayor and Council; and

**WHEREAS**, the bid received from Matrix Consulting Group has been found to be in proper form and in compliance with the provisions of N.J.S.A. 40A:11-23.5 and the specifications as written; and

**WHEREAS**, the Mayor and Council has recommended for the award of this contract to Matrix Consulting Group; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for these services, said funds to be encumbered from account number 01-201-20-100-450.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Matrix Consulting Group, 17A Steele Street, Worcester, MA 01607 for the Cost Efficiency Audit of Township Departments and Offices as per the Request for Proposals in an amount not to exceed \$65,000.00.
2. This contract is awarded as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the Local Public Contracts Law.
3. The total fee authorized for this contract shall not exceed \$65,000.00, without prior written approval of the Township Council.
4. That notice of this action shall be published in accordance with law and said notice to provide that the contract awarded and this resolution authorizing same are available in the office of the Township Clerk.

Adopted: April 4, 2018

Agenda No. XI 5

**~ Resolution 2018 – 112 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMITTAL AND ACCEPTANCE OF AN APPLICATION FOR FUNDING FROM THE PASSAIC COUNTY OPEN SPACE, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR NOSENZO POND PARK – PHASE 4, SEPTIC SYSTEM IN THE TOWNSHIP OF WEST MILFORD**

**WHEREAS**, the Township's Engineering Division has recommended to the Township Council the submission of an application for funding for the septic system at the Nosenzo Pond Park; and

**WHEREAS**, the Ferriero Engineering Inc. septic system design was included in the Nosenzo Pond Park – Phase 2 rehabilitation as an alternate that was not funded; and

**WHEREAS**, due to weather related Governing Body meeting cancellations, the Township advertised a Public Notice on March 18 and 25, 2018 for the public hearing on the application to be held on April 4, 2018;

**WHEREAS**, the Engineering Division submitted the following application for consideration to the Township Council:

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**Project**

*Nosenzo Pond Park – Phase 4, Septic System*  
Block 9302 Lot 16                      Open Space Funds Requested:                      \$91,860.00

**WHEREAS**, in accordance with the requirements of the Passaic County Open Space Trust Fund Grant Application, the Township notified, by Certified Mail, the property owners within 200 feet of the site being considered for improvement of the scheduled hearing on April 4, 2018; and

**WHEREAS**, a public hearing will be held on April 4, 2018, at which time public input will be solicited.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford and County of Passaic that the Township Administrator is hereby authorized to submit a Passaic County Open Space, Farmland and Historic Preservation Trust Fund application in the amount of \$91,860.00 for the Nosenzo Pond Park – Phase 4, Septic System.

Adopted: April 4, 2018

Agenda No. XI 6

**Discussion:**

Councilman McGuinness asked on resolution 2018-113 if the system could be directed to the Police Department instead of paying a burglary alarm system company. Instead of the system ringing to a third party it could ring straight to the Police Department. Councilman Hensley suggested tabling resolution 2018-113. The Governing Body agreed to table resolution 2018-113 to the next meeting, so they can gather information regarding the burglary alarm system.

~ Resolution 2018 – 113 ~

~ TABLED TO APRIL 18, 2018 REGULAR MEETING ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT TO ULTRA-SAFE SECURITY SYSTEMS INC. FOR MONITORING OF THE FIRE ALARM AND/OR BURGLARY SYSTEMS**

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Moved:                      Hensley                                      Seconded: Signorino  
Voted Aye:                      Unanimous voice vote  
Voted Nay:                      None  
Motion carried.  
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Agenda No. XI 7

~ Resolution 2018 – 114 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF PAVING MATERIALS FROM TILCON NEW YORK INC. THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL, CONTRACT #5 (PAVING MATERIALS) IN AN AMOUNT NOT TO EXCEED \$50,000.00**

**WHEREAS**, the Township of West Milford is a member of the Morris County Cooperative Pricing Council (State ID # 6-MCCoOp); and

**WHEREAS**, the Morris County Cooperative Pricing Council has awarded Contract #5 (Paving Materials), to Tilcon New York, Inc.; and

**WHEREAS**, said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Director of Public Works has submitted a written recommendation that the Township of West Milford utilize Tilcon New York, Inc., for the purchase of paving materials through the use of the Morris County Cooperative Pricing Council, Contract #5 in an amount not to exceed \$50,000.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number 01-201-26-290-361;

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: April 4, 2018  
Time of Meeting: 6:00 pm  
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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes an expenditure of funds through the Morris County Cooperative Pricing Council, contract #5, to Tilcon New York, Inc., 9 Entin Road, Parsippany, NJ 07054 for the purchase of paving materials in an amount not to exceed \$50,000.00.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: April 4, 2018

