

**TOWNSHIP OF WEST MILFORD  
PLANNING BOARD**

**MINUTES**

**January 9, 2014**

**REORGANIZATION**

Tonya Cubby, Secretary to Boards and Commissions, opened the meeting at **7:37 p.m.** with the reading of the Legal Notice followed by the Pledge of Allegiance.

**ADMINISTER OATHS TO NEW/RE-APPOINTED MEMBERS**

Based on the appointments made at the Township Council Re-organization meeting on January 4, 2014, the Oaths of Office for the West Milford Planning Board members were administered to the following: Glenn Wenzel, Class II Township Official, Christopher Garcia, Class IV Citizen Member, Councilman Luciano Signorino, Class III Council Member. Michael Siesta was appointed to the Class IV Citizen Member Alternate #1 position, but he was not in attendance and would be administered his oath at the next scheduled meeting.

**ROLL CALL**

**Present:** Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Geoffrey Syme, Glenn Wenzel, Councilman Luciano Signorino (8:00), Secretary Tonya Cubby.

**Absent:** Andrew Gargano, Robert Nolan, Michael Siesta-Alternate #1, Steven Castronova-Alternate #2.

**REORGANIZATION**

The following appointments were made for the period ending December 31, 2014 or until the next Reorganization Meeting of the Planning Board:

**APPOINTMENT OF CHAIRMAN**

**Motion** by Christopher Garcia with a **second** by Douglas Ott to nominate **Geoffrey Syme** for the position of Chairman of the Planning Board,

There being no other nominations, Glenn Wenzel made a **motion**, with a **second** by Linda Connolly, to Close and Confirm the nomination for Geoffrey Syme as Chairman of the Planning Board,

The Secretary proceeded with a roll call vote on the nomination of **Geoffrey Syme** for the position of Chairman of the Planning Board.

**Roll Call:**

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Geoffrey Syme, Glenn Wenzel, Councilman Luciano Signorino.

**No** – None.

Chairman Geoffrey Syme assumed the Chair for the remainder of the meeting.

**APPOINTMENT OF VICE CHAIRMAN**

**Motion** by Mayor Bettina Bieri with a **second** by Linda Connolly to nominate **Christopher Garcia** for the position of Vice Chairman of the Planning Board.

There being no other nominations, a **motion** by Glenn Wenzel, with a **second** by Linda Connolly, to Close and Confirm the nomination for the position of Vice Chairman of the Planning Board.

The Secretary proceeded with a roll call vote on the nomination of **Christopher Garcia** for the position of Vice Chairman of the Planning Board.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

**APPOINTMENT OF SECRETARY**

**Motion** by Mayor Bettina Bieri with a **second** by Christopher Garcia to nominate **Tonya Cubby** for the position of Secretary of the Planning Board.

There being no other nominations, a **motion** by Mayor Bettina Bieri, with a **second** by Linda Connolly, to Close and Confirm the nomination for the position of Board Secretary.

**Roll Call:**

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

**APPOINTMENT OF SUBCOMMITTEES**

Chairman Geoffrey Syme advised that he was not making any appointments to the Site Plan Committee at this time since the Board professionals review all applications and plans. He requested Board members to indicate their interest in serving on the various subcommittees, and with a consensus of the Board, the following members were appointed for 2014:

**Ordinance Committee:** Linda Connolly, Robert Nolan, Michael Siesta, and Chairman Geoffrey Syme.

**Master Plan Committee:** Christopher Garcia, Andrew Gargano, Douglas Ott, and Chairman Geoffrey Syme.

**Design Standards Committee:** Steven Castronova, Glenn Wenzel, Councilman Lou Signorino, and Chairman Geoffrey Syme.

**Site Plan Committee:** No Appointments at this time.

**PLANNING BOARD ATTORNEY**

The Chairman announced the appointment of Planning Board Attorney:

**Motion** by Mayor Bettina Bieri to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, **seconded** by Douglas Ott.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

The Chairman announced the following resolution approving the appointment:

**Resolution No. 2014-01**

**Ratifying And Authorizing The Award Of A Contract For Professional Services To Thomas J. Germinario, Esq., For Planning Board Attorney In The Amount Of \$10,500.00 For Non-Escrow, Non-Litigation Matters Without Further Action By The Board; And An Amount Not To Exceed \$14,000.00 For Litigation Matters, Without Further Action By The Board**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2014-01, **seconded** by Douglas Ott.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

**PLANNING BOARD ENGINEER**

Chairman Syme announced the appointment of Planning Board Engineer:

**Motion** made by Mayor Bettina Bieri to appoint **Paul Ferriero, P.E. and Ferriero Engineering** for the position of Planning Board Engineer, **seconded** by Christopher Garcia.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

Chairman Syme announced the following resolution approving the appointment:

**Resolution No. 2014-02**

**A Resolution Authorizing The Award Of A Non-Fair And Open Contract For The Position Of Planning Board Engineer To Paul W. Ferriero, P.E., Ferriero Engineering In The Amount Of \$3,500.**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2014-02, **seconded** by Christopher Garcia.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

### **PLANNING BOARD PLANNER**

Chairman Syme announced the appointment of Planning Board Planner:

**Motion** by Mayor Bettina Bieri to appoint **Charles T. McGroarty of Banish Associates** for Planning Board Planner, **seconded** by Christopher Garcia.

The Chairman announced the following resolution approving the appointment:

#### **Resolution No. 2014-03**

**A Resolution Authorizing The Award Of A Professional Services Contract Without Competitive Bidding For The Position Of Planning Board Planner To Charles McGroarty, P.P. Of Bansich Associates Inc. In The Amount Of \$12,500.**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2014-03, **seconded** by Christopher Garcia.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

### **LANDSCAPE ARCHITECT**

Chairman Syme announced the appointment of Board Landscape Architect.

**Motion** by Mayor Bettina Bieri to appoint **Hakim Associates** as Planning Board Landscape Architect, **seconded** by Linda Connolly.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

The Chairman announced the following resolution approving the appointment:

#### **Resolution No. 2014-04**

**A Resolution Ratifying and Authorizing the Award of a Contract for Professional Services to Hakim Associates.**

**Motion** by Douglas Ott to approve Resolution No. 2014-04, **seconded** by Glenn Wenzel.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

### **HYDROGEOLOGICAL CONSULTANT**

Chairman Syme announced the appointment of the Planning Board Hydrogeological Consultant.

**Motion** by Glenn Wenzel to appoint **Matthew J. Mulhall and M2 Associates** as Planning Board Hydrogeological Consultant, **seconded** by Douglas Ott.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

The Chairman announced the following resolution approving the appointment:

#### **Resolution No. 2014-05**

**A Resolution Ratifying and Authorizing the Award of a Contract for Professional Services in an Amount not to Exceed \$5,000. to M2 Associates Inc.**

**Motion** by Christopher Garcia to approve Resolution No. 2014-05, **seconded** by Glenn Wenzel.

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Douglas Ott, Councilman Luciano Signorino, Glenn Wenzel, Chairman Geoffrey Syme.

**No** – None.

### **ADOPTION OF 2014 MEETING SCHEDULE**

Chairman Syme announced the adoption of the Planning Board Meeting Schedule for January 1, 2014 to December 31, 2014 that was reviewed and approved in the prior year:

**Motion** made by Mayor Bettina Bieri, **seconded** by Douglas Ott, to adopt the 2014 Planning Board Meeting Schedule as presented. The Board approved the schedule by **unanimous consent**.

### **DESIGNATION OF OFFICIAL NEWSPAPERS**

**Motion** made by Mayor Bettina Bieri, **seconded** by Christopher Garcia, to designate the Herald News and Suburban Trends as the official newspapers of the Planning Board. The Board approved the schedule by **unanimous consent**.

### **ADJOURNMENT**

The Reorganization Meeting of the Township of West Milford Planning Board was **adjourned** by unanimous consent at **7:53 p.m.** on a **motion** by Christopher Garcia with a **second** by Mayor Bettina Bieri, followed by a Regular Meeting of the Planning Board.

Approved: February 27, 2014

Respectfully submitted by,

Tonya E. Cubby, Secretary