

TOWNSHIP OF WEST MILFORD

THE FOLLOWING COMPRISES THOSE DOCUMENTS
SUBMITTED TO THE TOWNSHIP COUNCIL FOR
CONSIDERATION AND ACTION AT THE

APRIL 20, 2016
REGULARLY SCHEDULED REGULAR GOVERNING BODY
MEETING.

THESE ACTION ITEMS ARE SUBJECT TO CHANGE AND
ARE PROVIDED HERETO AS A COURTESY.

ORDINANCES AND RESOLUTIONS THAT HAVE BEEN
ADOPTED BY THE TOWNSHIP COUNCIL ARE POSTED ON
THE TOWNSHIP WEBSITE UNDER "LOCAL LAW" AS SOON
AS PRACTICABLE AFTER THE MEETING AT WHICH
ACTION WAS TAKEN.

IT IS STRONGLY RECOMMENDED THAT ONE SEEKING A
COPY OF THAT WHICH WAS ADOPTED BY THE
TOWNSHIP COUNCIL OBTAIN THAT COPY UNDER THE
LINK TO "LOCAL LAW".

EACH OF THE FOLLOWING RECORDS IS SUBJECT TO
CHANGE AND/OR AMENDMENT BY THE TOWNSHIP
COUNCIL PRIOR TO ADOPTION.

Township of West Milford

Passaic County, New Jersey

~ Resolution No. 2016 – 143 ~

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Council of the Township of West Milford on the 20th day of April 2016 that:

1. Prior to the conclusion of this **Regular Meeting**, the Governing Body shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):
 - () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - () b. (4) A collective bargaining agreement including negotiations.
 - () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.
 - > Contracts – New Life Recovery
 - > Litigation – Newark Tax Appeals
 - () b. (8) Personnel matters.
 - () b. (9) Deliberations after a public hearing that may result in penalties.
2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Ordinance 2016 – 006 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR SPECIAL POLICE OFFICERS

BE IT ORDAINED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that pursuant to Chapter 33b entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 2007 the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges:

1. TEMPORARY, PART TIME AND SEASONAL EMPLOYEES
1.5% Hourly Rate Increase for 5 years

	1/1/15	1/1/16	1/1/17	1/1/18	1/1/19	1/1/20
Special Police Officer Class I	\$20.93	\$21.24	\$21.56	\$21.89	\$22.21	\$22.55
Special Police Officer Class II	\$21.74	\$22.07	\$22.40	\$22.73	\$23.07	\$23.42
Night Rate: 12 midnight – 7:00 am (Additional per hour)	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50
Municipal Court Attendant	\$20.93	\$21.24	\$21.56	\$21.89	\$22.21	\$22.55

2. CLOTHING ALLOWANCE – Special officers qualify for a clothing and maintenance allowance annually. Half of the annual amount payable on or about December 1 of each year for those officers working a minimum of 35 hours since January 1 of that year, with an additional payment of \$2.50 each hour worked in addition to the minimum 35, with the total allowance not exceeding maximum amount for that year regardless of the number of all hours worked. Special officers qualify for a clothing and maintenance allowance upon the submission of receipts for actual purchases of up to:

\$370 in 2016; \$390 in 2017; \$410 in 2018; \$410 in 2019; \$410 in 2020

3. HOLIDAY PAY – Officers shall be entitled to time and one-half pay for all hours worked on New Year's Day, Memorial Day, July 4th and December 25th.
4. CALL-OUT – All callouts are payable for time worked, with a minimum of two hours pay.
5. GENERAL PROVISIONS – Any ordinance or parts thereof in conflict or inconsistent with the provision of this ordinance are hereby repealed to such extent as they are in conflict or inconsistent.
6. EFFECTIVE DATE – These provisions are not retroactive. They will take effect on the "Effective Date" of the Governing Body Ordinance.

This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: March 16, 2016
Adopted:
Effective Date:

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

ATTEST:

Antoinette Battaglia, Township Clerk

By: _____
Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Ordinance 2016 - 007 ~

FOR CALENDAR YEAR 2016

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of West Milford in the County of Passaic finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$883,301.03 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of West Milford shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$883,301.03, and that the CY 2016 municipal budget for the Township of West Milford be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: April 6, 2016
Adopted:
Effective Date:

ATTEST:

Antoinette Battaglia, Township Clerk

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

By: _____
Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Ordinance 2016- 008 ~

BOND ORDINANCE APPROPRIATING \$3,250,000, AND AUTHORIZING THE ISSUANCE OF \$2,850,000 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

