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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Reorganization Meeting  
Date of Meeting: January 6, 2016  
Time of Meeting: 6:30 P.M.  
Minute Page No: Page 1 of 40

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The Reorganization Meeting of the Governing Body was called to order by Mayor Bettina Bieri at 6:30 p.m.

**Adequate Notice Statement**

Mayor Bieri read the following statement:

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 20, 2015 and January 3, 2016; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Bieri led all in attendance in the Pledge of Allegiance.

Agenda No. II

**Administration of Oath**

Mayor Bieri recognized Senator Joseph Pennacchio, who was in the audience.

Mayor Bettina Bieri (January 1, 2016 – December 31, 2019) Township Clerk Battaglia administered the Mayor's oath of office to her. The audience applauded and Mayor Bieri thanked them for their support.

Senator Joseph Pennacchio administered the following Oaths of Public Office:

Councilman Mike Hensley (January 1, 2016 – December 31, 2018).

Councilman Tim Wagner (January 1, 2016 – December 31, 2018) was joined at the podium by his wife, who held the bible as Senator Joseph Pennacchio administered the oath of office.

The newly sworn in Council members took their seats at the dais.

Agenda No. III

**Roll Call**

Present: Councilmembers Ada Erik, Mike Hensley, Tim Wagner, Michele Dale, Luciano Signorino, Marilyn Lichtenberg and Mayor Bettina Bieri.

Also Present: Township Clerk Antoinette Battaglia and Township Attorney Fred Semrau.

Agenda No. IV

**Election of Council President**

Mayor Bieri explained the nomination procedure for this year.

Councilwoman Erik nominated Councilwoman Dale; Councilman Wagner nominated Councilman Signorino, who declined the nomination. Councilman Wagner withdrew his nomination. Councilwoman Erik made a motion to close nominations, seconded by Councilman Signorino.

Roll call for Councilwoman Dale for Council President.

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg

Voted Nay: None

Motion carried

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Mayor Bieri announced that Michele Dale shall serve as Council President in 2016 and congratulated her on her nomination.

Township Attorney Semrau asked for a motion to endorse the nomination process.

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Moved: Lichtenberg Seconded: Dale

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg

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Voted Nay: None  
Motion carried  
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Agenda No. V

Mayor Bieri asked to adopt Resolutions 2016-001 thru 2016-024 as one.

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
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**Resolution 2015-001 Authorizing Passage of Special Consent Agenda**

~ Resolution 2016 - 001 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF  
NEW JERSEY AUTHORIZING PASSAGE OF A SPECIAL CONSENT AGENDA**

**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions and Applications.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

- 1) **2016-002**-Resolution establishing protocols for nominations
  
- 2) Resolutions Re-establishing Committees and Making Staff Appointments
  - a) **2016-003** - Re-establishment of the Autumn Lights Committee
  - b) **2016-004** - Re-establishment of the Beautification/Recycling Task Force Committee
  - c) **2016-005** - Re-establishment of the Heritage Committee
  - d) **2016-006** - Re-establishment of Municipal Alliance Committee (CASA)
  - e) **2016-007** - Re-establishment of Safety Committee
  - f) **2016-008** - Re-establishment of Stormwater Pollution Prevention Team
  - g) **2016-009** - Re-establishment of Emergency Management Council
  - h) **2016-010** – Appoint JIF Commissioner & Safety Delegate
  - i) **2016-011** – Appoint HIF Commissioner
  - j) **2016-012** – Appoint NJSEM Commissioner
  - k) **2016-013** – Appoint Representative to Passaic County Solid Waste Advisory Council
  - l) **2016-014** – Appoint Public Agency Compliance Officer
  
- 3) Resolutions Pertaining to Policies and Financial-related Issues
  - a) **2016-015** – Annual Meeting Notice
  - b) **2016-016** - Signatures on Township Accounts
  - c) **2016-017** - Designating Official Newspapers for the Township of West Milford
  - d) **2016-018** - Establishing a Cash Management Plan
  - e) **2016-019** - Provide for the Hours of Collection of Taxes
  - f) **2016-020** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
  - g) **2016-021** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - h) **2016-022** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - i) **2016-023** – Release of Executive Session Minutes
  - j) **2016-024** - Authorizing the 2016 Temporary Budget

Adopted: January 6, 2016

Agenda No. V 1

**Resolution establishing protocols for nominations**

~ Resolution 2016 - 002 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC,**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**STATE OF NEW JERSEY ESTABLISHING PROTOCOLS FOR NOMINATIONS MADE BY THE GOVERNING BODY TO FILL VACANCIES**

**WHEREAS**, the Township Council of the Township of West Milford has agreed to establish protocols that provide for efficiency, fairness and proper consideration in nominations and appointments that are within their purview.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby establishes the following protocols for nominations & appointments:

Nominations:

1. The municipal clerk shall prepare a rotation schedule to be provided to each member of the Governing Body whereby each Council member is afforded an opportunity to begin and participate in the nomination process.  
Each Council member shall make one nomination only and then defer to the rotation for subsequent nominations to afford each Council member an opportunity to make a nomination except;
  - a. If the person making the initial nomination believes that the roster of persons seeking appointment to a particular board, committee or commission is non-controversial and there is not greater interest than vacancies on said board, committee or commission, the person making the initial nomination may seek consensus from his or her Council colleagues to nominate the entire roster for that particular board, committee or commission.
2. Nominations will not require a second from the Council.

Appointments:

1. After all nominations have been made to a board, committee or commission, a member of the Council shall make a motion to close nominations and another member of the Council shall second that motion.
2. The municipal clerk shall be instructed to take a roll call vote for each nominee in the order in which the nominations were made with the exception of "bulk" nominations made in accordance with "Nominations 2a" above.
3. Appointments shall be deemed confirmed when the entire roster of nominees has been subject to a vote and the persons receiving the most number of votes shall be deemed appointed to the related vacancy.
4. In the event of a tie vote for any nominee or where controversial issues cannot be resolved, a member of the Council shall make a motion to table the nominations to that particular board, committee or commission to the February 3, 2016 workshop meeting of the Governing Body.

This resolution shall take effect immediately.

Adopted: January 6, 2016

**Resolutions Re-establishing Committees & Staff Designations**

The following resolutions were included in the consent agenda.

Agenda No. V 2a

~ Resolution 2016 - 003 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC,  
STATE OF NEW JERSEY RE-ESTABLISHING AN  
AUTUMN LIGHTS COMMITTEE**

**WHEREAS**, as a result of hard work and dedication invested by residents of the Township of West Milford, the Township has, for twenty-one years, been proud to host an annual Autumn Lights Festival; and

**WHEREAS**, the Council believes there is sufficient public interest and an adequate number of willing volunteers to organize and operate the twenty-second Autumn Lights Festival in 2016.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby re-establishes an Autumn Lights Committee for the purpose of undertaking and promoting an October 8, 2016 (rain date October 9, 2016) town-wide festival with the following provisions:

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1. Rocky Hazelman shall serve as chairperson of the ALF Committee.
2. The members of the committee shall serve until December 31, 2016.
3. The continuing need for the Autumn Lights committee shall be reviewed by the Township Council at its 2017 re-organization meeting and the committee shall cease to exist at that time unless re-established by Council resolution.

Adopted: January 6, 2016

Agenda No. V 2b

~ Resolution 2016 - 004 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC,  
STATE OF NEW JERSEY RE-ESTABLISHING A BEAUTIFICATION/RECYCLING TASK FORCE  
COMMITTEE (ADVISORY)**

**WHEREAS**, the Mayor & Township Council of the Township of West Milford wishes to re-establish a Beautification/Recycling Task Force Committee (Advisory); and

**WHEREAS**, the purpose of the committee shall be to develop and promote a beautification program within the Township of West Milford and to provide advice with regard to garbage and recycling matters in the Township; and

**WHEREAS**, the committee shall seek approval from the Township Administrator before proceeding with any beautification programs; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council that it does hereby re-establish the Beautification/Recycling Task Force Committee with the following provisions:

1. **MEMBERSHIP:** The number of members shall be (14) fourteen members, one of whom shall be a liaison member of the Township Council; eleven shall be citizen members; one who shall be a representative from the West Milford commercial community; and one liaison member who shall be the Recycling Coordinator.
2. **CHAIRPERSON:** The committee shall appoint one member from the (14) members to serve as Chair of the committee
  - a. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by the Township Council. All other members shall be appointed by and shall serve at the pleasure of the Township Council. In the event that a member fails to attend three consecutive meetings of the committee, the Chairperson will advise the appointing authority in order to have a replacement appointed.
  - b. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting in January 2017.

Adopted: January 6, 2016

Agenda No. V 2c

~ Resolution 2016 - 005 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF  
NEW JERSEY FOR THE RE-ESTABLISHMENT OF THE HERITAGE COMMITTEE**

**WHEREAS**, the Township Council of the Township of West Milford did establish the West Milford Township Heritage Committee (Advisory) to undertake the following:

1. To work cooperatively on the renovation of the designated Township museum site in conjunction with various Township departments and other professionals appointed by the Township.
2. To gather in, catalog and properly store records, artifacts, photographs and other historical materials for placement into the West Milford Township Museum.
3. To oversee the operation of and scheduling at the West Milford Township Museum.

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**WHEREAS**, upon consideration, it is the opinion of the Mayor and Township Council that the Committee should continue its efforts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council that it does hereby re-establish a West Milford Township Heritage Committee (Advisory) to undertake this work with the following provisions:

1. **MEMBERSHIP:** The total number of members of this committee shall be seventeen (17) members; one of whom shall be a liaison member of the Township Council, one of whom shall be a liaison member of the Township staff, and fifteen (15) of whom shall be citizens of the Township of West Milford. In the event that a member fails to attend three unexcused consecutive meetings of the committee, the Chairman will advise the appointing authority in order to have a replacement appointed.
2. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by and serve at the pleasure of the Township Council.  
  
The member of the Township staff shall be appointed by and serve at the pleasure of the Mayor.
3. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting in January 2017.