Agenda No. XI 8

~ Resolution 2018 – 115 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A TIME EXTENSION REQUEST OF CONSTRUCTION CONTRACT AWARD FOR FY 2016 RIDGE ROAD – SECTION 3, CONTRACT 5, NJDOT MUNICIPAL AID PROGRAM (S.A.G.E. PROJECT DESIGNATION PRO-2016-RIDGE ROAD – SECTION 3, CONTRACT 5-03786)**

**WHEREAS**, prior to the 2016 suspension of the Transportation Trust Fund West Milford Township Municipal Aid projects were completed the year before the spring deadline; and

**WHEREAS**, the West Milford Township Governing Body took affirmative action on March 26, 2018 to restore the schedule by introduction of capital ordinance 2018-004; and

**WHEREAS**, the capital funding proposed will support the balance of the FY 2016 Ridge Road – Section 3, Contract 5 and FY 2017 Reservoir Road – Section 3 construction; and

**WHEREAS**, although the two projects will be completed during the 2018 construction season, the funds will not be available in advance of the FY 2016 Ridge Road – Section 3, Contract 5 deadline for construction contract of April 22, 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that the New Jersey Department of Transportation is hereby requested to extend the deadline for award of construction contract for Ridge Road – Section 3, Contract 5 from April 22, 2018 to October 22, 2018.

Adopted: April 4, 2018

Agenda No. XI 9

~ Resolution 2018 – 116 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Activity K-2		
Lyla	\$95.00	Kelly Murphy 25 Post Brook Road North West Milford, NJ 07480

Adopted: April 4, 2018

Agenda No. XI 10

~ Resolution 2018 – 118 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT OF SALE BETWEEN THE TOWNSHIP OF WEST MILFORD AND SUEZ WATER NEW JERSEY, INC. PROVIDING FOR THE SALE OF THE ASSETS OF THE TOWNSHIP OF WEST MILFORD MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Mayor and Council of the Township of West Milford did authorize by Resolution 2017-174 on May 3, 2017, the issuance of a Request for Proposals (RFP) for the sale of the assets of the Township of West Milford Municipal Utilities Authority (Authority); and

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
Date of Meeting: April 4, 2018  
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**WHEREAS**, the Township of West Milford (Township) did receive a proposal from Suez Water New Jersey, Inc. (SUEZ) which was deemed acceptable, following a review of the proposal by the Township Attorney, and evaluation and determination that the proposal was the highest responsible bid by a subcommittee established by the Mayor and Township Council; and

**WHEREAS**, the Mayor and Council did approve by Ordinance 2017-009 on August 16, 2017 an Agreement of Sale between the Township and SUEZ; and

**WHEREAS**, the Township entered into the Agreement of Sale with SUEZ on September 6, 2017; and

**WHEREAS**, the terms of the Agreement of Sale required SUEZ to engage in due diligence efforts within a specified period of time; and

**WHEREAS**, following the due diligence period, several issues and situations were discovered which necessitate additional action; and

**WHEREAS**, as a result of the issues and situations discovered during the due diligence period, SUEZ and the Township agreed upon a reduction in purchase price from Twelve Million Five Hundred Thousand Dollars (\$12,500,000) to Eleven Million Three Hundred Thousand Dollars (\$11,300,000).

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, and State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute the Amendment to Agreement of Sale with SUEZ.

This Resolution shall take effect immediately.

Adopted: April 4, 2018

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Moved: Signorino Seconded: Hensley  
Voted Aye: Hensley, Wagner, McGuinness, Signorino, Gerst  
Voted Nay: None  
Absent: Pegel  
Motion Carried:  
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Agenda No. XII

**Approval of Expenditures**

~ Resolution 2018 – 117 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$231,521.94
3	Reserve Account	10,393.93
2	Grants	552.82
6	Refunds	95.00
1	General Ledger	250.00
26	Refuse	125,761.69
4	Capital	0.00
19	Animal Control	604.00
19	Heritage Trust	0.00
19	Open Space Trust	64,601.60
19	Trust	11,817.13
19	COAH	0.00
16	Development Escrow	31.00
19	Tax Sale Trust	0.00



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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Workshop Meeting  
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Agenda No. XV

**Adjournment**

There being no further business to come before the Council, the Governing Body adjourned the meeting at 9:38 p.m.

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Moved: Signorino                      Seconded: McGuinness  
Voted Aye: Unanimous voice vote  
Voted Nay: None  
Motion carried.

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Approved: April 18, 2018

Respectfully submitted:

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Sherry Zbrzeski, Keyboarding Clerk I

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MAYOR BETTINA BIERI, PRESIDING OFFICER

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ANTOINETTE BATTAGLIA, TOWNSHIP CLERK