- Section 1.** The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Township of West Milford, in the County of Passaic, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$3,250,000 including the aggregate sum of \$150,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (c) of said Section 3, the sum of \$250,000 received or expected to be received by the Township from the New Jersey Department of Transportation, as a grant-in-aid of financing said improvement or purpose.
- Section 2.** For the financing of said improvements or purposes and to meet the part of said \$3,250,000 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$2,850,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$2,850,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.
- Section 3.** The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAX. AMOUNT OF BONDS AND NOTES
(a) Acquisition by purchase of new and additional vehicular equipment, including without limitation five (5) dump trucks, one (1) compact excavator and one (1) highway mower for use by the Public Works Department of the Township, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.	\$936,000	\$889,200
(b) Improvement of various streets and locations in and by the Township by the construction or reconstruction therein of roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as used or referred	800,000	760,000

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAX. AMOUNT OF ONDS AND NOTES
<p>to in Section 40A:2-22 of said Local Bond Law), including without limitation, Evanstan Road West, Lake Isle Drive, Broadway, Dudley Street, Tangerine Court, Orange Road, Old Vreeland Road, Vreeland Road (section), Clayton Road, Race Track Drive, Pond View Drive, Yancy Terrace, Belleau Gateway, Marion Street, Roosevelt Road, Birchwood Pass, Bearfort Walk, Lenape Trail, Circle Boulevard South, Circle Boulevard West, Circle Boulevard East, Ricker Road, Highland Road and Nelson Place, together with all sidewalks, curbing, structures, appurtenances, milling, drainage improvements, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved</p>		
<p>(c) Improvement of Ridge Road in and by the Township by the construction or reconstruction therein of a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as used or referred to in Section 40A:2-22 of said Local Bond Law), together with all sidewalks, curbing, structures, appurtenances, milling, drainage improvements, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$410,000 appropriation hereby made therefor being inclusive of the amount of \$250,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement</p>	410,000	152,000
<p>(d) Improvement of various streets as part of the Township's road assessment program, by the construction or reconstruction therein of roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as used or referred to in Section 40A:2-22 of said Local Bond Law), together with all sidewalks, curbing, structures, appurtenances, milling, drainage improvements, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$150,000 hereby appropriated therefor being a portion of the Township's share of the cost of said improvement</p>	150,000	142,500
<p>(e) Improvement of municipally-owned properties and facilities in and by the Township, including without limitation, the Coffee House by the renovation of the elevator, the tennis courts by the rehabilitation thereof, the construction of a salt storage shed, the improvement and outfitting of the Township's portion</p>	395,500	375,725

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAX. AMOUNT OF ONDS AND NOTES
of the Library and the installation of a new septic system at the Department of Public Works, together with for all the aforesaid all structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$395,500 estimated cost thereof being exclusive of costs being paid by the County of Passaic associated with said salt storage shed		
(f) Acquisition by purchase of new and additional equipment, including without limitation, turnout gear, air packs, equipment, pumps and lifts for use by the Fire Department of the Township, a rescue boat for use by the Emergency Management Department of the Township, body armor for use by the Police Department of the Township and one (1) air compressor and three (3) storage containers for use by the Department of Public Works of the Township, together with all equipment, appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved	405,400	385,130
(g) Improvement of storm water drainage systems in and by the Township, together with all landscaping, structures, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$153,100 hereby appropriated therefor being inclusive of \$103,100 of costs such as financial and engineering costs that are further described in Section 4(d) of this bond ordinance and that are permitted under Section 40A:2-20 of said Local Bond Law	153,100	145,445
Totals	\$3,250,000	\$2,850,000

Except as otherwise stated in paragraph (c) above with respect to the said grant-in-aid of financing the purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment and grant for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 11.30 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been

filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$2,850,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$150,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof (and, in particular, \$103,100 of such costs has been included in the improvement described in Section 3(g) of this bond ordinance).

Section 5. The funds from time to time received by the Township on account of the \$250,000 grant referred to in Section 1 of this bond ordinance shall be used for financing the improvements or purposes described in paragraph (c) of Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Township authorized therefor by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of the costs of said improvements or purposes shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

This ordinance shall take effect immediately upon final passage, approval and publication as required by law.

INTRODUCED:
 ADOPTED:
 EFFECTIVE DATE:

ATTEST:

TOWNSHIP OF WEST MILFORD
COUNTY OF PASSAIC
STATE OF NEW JERSEY

Antoinette Battaglia, Township Clerk

Bettina Bieri, Mayor

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 144 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND UPDATING THE PERSONNEL POLICIES AND PROCEDURES MANUAL WHICH INCORPORATES THE EMPLOYEE HANDBOOK THEREIN

WHEREAS, the Township of West Milford is a member of the New Jersey Municipal Excess Liabilities Fund; and

WHEREAS, every two years, the MEL distributes a model personnel policies and procedures manual and encourages its members to update their policies and procedures; and

WHEREAS, the Township of West Milford seeks to update its Personnel Policies and Procedures Manual to conform with the MEL's standards.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford, in the County of Passaic that the Township of West Milford Personnel Policies and Procedures Manual is updated as follows:

1. Modification to Anti-Discrimination Policy/American's with Disabilities Act Policy (Section One of the Manual) to comply with the New Jersey Pregnant Worker's fairness Act, which amended the law to prevent discrimination based upon pregnancy, childbirth or pregnancy medical-related condition. It also requires employers to provide reasonable accommodations.
2. Modification to the Social Media Policy portion of the Communication Media Policy (Section Two of the Manual) to reflect changes in technology and practices of governing.
3. Addition of Employee Dating Policy to Section Two of the Manual. This policy is adopted as an optional policy to require supervisor/subordinate dating to notify human resources.
4. Addition of I9 Language to Employment Procedure in Section Five.
5. Modification to Open Public Meetings Act Procedures concerning Personnel Matters.
6. Model Employment Application to be Compliant with Ban the Box Legislation in March of 2015 which prohibits employers from asking on an employment application about a candidate's criminal background.
7. Remove outdated CEPA notice and replace with most current version.

BE IT FURTHER RESOLVED that a copy of the updated Township of West Milford Personnel Policies and Procedures Manual is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Township Administrator for distribution to all Township employees.

This Resolution shall take effect immediately.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 145 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO AFFIRM THE TOWNSHIP OF WEST MILFORD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Township of West Milford to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of West Milford has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Township Council of the Township of West Milford that:

- Section 1:** No official, employee, appointee or volunteer of the Township of West Milford by whatever title known, or any entity that is in any way a part of the Township of West Milford shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of West Milford's business or using the facilities or property of the Township of West Milford.
- Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of West Milford to provide services that otherwise could be performed by the Township of West Milford.
- Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.
- Section 4:** The Township Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.
- Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.
- Section 6:** The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of West Milford as well as all

other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

- Section 7:** The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.
- Section 8:** At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of West Milford. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of West Milford's web site.
- Section 9:** This resolution shall take effect immediately.
- Section 10:** A copy of this resolution shall be published in the official newspaper of the Township of West Milford in order for the public to be made aware of this policy and the Township of West Milford's commitment to the implementation and enforcement of this policy.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
 Passaic County, New Jersey

~ Resolution 2016- 146 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING FROM THE PASSAIC COUNTY OPEN SPACE AND FARMLAND PRESERVATION TRUST FUND FOR BUBBLING SPRINGS AND FARRELL FIELD IN THE TOWNSHIP OF WEST MILFORD

WHEREAS, the Department of Community Services and Recreation has recommended to the Township Council the submission of an application for funding softball field rehabilitation on Bubbling Springs and soccer field improvement on Farrell Field.

WHEREAS, the Department of Community Services and Recreation has recommended that this application be approved by the Township Council and submitted to Passaic County Open Space Committee for consideration in the County Open Space Program; and

WHEREAS, the Mayor and Township Council have reviewed and approached the owners of Block 9001, Lot 13 located on 1468 Macopin Road and Block 6002, Lot 28.02 located on Lycosky Drive; and

WHEREAS, in accordance with the requirements of the Passaic County Open Space Trust Fund Grant Application, the Township notified by certified mail all property owners within 200 feet of the subject property that the site know as Block 9001, Lot 13 and Block 6002, Lot 28.02 a Public Hearing would take place on April 20, 2016; and

WHEREAS, the Department of Community Services and Recreation submitted the following application for consideration to the Township Council:

Project		
Bubbling Springs	Total Project Funding	\$15,600.00
Block 9001, Lot 13	County Funds requested	\$ 7,800.00
Farrell Field Improvement	Total Project Funding	\$155,198.00
Block 6001, Lot 28.02	County Funds requested	\$ 77,600.00

WHEREAS, in accordance with the requirements of the Passaic County Open Space Committee, the Township advertised a Public Notice on April 10, 2016 for the Public Hearing to be held on April 20, 2016 on the application; and

WHEREAS, the Public Hearing was held on April 20, 2016, at which time public input was solicited on the application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford, that it hereby authorizes the Township Administrator to arrange for the submission of all grant application materials as prepared by the West Milford, Department of Community Services and Recreation to seek funding from the Passaic County Open Space and Farmland Preservation Trust Fund for softball field rehab at Bubbling Springs and soccer field improvement on Farrell Field.

Adopted: April 20, 2016

Adopted this 20th day of April 2016
 and certified as a true copy of an original.

 Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 147 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING RESOLUTION 2016-135 TO CHANGE THE SHADE TREE COMMISSION TO A SHADE TREE ADVISORY COMMITTEE, A SUBCOMMITTEE OF THE ENVIRONMENTAL COMMISSION

WHEREAS, by virtue of Resolution 2016-135 adopted April 6, 2016 a Shade Tree Commission was established; and

WHEREAS, the Township Attorney has provided an opinion warranting clarification that the Shade Tree Commission is an advisory body and is established as a Committee; and

WHEREAS the Shade Tree Advisory Committee is required by the Township of West Milford Community Forestry Management Plan (CCMP) 2014-2018; and

WHEREAS, the West Milford CFMP received approval from the New Jersey Shade Tree Federation in accordance with requirements of the No Net Loss Reforestation Grant that was awarded to the Township in 2013/2014; and