Adopted: January 6, 2016

Agenda No. V 2d

~ Resolution 2016 – 006 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING THE COMMUNITY AGAINST SUBSTANCE ABUSE C.A.S.A. TO SERVE AS THE MUNICIPAL ALLIANCE COMMITTEE**

**WHEREAS**, the Township did establish a West Milford Community Against Substance Abuse (C.A.S.A) Committee to serve as the local Municipal Alliance Committee; and

**WHEREAS**, the purpose of the Community Against Substance Abuse (C.A.S.A.) Committee is to study, research and recommend to the Township Council the operation and administration of programs in professional counseling which are of benefit to the residents of the Township; and

**WHEREAS**, the Township is eligible for funding from the State of New Jersey for the purpose of developing and organizing efforts to reduce alcoholism and drug abuse through a local Municipal Alliance Committee.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford that it does hereby re-establish a Community Against Substance Abuse (C.A.S.A.) Committee to act as the Township of West Milford Municipal Alliance Committee with the following provisions:

**MEMBERSHIP:** The Committee shall consist of fourteen (14) members as follows:

- 1 Council Liaison
- 1 Staff Member – Director of Community Services & Recreation
- 1 Staff Member – CASA Coordinator
- (Voting Members)**
- 1 Health Board Member
- 1 BOE Student Assistance Coordinator
- 1 Alcohol Abuse Counselor
- 1 West Milford Police Representative
- 1 Child Study Team Representative
- 1 PTA Representative
- 7 Citizen Members

**APPOINTING AUTHORITY:** The Township Council shall appoint all members.

**TERMS:** All members shall serve a one-year term ending on December 31, 2016.

Adopted: January 6, 2016

Agenda No. V 2e

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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~ Resolution 2016 - 007 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY RE-ESTABLISHING A SAFETY COMMITTEE**

**WHEREAS**, the Mayor and Township Council did establish a Safety Committee to review and discuss with management safety issues concerning the Township of West Milford.

**WHEREAS**, the purpose of the Safety Committee is to provide greater flexibility in complying with future safety requirements and meeting the needs of the Township of West Milford.

**MEMBERSHIP:** The Committee shall be comprised of eight (8) members as follows:

- 1 Staff Member - Health Department
- 1 Staff Member - Land Use Department
- 1 Staff Member – Administration
- 1 Staff Member – Police Department
- 1 Staff Member - Department of Public Works
- 1 Staff Member – Fire Department
- 1 Staff Member – Department of Community Services & Recreation
- Fire Commissioner

**WHEREAS**, the Principal Clerk Typist in the Administrator's Office shall serve as the secretary to the Safety Committee responsible for providing meeting notifications, preparing agendas and filing related reports with the Morris County Joint Insurance Fund (JIF) and/or its affiliates as necessary.

**WHEREAS**, each of the following organizations shall be notified of every scheduled safety meeting to provide them an opportunity to send one representative to the meeting, said representatives to be afforded the right to fully participate in the meeting(s):

- Each of the Township's Bargaining Units
- Ambulance Squad(s)
- Township's Insurance Committee

**BE IT FURTHER RESOLVED** that the Safety Committee shall report to the Township Administrator, making recommendations, rendering opinions and providing input with respect to safety issues affecting the Township of West Milford.

Adopted: January 6, 2016

Agenda No. V 2f

~ Resolution No. 2016 - 008 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING A TOWNSHIP STORMWATER POLLUTION PREVENTION TEAM**

**WHEREAS**, the State of New Jersey requires the re-establishment of a Stormwater Pollution Prevention Team to assist in the development of regulations by the Township in conformance with requirements of the State's Stormwater pollution Prevention Program.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford that it does hereby re-establish a Stormwater Pollution Prevention Team (number of team members may vary) as follows:

**Purpose:** to prepare an assessment of the infrastructure improvements that would be necessary to the Township's Stormwater facilities and to also develop a plan to maintain these facilities in accordance with state regulations.

**Membership:** The Committee shall consist of seven (7) members including:

- |  |                          |
|--|--------------------------|
| Program Coordinator  | Director of Public Works |
| Public Notice Coordinator  | Township Clerk           |
| Post Construction Stormwater Management<br>Coordinator & Ordinance Coordinator | Construction Official    |
| Local Public Education Coordinator   | Environmental Commission |
| Chairman   |                          |
| Public Works Coordinator   | Director of Public Works |

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Illicit Connection Coordinator  
GIS Specialist

Health Officer  
Mapping Coordinator

Adopted: January 6, 2016

Agenda No. V 2g

~ Resolution 2016 – 009 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL IN ACCORDANCE WITH SECTION §15-50 OF THE TOWNSHIP CODE**

**WHEREAS**, Residents' safety is enhanced by the Emergency Management Council; and

**WHEREAS**, Township Code Section §15-50 provides for an Emergency Management Council to assist in supervising and coordinating the civilian defense and disaster control activities of the Township; and

**WHEREAS**, the Emergency Management Council shall consist of up to 13 persons.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, New Jersey, that it hereby appoints the following members by title to the Emergency Management Council:

Board of Education Representative - Business Administrator or designee  
Chief of Police  
Director of Community Services & Recreation  
Fire Commissioner  
Fire Marshal  
Health Officer  
Mayor  
Public Works Director  
Network Administrator  
Township Administrator  
Construction Official  
Upper Greenwood Lake Volunteer Ambulance Corps - President or President's designee  
West Milford First Aid Squad - Captain or Captain's designee

Adopted: January 6, 2016

Agenda No. V 2h

~ Resolution 2016 - 010 ~

**MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER, ANTOINETTE BATTAGLIA AS ALTERNATE COMMISSIONER AND GAIL VAN HOOK AS SAFETY DELEGATE TO THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner, Antoinette Battaglia as Alternate Commissioner and Gail Van Hook as Safety Delegate to represent the Township of West Milford's interests as a member of the Morris County Municipal Joint Insurance Fund (MJIF).

Adopted: January 6, 2016

Agenda No. V 2i

~ Resolution 2016 - 011 ~

**MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER AND ANTOINETTE BATTAGLIA AS DEPUTY COMMISSIONER TO THE NEW JERSEY HEALTH INSURANCE FUND**

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**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner and Antoinette Battaglia as Deputy Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Health Insurance Fund (HIF).

Adopted: January 6, 2016

Agenda No. V 2j

~ Resolution 2016 - 012 ~

**MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER AND ANTOINETTE BATTAGLIA AS DEPUTY COMMISSIONER TO THE NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING (NJSEM)**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner and Antoinette Battaglia as Deputy Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Sustainable Energy Joint Meeting (NJSEM).

Adopted: January 6, 2016

Agenda No. V 2k

~ Resolution 2016 - 013 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW JERSEY MAKING AN APPOINTMENT TO THE PASSAIC COUNTY SOLID WASTE ADVISORY COUNCIL**

**BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford that they do hereby make the following appointment as a Township Representative to the Passaic County Solid Waste Advisory Council:

**David Stires**, Township Representative - Term expires 12/31/2016

Adopted: January 6, 2016

Agenda No. V 2l

~ Resolution 2016 - 014 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, NJAC 17:17 authorizes Public Agencies to annually designate a Public Agency Compliance Officer as the Liaison Official responsible for the Agency's contracting procedures.

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Township of West Milford in the County of Passaic, in the State of New Jersey hereby appoints Antoinette Battaglia, to serve as the Public Agency Compliance Officer for 2016.

**BE IT FURTHER RESOLVED**, that in accordance with NJAC 17:27 the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the State of New Jersey Department of the Treasury Division of Contract Compliance and EEO in Public Contracts.

Adopted: January 6, 2016

**Resolutions Pertaining to Policies and Financial-related Issues.**

Agenda No. V 3a

~ Resolution 2016 - 015 ~

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY ADOPTING THE SCHEDULE FOR GOVERNING BODY WORKSHOP AND REGULAR MEETINGS FOR THE 2016 CALENDAR YEAR**

**BE IT RESOLVED**, that the Township Council of the Township of West Milford does hereby adopt the following schedule of Reorganization, Workshop and Regular Meetings of the Governing Body of the Township for the 2016 calendar year:

January 6, 2016	Reorganization Meeting	June 22, 2016	Regular Meeting
	Workshop Meeting		Workshop Meeting
January 20, 2016*	Regular Meeting	July 13, 2016	Regular Meeting
February 3, 2016	Workshop Meeting		Workshop Meeting
February 17, 2016	Regular Meeting	August 17, 2016	Regular Meeting
March 2, 2016	Workshop Meeting	September 7, 2016	Workshop Meeting
March 16, 2016	Regular Meeting	September 21, 2016	Regular Meeting
April 6, 2016	Workshop Meeting	October 5, 2016	Workshop Meeting
April 20, 2016	Regular Meeting Volunteer Night	October 19, 2016	Regular Meeting
May 4, 2016	Workshop Meeting	November 9, 2016	Workshop Meeting
May 18, 2016	Regular Meeting		Regular Meeting
June 8, 2016	Workshop Meeting	December 7, 2016	Workshop Meeting
		December 21, 2016	Regular Meeting

**BE IT FURTHER RESOLVED** that the Reorganization Meeting of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 at 6:30 p.m. and the workshop meeting shall follow immediately thereafter.

**BE IT FURTHER RESOLVED** that all other Meetings of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 and all such meetings shall begin at 6:30 p.m. with the exception of January 20, 2016, which will begin at 6:00 p.m.\*

**BE IT FURTHER RESOLVED** that official action may be taken at all meetings outlined herein.

**BE IT FURTHER RESOLVED** that this resolution shall constitute the Annual Notice for the Township of West Milford and the Township Clerk be and is hereby instructed to advertise such notice as required by law and this notice shall be continually posted on the official bulletin board of the Township and shall be retained on file in the Office of the Township Clerk.

Adopted: January 6, 2016

Agenda No. V 3b

~ Resolution 2016 - 016 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY CONCERNING SIGNATURES ON TOWNSHIP ACCOUNTS**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that two out of the three following signers; Mayor Bettina Bieri, Township Administrator, Antoinette Battaglia, or Chief Financial Officer, Monica Goscicki will be the required signers on Township checks.

**BE IT FURTHER RESOLVED**, that Lakeland Bank is hereby authorized to accept the manual or facsimile signatures of Mayor Bettina Bieri, Township Administrator, Antoinette Battaglia, and the Chief Financial Officer Monica Goscicki on Township checks.

