

**TOWNSHIP OF WEST MILFORD  
PLANNING BOARD**

**MINUTES**

**January 7, 2010**

**REORGANIZATION**

Tonya Cubby, Secretary to Boards and Commissions, opened the meeting at 7:36 p.m. with the reading of the Legal Notice followed by the Pledge of Allegiance.

**ADMINISTER OATHS TO NEW/REAPPOINTED MEMBERS**

The Oaths of Office were administered by Thomas Germinario, Esq. to Richard McFadden, Class II Township Official, Douglas Ott, Class IV Environmental Commission Member, Christopher Garcia, Class IV Citizen Member, and Michael Siesta, Class IV Citizen Member Alternate #1.

Councilman Philip Weisbecker, Class III Council Member, was absent and would be administered his oath before the next meeting.

**ROLL CALL**

**Present:** Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Andrew Gargano, Richard McFadden, Douglas Ott, Geoffrey Syme, Alternate Michael Siesta, Alternate Thomas Harraka, Secretary Tonya Cubby.

**Absent:** Councilman Philip Weisbecker.

Also Present: Thomas Germinario, Esq., John Hansen, P.E.

Michael Siesta sat on the Board for absent member Councilman Weisbecker.

**REORGANIZATION**

The following appointments were made for the period ending December 31, 2010 or until the next Reorganization Meeting of the Planning Board:

**APPOINTMENT OF CHAIRMAN**

**Motion** by Mayor Bettina Bieri to nominate **Andrew Gargano** for the position of Chairman of the Planning Board, with a **second** by Douglas Ott.

With no other nominations for Chairman, Mayor Bieri made a **motion** to Close and Confirm the nomination, with a **second** by Linda Connolly.

**Motion** by Mayor Bettina Bieri to approve the appointment of Andrew Gargano as Chairman of the Planning Board, with a **second** by Geoffrey Syme.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Andrew Gargano, Richard McFadden, Douglas Ott, Michael Siesta, Geoffrey Syme, Thomas Harraka.

**No** - None.

**APPOINTMENT OF VICE CHAIRMAN**

**Motion** by Michael Siesta to nominate **Steven Castronova** for the position of Vice Chairman of the Planning Board, with a **second** by Douglas Ott.

**Motion** by Chairman Andrew Gargano to nominate **Geoffrey Syme** for the position of Vice Chairman of the Planning Board, with a **second** by Mayor Bettina Bieri.

**Motion** by Mayor Bieri to Close and Confirm the nominations, with a **second** by Chairman Gargano.

There being no other nominations, the Secretary proceeded with a roll call vote on the nomination of **Steven Castronova** for the position of Vice Chairman of the Planning Board.

**Roll Call:**

**Yes** - Steven Castronova, Douglas Ott, Michael Siesta, Thomas Harraka.

**No** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Andrew Gargano, Richard McFadden, Geoffrey Syme.

The Secretary proceeded with a roll call vote on the nomination of **Geoffrey Syme** for the position of Vice Chairman of the Planning Board.

**Roll Call:**

**Yes** - Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Andrew Gargano, Richard McFadden, Douglas Ott, Geoffrey Syme, Thomas Harraka.

**No** - Steven Castronova, Michael Siesta.

With the majority of the Board members voting for Geoffrey Syme, Mr. Syme assumed the position of Vice Chairman of the Planning Board.

**APPOINTMENT OF SECRETARY**

**Motion** by Chairman Andrew Gargano to nominate **Tonya Cubby** for the position of Secretary of the Planning Board, **seconded** by Michael Siesta. There being no other nominations, Chairman Gargano **moved** to Close and Confirm, with a **second** by Mayor Bieri.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Andrew Gargano, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka.

**No** - None.

Chairman Andrew Gargano assumed the Chair for the remainder of the meeting and read the following Legal Notice:

*In accordance with Chapter 231, Public Laws of 1975 of the State of New Jersey, adequate advance notice of this reorganization meeting was published in the Herald News and Suburban Trends. A copy has been filed with the Township Clerk's office and posted on the bulletin board in the main corridor of the Town Hall. The main meeting room is ADA accessible; special needs can be accommodated by contacting the Planning Board at (973) 728-2798.*

**APPOINTMENT OF SUBCOMMITTEES**

Chairman Gargano advised that he was not making any appointments to the Site Plan Committee at this time, adding that the Board professionals provide review of the applications and plans. He noted that if any of the Board members wish to visit a site for a Planning Board application, they can do so. He then asked members to indicate their interest in serving on the various subcommittees, and the following members were appointed for 2010:

Ordinance Committee: Mayor Bettina Bieri, Richard McFadden, Michael Siesta, and Chairman Andrew Gargano.