WHEREAS, the Shade Tree Advisory Committee as an organization under the Environmental Commission (EC) shall be comprised of Environmental Commission representatives selected by the EC, volunteers whose number and appointments shall be determined by the EC, and a staff member from the Township's DPW; and

WHEREAS, Shannon Hart of the NJDEP-Forest Services has advised that the Township of West Milford meets all the criteria under the act and has "Approved Status" for 2015; and

WHEREAS, the continuing need for a Shade Tree Advisory Committee shall be reviewed by the Township Council at its Re-organization Meeting and the committee shall cease to exist at that time unless re-established by Council resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford hereby amends Resolution 2016-135 to change the Shade Tree commission to a Shade Tree Advisory Committee, a subcommittee under the West Milford Environmental Commission for the purposes outlined above.

Adopted: April 20, 2016

Adopted the 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

TOWNSHIP OF WEST MILFORD

Passaic County, New Jersey

~ Resolution 2016 – 148 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH THE CANNING GROUP, LLC, DATED DECEMBER 16, 2015, FOR BUDGET CONSULTING SERVICES

WHEREAS, by virtue of Resolution 2015-412, adopted December 16, 2015 the Township Council did authorize for the assignment of Robert F. Casey with The Canning Group, LLC to serve as Budget Consultant for the Township of West Milford; and

WHEREAS, Resolution 2015-412 and the related Professional Services Contract did authorize services in an amount not to exceed \$6,000.00; and

WHEREAS, Robert F. Casey completed the delivery of the draft 2016 budget and an overview on March 31, 2016 to the Governing Body; and

WHEREAS, due to the absence of a Township Chief Financial Officer additional required detailed work on the budget requires completion that necessitates an amendment to The Canning Group, LLC agreement in an additional amount not to exceed \$1,700.00; and

WHEREAS, the Finance Department has certified as to the availability of funds and said funds to be encumbered from account 01-203-20-100-450; and

WHEREAS, a notice of this action shall be published in accordance with the law, and said notice to provide that the originally awarded Professional Services Contract, and this resolution shall serve as an Addendum to the Contract are available for public inspection in the office of the Township Clerk and that the professional services offered by Robert F. Casey are extended in an amount not to exceed \$7,700.00 which reflects an increase of \$1,700 above the original contract amount.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that they do hereby authorize the Township Administrator to approve an Amendment of \$1,700.00 to The Canning Group, LLC of 10 Garden Street, Lincoln Park, New Jersey 07035 which amount is in excess of the initially approved contract amount of \$6,000.00 bringing the contract total to an amount not to exceed 7,700.00 and re-engaging the Budget Consulting Services of Robert F. Casey for additional work on the 2016 budget.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 - 149 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE CANNING GROUP, LLC FOR 2017 BUDGET PREPARATION

WHEREAS, the Governing Body retained the services of Robert Casey through *The Canning Group* for assistance with the 2016 municipal budget; and

WHEREAS, The Canning Group LLC has submitted a proposal for the 2017 Budget preparations at \$85 per hour which is the same rate charged for the 2016 budget preparation; and

WHEREAS, the Township Administrator recommends the award of a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 to *The Canning Group* for the assignment of Mr. Robert Casey as budget consultant for the 2017 municipal and solid waste budgets; and

WHEREAS, The Canning Group, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of The Canning Group LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Finance Department has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with *The Canning Group, LLC*, 10 Garden Street, Lincoln Park, New Jersey for professional services for the 2017 Budget process in an amount not to exceed \$7,650.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$7,650.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 - 150 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE CANNING GROUP, LLC FOR BUDGET MONITORING, DEBT MANAGEMENT AND MULTIYEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, the finance regulations of the Division of Local Government Services as well as the Best Practices Questionnaire encourages and requires quarterly reports to the Governing Body on the status on the current budget; and

WHEREAS, The Canning Group LLC has submitted a proposal for Budget Monitoring, Debt Management and Multiyear Capital Improvement Plan to address financial issues and ensure the financial integrity of the budget process; and

WHEREAS, the Township Administrator recommends the award of a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 to *The Canning Group* for the assignment of Mr. Robert Casey as budget consultant for budget monitoring, debt management and the preparation of a multi-year capital improvement plan and

WHEREAS, The Canning Group, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of The Canning Group LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Finance Department has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with The Canning Group, LLC, 10 Garden Street, Lincoln Park, New Jersey for professional services for Budget Monitoring in an amount not to exceed \$2,550.00, Debt Management Plan for the Next 10 years in an amount not to exceed \$1,700.00 and Multiyear Capital Improvement Plan in an amount not to exceed \$2,295.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$6,545.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016- 151 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE THROUGH NEW JERSEY STATE CONTRACT #A81297 FROM ATLANTIC TACTICAL OF EIGHT (8) AIMPOINT PATROL RIFLE OPTIC PRO SIGHTS

