

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD**

MINUTES

March 1, 2018

Regular Meeting

Chairman Andrew Gargano opened the March 1, 2018 Regular Meeting of the West Milford Planning Board at 7:00 p.m. with a reading of the Legal Notice followed by the Pledge of Allegiance.

ROLL CALL

Present: Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Chairman Andrew Gargano, Warren Gross, Douglas Ott, Alt. #2 Michael Siesta, Geoffrey Syme, Glenn Wenzel.

Absent: Alt. #1 Steven Castronova, Councilman Luciano Signorino, Board Attorney Thomas Germinario, Board Engineer Paul Ferriero.

Chairman Andrew Gargano requested Alternate Member Michael Siesta to sit in for Councilman Lou Signorino and advised that the Board professionals were excused from attending this meeting. He further advised that a quorum was present to hold this regular meeting.

PUBLIC PORTION

With no one present requesting to address the Board, Chairman Andrew Gargano **closed** the public portion on a **motion** made by Mayor Bettina Bieri with a **second** by Christopher Garcia.

APPLICATIONS

NEW APPLICATIONS – None.

PENDING APPLICATIONS

ASHLEY SCATTERGOOD-TOOEY

Major Soil Fill Permit & Bulk Variance #PB-07-17-02

Block 1301; Lot 1

104 Carmel Road; R-2 Zone

****This matter has been carried to the April 26, 2018 meeting pending receipt of a wetlands report.***

Chairman Andrew Gargano advised that this matter was carried to the April 26, 2018 meeting from the original carry date of April 5, 2018 to allow additional time for the receipt of a wetlands determination and revised site plan.

MEMORIALIZATIONS

RESOLUTION NO. 2018 – 04

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$12,500.00 TO J. CALDWELL & ASSOCIATES LLC

Prior to a Board vote on the adoption of the memorializing resolution, Mayor Bieri requested clarification on the Board action and those members who were permitted to vote on the resolution. It was noted that only those members who approved the action were eligible to vote on the memorializing resolution for that action.

A **motion** was made by Christopher Garcia to **approve** Resolution No. 2018-04 for the appointment of Jessica Caldwell of J. Caldwell & Associates for Planning Board Planner, with a **second** by Geoffrey Syme.

Roll Call

Yes: Mayor Bettina Bieri, Christopher Garcia, Douglas Ott, Glenn Wenzel, Chairman Andrew Gargano.

Abstain: None.

No: None.

Motion approved.

MISCELLANEOUS

Invoices

The Planning Board professionals' invoices from January and February 2018 were unanimously **approved** on a **motion** by Mayor Bettina Bieri with a **second** by Geoffrey Syme.

MINUTES

The Minutes from the February 1, 2018 regular meeting were **unanimously approved** by the members who were present at that meeting on a **motion** by Christopher Garcia and a **second** by Geoffrey Syme.

The Minutes from the February 22, 2018 regular meeting were **unanimously approved** by the members who were present at that meeting on a **motion** by Glenn Wenzel and a **second** by Christopher Garcia.

The following correspondence items were reviewed and filed:

CORRESPONDENCE RECEIVED:

Highlands Water Protection and Planning Act Correspondence

1. Correspondence from the Highlands Council, dated February 16, 2018 advising of the requirements of the Highlands Act with regard to notification of development application hearings, specifically noting that an applicant for development in the Preservation Area shall provide public notice by personal service or certified mail to the Highlands Council at least 10 days prior to a public hearing date in accordance with public notice requirements found in N.J.S.A. 40:55D-12. Projects exempt from the Highlands Act (C:13:20-28) are exempt from these requirements.

NJ Department of Environmental Protection Correspondence

1. None.

Miscellaneous

1. Volunteer of the Year Program, April 18, 2018.

ADJOURNMENT

Prior to adjourning, the Board concurred that the March 22, 2018 meeting should be cancelled and the next regular meeting would be held on April 5, 2018. With no other matters to be brought before the Planning Board, Chairman Andrew Gargano **adjourned** the regular meeting of March 1, 2018 at 7:15 p.m. on a **motion** made by Warren Gross with a **second** by Christopher Garcia.

Approved: April 5, 2018

Respectfully submitted by,

Tonya E. Cubby, Secretary