

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD
MINUTES
January 23, 2020
REORGANIZATION MEETING**

The Secretary to Boards and Commissions, Tonya Cubby, opened the January 23, 2020 Reorganization Meeting of the West Milford Planning Board at **7:00 p.m.** with the reading of the Legal Notice followed by the Pledge of Allegiance.

ADMINISTER OATHS TO NEW/RE-APPOINTED MEMBERS

Based on the appointments made at the Township Council Reorganization meeting held on January 6, 2020, the Oaths of Office for the West Milford Planning Board members were administered to the following: Councilwoman Ada Erik - Class I Mayor's Designee; Glenn Wenzel - Class II Township Official; Councilman Warren Gross - Class III Council Member; James Rogers - Class IV Environmental Commission Member; Steven Castronova - Class IV Citizen Member; Geoffrey Syme - Class IV Citizen Member; Linda Connolly - Class IV Citizen Member; Robert Nolan - Class IV Citizen Member; Christopher Garcia - Class IV Citizen Member; Michael Chazukow - Class IV Citizen Member Alt #2.

ROLL CALL

Present: Steven Castronova, Linda Connolly, Councilwoman Ada Erik, Christopher Garcia, Councilman Warren Gross, Robert Nolan, James Rogers, Geoffrey Syme, Glenn Wenzel, Alt #2 Michael Chazukow

Absent: Alt #1 Michael DeJohn.

REORGANIZATION

The following appointments were made for the period ending December 31, 2020 or until the appointments made at the next Reorganization Meeting of the Planning Board:

APPOINTMENT OF CHAIRMAN

Motion by Ada Erik to nominate **Christopher Garcia** for the position of Chairman of the Planning Board, with a **second** by Warren Gross.

There being no other nominations, a **motion** was made by Ada Erik, with a **second** by Geoffrey Syme, to close and confirm the nomination for Christopher Garcia as Chairman of the Planning Board.

Motion by Warren Gross, with a **second** by Steven Castronova to approve **Christopher Garcia** as Chairman of the Planning Board. With all members present voting in the affirmative by a roll call vote, the appointment of **Christopher Garcia** as Chairman was **approved by unanimous consent** of the Board.

Chairman Christopher Garcia assumed the Chair and presided over the remainder of the meeting.

APPOINTMENT OF VICE CHAIRMAN

Motion by Glenn Wenzel to nominate **Linda Connolly** for the position of Vice Chairman of the Planning Board, with a **second** by Ada Erik.

There being no other nominations, a **motion** was made by Ada Erik, with a **second** by Warren Gross, to close and confirm the nomination for the position of Vice Chairman of the Planning Board.

Motion by Steven Castronova, with a **second** by Glenn Wenzel to approve Linda Connolly as Vice Chairman of the Planning Board. With all members present voting in the affirmative by a roll call vote, the appointment of **Linda Connolly** as Vice Chairman was **approved by unanimous consent** of the Board.

APPOINTMENT OF SECRETARY

Motion by Ada Erik, with a **second** by Steven Castronova, to appoint **Tonya Cubby** for the position of Secretary of the Planning Board.

There being no other nominations, a **motion** by Ada Erik, with a **second** by Linda Connolly, to close and confirm the nomination for the position of Planning Board Secretary.

With all members present voting in the affirmative by a roll call vote, the appointment of Tonya Cubby as Secretary of the Planning Board Secretary was **approved by unanimous consent** of the Board.

APPOINTMENT OF SUB-COMMITTEES

Chairman Christopher requested Board members to indicate their interest in serving on the various committees of the Planning Board, and with a consensus of the Board, the following members were appointed by the Chairman for 2020:

<u>Site Plan Committee:</u>	No Appointments at this time.
<u>Ordinance Committee:</u>	Linda Connolly, Glenn Wenzel, Steven Castronova, and Chairman Christopher Garcia.
<u>Master Plan Committee:</u>	James Rogers, Geoffrey Syme, Warren Gross, and Chairman Christopher Garcia.
<u>Design Standards Committee:</u>	Warren Gross, Steven Castronova, Michael Chazukow, and Chairman Christopher Garcia.

The appointments of the aforementioned Board members to the various subcommittees were **approved by unanimous consent of the Board**.

PLANNING BOARD ATTORNEY

The Chairman announced the appointment of Planning Board Attorney:

Motion by Glenn Wenzel to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, with a **second** by Ada Erik.