WHEREAS, the Township wishes to purchase eight (8) Aimpoint Patrol Rifle Optic Pro Sights;
and

WHEREAS, the Township's Chief of Police has provided a recommendation to effectuate these purchases through NJ State Contract #A81297 and Atlantic Tactical; and

WHEREAS, the Township will return defective sights to Eotech, Inc. 1201 E. Ellsworth, Ann Arbor, Michigan 48108 and will receive a \$2,130.00 reimbursement; and

WHEREAS, the Police Department is requesting such refund be placed in Police Department Budget line item 01-201-25-240-202 (Police Patrol Equipment) to cover a portion of the cost of 8 Aimpoint Patrol Rifle Optic Pro Sights.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes the Township's Chief of Police to purchase eight (8) Aimpoint Patrol Rifle Optic Pro Sights not to exceed \$3,298.00, through NJ State Contract #A81297 from Atlantic Tactical, 14 Worlds Fair Drive, Somerset, NJ 08873.
2. The Township Council authorizes the reimbursement funds from Eotech in the amount of \$2,130.00 be deposited in line item 01-201-25-240-202.
3. The Township's Acting Chief Financial Officer has certified the availability of funds for same.

This resolution shall take effect immediately.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 152 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2016 TEMPORARY CAPITAL BUDGET

WHEREAS, the Township of West Milford desires to constitute the 2016 Temporary Capital Budget of said municipality by inserting therein the following projects.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford as follows:

Section 1. The 2016 Temporary Capital Budget of the Township of West Milford is hereby constituted by the adoption of the schedule to read as follows:

Temporary Capital Budget of the
Township of West Milford
County of Passaic, New Jersey
Projects Scheduled for 2016
Method of Financing

Project	Est. Costs	Grants	Other Funds	Capital Imp. Fund	Capital Surplus	Bonds
Various Improvements	3,250,000		250,000	150,000		2,850,000

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2016 Temporary Capital Budget, to be included in the 2016 Permanent Capital Budget as adopted.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution 2016 –153 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2016 TEMPORARY BUDGET

WHEREAS, NJSA 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, Resolution 2016-024 for the initial temporary appropriations budget needs to be amended, and;

WHEREAS, Resolution 2016-121, effective April 1, 2016, for the next round of the temporary budget, and:

WHEREAS, effective May 2, 2016 said temporary appropriations are extended and now limited to 42.25% of the total appropriation in the 2015 budget, exclusive of any appropriations made for debt service, public assistance, and capital improvement fund in said 2015 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford that the following temporary budget appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
Administrator S&W	01-201-20-100-100	\$392,805	\$165,960
Administrator O.E.	01-201-20-100-200	\$52,070	\$22,000
TOTAL		\$444,875	\$187,960
Township Mayor & Council S&W	01-201-20-105-100	\$34,000	\$14,365
Township Mayor & Council O.E.	01-201-20-105-200	\$2,350	\$993
TOTAL		\$36,350	\$15,358
Information Technology S&W	01-201-20-140-100	\$111,855	\$47,259
Information Technology O.E.	01-201-20-140-200	\$81,425	\$34,402
TOTAL		\$193,280	\$81,661
Legal O.E.	01-201-20-155-200	\$244,000	\$103,090
General Services S&W	01-201-20-161-100	\$7,000	\$2,958
General Services O.E.	01-201-20-161-200	\$167,550	\$40,000
TOTAL		\$174,550	\$42,958
Engineering S&W	01-201-20-165-100	\$270,170	\$114,147
Engineering O.E.	01-201-20-165-200	\$62,500	\$26,406
TOTAL		\$332,670	\$140,553
Insurance, Other	01-201-23-210-200	\$972,500	\$500,000
Insurance, Group	01-201-23-220-200	\$3,260,890	\$1,377,726
Health Benefit Waiver	01-201-23-230-200	\$67,000	\$28,308