Adopted: January 6, 2016

Agenda No. V 3c

~ Resolution 2016 - 017 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY DESIGNATING THE LEGAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES AND OTHER ITEMS FOR THE TOWNSHIP**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following newspapers shall be designated as newspapers in which legal notices and advertisements may be published:

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**HERALD NEWS  
SUBURBAN TRENDS  
STAR LEDGER  
THE RECORD**

Adopted: January 6, 2016

Agenda No. V 3d

~ Resolution 2016 - 018 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW JERSEY REINSTATING THE TOWNSHIP'S CURRENT CASH MANAGEMENT PLAN**

**WHEREAS**, pursuant to Chapter 8, Laws of 1982, the Township of West Milford is required to adopt a Cash Management Plan, including the designation of a depository or depositories; and

**WHEREAS**, the Township of West Milford is to adopt a cash management plan for 2016; and

**WHEREAS**, the Township CFO requested that the cash management plan provided by Lakeland Bank remain employed by the Township of West Milford, in order to continue the maximization of interest being earned on township deposits and investments; and

**WHEREAS**, Lakeland Bank will continue to provide their current proposal as adopted by the Governing Body of The Township of West Milford at the January 6, 2016 meeting, which still remains the most beneficial and advantageous to the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford that the Cash Management Plan is to continue as follows:

<u>Account</u>	<u>Account Number</u>
Claims Account	612672068
Current Account	513000179
Payroll Account	513000160
Capital Account	612300241
Escrow Account	612300284
Scala Trust Account	612300268
Trust Account	612300292
Heritage Trust Account	612409634
Dog Trust Account	612409626
Unemployment Trust Account	612409596
Assessment Trust Account	612410071
Open Space Trust Account	612410047
COAH Trust	612656712
Library Trust Account	612681296

Adopted: January 6, 2016

Agenda No. V 3e

~ Resolution 2016 - 019 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE HOURS OF COLLECTION OF TAXES**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following shall be the hours for the collection of taxes, assessments and other monies due the Township:

1. West Milford Town Hall – Open daily, 8:30 am to 4:30 pm prevailing time except Saturday, Sunday and legal holidays.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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2. West Milford Town Hall – Hours for Collection, 8:30 am to 4:30 pm daily prevailing time except Saturday, Sunday and legal holidays.

Adopted: January 6, 2016

Agenda No. V 3f

~ Resolution 2016 – 020 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE RATE OF INTEREST TO BE CHARGED ON UNPAID TAXES AND IMPROVEMENT ASSESSMENTS**

**RESOLVED** by the Township Council of the Township of West Milford that the rate of interest to be charged and collected by the Tax Collector and her department shall be as follows:

1. On all unpaid and delinquent taxes, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1, 500.00.
2. On all unpaid and delinquent improvement assessments, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and twelve percent (12%) per annum on any amount in excess of \$1,500.00.
3. No interest shall be charged on taxes if payment is made within ten (10) calendar days after the date upon which the same becomes payable.
4. That a penalty be charged to a taxpayer in the amount of 6% of a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year, as authorized by N.J.S.A. 54:4-67.
5. That a Redemption Penalty be charged as authorized by N.J.S.A. 54:5-61...  
2% on amounts of \$200.00 to \$5,000.00  
4% on amounts of \$5,000.01 to \$10,000.00 and  
6% on amounts of \$10,000.01 and over.
6. That the provisions of the resolution shall apply to all existing tax sale certificates.

Adopted: January 6, 2016

Agenda No. V 3g

~ Resolution 2016 - 021 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF CLAIMS AND OTHER CLAIMS REGULAR IN NATURE**

**WHEREAS**, all claims of payment by the Township of West Milford, County of Passaic, State of New Jersey, are required to be first submitted to the Township of West Milford Council for consideration before payment, and

**WHEREAS**, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Township of West Milford due to the nature of said claims.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of West Milford Council, as follows:

- 1) The Township of West Milford does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Township of West Milford Council and Chief Financial Officer of the Township of West Milford.
  - a) Township of West Milford payroll obligations.
  - b) Township of West Milford required payments to the Board of Education.
  - c) Required County tax payments to the County Treasurer.
  - d) Banks for investment purposes, internal transfers, and debt service obligations.
  - e) State of New Jersey – Application Fees
  - f) Permit Fees
  - g) DEP Fees

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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- h) License Fees
  - i) State Surcharges
  - j) Marriage License Fees
  - k) Rabies Control Fees
  - l) Miscellaneous disbursements approved by specific resolutions.
  - m) Reissue of lost or mutilated checks after stop payment has been enforced.
  - n) Ten percent (10%) Bid Bond Returns (Clerk's office).
  - o) Certain emergencies at only the discretion of the Township of West Milford Mayor or Administrator by the Mayor's designation.
  - p) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Township of West Milford shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.
  - q) Postage and "Express Mail" Services
  - r) Motor Vehicle/Equipment Title Fees
- 2) The Chief Financial Officer is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when same is properly presented to him/her for payment, and thereafter said claim shall be transcribed on the next scheduled Bill list to be approved by the Township of West Milford Council.
- 3) A certified copy of this resolution shall be forward to the Chief Financial Officer of the Township of West Milford.

Adopted: January 6, 2016

Agenda No. V 3h

~ Resolution 2016 – 022 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE "CHANGE FUNDS" AND REQUIRED CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY TOWNSHIP EMPLOYEES**

**WHEREAS**, N.J.S.A 40A: 5-21 authorizes the establishment of a petty cash and change funds; and

**WHEREAS**, it is necessary from time to time to allow the availability of cash fund for immediate unforeseen minor cash expenditures each as follows:

1. Tax Collector	\$150.00
2. Municipal Court	\$100.00
3. Health Department	\$ 50.00
4. Construction Department	\$100.00
5. Municipal Clerk	\$ 50.00
6. Recreation Bubbling Springs	\$200.00
7. Recreation Administration	\$450.00
8. Recreation Programs Change Fund	\$ 50.00
9. Recreation Coffee House Change Fund	\$ 50.00
10. Police Department	\$100.00
11. Administration Motor Vehicle Registration Fund	\$250.00
12. Administration Misc. Reimbursement Fund	\$250.00
13. Bubbling Springs Gate Change Fund	\$ 30.00
14. Bubbling Springs Soda Machine Change Fund	\$200.00

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Township of West Milford, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$2,030.00 be re-established for 2016; and

**BE IT FURTHER RESOLVED**, that said amounts for petty cash are to be returned to the Township's General Fund no later than December 31<sup>st</sup> each year.

Adopted: January 6, 2016

Agenda No. V 3i

~ Resolution 2016 – 023 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL CLERK TO RELEASE EXECUTIVE SESSION MINUTES IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT**

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the Open Public Meetings Act calls for the production of minutes from Executive Sessions and provides for said minutes to remain privileged communications - confidential until such time that same, pursuant to law, shall be released to the public; and

**WHEREAS**, the Mayor and Township Council periodically review and approve Executive Session minutes as to their completeness; and

**WHEREAS**, subsequent to said approval, minutes may become available to the public.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the Municipal Clerk shall have the authority to release Executive Session minutes to the public upon request after consultation with the Municipal Attorney and it is determined that the specific Executive Session minutes in accordance with the law be released to the public.

**BE IT FURTHER RESOLVED** that this Resolution shall be considered on an annual basis at the reorganization meeting of the Mayor and Council.

Adopted: January 6, 2016

Agenda No. V 3j

~ Resolution 2016 – 024 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2016 TEMPORARY BUDGET**

**WHEREAS**, NJSA 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

**WHEREAS**, said temporary appropriations are extended and now limited to 26.25% of the total appropriation in the 2015 budget, exclusive of any appropriations made for debt service, public assistance, and capital improvement fund in said 2015 budget,

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following temporary budget appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

APPROPRIATION	ACCOUNT NUMBER	2015 BUDGET AS ADOPTED	2016 TEMPORARY BUDGET
Administrator S&W	01-201-20-100-100	\$392,805	\$99,603
Administrator O.E.	01-201-20-100-200	\$52,070	\$13,668
<b>TOTAL</b>		<b>\$444,875</b>	<b>\$113,271</b>
Township Mayor & Council S&W	01-201-20-105-100	\$34,000	\$8,925
Township Mayor & Council O.E.	01-201-20-105-200	\$2,350	\$617
<b>TOTAL</b>		<b>\$36,350</b>	<b>\$9,542</b>
Information Technology S&W	01-201-20-140-100	\$111,855	\$30,000
Information Technology O.E.	01-201-20-140-200	\$81,425	\$10,000
<b>TOTAL</b>		<b>\$193,280</b>	<b>\$40,000</b>
<b>Legal O.E.</b>	01-201-20-155-200	<b>\$244,000</b>	<b>\$60,000</b>
General Services S&W	01-201-20-161-100	\$7,000	\$2,500
General Services O.E.	01-201-20-161-200	\$167,550	\$74,982
<b>TOTAL</b>		<b>\$174,550</b>	<b>\$77,482</b>
Engineering S&W	01-201-20-165-100	\$270,170	\$68,853
Engineering O.E.	01-201-20-165-200	\$62,500	\$15,000
<b>TOTAL</b>		<b>\$332,670</b>	<b>\$83,853</b>
Insurance, Other	01-201-23-210-200	\$972,500	\$500,000
Insurance, Group	01-201-23-220-200	\$3,260,890	\$830,000
Health Benefit Waiver	01-201-23-230-200	\$67,000	\$17,588