There being no other nominations, a **motion** by Ada Erik, with a **second** by Warren Gross, to close and confirm the nomination for the position of Planning Board Attorney.

With all members present voting in the affirmative by a roll call vote on a **motion** by Steven Castronova, with a **second** by Ada Erik, Thomas J. Germinario was **approved by unanimous consent** as Board Attorney for the Planning Board.

RESOLUTION NO. 2020-01

RATIFYING AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO THOMAS J. GERMINARIO, ESQ., AS PLANNING BOARD ATTORNEY

Resolution No. 2020-01 was **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

PLANNING BOARD ENGINEER

The Chairman announced the appointment of Planning Board Engineer:

Motion made by Steven Castronova to appoint **Paul W. Ferriero** and **Ferreiro Engineering Inc.** for Planning Board Engineer, with a **second** by Ada Erik.

There being no other nominations, a **motion** by Ada Erik, with a **second** by Warren Gross to close and confirm the nomination for the position of Planning Board Engineer.

With all members present voting in the affirmative by a roll call vote on a **motion** by Steven Castronova, with a **second** by Ada Erik, Paul Ferriero and Ferriero Engineering Inc. was **approved by unanimous consent** as Engineer for the Planning Board.

RESOLUTION NO. 2020-02

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD ENGINEER TO FERRIERO ENGINEERING INC.

Resolution No. 2020-02 was **approved by unanimous consent** of the Board on a **motion** by Steven Castronova with a **second** by Ada Erik.

PLANNING BOARD PLANNER

The Chairman announced the appointment of Planning Board Planner:

Motion made by Glenn Wenzel to appoint **Jessica Caldwell** and **J. Caldwell & Associates LLC** for Planning Board Planner, with a **second** by Ada Erik.

There being no other nominations, a **motion** by Ada Erik, with a **second** by Warren Gross to close and confirm the nomination for the position of Planning Board Planner.

With all members present voting in the affirmative by a roll call vote on a **motion** by Ada Erik, with a **second** by Glenn Wenzel, Jessica Caldwell of J Caldwell and Associates was **approved by unanimous consent** as Planning Board Planner.

RESOLUTION NO. 2020-03

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD PLANNER TO JESSICA CALDWELL AND J. CALDWELL & ASSOCIATES LLC.

Resolution No. 2020-03 was **approved by unanimous consent** of the Board on a **motion** by Ada Erik with a **second** by Glenn Wenzel.

HYDROGEOLOGIC CONSULTANT

The Chairman announced the appointment of Board Hydrogeologic Consultant.

Motion by Ada Erik to appoint **Matthew Mulhall** and **M2 Associates Inc.** as Planning Board Hydrogeologic Consultant, **seconded** by Warren Gross.

There being no other nominations, a **motion** by Ada Erik, with a **second** by Warren Gross to Close and Confirm the nomination for the position of Hydrogeologic Consultant.

With all members present voting in the affirmative by a roll call vote, the **motion** by Ada Erik, with a **second** by Warren Gross, for the appointment of Matthew Mulhall and M2 Associates as Planning Board Hydrogeological Consultant was **approved by unanimous consent** of the Board.

RESOLUTION NO. 2020-04

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR HYDROGEOLOGIC SERVICES TO M2 ASSOCIATES INC.

Resolution No. 2020-03 was **approved by unanimous consent** by the Board on a **motion** by Ada Erik with a **second** by Warren Gross.

ADOPTION OF 2020 MEETING SCHEDULE

Chairman Christopher Garcia announced the adoption of the Planning Board Meeting Schedule for January 1, 2020 to December 31, 2020. The dates were reviewed and approved by the Board at a prior Planning Board meeting. The 2020 Meeting Dates were **approved by unanimous consent** of the Board on a **motion** by Geoffrey Syme with a **second** by James Rogers.

DESIGNATION OF OFFICIAL NEWSPAPERS

Chairman Christopher Garcia announced the designation of the Herald News and Suburban Trends as the official newspapers of the Planning Board. On a **motion** by Geoffrey Syme, with a **second** by James Rogers, the Board **approved by a majority vote**, with one member opposed, the designation of the aforementioned newspapers.

ADJOURNMENT

The 2020 Reorganization Meeting of the Township of West Milford Planning Board was **adjourned by unanimous consent** of the Board at 7:25 p.m. on a **motion** by Glenn Wenzel with a **second** by Linda Connolly, followed by the Regular Meeting of the Planning Board.

Approved: February 27, 2020

Respectfully submitted by,

Tonya E. Cubby, Secretary