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
TOTAL		\$4,300,390	\$1,906,034
Clerk S&W	01-201-20-120-100	\$226,120	\$95,536
Clerk O.E.	01-201-20-120-200	\$19,430	\$8,209
TOTAL		\$245,550	\$103,745
Elections S&W	01-201-20-146-100	\$1,500	\$634
Elections O.E.	01-201-20-146-200	\$12,100	\$5,112
TOTAL		\$13,600	\$5,746
Treasurer S&W	01-201-20-130-100	\$170,645	\$72,098
Treasurer O.E.	01-201-20-130-200	\$11,123	\$6,670
TOTAL		\$181,768	\$78,768
Annual Audit	01-201-20-135-200	\$40,000	
Annual Audit Additional Services	01-201-20-135-200	\$20,000	\$20,000
TOTAL		\$60,000	\$20,000
Tax Collector S&W	01-201-20-145-100	\$206,450	\$87,225
Tax Collector O.E.	01-201-20-145-200	\$45,800	\$18,000
TOTAL		\$252,250	\$105,225
Tax Assessor S&W	01-201-20-150-100	\$293,255	\$123,900
Tax Assessor O.E.	01-201-20-150-200	\$17,380	\$7,343
TOTAL		\$310,635	\$131,243
PLANNING BOARD O.E.	01-201-21-180-200	\$33,475	\$14,143
Planning, Comp. S&W	01-201-21-181-100	\$129,320	\$54,638
Planning, Comp. O.E.	01-201-21-181-200	\$20,100	\$8,492
TOTAL		\$149,420	\$63,130
ZONING ADMINISTRATION S&W	01-201-21-185-100	\$80,540	\$34,028
BOARD OF ADJUSTMENT O.E.	01-201-21-186-200	\$29,250	\$12,358
Historic Preservation S&W	01-201-20-175-100	\$1,200	\$507
Historic Preservation O.E.	01-201-20-175-200	\$150	\$63
TOTAL		\$1,350	\$570
Autumn Lights Festival	01-201-20-171-471	\$3,000	\$ -
Building S&W	01-201-22-195-100	\$336,855	\$142,321
Building O.E.	01-201-22-195-200	\$8,600	\$3,500
TOTAL		\$345,455	\$145,821
Environmental Commission S&W	01-201-22-196-100	\$1,600	\$676
Environmental Commission O.E.	01-201-22-196-200	\$780	\$330
TOTAL		\$2,380	\$1,006
Police Patrol S&W	01-201-25-240-100	\$4,418,995	\$1,867,025
Police Patrol O.E.	01-201-25-240-200	\$153,025	\$64,653
Police Patrol-Purchase of Police Vehicles	01-201-25-240-900	\$152,000	\$ -

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
Police Detective S&W	01-201-25-241-100	\$658,400	\$278,174
Police Administration S&W	01-201-25-242-100	\$531,695	\$224,641
Police Communication S&W	01-201-25-243-100	\$346,120	\$146,236
Police Comm. O.E.	01-201-25-243-200	\$13,200	\$5,577
Police Specials S&W	01-201-25-244-100	\$26,000	\$10,985
Police Specials O.E.	01-201-25-244-200	\$9,075	\$3,834
TOTAL		\$6,308,510	\$2,601,125
Emergency Management S&W	01-201-25-252-100	\$5,000	\$2,113
Emergency Management O.E.	01-201-25-252-200	\$32,500	\$13,731
TOTAL		\$37,500	\$15,844
First Aid - WMFAS Contributions	01-201-25-260-200	\$83,875	\$30,937
First Aid - UGL 1st Aid Squad Contributions	01-201-25-260-200	\$41,500	\$17,534
TOTAL		\$125,375	\$52,971
Aid To Vol. Fire Co.	01-201-25-255-200	\$90,000	\$38,025
Fire Prevention Bureau S&W	01-201-25-265-100	\$182,955	\$77,298
Fire Prevention Bureau O.E.	01-201-25-265-200	\$10,700	\$4,521
Fire Co. Admin. S&W	01-201-25-266-100	\$9,090	\$3,841
Fire Co. Admin. O.E.	01-201-25-266-200	\$265,650	\$50,000
LOSAP	01-201-25-267-200	\$130,000	\$0.00
TOTAL		\$688,395	\$173,685
DPW Streets & Roads S&W	01-201-26-290-100	\$1,655,235	\$699,337
DPW Streets & Roads O.E.	01-201-26-290-200	\$555,900	\$234,868
DPW Buildings & Grounds S&W	01-201-26-291-100	\$101,760	\$42,994
DPW Buildings & Grounds O.E.	01-201-26-291-200	\$40,300	\$21,527
DPW Snow Removal S&W	01-201-26-294-100	\$350,000	\$134,374
DPW Snow Removal O.E.	01-201-26-294-200	\$1,130,000	\$716,365
DPW Vehicle Maintenance S&W	01-201-26-315-100	\$305,625	\$129,127
DPW Vehicle Maintenance O.E.	01-201-26-315-200	\$279,000	\$150,000
TOTAL		\$4,417,820	\$2,124,090
Public Health S&W	01-201-27-330-100	\$193,665	\$81,823
Public Health O.E.	01-201-27-330-200	\$40,088	\$16,937
Vital Statistics S&W	01-201-27-331-100	\$8,295	\$3,505
Vital Statistics O.E.	01-201-27-331-200	\$19,490	\$8,235
Housing Standard Bureau O.E.	01-201-27-332-441	\$20,000	\$8,450
Environmental Health S&W	01-201-27-335-100	\$211,230	\$89,245
Environmental Health O.E.	01-201-27-335-200	\$78,820	\$33,301
Animal Control S&W	01-201-27-340-100	\$99,600	\$42,081
TOTAL		\$671,188	\$283,577
Recreation Programs S&W	01-201-28-370-100	\$243,411	\$102,841

