

Township of West Milford, New Jersey  
Governing Body  
**ORGANIZATION MEETING AGENDA**

January 7, 2015  
6:30 P.M.

**MEETING**

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 21, 2014 and January 4, 2015; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. **PLEDGE OF ALLEGIANCE**

II. **ADMINISTRATION OF OATH**

- Councilwoman Marilyn Lichtenberg (January 1, 2015 – December 31, 2017)
- Councilwoman Ada Erik (January 1, 2015 – December 31, 2017)

III. **ROLL CALL**

IV. **ELECTION OF COUNCIL PRESIDENT**

The Council shall nominate and elect a Council President.

V. **Resolution 2015-001 Authorizing Passage of Special Consent Agenda**

- 1) **2015-002**-Resolution establishing protocols for nominations
- 2) Resolutions Re-establishing Committees and Making Staff Appointments
  - a) **2015-003** - Re-establishment of the Autumn Lights Committee
  - b) **2015-004** - Re-establishment of the ATV Committee
  - c) **2015-005** - Re-establishment of the Beautification/Recycling Task Force Committee
  - d) **2015-006** - Re-establishment of the Cable TV Committee
  - e) **2015-007** - Re-establishment of the Heritage Committee
  - f) **2015-008** - Re-establishment of Municipal Alliance Committee (CASA)
  - g) **2015-009** - Re-establishment of Safety Committee
  - h) **2015-010** - Re-establishment of Stormwater Pollution Prevention Team
  - i) **2015-011** - Re-establishment of Emergency Management Council
  - j) **2015-012** – Appoint JIF Commissioner & Safety Delegate
  - k) **2015-013** – Appoint HIF Commissioner
  - l) **2015-014** – Appoint NJSEM Commissioner
  - m) **2015-015** – Appoint Representative to Passaic County Solid Waste Advisory Council

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- n) **2015-016** – Appoint Public Agency Compliance Officer
- 3) Resolutions Pertaining to Policies and Financial-related Issues
  - a) **2015-017** – Annual Meeting Notice
  - b) **2015-018** - Signatures on Township Accounts
  - c) **2015-019** - Designating Official Newspapers for the Township of West Milford
  - d) **2015-020** - Establishing a Cash Management Plan
  - e) **2015-021** - Provide for the Hours of Collection of Taxes
  - f) **2015-022** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
  - g) **2015-023** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - h) **2015-024** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - i) **2015-025** – Release of Executive Session Minutes
  - j) **2015-026** - Authorizing the 2015 Temporary Budget

### VI. APPOINTMENTS

- 1) Professionals – As Required By Code
  - a. **2015-027** – Township Attorney Professional Services Contract
  - b. **2015-028** – Municipal Auditor Professional Services Contract
  - c. **2015-029** – Township Engineer Professional Services Contract
  - d. **2015-030** – COAH Compliance & Monitoring Professional Services Contract
  - e. **2015-031** – Municipal Prosecutor – Mayor with Council Consent
  - f. **2015-032** – Public Defender – Mayor with Council Consent
  - g. **2015-033** – Fire Commissioner – Mayor on Recommendation of Fire Chiefs
  - h. ~~**2015-053** – Director of Finance – Mayor with Council Consent~~

- 2) Boards, Committees and Commissions

*\*The Council may make nominations from the floor for various boards, committees, and commissions*

*ADA – Council Liaison – Council appointment*

*ADA – Citizen Member #4 - Council appointment*

*ALF – Council Liaison – Council appointment*

*ATV – Council Liaison – Council appointments*

*ATV – Council appointments*

*Beautification & Recycling – Council Liaison – Council appointment*

*Beautification & Recycling – Council appointments*

*Building Standards Board – Council Liaison - Council appointment*

*Cable TV Committee – Council Liaison – Council appointments*

*Cable TV Committee – Council appointments*

*EDC – Council Liaison – Council appointment*

*EDC – Citizen Members #5, 6, Alt #2 - Council appointments*

*Fire Prevention Bureau – Council Liaison – Council appointment*

*Greenwood Lake Bi-State Commission – Council appointments*

*Health Board – Citizen Members # 3, 4 - Council appointments*

*Heritage Committee – Council Liaison - Council appointment*

*Heritage Committee – Council appointments*

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*Lakes Committee – Council Liaison – Council appointment*  
*Municipal Alliance Committee (CASA) Council Liaison – Council appointment*  
*Municipal Alliance Committee (CASA) – Council appointments*  
*Parks & Recreation Committee – Council Liaison - Council appointment*  
*Parks & Recreation Committee – Council appointments*  
*Planning Board – Class III – Council Liaison – Council appointment*  
*Planning Board – Class IV Alt #2 – Council appointment*  
*Senior Citizens Committee – Council Liaison – Council appointment*  
*Zoning Board of Adjustment – Citizen Members #3, 4, Alt #2 - Council appointments*

*\*The Mayor may announce appointments to various boards, committees, and commissions*

*Environmental Commission – Citizen Members 1, 4 & Alt 2*  
*Historic Preservation Commission – Class C Alt 1*  
*Library Board of Trustees – Citizen Member 4*  
*Planning Board – Class II (Township official), Class IV Citizen Member (2)*

### VII. ACTION ITEMS

*Resolutions Authorizing Professional Services Contracts*

- a. **Resolution 2015-034** - Labor Counsel
- b. **Resolution 2015-035** - Bond Counsel
- c. **Resolution 2015-036** – Engineer – Open Space Matters
- d. **Resolution 2015-037** – Land Surveyor Review & Certify Updated Tax Maps
- e. **Resolution 2015-038** – Township Planner
- f. **Resolution 2015-039** – Land Conservancy of New Jersey
- g. **Resolution 2015-040** – Risk Management Consultant
- h. **Resolution 2015-041** – Registered Environmental Health Specialist
- i. **Resolution 2015-042** – Registered Environmental Health Specialist
- j. **Resolution 2015-043** – Lobbyist – Newark Watershed Coalition

*Resolutions Authorizing Miscellaneous Contracts*

- k. **Resolution 2015-044** – Caretaker Agreement
- l. **Resolution 2015-045** – Interlocal Agreement Registrar Services

### VIII. PUBLIC COMMENTS

### IX. MAYOR AND COUNCIL COMMENTS + ATTORNEY REPORT

### XII. ADJOURNMENT