

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD**

MINUTES

January 5, 2017

REORGANIZATION MEETING

Tonya Cubby, Secretary to Boards and Commissions, opened the meeting at **7:36 p.m.** with the reading of the Legal Notice followed by the Pledge of Allegiance.

ADMINISTER OATHS TO NEW/RE-APPOINTED MEMBERS

Based on the appointments made at the Township Council Reorganization meeting on January 4, 2017, the Oaths of Office for the West Milford Planning Board members were administered to the following: Glenn Wenzel, Class II Township Official; Michael Siesta, Class IV Alternate #2. Councilman Luciano (Lou) Signorino was not present at this meeting and will be administered his oath at the next regular Planning Board meeting.

ROLL CALL

Present: Mayor Bettina Bieri, Linda Connolly, Christopher Garcia, Warren Gross, Douglas Ott, Geoffrey Syme, Glenn Wenzel, Alternate #1 Steven Castronova, Alternate #2 Michael Siesta, Board Secretary Tonya Cubby.

Absent: Andrew Gargano, Councilman Lou Signorino, Board Attorney Thomas Germinario, Board Planner Chuck McGroarty, Board Engineer Paul Ferriero.

Alternate #1 Steven Castronova was requested to sit in for Councilman Lou Signorino, and Alternate # 2 Michael Siesta was requested to sit in for Andrew Gargano.

REORGANIZATION

The following appointments were made for the period ending December 31, 2017 or until the next Reorganization Meeting of the Planning Board:

APPOINTMENT OF CHAIRMAN

Motion by Mayor Bettina Bieri to nominate **Christopher Garcia** for the position of Chairman of the Planning Board, with a **second** by Geoffrey Syme.

There being no other nominations, a **motion** was made by Mayor Bettina Bieri, with a **second** by Glenn Wenzel, to Close and Confirm the nomination for Christopher Garcia as Chairman of the Planning Board.

With all members present voting in the affirmative, the **motion** for the appointment of Christopher Garcia as Chairman was **approved by unanimous consent** of the Board.

Chairman Christopher Garcia assumed the Chair and presided over the remainder of the meeting.

APPOINTMENT OF VICE CHAIRMAN

Motion by Chairman Christopher Garcia to nominate **Andrew Gargano** for the position of Vice Chairman of the Planning Board, with a **second** by Linda Connolly.

There being no other nominations, a **motion** was made by Glenn Wenzel, with a **second** by Mayor Bettina Bieri, to Close and Confirm the nomination for the position of Vice Chairman of the Planning Board.

With all members present voting in the affirmative, the **motion** for the appointment of Andrew Gargano as Vice Chairman was **approved by unanimous consent** of the Board.

APPOINTMENT OF SECRETARY

Motion by Chairman Christopher Garcia with a **second** by Linda Connolly to appoint **Tonya Cubby** for the position of Secretary of the Planning Board.

There being no other nominations, a **motion** by Mayor Bettina Bieri, with a **second** by Linda Connolly, to Close and Confirm the nomination for the position of Board Secretary.

With all members present voting in the affirmative, the **motion** for the appointment of Tonya Cubby as Board Secretary was **approved by unanimous consent** of the Board.

APPOINTMENT OF SUBCOMMITTEES

Chairman Christopher Garcia requested Board members to indicate their interest in serving on the various committees, and with a consensus of the Board, the following members were re-appointed for 2017:

- Site Plan Committee:** No Appointments at this time.
- Ordinance Committee:** Linda Connolly, Steven Castronova, Glenn Wenzel and Chairman Christopher Garcia.
- Master Plan Committee:** Andrew Gargano, Douglas Ott, Geoffrey Syme, and Chairman Christopher Garcia.
- Design Standards Committee:** Steven Castronova, Warren Gross, Councilman Lou Signorino, and Chairman Christopher Garcia.

With concurrence of the Board, the re-appointments of the aforementioned Board members to the various subcommittees were **approved by unanimous consent.**

PLANNING BOARD ATTORNEY

The Chairman announced the appointment of Planning Board Attorney:

Motion by Mayor Bettina Bieri to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, with a **second** by Steven Castronova.

There being no other nominations, a **motion** by Steven Castronova, with a **second** by Glenn Wenzel, to Close and Confirm the nomination for the position of Planning Board Attorney.

With all members present voting in the affirmative, the **motion** for the appointment of Thomas J. Germinario as Planning Board Attorney was **approved by unanimous consent** of the Board.

PLANNING BOARD ENGINEER

The Chairman announced the appointment of Planning Board Engineer:

Motion made by Geoffrey Syme to appoint **Paul W. Ferriero of Ferreiro Engineering Inc** for Planning Board Engineer, with a **second** by Glenn Wenzel.

There being no other nominations, a **motion** by Glenn Wenzel, with a **second** by Douglas Ott, to Close and Confirm the nomination for the position of Planning Board Engineer.

With all members present voting in the affirmative, the **motion** for the appointment of Paul W. Ferriero and Ferriero Engineering Inc as Planning Board Engineer was **approved by unanimous consent** of the Board.

PLANNING BOARD PLANNER

The Chairman announced the appointment of Planning Board Planner:

Motion by Steven Castronova to appoint **Charles T. McGroarty of Banish Associates** for Planning Board Planner, **seconded** by Douglas Ott.

There being no other nominations, a **motion** by Linda Connolly, with a **second** by Glenn Wenzel, to Close and Confirm the nomination for the position of Planning Board Planner.

With all members present voting in the affirmative, the **motion** for the appointment of Charles T. McGroarty of Banisch Associates as Planning Board Planner was **approved by unanimous consent** of the Board.

LANDSCAPE ARCHITECT

Chairman Garcia announced the appointment of the Board Landscape Architect.

Motion by Geoffrey Syme to appoint **Hakim Associates** as Planning Board Landscape Architect, **seconded** by Steven Castronova.

There being no other nominations, a **motion** by Douglas Ott, with a **second** by Steven Castronova, to Close and Confirm the nomination for the position of Landscape Architect.

With all members present voting in the affirmative, the **motion** for the appointment of Hakim Associates as Planning Board Landscape Architect was **approved by unanimous consent** of the Board.

HYDROGEOLOGICAL CONSULTANT

The Chairman announced the appointment of Board Hydrogeological Consultant:

Motion by Linda Connolly to appoint **Matthew Mulhall and M2 Associates Inc.** as Planning Board Hydrogeological Consultant, **seconded** by Steven Castronova.

There being no other nominations, a **motion** by Linda Connolly, with a **second** by Glenn Wenzel, to Close and Confirm the nomination for the position of Hydrogeological Consultant.

With all members present voting in the affirmative, the **motion** for the appointment of Matthew Mulhall and M2 Associates as Planning Board Hydrogeological Consultant was **approved by unanimous consent** of the Board.

RESOLUTIONS OF THE PLANNING BOARD PROFESSIONALS

RESOLUTION NO. 2017-01

RATIFYING AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO THOMAS J. GERMINARIO, ESQ., AS PLANNING BOARD ATTORNEY

RESOLUTION NO. 2017-02

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD ENGINEER TO FERRIERO ENGINEERING INC.

RESOLUTION NO. 2017-03

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING FOR THE POSITION OF PLANNING BOARD PROFESSIONAL PLANNER TO BANISCH ASSOCIATES INC.

RESOLUTION NO. 2017-04

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD LANDSCAPE ARCHITECT TO HAKIM ASSOCIATES INC.

RESOLUTION NO. 2017-05

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD HYDOGEOLOGIST TO M2 ASSOCIATES INC.

Resolutions Nos. 2017-01, 2017-02, 2017-03, 2017-04, and 2017-05 memorializing the appointments of the Planning Board professionals were **approved by unanimous consent** of the Board on a **motion** by Mayor Bettina Bieri with a **second** by Warren Gross.

ADOPTION OF 2017 MEETING SCHEDULE

Chairman Garcia announced the adoption of the Planning Board Meeting Schedule for January 1, 2017 to December 31, 2017 that was reviewed and approved at a prior Planning Board meeting. The 2017 Meeting Dates were approved by unanimous consent.

DESIGNATION OF OFFICIAL NEWSPAPERS

Chairman Christopher Garcia announced the designation of the Herald News and Suburban Trends as the official newspapers of the Planning Board. The Board approved the designation of the aforementioned newspapers by **unanimous consent**.

ADJOURNMENT

The Reorganization Meeting of the Township of West Milford Planning Board was **adjourned by unanimous consent** at **7:52 p.m.** on a **motion** by Mayor Bettina Bieri with a **second** by Steven Castronova, followed by the Regular Meeting of the Planning Board.

Approved:

Respectfully submitted by,

Tonya E. Cubby, Secretary