

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD**

**MINUTES
January 8, 2009
REORGANIZATION**

Tonya Cubby, Secretary to Boards and Commissions, opened the meeting at 7:36 p.m. with the reading of the Legal Notice followed by the Pledge of Allegiance.

ADMINISTER OATHS TO NEW/REAPPOINTED MEMBERS

Councilman Philip Weisbecker, Class III Member, and Richard McFadden, Class II Member, were administered their oaths of office.

Kerry Goceljak, appointed as Alternate Member at the Township Reorganization meeting, was not in attendance and would be sworn in at the next Planning Board meeting.

ROLL CALL

Present: Mayor Bettina Bieri, Steven Castronova, Andrew Gargano, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Alternate Michael Siesta, Secretary Tonya Cubby.

Absent: Alternate Kerry Goceljak.

Also Present: Thomas Germinario, Esq., Paul Ferriero, P.E., Angela Clerico, P.P.

REORGANIZATION

The following appointments were made for the period ending December 31, 2009 or until the next Reorganization Meeting of the Planning Board:

APPOINTMENT OF CHAIRMAN

Motion by Mayor Bettina Bieri to nominate **Andrew Gargano** for the position of Chairman with a **second** by Geoffrey Syme. The Mayor commented that, for consistency purposes, and the fact that the Board worked well together with a nice mix of personalities, in addition to his past year's experience, she would like Mr. Gargano to continue as Chairman.

Motion by Councilman Philip Weisbecker to nominate **Steven Castronova** for the position of Chairman with a **second** by Clinton Smith. Councilman Weisbecker noted Mr. Castronova's many years of experience, his ability to run meetings, and he thought it would be best to move the chairmanship around to other members.

There being no other nominations, the Secretary proceeded with a roll call on the nomination of Andrew Gargano for Chairman of the Planning Board.

Roll Call:

Yes - Mayor Bettina Bieri, Andrew Gargano, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme.

No - Steven Castronova, Councilman Philip Weisbecker, Michael Siesta.

With the majority of the Board members voting for Andrew Gargano as Chairman, Mr. Gargano assumed the Chair of the Planning Board.

Chris Rosica inquired about the term of the Chairman, to which Thomas Germinario, Board Attorney, replied that the Chairman's term is one year.

APPOINTMENT OF VICE CHAIRMAN

Motion by Mayor Bettina Bieri to nominate Geoffrey Syme for the position of Vice Chairman with a **second** by Chris Rosica.

Motion by Michael Siesta to nominate Steve Castronova for the position of Vice Chairman with a **second** by Councilman Philip Weisbecker.

There being no other nominations, Chairman Gargano proceeded with a roll call on the nomination of Geoffrey Syme as Vice Chairman.

Roll Call:

Yes - Mayor Bettina Bieri, Richard McFadden, Douglas Ott, Chris Rosica, Geoffrey Syme, Chairman Andrew Gargano.

No - Steven Castronova, Clinton Smith, Councilman Philip Weisbecker, Michael Siesta.

The majority of the Board votes were for Geoffrey Syme as Vice Chairman. Chairman Gargano extended his congratulations to Mr. Syme as he assumed the position of Vice Chairman of the Planning Board.

Chris Rosica commented that the past year on the Planning Board had been excellent, and thought the Board was off to a good start, and that was the basis for his voting for the same people who had been leading the Planning Board. He added that the Board shares ideas with each other, and works collaboratively, and they have accomplished much in the past twelve months.

APPOINTMENT OF SECRETARY

Motion by Mayor Bettina Bieri to nominate Tonya Cubby for Secretary, **seconded** by Councilman Weisbecker. There being no other nominations, Councilman Weisbecker moved to close and confirm, followed by a roll call vote.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

APPOINTMENT OF ALTERNATE MEMBERS

Michael Siesta inquired about his appointment as Alternate Member II when he had been appointed the prior year as Alternate I with a two-year term. He noted that he had not resigned and his appointment and term should not be up until December of 2009. Mr. Germinario advised that he and Fred Semrau, Township Attorney, are reviewing the terms and appointments for the Board and this will be addressed with the By-laws amendments. Mr. Germinario asked that the issue be tabled to the next meeting, and advised that the status of Mr. Siesta's current appointment and term will stand until the matter is clarified.

APPOINTMENT OF SUBCOMMITTEES

Chairman Gargano asked members to indicate their interest in serving on the various subcommittees, and the following members were appointed for 2009:

Site Plan Committee: Steven Castronova, Clinton Smith, Geoffrey Syme and Chairman Andrew Gargano.

Ordinance Committee: Mayor Bettina Bieri, Richard McFadden, Chris Rosica and Chairman Andrew Gargano.

Master Plan Committee: Chris Rosica, Douglas Ott, Geoffrey Syme, and Chairman Andrew Gargano.

PLANNING BOARD ATTORNEY

The Chairman announced the appointment of Planning Board Attorney:

Motion by Mayor Bettina Bieri to nominate **Thomas Germinario, Esq.** for Planning Board Attorney, **seconded** by Steven Castronova.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

The Chairman announced the following resolution approving the appointment:

Resolution 2009-1

Ratifying and Authorizing the Award of a Contract for Professional Services to Thomas J. Germinario, Esq., for Planning Board Attorney

Motion by Mayor Bettina Bieri to approve Resolution No. 2009 - 1, **seconded** by Councilman Philip Weisbecker.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

PLANNING BOARD ENGINEER

The Chairman announced the appointment of Planning Board Engineer:

Motion made by Chris Rosica to nominate **Paul Ferriero, P.E. of Ferriero Engineering** for the position of Planning Board Engineer, **seconded** by Councilman Philip Weisbecker.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

The Chairman announced the following resolution approving the appointment:

Resolution 2009-2

A Resolution Authorizing the Award of a Non-Fair and Open Contract for the Position of Planning Board Engineer to Paul W. Ferriero, P.E., Ferriero Engineering

Motion by Mayor Bettina Bieri to approve Resolution No. 2009 - 2, **seconded** by Steven Castronova.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

PLANNING BOARD PLANNER

The Chairman announced the appointment of Planning Board Planner:

Motion by Mayor Bettina Bieri to nominate **Charles McGroarty of Banish Associates** for Planning Board Planner, **seconded** by Chris Rosica.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

The Chairman announced the following resolution approving the appointment:

Resolution 2009-3

A Resolution Authorizing the Award of a Professional Services Contract without Competitive Bidding for the Position of Planning Board Planner to Charles McGroarty, P.P. of Bansich Associates Inc.

Motion by Chris Rosica to approve Resolution No. 2009 - 3, **seconded** by Councilman Philip Weisbecker.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

LANDSCAPE ARCHITECT

The Chairman announced the appointment of Planning Board Landscape Architect:

Motion by Councilman Philip Weisbecker to nominate **Hakim Associates** as Planning Board Landscape Architect, **seconded** by Steven Castronova.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

The Chairman announced the following resolution approving the appointment:

**Resolution 2009-4
Ratifying and Authorizing the Award of a Contract for Professional Services to Hakim Associates.**

Motion by Councilman Philip Weisbecker to approve Resolution No. 2009 - 4, **seconded** by Chris Rosica.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

ADOPTION OF 2009 MEETING SCHEDULE

Prior to the adoption of the meeting schedule for 2009, Mr. Siesta clarified the meeting dates as being the first and fourth Thursday of each month.

The chairman announced the adoption of the Meeting Schedule for January 1, 2009 to December 31, 2009:

Motion made by Chris Rosica, **seconded** by Mayor Bettina Bieri, to adopt the 2009 Meeting Schedule as presented.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano.

No - None.

DESIGNATION OF OFFICIAL NEWSPAPERS

Motion made by Michael Siesta, **seconded** by Chris Rosica, to designate the Herald News as the official newspaper of the Planning Board.

Roll Call:

Yes - Mayor Bettina Bieri, Steven Castronova, Richard McFadden, Douglas Ott, Chris Rosica, Clinton Smith, Geoffrey Syme, Councilman Philip Weisbecker, Michael Siesta, Chairman Andrew Gargano

No - None.

ADJOURNMENT

The Reorganization meeting was adjourned by unanimous consent at 8:04 p.m. on a **motion** by Steven Castronova with a **second** by Councilman Philip Weisbecker. This meeting was immediately followed by the Planning Board Workshop.

Approved: January 22, 2009

Respectfully submitted,

Tonya E. Cubby
Secretary