

**TOWNSHIP OF WEST MILFORD  
PLANNING BOARD**

**MINUTES**

**February 22, 2018**

**Regular Meeting**

Chairman Andrew Gargano opened the February 22, 2018 Regular Meeting of the West Milford Planning Board at 7:03 p.m. with a reading of the Legal Notice followed by the Pledge of Allegiance.

**ROLL CALL**

**Present:** Mayor Bettina Bieri, Alt. #1 Steven Castronova, Christopher Garcia, Chairman Andrew Gargano, Warren Gross (7:14), Douglas Ott, Councilman Luciano Signorino (7:07), Glenn Wenzel.

**Absent:** Linda Connolly, Geoffrey Syme, Alt. #2 Michael Siesta, Board Attorney Thomas Germinario, Board Engineer Paul Ferriero.

Chairman Andrew Gargano advised that the Board professionals were excused from attending this meeting. He further advised that a quorum was present to hold this regular meeting.

**PUBLIC PORTION**

With no one present requesting to address the Board, Chairman Andrew Gargano **closed** the public portion on a **motion** made by Mayor Bettina Bieri with a **second** by Glenn Wenzel.

**APPLICATIONS**

**NEW APPLICATIONS** – None.

**PENDING APPLICATIONS**

**ASHLEY SCATTERGOOD-TOOEY**

**Major Soil Fill Permit & Bulk Variance #PB-07-17-02**

Block 1301; Lot 1

104 Carmel Road; R-2 Zone

***\*This matter has been carried to the April 5, 2018 meeting pending receipt of a wetlands report.***

Chairman Andrew Gargano advised that this matter was carried to the April 5, 2018 meeting from the original carried date of March 22, 2018 to allow time for the receipt of a wetlands determination.

**MEMORIALIZATIONS** – None.

**NEW OR ONGOING BUSINESS**

Mayor Bieri inquired if the Board wished to appoint the Planner and a discussion ensued among the members. Board Member Glenn Wenzel stressed that the Board needed to hire a Planner as soon as possible and he noted his preference for the Board Planner. The Board Secretary had provided the Board members with a review of the references that were provided by Jessica Caldwell. The Board concurred that Ms. Caldwell was well qualified for the position.

Following discussion, a **motion** was made by Glenn Wenzel to **appoint** Jessica Caldwell of J. Caldwell & Associates for Planning Board Planner, with a **second** by Steven Castronova.

**Roll Call**

**Yes:** Mayor Bettina Bieri, Christopher Garcia, Douglas Ott, Glenn Wenzel, Steven Castronova, Chairman Andrew Gargano.

**Abstain:** Councilman Lou Signorino.

**No:** None.

**Motion approved.**

Following the approval of the Board Planner, Chairman Gargano requested that any new planning applications or matters be provided to Ms. Caldwell as soon as possible. The memorializing resolution would be available at the next Planning Board meeting.

**BOARD PLANNER'S REPORT** – None.

**BOARD ATTORNEY'S REPORT** – None.

**BOARD ENGINEER'S REPORT** – None.

**MISCELLANEOUS**

**Invoices**

The invoices received from the Board professionals were **approved** on a **motion** by Mayor Bettina Bieri with a **second** by Christopher Garcia.

**MINUTES**

The Minutes from the December 7, 2017 Regular Planning Board meeting were **approved** on a **motion** by Christopher Garcia with a **second** by Glenn Wenzel.

The Minutes from the January 25, 2018 Re-organization and Regular Planning Board meetings were **approved** on a **motion** by Christopher Garcia with a **second** by Steven Castronova.

***The following correspondence items were reviewed and filed:***

**Highlands Water Protection and Planning Act Correspondence**

1. None.

**NJ Department of Environmental Protection Correspondence**

1. None.

**Miscellaneous**

1. County of Passaic correspondence dated January 5, 2018 regarding site plan review for a proposed Wireless Telecommunication Facility to be located at 1946 Union Valley Road, Block 6701; Lot 13, advising that conditional approval was granted pending receipt of the proposed existing one way traffic pattern, including all signing, to be indicated on the plans, reconfiguration of the DO Not Enter sign, installation of a stop bar at the exit, and submission of the Corridor Enhancement Fee of \$250. to Passaic County.
2. County of Passaic correspondence dated February 5, 2018 regarding LSK Associates, 100 Oak Ridge Road, West Milford, NJ, Block 16005; Lot 13, advising that approval of the site plan application was **withheld** pending the following: receipt of the survey dated May 18, 2017 referenced in the plans, receipt of a property description and deed for proposed ROW dedication signed/sealed by surveyor, submission of elevation profiles for the driveway, driveway striping compliance, parking allotment and handicap requirements, provide positive drainage plan, shade trees included in mulch area, confirmation of approvals for proposed septic, receipt of corridor enhancement fees.
3. NJPO Experienced Board Members Training – March 7, 2018, Bergen County Community College, 5:30 – 9:30 pm.

**ADJOURNMENT**

With no other matters to be brought before the Planning Board, Chairman Andrew Gargano **adjourned** the regular meeting of February 22, 2018 at 7:18 p.m. on a **motion** made by Steven Castronova with a **second** by Christopher Garcia.

Approved: March 1, 2018

Respectfully submitted by,

Tonya E. Cubby, Secretary