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<b>TOTAL</b>		<b>\$4,300,390</b>	<b>\$1,347,588</b>
<b>Heritage O.E.</b>		<b>\$0</b>	<b>\$ -</b>
Clerk S&W	01-201-20-120-100	\$226,120	\$59,500
Clerk O.E.	01-201-20-120-200	\$19,430	\$5,100
<b>TOTAL</b>		<b>\$245,550</b>	<b>\$64,600</b>
Elections S&W	01-201-20-146-100	\$1,500	\$ -
Elections O.E.	01-201-20-146-200	\$12,100	\$ -
<b>TOTAL</b>		<b>\$13,600</b>	<b>\$ -</b>
Treasurer S&W	01-201-20-130-100	\$170,645	\$46,800
Treasurer O.E.	01-201-20-130-200	\$11,123	\$6,670
<b>TOTAL</b>		<b>\$181,768</b>	<b>\$53,470</b>
Annual Audit	01-201-20-135-200	\$40,000	\$20,000
Annual Audit Additional Services	01-201-20-135-200	\$20,000	\$10,000
<b>TOTAL</b>		<b>\$60,000</b>	<b>\$30,000</b>
Tax Collector S&W	01-201-20-145-100	\$206,450	\$54,193
Tax Collector O.E.	01-201-20-145-200	\$45,800	\$13,394
<b>TOTAL</b>		<b>\$252,250</b>	<b>\$67,587</b>
Tax Assessor S&W	01-201-20-150-100	\$293,255	\$78,951
Tax Assessor O.E.	01-201-20-150-200	\$17,380	\$4,562
<b>TOTAL</b>		<b>\$310,635</b>	<b>\$83,513</b>
<b>PLANNING BOARD O.E.</b>	01-201-21-180-200	<b>\$33,475</b>	<b>\$8,787</b>
Planning, Comp. S&W	01-201-21-181-100	\$129,320	\$35,000
Planning, Comp. O.E.	01-201-21-181-200	\$20,100	\$5,276
<b>TOTAL</b>		<b>\$149,420</b>	<b>\$40,276</b>
<b>ZONING ADMINISTRATION S&amp;W</b>	01-201-21-185-100	<b>\$80,540</b>	<b>\$21,663</b>
<b>BOARD OF ADJUSTMENT O.E.</b>	01-201-21-186-200	<b>\$29,250</b>	<b>\$9,001</b>
Historic Preservation S&W	01-201-20-175-100	\$1,200	\$390
Historic Preservation O.E.	01-201-20-175-200	\$150	\$39
<b>TOTAL</b>		<b>\$1,350</b>	<b>\$429</b>
<b>Autumn Lights Festival</b>	01-201-20-171-471	<b>\$3,000</b>	<b>\$ -</b>
Building S&W	01-201-22-195-100	\$336,855	\$97,588
Building O.E.	01-201-22-195-200	\$8,600	\$2,714
<b>TOTAL</b>		<b>\$345,455</b>	<b>\$100,302</b>
Environmental Commission S&W	01-201-22-196-100	\$1,600	\$390
Environmental Commission O.E.	01-201-22-196-200	\$780	\$500
<b>TOTAL</b>		<b>\$2,380</b>	<b>\$890</b>
Police Patrol S&W	01-201-25-240-100	\$4,418,995	\$1,159,986
Police Patrol O.E.	01-201-25-240-200	\$153,025	\$40,169
Police Patrol-Purchase of Police Vehicles	01-201-25-240-900	\$152,000	\$ -
Police Detective S&W	01-201-25-241-100	\$658,400	\$172,830
Police Administration S&W	01-201-25-242-100	\$531,695	\$140,500
Police Communication S&W	01-201-25-243-100	\$346,120	\$90,857
Police Comm. O.E.	01-201-25-243-200	\$13,200	\$3,465
Police Specials S&W	01-201-25-244-100	\$26,000	\$6,825
Police Specials O.E.	01-201-25-244-200	\$9,075	\$2,382
<b>TOTAL</b>		<b>\$6,308,510</b>	<b>\$1,617,014</b>
Emergency Management S&W	01-201-25-252-100	\$5,000	\$1,313
Emergency Management O.E.	01-201-25-252-200	\$32,500	\$8,531
<b>TOTAL</b>		<b>\$37,500</b>	<b>\$9,844</b>
First Aid - WMFAS Contributions	01-201-25-260-200	\$83,875	\$20,000

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First Aid - UGL 1st Aid Squad Contributions	01-201-25-260-200	\$41,500	\$11,601
<b>TOTAL</b>		<b>\$125,375</b>	<b>\$31,601</b>
Aid To Vol. Fire Co.	01-201-25-255-200	\$90,000	\$23,625
Fire Prevention Bureau S&W	01-201-25-265-100	\$182,955	\$48,026
Fire Prevention Bureau O.E.	01-201-25-265-200	\$10,700	\$2,809
Fire Co. Admin. S&W	01-201-25-266-100	\$9,090	\$2,386
Fire Co. Admin. O.E.	01-201-25-266-200	\$265,650	\$69,733
LOSAP	01-201-25-267-200	\$130,000	\$0.00
<b>TOTAL</b>		<b>\$688,395</b>	<b>\$146,579</b>
DPW Streets & Roads S&W	01-201-26-290-100	\$1,655,235	\$434,499
DPW Streets & Roads O.E.	01-201-26-290-200	\$555,900	\$145,924
DPW Buildings & Grounds S&W	01-201-26-291-100	\$101,760	\$26,712
DPW Buildings & Grounds O.E.	01-201-26-291-200	\$40,300	\$10,579
DPW Snow Removal S&W	01-201-26-294-100	\$350,000	\$350,000
DPW Snow Removal O.E.	01-201-26-294-200	\$1,130,000	\$1,130,000
DPW Vehicle Maintenance S&W	01-201-26-315-100	\$305,625	\$80,227
DPW Vehicle Maintenance O.E.	01-201-26-315-200	\$279,000	\$85,100
<b>TOTAL</b>		<b>\$4,417,820</b>	<b>\$2,263,040</b>
Public Health S&W	01-201-27-330-100	\$193,665	\$50,837
Public Health O.E.	01-201-27-330-200	\$40,088	\$10,523
Vital Statistics S&W	01-201-27-331-100	\$8,295	\$2,177
Vital Statistics O.E.	01-201-27-331-200	\$19,490	\$5,116
Housing Standard Bureau O.E.	01-201-27-332-441	\$20,000	\$5,250
Environmental Health S&W	01-201-27-335-100	\$211,230	\$56,820
Environmental Health O.E.	01-201-27-335-200	\$78,820	\$20,690
Animal Control S&W	01-201-27-340-100	\$99,600	\$26,600
<b>TOTAL</b>		<b>\$671,188</b>	<b>\$178,014</b>
Recreation Programs S&W	01-201-28-370-100	\$243,411	\$57,200
Recreation Programs O.E.	01-201-28-370-200	\$167,250	\$34,000
Recreation.-Bubbling Springs S&W	01-201-28-371-100	\$183,755	\$ -
Recreation.-Bubbling Springs O.E.	01-201-28-370-200	\$70,000	\$1,500
Recreation.-Admin. S&W	01-201-28-372-100	\$139,697	\$40,000
Recreation.-Admin. O.E.	01-201-28-372-200	\$61,000	\$16,013
Recreation.-Hillcrest S&W	01-201-28-374-100	\$82,785	\$21,731
Recreation.-Hillcrest O.E.	01-201-28-374-200	\$36,600	\$9,608
Recreation.-Parks Maintenance S&W	01-201-28-375-100	\$268,835	\$70,569
Recreation.-Parks Maintenance O.E.	01-201-28-375-200	\$104,950	\$27,549
Senior Citizen Services S&W	01-201-28-376-100	\$76,385	\$18,305
Senior Citizen Services O.E.	01-201-28-376-200	\$21,625	\$5,677
<b>TOTAL</b>		<b>\$1,456,293</b>	<b>\$302,151</b>
Veteran's Bureau S&W	01-201-20-172-100	\$1,250	\$328
Veteran's Bureau O.E.	01-201-20-172-200	\$150	\$39
<b>TOTAL</b>		<b>\$1,400</b>	<b>\$368</b>
<b>Celebration of Public Events O.E.</b>	01-201-30-420-200	<b>\$20,500</b>	<b>\$ -</b>
<b>Mass Transportation</b>	01-201-30-432-200	<b>\$42,500</b>	<b>\$11,156</b>
Library S&W	01-201-29-390-100	\$500,000	\$131,250
Library O.E.	01-201-29-390-200	\$467,971	\$100,085
<b>TOTAL</b>		<b>\$967,971</b>	<b>\$231,335</b>
Municipal Court S&W	01-201-43-490-100	\$256,800	\$67,410
Municipal Court O.E.	01-201-43-490-200	\$21,450	\$5,631
Municipal Court Prosecutor S&W	01-201-43-491-100	\$26,135	\$6,331

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Municipal Court Prosecutor O.E.	01-201-43-491-200	\$2,000	\$525
<b>TOTAL</b>		<b>\$306,385</b>	<b>\$79,897</b>
Utilities-Electricity	01-201-31-430-200	\$184,350	\$48,392
Utilities-Street Lights	01-201-31-435-200	\$56,000	\$14,700
Utilities-Telephone	01-201-31-440-200	\$143,000	\$37,538
Utilities-Natural Gas	01-201-31-446-200	\$40,100	\$10,526
Utilities-Fuel	01-201-31-460-200	\$420,000	\$114,364
<b>TOTAL</b>		<b>\$843,450</b>	<b>\$225,520</b>
<b>MISCELLANEOUS AND STATUTORY EXPENDITURES</b>			
PERS	01-201-36-471-532	\$861,552	\$39,965
Social Security	01-201-36-472-533	\$675,000	\$177,188
Defined Contributions Retirement Prog	01-201-36-475-536	\$5,500	\$3,100
PFRS	01-201-36-473-534	\$1,198,375	\$ -
<b>TOTAL</b>		<b>\$2,740,427</b>	<b>\$220,253</b>
<b>Salaries &amp; Wages Adjustment Account</b>	01-201-37-480-501	<b>\$137,141</b>	<b>\$ -</b>
<b>Compensated Absences</b>	01-201-38-485-110	<b>\$135,500</b>	
<b>Interlocal agreement - Finance</b>	01-201-47-400-130	<b>\$51,221</b>	<b>\$13,445</b>
<b>Interlocal agreement - Health</b>	01-201-47-500-201	<b>\$87,806</b>	<b>\$23,049</b>
<b>DEFERRED CHARGES &amp; RESERVE FOR UNCOLLECTED TAXES</b>			
<b>Judgements</b>		\$40,000	
<b>Deficit in 2004 Assessment Bonds</b>	01-201-46-886-596	\$10,000	
<b>Emergency Authorization</b>	01-201-46-887-528	\$268,506	
<b>Reserve for Tax Appeals</b>	01-201-46-886-667	\$100,000	
<b>Amount to be raised foreclosed assess</b>	01-201-46-	\$15,000	
<b>Def Charges - Ord 92-14 Impr to Mun Prop</b>	01-201-46-886-510	\$25,494	
<b>Reserve for Uncollected Taxes</b>	01-201-50-899-200	\$2,025,000	
<b>TOTAL</b>		<b>\$2,484,000</b>	<b>\$ -</b>
<b>GRANTS</b>	G-02-41	<b>\$683,652</b>	<b>\$179,459</b>
<b>SUBTOTAL</b>		<b>\$29,504,681</b>	<b>\$7,744,979</b>
<b>CAPITAL BUDGET</b>			
<b>CURRENT YEAR CAPITAL</b>			
Capital Improvements Fund	01-201-44-900-200	\$100,000	\$ -
Cap Improvements Fund Down Payments			\$ -
Cap. Improv. Fund-Fire Emer Equip.	01-201-44-900-230	\$400,000	
<b>TOTAL</b>		<b>\$500,000</b>	<b>\$ -</b>
<b>Debt Service Total</b>		<b>\$3,101,712</b>	<b>\$945,449</b>
<b>TOTAL OPERATING BUDGET</b>		<b>\$33,106,393</b>	<b>\$ 8,690,428</b>
Solid Waste S&W	26-201-55-500-100	\$107,939	\$28,334
Solid Waste O.E. All Other	26-201-55-500-200	\$223,350	\$58,629
Contractual Services	26-201-55-500-514	\$960,000	\$252,000
Disposal Fees	26-201-55-500-548	\$680,000	\$178,500
Grants - Recycling County of Passaic		\$0	\$ -
Prior Year's Bills		\$0	\$ -
Commercial Pick Up		\$0	\$ -
<b>TOTAL</b>		<b>\$1,971,289</b>	<b>\$517,463</b>

Adopted: January 6, 2016

Agenda No. VI

Appointments

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**1. Department Heads – As Required By Code**

Agenda No. VI 1a

~ Resolution 2016 - 025 ~

**MAYOR'S APPOINTMENT OF ANTOINETTE BATTAGLIA AS TOWNSHIP ADMINISTRATOR IN ACCORDANCE WITH SECTION §15-14 OF THE TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Antoinette Battaglia to the position of Township Administrator in accordance with section §15-11 of the Township Code.