Master Plan Committee: Christopher Garcia, Douglas Ott, Geoffrey Syme, and Chairman Andrew Gargano.

Design Standards Committee: Steven Castronova, Linda Connolly, Thomas Harraka, and Chairman Andrew Gargano.

Site Plan Committee: N/A.

**PLANNING BOARD ATTORNEY**

The Chairman announced the appointment of Planning Board Attorney:

**Motion** by Chairman Andrew Gargano to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, **seconded** by Mayor Bettina Bieri.

**Motion** to Close and Confirm the nomination for Thomas Germinario, Esq. made by Geoffrey Syme, with a **second** by Michael Siesta.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.

**No** - None.

The Chairman announced the following resolution approving the appointment:

**Resolution 2010-1**

**Ratifying and Authorizing the Award of a Contract for Professional Services to Thomas J. Germinario, Esq., for Planning Board Attorney**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2010-1, **seconded** by Steven Castronova.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

**PLANNING BOARD ENGINEER**

The Chairman announced the appointment of Planning Board Engineer:

**Motion** made by Mayor Bettina Bieri to appoint **Paul Ferriero, P.E. of Ferriero Engineering** for the position of Planning Board Engineer, **seconded** by Steven Castronova.

**Motion** to Close and Confirm the nomination for Paul Ferriero of Ferriero Engineering made by Douglas Ott, with a **second** by Chairman Andrew Gargano.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

The Chairman announced the following resolution approving the appointment:

**Resolution 2010-2**

**A Resolution Authorizing the Award of a Non-Fair and Open Contract for the Position of Planning Board Engineer to Paul W. Ferriero, P.E., Ferriero Engineering**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2010 - 2, **seconded** by Steven Castronova.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

**PLANNING BOARD PLANNER**

The Chairman announced the appointment of Planning Board Planner:

**Motion** by Mayor Bettina Bieri to appoint **Charles McGroarty of Banish Associates** for Planning Board Planner, **seconded** by Michael Siesta.

**Motion** to Close and Confirm the nomination for Chuck McGroarty and Banisch Associates by Douglas Ott, with a **second** by Geoffrey Syme.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

The Chairman announced the following resolution approving the appointment:

**Resolution 2010-3**

**A Resolution Authorizing the Award of a Professional Services Contract without Competitive Bidding for the Position of Planning Board Planner to Charles McGroarty, P.P. of Bansich Associates Inc.**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2010 - 3, **seconded** by Douglas Ott.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

### **LANDSCAPE ARCHITECT**

Prior to the Chairman asking for the appointment of the Planning Board Landscape Architect, Board Member Richard McFadden inquired about the contract amount for this professional, as it was not stated in the resolution. The Board Secretary explained that Hakim Associates would be paid by the applicants' escrow accounts and this is noted in the contract and resolution. The fee schedule will also be attached, but the hourly rate, for the record, is \$130.00 per hour.

**Motion** by Mayor Bettina Bieri to appoint **Hakim Associates** as Planning Board Landscape Architect, **seconded** by Geoffrey Syme.

**Motion** to Close and Confirm the nomination for Hakim Associates made by Mayor Bettina Bieri, with a **second** by Douglas Ott.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

The Chairman announced the following resolution approving the appointment:

### **Resolution 2010-4 Ratifying and Authorizing the Award of a Contract for Professional Services to Hakim Associates.**

**Motion** by Mayor Bettina Bieri to approve Resolution No. 2010 - 4, **seconded** by Steven Castronova.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

### **ADOPTION OF 2010 MEETING SCHEDULE**

The Chairman announced the adoption of the Planning Board Meeting Schedule for January 1, 2010 to December 31, 2010:

**Motion** made by Mayor Bettina Bieri, **seconded** by Michael Siesta, to adopt the 2010 Planning Board Meeting Schedule as presented.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

### **DESIGNATION OF OFFICIAL NEWSPAPERS**

**Motion** made by Richard McFadden, **seconded** by Douglas Ott, to designate the Herald News and Suburban Trends as the official newspapers of the Planning Board.

**Roll Call:** **Yes** - Mayor Bettina Bieri, Steven Castronova, Linda Connolly, Christopher Garcia, Richard McFadden, Douglas Ott, Geoffrey Syme, Michael Siesta, Thomas Harraka, and Chairman Andrew Gargano.  
**No** - None.

### **ADJOURNMENT**

The Reorganization meeting was **adjourned** by unanimous consent at 8:02 p.m. on a **motion** by Richard McFadden with a **second** by Geoffrey Syme. This meeting was immediately followed by a Planning Board Regular Meeting.

Approved: March 4, 2010

Respectfully submitted,

Tonya E. Cubby  
Secretary