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
Recreation Programs O.E.	01-201-28-370-200	\$167,250	\$70,663
Recreation.-Bubbling Springs S&W	01-201-28-371-100	\$183,755	\$77,636
Recreation.-Bubbling Springs O.E.	01-201-28-370-200	\$70,000	\$70,000
Recreation.-Admin. S&W	01-201-28-372-100	\$139,697	\$59,022
Recreation.-Admin. O.E.	01-201-28-372-200	\$61,000	\$25,773
Recreation.-Hillcrest S&W	01-201-28-374-100	\$82,785	\$34,977
Recreation.-Hillcrest O.E.	01-201-28-374-200	\$36,600	\$15,464
Recreation.-Parks Maintenance S&W	01-201-28-375-100	\$268,835	\$113,583
Recreation.-Parks Maintenance O.E.	01-201-28-375-200	\$104,950	\$44,341
Senior Citizen Services S&W	01-201-28-376-100	\$76,385	\$32,273
Senior Citizen Services O.E.	01-201-28-376-200	\$21,625	\$12,000
TOTAL		\$1,456,293	\$658,572
Veteran's Bureau S&W	01-201-20-172-100	\$1,250	\$528
Veteran's Bureau O.E.	01-201-20-172-200	\$150	\$63
TOTAL		\$1,400	\$592
Celebration of Public Events O.E.	01-201-30-420-200	\$20,500	\$8,661
Mass Transportation	01-201-30-432-200	\$42,500	\$7,956
Library S&W	01-201-29-390-100	\$500,000	\$211,250
Library O.E.	01-201-29-390-200	\$467,971	\$197,718
TOTAL		\$967,971	\$408,968
Municipal Court S&W	01-201-43-490-100	\$256,800	\$108,498
Municipal Court O.E.	01-201-43-490-200	\$21,450	\$9,063
Municipal Court Prosecutor S&W	01-201-43-491-100	\$26,135	\$11,042
Municipal Court Prosecutor O.E.	01-201-43-491-200	\$2,000	\$845
TOTAL		\$306,385	\$129,448
Utilities-Electricity	01-201-31-430-200	\$184,350	\$57,888
Utilities-Street Lights	01-201-31-435-200	\$56,000	\$20,000
Utilities-Telephone	01-201-31-440-200	\$143,000	\$50,000
Utilities-Natural Gas	01-201-31-446-200	\$40,100	\$11,942
Utilities-Fuel	01-201-31-460-200	\$420,000	\$136,153
TOTAL		\$843,450	\$275,983
MISCELLANEOUS AND STATUTORY EXPENDITURES			
PERS	01-201-36-471-532	\$861,552	\$854,397
Social Security	01-201-36-472-533	\$675,000	\$285,188
Defined Contributions Retirement Prog	01-201-36-475-536	\$5,500	\$2,324
PFRS	01-201-36-473-534	\$1,198,375	\$1,351,854
TOTAL		\$2,740,427	\$2,493,762
Salaries & Wages Adjustment Account	01-201-37-480-501	\$137,141	\$ -
Compensated Absences	01-201-38-485-110	\$135,500	

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
Interlocal agreement - Finance	01-201-47-400-130	\$51,221	\$ -
Interlocal agreement - Health	01-201-47-500-201	\$87,806	\$37,098
DEFERRED CHARGES & RESERVE FOR UNCOLLECTED TAXES			
Judgements		\$40,000	
Deficit in 2004 Assessment Bonds	01-201-46-886-596	\$10,000	
Emergency Authorization	01-201-46-887-528	\$268,506	
Reserve for Tax Appeals	01-201-46-886-667	\$100,000	
Amount to be raised foreclosed assess	01-201-46-	\$15,000	
Def Charges - Ord 92-14 Impr to Mun Prop	01-201-46-886-510	\$25,494	
Reserve for Uncollected Taxes	01-201-50-899-200	\$2,025,000	
TOTAL		\$2,484,000	\$ -
GRANTS	G-02-41	\$683,652	\$ -
SUBTOTAL		\$29,504,681	\$12,465,728
CAPITAL BUDGET			
CURRENT YEAR CAPITAL			
Capital Improvements Fund	01-201-44-900-200	\$50,000	\$ 155,000
Cap Improvements Fund Down Payments			\$ -
Cap. Improv. Fund-Fire Emer Equip.	01-201-44-900-230	\$523,175	
TOTAL		\$573,175	\$ 155,000
Debt Service Total		\$2,434,218	\$2,434,218
TOTAL OPERATING BUDGET		\$32,512,074	\$15,054,946
Solid Waste S&W	26-201-55-500-100	\$107,939	\$45,604
Solid Waste O.E. All Other	26-201-55-500-200	\$223,350	\$94,365
Contractual Services	26-201-55-500-514	\$960,000	\$405,600
Disposal Fees	26-201-55-500-548	\$680,000	\$287,300
Grants - Recycling County of Passaic		\$0	\$ -
Prior Year's Bills		\$0	\$ -
Commercial Pick Up		\$0	\$ -
TOTAL		\$1,971,289	\$832,870