**BE IT FURTHER RESOLVED**, that Ms. Battaglia shall also retain the title of Municipal Clerk.

Adopted: January 6, 2016

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Moved: Erik                      Seconded: Signorino  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
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Agenda No. VI 1b

~ Resolution 2016 - 026 ~

**MAYOR'S APPOINTMENT OF TIMOTHY STORBECK AS DIRECTOR OF THE DEPARTMENT OF PUBLIC SAFETY IN ACCORDANCE WITH SECTION §15-11 OF THE TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Timothy Storbeck to the position of Director of Public Safety in accordance with section §15-11 of the Township Code.

Adopted: January 6, 2016

-----  
Moved: Erik                      Seconded: Signorino  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
-----

Agenda No. VI 1c

~ Resolution 2016 - 027 ~

**MAYOR'S APPOINTMENT OF TIMOTHY ROETMAN AS DIRECTOR OF COMMUNITY SERVICES AND RECREATION IN ACCORDANCE WITH §15-62 OF THE TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advise and consent to the Mayor's appointment of Timothy Roetman to the position of Director of Community Services and Recreation in accordance with section §15-62 of the Township Code.

Adopted: January 6, 2016

-----  
Moved: Erik                      Seconded: Signorino  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
-----

**2. Professionals – As Required By Code**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Agenda No. VI 2a

~ Resolution 2016 - 028 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY PROVIDING ADVICE & CONSENT TO THE MAYOR'S APPOINTMENT OF FRED SEMRAU, ESQ. AS TOWNSHIP ATTORNEY IN ACCORDANCE WITH SECTION §15-30 OF THE TOWNSHIP CODE AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR SAME**

**WHEREAS**, the Township of West Milford has a need to appoint a Township Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the term of a contract for this service is one year from January 1, 2016 through December 31, 2016; and

**WHEREAS**, Fred Semrau, Esq. will provide legal services as sought by the Township of West Milford at the annual compensation not to exceed \$140,000.00; and

**WHEREAS**, Fred Semrau, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Dorsey & Semrau, LLC from making any reportable contributions through the term of the contract.

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Fred Semrau, Esq. to the position of Township Attorney in accordance with section §15-30 of the Township Code for a term of one year from January 1, 2016 through December 31, 2016.

**BE IT FURTHER RESOLVED** that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Dorsey & Semrau, LLC as described herein to the satisfaction of the Mayor and Council; and

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 6, 2016

---

Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.

---

Agenda No. VI 2b

~ Resolution 2016 - 029 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY PROVIDING ADVICE & CONSENT TO THE MAYOR'S APPOINTMENT OF CHARLES FERRAIOLI AS MUNICIPAL AUDITOR WITH COUNCIL CONSENT IN ACCORDANCE WITH SECTION §15-117 OF THE TOWNSHIP CODE AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR SAME**

**WHEREAS**, the Township of West Milford has a need to appoint a Township Auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection, and,

**WHEREAS**, the term of a contract for this service is one year from January 1, 2016 through December 31, 2016; and

**WHEREAS** Charles Ferraioli of the firm Ferraioli, Wielkotz, Cerullo & Cuva, P.A. will provide auditing services and financial consulting in an amount not to exceed \$60,000; and

**WHEREAS**, Charles Ferraioli of the firm Ferraioli, Wielkotz, Cerullo & Cuva, P.A. will provide the necessary accounting services needed for any bond or note sales in 2016 in the amount not to exceed \$33,000.00; and

**WHEREAS**, Charles Ferraioli has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby concur with the Mayor's appointment of Charles Ferraioli to the position of Municipal Auditor in accordance with section §15-117 of the Township Code for a term of one year from January 1, 2016 through December 31, 2016.

**BE IT FURTHER RESOLVED** that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 6, 2016

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.

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Agenda No. VI 2c

~ Resolution 2016 - 030 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR THE POSITION OF TOWNSHIP ENGINEER IN ACCORDANCE WITH SECTION §15-35.1 OF THE TOWNSHIP CODE**

**WHEREAS**, the Township of West Milford has a need to appoint a Township Engineer or firm as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5* as appropriate and section §15-35.1 of the Township Code; and,

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, Paul Ferriero of Ferriero Engineering, Inc. will provide Engineering Services in an amount not to exceed \$47,000.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.



-----  
**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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- Rockingham Row, Princeton, N.J. 08540, for affordable housing compliance and monitoring services in an amount not to exceed \$4,800.00.
2. The total fee authorized for this contract shall not exceed \$4,800.00 without the prior written approval of the Township Council.
  4. The Political Contribution Disclosure Form, Business Disclosure Entity Certification and the Determination of Value, the contract & resolution shall be placed on file in the office of the township Clerk.
  5. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 6, 2016  
-----

Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
-----

Agenda No. VI 2e

~ Resolution 2016 - 032 ~

**MAYOR'S APPOINTMENT OF DAVID FERRANTE, ESQ. AS MUNICIPAL PROSECUTOR WITH COUNCIL CONSENT**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do provide advice & consent to the Mayor's appointment of David Ferrante, Esq. to the position of Municipal Prosecutor in accordance with section §15-78 of the Township Code for the 2016 calendar year.

Adopted: January 6, 2016  
-----

Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
-----

Agenda No. VI 2f

~ Resolution 2016 -033 ~

**MAYOR'S APPOINTMENT OF PAUL UHLIK, ESQ. AS MUNICIPAL PUBLIC DEFENDER IN ACCORDANCE WITH SECTION §15-79 OF THE TOWNSHIP CODE**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advise and consent to the Mayor's appointment of Paul Uhlik, Esq. to the position of Municipal Public Defender in accordance with section §15-79 of the Township Code for the 2016 calendar year.

Adopted: January 6, 2016  
-----

Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None.  
Motion carried.  
-----

Agenda No. VI 2g

~ Resolution 2016 - 034 ~

**MAYOR'S APPOINTMENT OF WAYNE MORRISSEY AS DEPUTY FIRE COMMISSIONER IN ACCORDANCE WITH SECTION §15-47A OF THE TOWNSHIP CODE**

**Mayor's Appointment:**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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In accordance with Section §15-47A of the Code of the Township of West Milford, Mayor Bettina Bieri hereby appoints Wayne Morrissey as Deputy Fire Commissioner to serve a two-year term from January 1, 2016 through December 31, 2017 as recommended by the Fire Chief's Association.

**This resolution does not require action from the Council. It shall serve to memorialize an appointment made by Mayor Bettina Bieri.**

Adopted: January 6, 2016

Mayor Bieri said we are blessed with our appointees. They are all doing an outstanding job.

Agenda No. VI 3

**3. Boards, Committees and Commissions**

The Council may make nominations from the floor for various boards, committees and commissions.

**ADA Committee**

Council Liaison

Councilwoman Lichtenberg nominated Councilwoman Erik; Councilpersons Erik, Hensley, Wagner, Dale and Signorino passed. There were no other nominations. Councilwoman Lichtenberg made a motion to close and confirm, seconded by Councilwoman Erik.  
Mayor Bieri asked for a roll call vote

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None  
Motion carried.

---

**ADA Medical Rep**

Councilwoman Erik nominated Janice Sangle. There were no other nominations. Councilman Signorino made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

---

**Autumn Lights Festival**

Council Liaison

Councilman Hensley nominated Council President Dale. Councilman Wagner nominated Councilwoman Erik, who declined the nomination. Council President Dale passed. Councilman Signorino nominated Councilman Wagner. Councilpersons Lichtenberg and Erik passed. Councilwoman Erik made a motion to close and confirm. Attorney Semrau reminded that there is still a nomination on the floor that was declined. Councilman Wagner withdrew his nomination. Motion to close was then seconded by Councilman Hensley and carried by unanimous voice vote.

*Council President Dale*

---

Voted Aye: Hensley, Wagner, Lichtenberg, Erik  
Voted Nay: Dale, Signorino  
Motion carried.

---

*Councilman Wagner*

---

Voted Aye: Dale, Hensley  
Voted Nay: Wagner, Signorino, Lichtenberg, Erik  
Motion defeated.

---

**Beautification / Recycling Task Force Committee (Advisory)**

Council Liaison

---

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Councilman Wagner nominated Councilwoman Erik. Councilpersons Dale, Signorino, Lichtenberg, Erik and Hensley passed. Councilwoman Erik made a motion to close and confirm. Seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

---

Citizen Members

Council President Dale made a motion to move all 9 applicants for citizen members to the Beautification / Recycling Task Force Committee as one; seconded by Councilman Signorino. Councilwoman Erik made a motion to close and confirm, seconded by Councilman Signorino. The applicants being William Weaver, Joann Blom, John Monahan, Laura Calvetto, Marilyn Lichtenberg, James Rogers, Nancy Conlan, Melissa Brown Blaeuer and William Cytowicz. Mayor Bieri asked for a roll call vote.

---

Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

---

**Building Standards Board**

Council Liaison

Councilman Signorino passed. Councilwoman Lichtenberg nominated Councilwoman Erik. Councilwoman Erik passed. Councilpersons Hensley, Wagner and Dale passed. Councilwoman Erik made a motion to close and confirm. Seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

*Councilwoman Erik*

---

Voted Aye: Lichtenberg, Erik, Wagner, Dale  
Voted Nay: Signorino, Hensley  
Motion carried.

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*Councilman Signorino*

---

Voted Aye: Hensley, Wagner, Dale, Signorino  
Voted Nay: Lichtenberg, Erik  
Motion defeated.

---

There being a tie, Mayor Bieri said meetings take place during the day and there have been no complaints, so she would vote for Councilwoman Erik.

**Community Services & Recreation Advisory Committee (RAC)**

Council Liaison

Councilwoman Lichtenberg nominated Councilman Wagner; Councilpersons Erik, Hensley, Wagner, Dale and Signorino passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilman Signorino and carried by unanimous voice vote.

*Councilman Wagner*

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None  
Motion carried.

---

Citizen Members

Councilwoman Erik nominated John Lauritano; Councilman Hensley nominated George Lane; Councilman Wagner nominated Matthew Conlon; Council President Dale nominated Michelle Vogt; Councilman Signorino nominated Frank Yevchek; Councilwoman Lichtenberg nominated Charles Carbone; Councilwoman Erik nominated Ryan Curving; Councilman Hensley nominated Dave Griffiths; Councilman Wagner nominated Raymond Guarino; Council President Dale nominated Martin Perricone; Councilman Signorino nominated Gian Severini; Councilwoman Lichtenberg nominated Ada Erik; Councilwoman Erik nominated Christopher Garcia; Councilman Hensley nominated Dominick Swartz; Councilpersons Wagner, Dale, Signorino, Lichtenberg, Erik and Hensley

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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passed. Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote. Mayor Bieri asked for roll calls.

*John Lauritano*

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Voted Aye: Erik, Lichtenberg  
Voted Nay: Hensley, Wagner, Dale, Signorino  
Motion defeated.

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*George P. Lane*

---

Voted Aye: Hensley, Wagner, Dale, Signorino  
Voted Nay: Lichtenberg, Erik  
Motion carried.

---

*Matthew Conlon*

---

Voted Aye: Wagner, Dale, Signorino, Hensley  
Voted Nay: Lichtenberg, Erik  
Motion carried.

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*Michelle Vogt*

---

Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

---

*Frank Yevchek*

---

Voted Aye: Signorino, Lichtenberg, Erik, Hensley, Wagner, Dale  
Voted Nay: None  
Motion carried.

---

*Charles Carbone*

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None.  
Motion carried.

---

*Ryan Curving*

---

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

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*Dave Griffiths*

---

Voted Aye: Hensley, Wagner, Dale, Signorino, Erik  
Voted Nay: Lichtenberg  
Motion carried.

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*Raymond Guarino*

---

Voted Aye: Wagner, Dale, Signorino, Hensley  
Voted Nay: Lichtenberg, Erik  
Motion carried.

---

*Martin Perricone*

---

Voted Aye: Dale, Signorino, Hensley, Wagner  
Voted Nay: Lichtenberg, Erik  
Motion carried.

---

*Gian Severini*

---

Voted Aye: Signorino, Erik, Hensley, Wagner, Dale  
Voted Nay: Lichtenberg

---

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Motion carried.

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*Ada Erik*

---

Voted Aye: Lichtenberg, Erik  
Voted Nay: Hensley, Wagner, Dale, Signorino  
Motion defeated.

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*Christopher Garcia*

---

Voted Aye: Erik, Lichtenberg  
Voted Nay: Hensley, Wagner, Signorino  
Abstained: Dale  
Motion defeated.

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*Dominick Swartz*

---

Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

---

**Economic Development Commission**

Council Liaison

Councilman Hensley nominated Councilman Hensley. Councilpersons Wagner, Dale, Signorino, Lichtenberg and Erik passed. Councilwoman Erik made a motion to close and confirm; seconded by Councilman Signorino and carried by unanimous voice vote.

---

Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

---

Citizen Members

Citizen # 7 (3-year term)

Councilman Wagner nominated Steven Drew. Councilpersons Dale, Signorino, Lichtenberg, Erik and Hensley passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

*Steven Drew*

---

Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

---

Citizen # 8 (3-year term)

Council President Dale nominated William Cytowicz. Councilman Signorino nominated Andrena Pegel. Councilpersons Lichtenberg, Erik, Hensley and Wagner passed. Councilwoman Erik made a motion to close and confirm; seconded by Councilman Signorino and carried by unanimous voice vote.

*William Cytowicz*

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: Dale, Signorino  
Motion carried.

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*Andrena Pegel*

---

Voted Aye: Signorino  
Voted Nay: Lichtenberg, Erik, Hensley, Wagner, Dale  
Motion defeated.

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Alternate # 1 (2-year term)

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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---

Councilman Signorino nominated Andrena Pegel; Councilwoman Lichtenberg nominated Midge Touw; Councilpersons Erik, Hensley, Wagner and Dale passed. Councilwoman Erik made a motion to close and confirm; seconded by Councilman Signorino and carried by unanimous voice vote.

*Andrena Pegel*

---

Voted Aye: Hensley, Wagner, Dale, Signorino  
Voted Nay: Lichtenberg, Erik  
Motion carried.

---

*Midge Touw*

---

Voted Aye: Erik, Signorino, Lichtenberg  
Voted Nay: Hensley, Wagner, Dale  
Motion defeated.

---

Councilman Hensley inquired about removing members. Attorney Semrau said there has to be a reason and this is for another meeting.

**Fire Prevention Bureau**

Council Liaison

Council President Dale nominated herself. Councilpersons Signorino, Lichtenberg, Erik, Hensley and Wagner passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

---

**Greenwood Lake Bi-State Commission**

NJ Commissioners

Councilman Signorino nominated Paul Zarrillo. Mayor Bieri asked if both could be moved as one; Councilman Signorino nominated both Paul Zarrillo and William M. Link. Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

*Paul Zarrillo & William M. Link*

---

Voted Aye: Signorino, Lichtenberg, Erik, Hensley, Wagner, Dale  
Voted Nay: None  
Motion carried.

---

**Health Board Advisory**

Citizen Members

There being three interested parties and three positions, Councilwoman Lichtenberg nominated Dorrie Torp, Marilyn Lichtenberg and Doris Aaronson for Citizen Members #1, #2 and #5, Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None  
Motion carried.

---

Councilwoman Lichtenberg noted that there are two more positions available since the Council expanded this Board and asked for interested parties to apply.

**Heritage Committee**

Council Liaison

Councilwoman Erik nominated Councilman Signorino. Councilpersons Hensley, Wagner and Dale, Signorino and Lichtenberg passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None

---

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Motion carried.

---

**Citizen Members**

Councilman Hensley made a motion to move all 11 applicants for citizen members to the Heritage Committee as one; the applicants being Robert Bailey, Adrian Birdsall, Vivienne Erk, Tonya Cubby, Sondra Bejgrowicz, Kerry O'Brien, Michael Van Hooker, Kristen Koerner, Joann Blom, Hans Niederstrasser and Daniel Willever. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

---

Councilman Signorino said there are vacancies on this Committee. Anyone with an interest in history should apply.

**Lakes Committee**

**Council Liaison**

Councilman Wagner nominated Councilwoman Lichtenberg. Councilpersons Dale, Signorino, Lichtenberg, Erik and Hensley passed. Councilwoman Erik made a motion to close and confirm. Seconded by Councilman Signorino and carried by unanimous voice vote.

---

Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

---

Councilwoman Lichtenberg said some lakes are not being represented. All lake community residents are encouraged to attend and she gave the meeting schedule.

**Municipal Alliance Committee (CASA)**

**Council Liaison**

Council President Dale nominated herself; Councilpersons Signorino, Lichtenberg, Erik, Hensley and Wagner passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

**Council President Dale**

Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

---

**Citizen Members**

Councilwoman Lichtenberg noted that the Council adopted a resolution extending this committee to seven (7) citizen members. Councilwoman Lichtenberg agreed to serve as the Health Board Delegate; Councilwoman Erik withdrew her name from the nominations and Councilman Signorino made a motion to move all 7 remaining applicants as one. The applicants being Connie Livoti, Jacqueline Boshart, Thomas Livoti, Lori Novak-Carafello, Thomas Roth, Lisa LoCurto-Green and Andrena Pegel. Councilwoman Erik made a motion to close, seconded by Councilman Signorino and carried by unanimous voice vote.

---

Voted Aye: Signorino, Lichtenberg, Erik, Hensley, Wagner, Dale  
Voted Nay: None  
Motion carried.

---

**Health Board Delegate to Municipal Alliance Committee**

Councilwoman Lichtenberg will serve as the Health Board Delegate to this Committee.

**Municipal Utilities Authority**

**Council Liaison**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Councilwoman Lichtenberg nominated Council President Dale; Councilpersons Erik, Hensley, Wagner, Dale and Signorino passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilman Signorino and carried by unanimous voice vote.

*Council President Dale*

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None  
Motion carried.

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Citizen Members

Councilwoman Erik nominated Steven Castronova. Councilpersons Hensley, Wagner and Dale, Signorino and Lichtenberg passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilman Signorino and carried by unanimous voice vote.

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

---

**Planning Board**

Class III Council Representative

Councilman Hensley nominated Councilman Signorino. Councilpersons Wagner, Dale and Signorino passed. Councilwoman Lichtenberg nominated Councilwoman Erik, who declined. Councilwoman Lichtenberg withdrew her nomination. Councilwoman Erik passed. Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

*Councilman Signorino*

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Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

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Class IV Alternate #1

Councilman Wagner abstained. Councilpersons Dale and Signorino passed. Councilwoman Lichtenberg nominated Michael Siesta. Councilpersons Erik and Hensley passed. Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

*Michael Siesta*

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Voted Aye: Lichtenberg, Erik.  
Voted Nay: Wagner, Dale, Signorino, Hensley  
Motion defeated.

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*Mayor Bieri stated that the nomination failed and the position remains vacant.*

**Senior Citizens Committee (Advisory)**

Council Liaison

Council President Dale nominated Councilwoman Lichtenberg. Councilpersons Signorino, Lichtenberg, Erik, Hensley and Wagner passed. Councilwoman Erik made a motion to close, seconded by Council President Dale and carried by unanimous voice vote.

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Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

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Citizen Members

Councilman Signorino made a motion to move all nine (9) applicants as one. The applicants being Pam Toupenca, John Waldo III, Avonne Cassella, Diane Wirth, Richard Wirth, Mary Ann Terracino, Patricia Burd, Donald Ziliotto and Marianne Goerig. Councilwoman Erik made a motion to close, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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---

Voted Aye: Signorino, Lichtenberg, Erik. Hensley, Wagner, Dale  
Voted Nay: None  
Motion carried.

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**WM77 TV Commission**

**Council Liaisons**

Councilwoman Lichtenberg nominated Councilwoman Erik; Councilwoman Erik nominated Councilwoman Lichtenberg; Councilpersons Hensley, Wagner, Dale and Signorino passed. Councilwoman Erik made a motion to close and confirm, seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

---

Voted Aye: Lichtenberg, Erik, Hensley, Wagner, Dale, Signorino  
Voted Nay: None  
Motion carried.

---

**Citizen Member – 3 year term #1**

Councilwoman Erik nominated Robert Nicholson; Councilman Hensley nominated Michael R. Dygos. Councilpersons Wagner, Dale, Signorino and Lichtenberg passed. Councilwoman Erik made a motion to close and confirm; seconded by Council President Dale and carried by unanimous voice vote.

***Robert Nicholson***

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Voted Aye: Erik, Lichtenberg  
Voted Nay: Hensley, Wagner, Dale, Signorino  
Motion defeated.

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***Michael R. Dygos***

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Voted Aye: Hensley, Wagner, Dale, Signorino, Erik  
Voted Nay: Lichtenberg  
Motion carried.

---

**Citizen Member – 3 year term #2**

Councilman Hensley nominated Geoff W. Belinfante; Councilpersons Wagner, Dale and Signorino passed. Councilwoman Lichtenberg nominated Robert Nicholson; Councilwoman Erik passed. Councilman Signorino made a motion to close and confirm; seconded by Councilwoman Lichtenberg and carried by unanimous voice vote.

***Geoff W. Belinfante***

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Voted Aye: Hensley, Wagner, Dale, Signorino, Erik  
Voted Nay: Lichtenberg  
Motion carried.

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***Robert Nicholson No Vote Taken***

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Voted Aye:  
Voted Nay:

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**Citizen Members – 2 year term #1**

Councilman Wagner nominated Nathaniel E. Bedford; Councilpersons Dale and Signorino passed. Councilwoman Lichtenberg nominated Robert Nicholson, Councilpersons Erik and Hensley passed. Councilwoman Erik made a motion to close and confirm; seconded by Councilman Hensley and carried by unanimous voice vote.

***Nathaniel E. Bedford***

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Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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*Robert Nicholson*

---

Voted Aye: Lichtenberg, Erik  
Voted Nay: Dale, Signorino, Hensley, Wagner  
Motion defeated.

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Citizen Members – 2 year term #2

Council President Dale nominated Ruthann Mekita; Councilman Signorino passed. Councilwoman Lichtenberg nominated Robert Nicholson; Councilpersons Erik, Hensley and Wagner passed. Councilman Hensley made a motion to close and confirm; seconded by Council President Dale and carried by unanimous voice vote.

*Ruthann Mekita*

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Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

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Citizen Members – 1 year term (3)

Councilman Signorino nominated Peter Labate, Councilwoman Lichtenberg nominated Robert Nicholson, Councilwoman Erik nominated Edwin Gonzalez; Councilpersons Hensley, Wagner, Dale and Signorino passed. Councilman Signorino made a motion to close and confirm; seconded by Council President Dale and carried by unanimous voice vote.

Councilman Signorino asked for the Council to leave a vacancy because he knows of an interested party. Councilwoman Erik said that without a programmer the channel cannot operate. Robert Nicholson and Edwin Gonzalez are programmers. Councilwoman Lichtenberg agreed.

*Peter Labate*

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Voted Aye: Signorino, Lichtenberg, Hensley, Wagner, Dale  
Voted Nay: Erik  
Motion carried.

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*Robert Nicholson*

---

Voted Aye: Lichtenberg, Erik  
Voted Nay: Hensley, Wagner, Dale, Signorino  
Motion defeated.

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*Edwin Gonzalez*

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

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**Zoning Board of Adjustment**

Citizen Members #1 & #2 – 4 year term (2)

Councilman Hensley nominated Robert Brady; Councilpersons Wagner and Dale passed. Councilman Signorino nominated James Olivo; Councilwoman Lichtenberg nominated Michael Siesta. Councilwoman Erik passed. Councilwoman Erik made a motion to close, seconded by Council President Dale and carried by unanimous voice vote.

*Robert Brady*

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Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

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*James Olivo*

---

Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

---

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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*Michael Siesta*

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Voted Aye: Lichtenberg, Erik,  
Voted Nay: Signorino, Hensley, Wagner, Dale.  
Motion defeated.

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Alternate Citizen Member #1

Councilman Wagner nominated Matthew Conlon; Councilpersons Dale and Signorino passed; Councilwoman Lichtenberg nominated Michael Siesta; Councilwoman Erik nominated Warren Gross; Councilpersons Hensley and Wagner passed. Councilwoman Erik made a motion to close, seconded by Council President Dale and carried by unanimous voice vote.

*Matthew Conlon*

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Voted Aye: Wagner, Dale, Signorino, Hensley  
Voted Nay: Lichtenberg, Erik  
Motion carried.

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*Michael Siesta*

---

Voted Aye: None  
Voted Nay: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Motion defeated.

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*Warren W. Gross*

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Voted Aye: Erik, Lichtenberg  
Voted Nay: Signorino, Hensley, Wagner, Dale  
Motion defeated.

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**Insurance Committee**

Council Liaisons

Councilman Wagner nominated Councilman Signorino; Councilpersons Dale, Signorino, Lichtenberg, Erik and Hensley passed. Councilwoman Erik made a motion to close and confirm. Seconded by Councilman Hensley and carried by unanimous voice vote.

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Voted Aye: Wagner, Dale, Signorino, Lichtenberg, Erik, Hensley  
Voted Nay: None  
Motion carried.

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Citizen Members

Council President Dale nominated Bridget Vandebos; Councilman Signorino nominated Robert Nolan; Councilwoman Lichtenberg nominated Andrew Gargano; Councilwoman Erik nominated Andrena Pegel; Councilman Hensley nominated Peter Labate; Councilwoman Wagner nominated Matthew Conlon. Councilwoman Erik made a motion to close and confirm; seconded by Councilman Signorino and carried by unanimous voice vote.

There being no further nominations, Mayor Bieri asked for a vote.

*Bridget Vandebos*

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Voted Aye: Dale, Signorino, Lichtenberg, Erik, Hensley, Wagner  
Voted Nay: None  
Motion carried.

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*Robert E. Nolan*

---

Voted Aye: Signorino, Lichtenberg, Erik, Hensley, Wagner, Dale  
Voted Nay: None  
Motion carried.

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*Andrew Gargano*

---

Voted Aye: Lichtenberg, Erik

---

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Voted Nay: Hensley, Wagner, Signorino  
Abstain: Dale  
Motion defeated.

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*Andrena Pegel*

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

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*Peter Labate*

---

Voted Aye: Hensley, Wagner, Dale, Signorino, Lichtenberg, Erik  
Voted Nay: None  
Motion carried.

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*Matthew Conlon*

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Voted Aye: Wagner, Dale, Signorino, Hensley  
Voted Nay: Lichtenberg, Erik  
Motion carried.

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Council President Dale asked to increase membership for this committee. Schedule discussion for February 3, 2016 Workshop agenda.

Agenda No. VI 3

**Appointments to Boards, Commissions and Committees – Mayor’s Appointments**

The Mayor announced appointments to various boards, committees and commissions.

Economic Development Commission

Mayor Bieri announced she appointed Councilwoman Erik as Mayor’s Designee, David Ofshinsky to Citizen Member #1 and Melissa Brown Blaeuer to Citizen Member #2 based on attendance.

Environmental Commission

Mayor Bieri announced she appointed Douglas Ott as Planning Board member, Thomas Tamayne, D. Timothy Dalton, Jennifer Easterbrook and James Rogers to Citizen Members #5 & #6 and Alternates #1 & #2, respectively.

Historic Preservation Commission

Mayor Bieri announced she appointed Steven Boshart to Class A Citizen Member; Harold Rescigno and Josephine Beck to Class B Citizen Members and Kristen Koerner to Class C Citizen Member. She asked for people to apply for the vacant positions available.

Library Board of Trustees

Mayor Bieri asked for Council consent to the appointment of Eugene Valenta to Citizen Member 5.

Roll call and Council consent for Eugene Valenta to Citizen Member 5.

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.

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Planning Board

Mayor Bieri announced the following appointments: Mayor Bieri will continue to serve; Glenn Wenzel to Class II Township Official; Douglas Ott, Geoffrey Syme and Linda Connolly to Class IV Citizen Members.

Agenda VII

**Action Items**

Mayor Bieri asked to move all as one.

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Moved: Dale                      Seconded: Signorino

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Voted Aye: Erik, Hensley, Wagner, Dale, Signorino, Lichtenberg  
Voted Nay: None  
Motion carried.  
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**Resolutions Authorizing Professional Services Contracts**

Agenda VII a

~ Resolution 2016 - 035 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR & OPEN PROFESSIONAL SERVICE CONTRACT FOR LABOR COUNSEL TO DAVID CORRIGAN, ESQ.**

**WHEREAS**, the Township of West Milford has a need to appoint Labor Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

**WHEREAS**, the Township Council has determined that Mr. Corrigan's services encompass all responsibilities associated with an appointment as Labor Counsel to represent the Township with regard to all labor matters in an amount not to exceed \$60,000; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, David F. Corrigan, Esq. has submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of David F. Corrigan, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds said funds to be encumbered from account # 01-201-20-155-502 for services rendered as the Township Labor Counsel and for services rendered in conjunction with the above referenced legal matters; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township of West Milford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with David F. Corrigan, Esq. of the firm David F. Corrigan, LLC, with offices located at 54-B West Front St., Keyport, NJ 07735 to serve as Special Labor Counsel and to work with the Township Administrator on labor matters on behalf of the Township at a rate of \$125 per hour and in an amount not to exceed \$60,000.00.
2. The total fee authorized for this contract shall not exceed \$60,000.00 without the prior written approval of the Township Council.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 6, 2016

Agenda VII b

~ Resolution 2016 - 036 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD, & WOODS, LLP FOR BOND COUNSEL SERVICES**

**WHEREAS**, the Township of West Milford has a need to appoint Bond Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, Robert Beinfield of the firm Hawkins, Delafield & Wood, LLP will provide legal services as bond counsel in an amount not to exceed \$43,000; and

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**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from various accounts pursuant to "Section 20" of the Local Bond Law in an amount not to exceed \$43,000 without prior written approval from the Township Council.

**WHEREAS**, Robert Beinfield, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Hawkins, Delafield & Wood, LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has recommended that Hawkins, Delafield & Woods, LLP be retained to provide Bond Counsel services to the Township of West Milford.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Hawkins, Delafield, & Woods, LLP of One Gateway Center, Newark, NJ 07102 for professional bond counsel services in an amount not to exceed \$43,000 which shall include services administered as bond counsel to the Township.
2. This contract is awarded as a "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The duration of the contract shall be for the 2016 calendar year.
4. The total fee authorized for this contract shall not exceed \$43,000 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 6, 2016

Agenda VI c

~ Resolution 2016 - 037 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAUL FERRIERO OF FERRIERO ENGINEERING, TO WORK ON OPEN SPACE MATTERS AS DICTATED BY THE TOWNSHIP COUNCIL**

**WHEREAS**, with the creation of a dedicated source of tax revenue ("Open Space Trust Fund") for the acquisition of open space, the Township has worked hard in attempting to obtain various parcels of land throughout the Township for open space purposes; and

**WHEREAS**, the Township Council must perform due diligence prior to expending open space funds on property acquisition; and

**WHEREAS**, from time to time, such due diligence requires engineering review of certain facets of any given property being considered for open space acquisition; and

**WHEREAS**, Paul Ferriero has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Ferriero Engineering from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services said funds to be encumbered from the Township's Open Space Trust Account.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with Paul Ferriero, PE, PP, CME, LEED AP for professional services to perform due diligence at the Council's direction on properties to be considered for open space acquisition.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.

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3. The term of this contract shall be until December 31, 2016.
4. The total fee authorized for this contract shall not exceed \$3,000 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 6, 2016

Agenda VII d

~ Resolution 2016 - 038 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO EID & LAPATKA, LLC FOR SURVEYING SERVICES TO REVIEW AND CERTIFY THE UPDATED TOWNSHIP TAX MAPS**

**WHEREAS**, the Township of West Milford's Engineering Department anticipates executing changes to the Township's Tax Maps in 2016; and

**WHEREAS**, the State of New Jersey requires that such changes be reviewed and certified by a licensed land surveyor; and

**WHEREAS**, the Township of West Milford has a need to appoint a Professional, Licensed Land Surveyor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

**WHEREAS**, Eid & Lapatka, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Eid & Lapatka, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with Eid & Lapatka, LLC, 795 Susquehanna Avenue, Franklin Lakes, NJ 07417 for professional services to review and certify changes made to the Township's Tax Maps in 2016 in an amount not to exceed \$2,750.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The term of this contract shall be from January 1, 2016 through December 31, 2016.
4. The total fee authorized for this contract shall not exceed \$2,750.00 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 6, 2016

Agenda VII e

~ Resolution 2016 - 039 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CHARLES MCGROARTY TO SERVE AS PLANNING CONSULTANT IN AN AMOUNT NOT TO EXCEED \$22,500**

**WHEREAS**, the Mayor and Council of the Township of West Milford has a need to appoint a Professional Planner as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 et seq.*; and

**WHEREAS**, Charles McGroarty of Banisch Associates, Inc. has provided professional planning services as sought by the Township of West Milford at a rate of \$150.00 per hour; and

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the total amount of the contract shall not exceed \$22,500.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

**WHEREAS**, Banisch Associates, Inc. has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that reportable contributions have not been made to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Banisch Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bid and the contract itself must be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Charles McGroarty of Banisch Associates, Inc. with offices located at 111 Main Street, Flemington, New Jersey, 08822 as professional planner for the Township of West Milford in an amount not to exceed \$22,500.00. The agreement shall be on file in the office of the Township Clerk.
2. The term of the contract shall be for a period to run through December 31, 2016.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 6, 2016

Agenda VII f

~ Resolution 2016 - 040 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH GENE OSIAS FOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP'S HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$13,000**

**WHEREAS**, the Township of West Milford has a need to appoint a Registered Environmental Health Specialist (REHS) as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

**WHEREAS**, Gene Osias will provide REHS services as sought by the Township of West Milford and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$13,000.00; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the term of a contract for this service shall terminate on December 31, 2016; and

**WHEREAS**, Gene Osias will provide REHS services as sought by the Township of West Milford to review applications submitted to the Health Department; and

**WHEREAS**, Gene Osias has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account number 01-201-27-335-480.

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**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Gene Osias as described herein to the satisfaction of the Township Administrator; and,

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 6, 2016

Agenda VII g

~ Resolution 2016 - 041 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH TOM GILMARTIN FOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP'S HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$20,500.00**

**WHEREAS**, the Township of West Milford has a need to appoint a Registered Environmental Health Specialist (REHS) as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

**WHEREAS**, the Chief Financial Officer has determined and certified that the value of the acquisition will exceed \$20,500.00; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the term of a contract for this service shall be January 1, 2016 to December 31, 2016; and

**WHEREAS**, Tom Gilmartin will provide REHS services as sought by the Township of West Milford and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$20,500.00; and

**WHEREAS**, Tom Gilmartin has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account number 01-201-27-335-480.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Tom Gilmartin as described herein to the satisfaction of the Township Administrator; and,

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 6, 2016

**Resolutions Authorizing Miscellaneous Contracts**

Agenda VII h

~ Resolution 2016 - 042 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Reorganization Meeting  
Date of Meeting: January 6, 2016  
Time of Meeting: 6:30 P.M.  
Minute Page No: Page 38 of 40  
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**NEW JERSEY AUTHORIZING A CARETAKER AGREEMENT WITH JANETTE WEBER TO SERVE AS CARETAKER OF WESTBROOK PARK**

**WHEREAS**, the Township of West Milford previously authorized caretaker agreements for Westbrook Park; and

**WHEREAS**, the Department of Community Services & Recreation has recommended that Janette Weber continue to serve in this capacity.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

1. The Mayor and Municipal Clerk be and are hereby authorized to execute a caretaker agreement with Janette Weber to serve as caretaker of Westbrook Park for the period January 1, 2016 through December 31, 2016.
2. Said agreement is contingent upon Ms. Weber completing a successful interview with the Township Administrator and satisfactory completion of a background check in accordance with Township requirements for same.
3. The Chief Financial Officer shall receive a copy of the aforementioned agreement and make appropriate adjustments with respect to any 1099 reporting to the IRS.
4. This Resolution shall take effect immediately.

Adopted: January 6, 2016

Agenda VII i

~ Resolution 2016 - 043 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE FOR REGISTRAR SERVICES**

**WHEREAS**, the Township of West Milford has had an interlocal agreement with the Borough of Bloomingdale for Registrar services since 2009; and

**WHEREAS**, the Township of West Milford desires to continue with this agreement until such time as an internal review of the Health Department's needs can be conducted; and

**WHEREAS**, said agreement outlines the terms and conditions of the services to be provided; and

**WHEREAS**, the Chief Financial Officer certifies that funds are available for this purpose said funds to be encumbered from account #01-201-27-331-450.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute an inter-local agreement with the Borough of Bloomingdale for Registrar of Vital Statistics services for the 2016 calendar year in an amount not to exceed \$18,623.00, said agreement to be available for public inspection in the office of the Township Clerk.

This Resolution shall take effect immediately.

Adopted: January 6, 2016

Agenda VII j

~ Resolution 2016 - 044 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE- ESTABLISHING A BOARD OF REVIEW TO HEAR DISCIPLINE MATTERS RELATIVE TO THE FIRE DEPARTMENTS IN THE TOWNSHIP IN ACCORDANCE WITH THE TOWNSHIP'S FUNDING GUIDELINES**

**WHEREAS**, on April 1, 2015 by virtue of Resolution 2015-129 the Township of West Milford did adopt funding guidelines which establish procedures by which fire departments within the Township qualify for municipal funding; and

**WHEREAS**, the funding guidelines establish a "Process to Discipline Fire Officers"; and

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Reorganization Meeting  
Date of Meeting: January 6, 2016  
Time of Meeting: 6:30 P.M.  
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**WHEREAS**, that process requires the establishment of a Board of Review to which appointment shall be made in January each year; and

**WHEREAS**, the funding guidelines warrant that the Board of Review shall be comprised of the following appointees:

- Member 1: Designated by the Township Administrator
- Member 2: Designated by the Fire Chiefs Association and who must be a former Chief within the last ten (10) years who is not a part of the Company in question
- Member 3: Designated by the Township Council
- Member 4: Designated by the Fire Company where the named individual serves
- Member 5 and One (1) Alternate: Designated by the Fire Chiefs Association

; and

**WHEREAS**, the Township Council hereby establishes the Board of Review and requests that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that they do hereby establish a Board of Review in accordance with the funding guidelines for fire departments and request that that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

Adopted: January 6, 2016

Agenda No. VIII

**Public Comments**

Mayor Bieri opened the meeting to the public after advising that there is a five-minute limit for each speaker.

Dan Trout, 26 Heritage Drive, West Milford, said he is here as a member of Soccer Board formed this summer. They had 450 soccer applications with no infrastructure at PAL to handle it. At that point, it was step up and volunteer or have no program. He gave background as to what it takes to get a soccer team up and running. There is a lack of coach training at PAL and coaches are coaching too many games. He explained how the structure was recreated to accommodate the program. PAL had done nothing about player evaluation and this caused an imbalance in the teams. They created a board and asked for feedback from parents about how to make the board better going forward. The consistent theme was discontentment with PAL on a multitude of issues which then led to the decline in registrations for PAL. He talked about PAL finances saying there is no transparency. Last year PAL used a Connecticut company to take PAL pictures and they showed up with no batteries so the photo day was cancelled. PAL used them again but parents objected and asked for a local vendor. Permission was given to allow him more time to speak. No one was aware that PAL was getting revenue from the photo company and that was not disclosed and parents do not know where that revenue went. This group has 27 active people and they questioned being an independent group or seek to be part of CS&R. They voted to be part of CS&R and can work with CS&R to complement the Township's programs. All coaches surveyed all players to determine skill level so they can then create specific clinics and have balanced teams next year. In the past PAL had a season that ended when darkness fell and they have addressed that by using fields with lights. They were able to announce the names of the kids, provide a trophy ceremony for the championship game; parents and children love the experience. They have a communication director to engage with parents with social media and they will meet every month to improve the program. A new group of passionate people has created the structured program. He is asking council to remove the hindrance, namely PAL, to allow this group and the residents to deal directly with CS&R.

Doris Aaronson, 19 Bearfort Road, West Milford said Board of Education (BOE) met last night. She commented about the drug problem in town and asked them to form a committee to deal with this in West Milford. She encouraged Council to work with BOE and CASA to see how we can reduce the drug problem in town. She thanked Township Clerk Antoinette Battaglia for many years of service as clerk and now taking the Township Administrator position. She presented Ms. Battaglia with flowers.

James Foody, 2 Kushaqua Trail, Hewitt congratulated Councilman Wagner and Councilman Hensley on their election wins. He said the BOE reorganized last night and is seeking to work through the subcommittee to work with Council on a number of issues. He said he hopes each group will channel energies to work for the community without bickering and he is looking forward to a harmonious year.