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 154 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF TAX LIEN PREMIUM

WHEREAS, there appears on the tax records balances as listed below; and

WHEREAS, the Collector of Taxes recommends the cancellation of taxes due listed below.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to cancel as hereafter listed below:

BLOCK / LOT	CERTIFICATE NO.	DOLLAR AMOUNT
5902-15	10-062	\$3,100.00
TOTAL		\$3,100.00

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
 Passaic County, New Jersey

~ Resolution 2016 – 155 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENTS

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

REASONS:

- | | |
|-------------------------------------|--------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment |
| 3. Senior Citizen/Veteran Deduction | 4. Homestead Rebate |
| 5. Tax Appeal | 6. 100% Disabled Veteran |

Block/Lot	Name	Amount	Year	Reason
101-27	Richard & Joan Vaillant 92 Cherry Ridge Road Hewitt, NJ 07421	\$414.07	2016	4
1910-4	Ronald & Lynn Oblinger 56 Bayonne Drive Hewitt, NJ 07421	\$373.80	2016	4
10101-7	Walter Hazelman & Theresa Walsh 16 Sherwood Court Newfoundland, NJ 07435	\$416.45	2016	4
TOTAL		\$1,204.32		

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
 and certified as a true copy of an original.

 Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 156 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS

WHEREAS, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No.	Certificate Date	Block/Lot /Qual	Reimbursement Amount	Pay to the Lien Holder
13-0049	03/19/2013	06001-002	\$20,689.07	MTAG SERVICES CUST FOR ATCFII NJLLC PO BOX 54292 NEW ORLEANS, LA 70154-4292
15-0003	10/13/2015	00411-001	\$590.14	UNDERWATER HOLDINGS LLC 1026 DELL DRIVE CHERRY HILL, NJ 08003
15-0020	10/13/2015	02404-007	\$676.47	
15-0021	10/13/2015	02405-022	\$14,464.87	PFS FINANCIAL 1; LLC 50 SOUTH 16 TH STREET SUITE 2050 PHILADELPHIA, PA 19102
15-0040	10/13/2015	04202-003	\$23,852.77	
15-0050	10/13/2015	05505-002.01	\$10,217.27	
Grand Total			\$70,490.59	

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution 2016 – 157 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

BE IT RESOLVED that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

Boating Class May 7		
Robert	\$59.00	Robert Baumann Jr. 7 Starlight Road West Milford, NJ 07480
Spring Soccer		
Elisa	\$70.00	Marissa Colon 38 Hilltop Road Newfoundland, NJ 07435
Jason	\$70.00	Sarah Guenter 551 Morsetown Road West Milford, NJ 07480
Luke	\$70.00	Kim Landolfi 634 Lakeshore Drive Hewitt, NJ 07421
Hope	\$80.00	Karen Callamari 387 Macopin Road West Milford, NJ 07480
Raymond Wassmer	\$80.00	Christine Walsh 60 Spring Avenue West Milford, NJ 07480
Justin	\$80.00	James Scheuering 10 Apple Lane West Milford, NJ 07480
Wesley	\$80.00	Marissa Colon 38 Hilltop Road Newfoundland, NJ 07435
Anatoly	\$80.00	Ann Niechwadowica 100 Wooley Road West Milford, NJ 07480
Asher	\$80.00	Becky Nieshalla 63 Hearthstone Drive West Milford, NJ 07480

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 – 158 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REINSTATEMENT OF TAXES

WHEREAS, there appears on the tax records receipt of payment of taxes; and

WHEREAS, the Collector of Taxes recommends the reinstatement of taxes due to reasons stated below.

NOW, THEREFORE BE IT RESOLVED, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

REASON: 1. INSUFFICIENT FUNDS

BLOCK/LOT	NAME	AMOUNT	YEAR	REASON
2601-24	Avram Turkel	\$2,477.09	2016	1
2604-16	KCM Group, LLC	\$1,280.00	2016	1
TOTAL		\$3,757.09		

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution No. 2016 – 159 ~

RESOLUTION APPROVING THE PAYMENT OF BILLS

WHEREAS, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by his office in payment of amounts due by the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer's report of checks prepared by him be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$92,432.10
3	Reserve Account	45,335.59
2	Grants	10,216.94
6	Refunds	72,443.91
1	General Ledger	3,991.00
26	Refuse	80,000.00
4	Capital	13,327.49
19	Animal Control	439.09
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	4,579.46
19	COAH	0.00
16	Development Escrow	1,680.00
19	Tax Sale Trust	0.00
21	Assessment Trust	57,283.86
	Special Reserve	0.00
Total		\$381,729.44
	Less Refund Resolution	-72,443.91
	Actual Bills List	\$309,285.53
	Other Payments	
	P/R	499,919.31
	BOE	2,506,715.00
	Treasurer, State of NJ dog report	365.40
	Total Expenditures	\$3,316,285.24

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk