

Township of West Milford, New Jersey  
Governing Body  
**ORGANIZATION MEETING AGENDA**

January 4, 2017  
6:30 P.M.

**MEETING**

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 25, 2016 and January 1, 2017; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. **PLEDGE OF ALLEGIANCE**

II. **ADMINISTRATION OF OATH**

- Councilman Luciano "Lou" Signorino (January 1, 2017 – December 31, 2019)
- Councilman Peter G. McGuinness (January 1, 2017 – December 31, 2019)

III. **ROLL CALL**

IV. **ELECTION OF COUNCIL PRESIDENT**

The Council shall nominate and elect a Council President.

V. **Resolution 2017-001 Authorizing Passage of Special Consent Agenda**

- 1) **2017-002** - Resolution establishing protocols for nominations
- 2) Resolutions Re-establishing Committees and Making Staff Appointments
  - a) **2017-003** – Re-establishment of the Autumn Lights Committee
  - b) **2017-004** – Re-establishment of Beautification/Recycling Task Force Committee
  - c) **2017-005** – Re-establishment of Fire Board of Review
  - d) **2017-006** – Re-establishment of the Heritage Committee
  - e) ~~**2017-007** – Re-establishment of Municipal Alliance Committee (CASA)~~
  - f) **2017-008** – Re-establishment of Safety Committee
  - g) **2017-009** – Re-establishment of Shade Tree Advisory Committee
  - h) **2017-010** – Re-establishment of Emergency Management Council
  - i) **2017-011** – Re-establishment of Storm Water Pollution Prevention Team
  - j) **2017-012** – Appoint HIF Commissioner
  - k) **2017-013** – Appoint JIF Commissioner & Safety Delegate
  - l) **2017-014** – Appoint NJSEM Commissioner
  - m) **2017-015** – Appoint Public Agency Compliance Officer
  - n) **2017-016** – Appoint Representative to Passaic County Solid Waste Advisory Council

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- 3) Resolutions Pertaining to Policies and Financial-related Issues
  - a) **2017-017** – Annual Meeting Notice
  - b) **2017-018** – Signatures on Township Accounts
  - c) **2017-019** – Establishing a Cash Management Plan
  - d) **2017-020** – Designating Official Newspapers for the Township of West Milford
  - e) **2017-021** – Provide for the Hours of Collection of Taxes
  - f) **2017-022** – Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - g) **2017-023** – Rate of Interest to be Charged on Unpaid Taxes & Improvement Assessments
  - h) **2017-024** – Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - i) **2017-025** – Release of Executive Session Minutes
  - j) **2017-026** – Best Practices Surplus Policy

### VI. APPOINTMENTS

- 1) Professionals – As Required By Code
  - a. **2017-027** – Township Attorney Professional Services Contract
  - b. **2017-028** – Municipal Auditor Professional Services Contract
  - c. **2017-029** – Township Engineer Professional Services Contract
  - d. **2017-030** – COAH Compliance & Monitoring Professional Services Contract
  - e. **2017-031** – Municipal Judge – Mayor with Council Consent
  - f. **2017-032** – Municipal Prosecutor – Mayor with Council Consent
  - g. **2017-033** – Public Defender – Mayor with Council Consent
  - h. **2017-034** – Fire Commissioner – Mayor on Recommendation of Fire Chiefs
- 2) Boards, Committees and Commissions  
*\*The **Council** may make nominations from the floor for various boards, committees, and commissions*

*Americans with Disabilities Act Committee – Council Liaison*

*Americans with Disabilities Act Committee – Citizen Members 1 & 3*

*Autumn Lights Committee – Council Liaisons*

*Beautification & Recycling Committee – Council Liaison*

*Beautification & Recycling Committee – Citizen Members*

*Building Standards Board – Council Liaison*

*Community Services & Recreation Committee – Council Liaison*

*Community Services & Recreation Committee – Citizen Members*

*Economic Development Commission – Council Liaison*

*Economic Development Commission – Citizen Members 3 & 4, Alternate 2*

*Fire Department Board of Review – Council Liaison*

*Fire Prevention Bureau – Council Liaison*

*Greenwood Lake Bi-State Commission – Commissioners*

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*Health Board – Citizen Members 3 & 4*  
*Heritage Committee – Council Liaison*  
*Heritage Committee – Citizen Members*  
*Insurance Committee – Council Liaison*  
*Insurance Committee – Citizen Members*  
*Lakes Committee – Council Liaison*  
~~*Municipal Alliance Committee (CASA) Council Liaison*~~  
~~*Municipal Alliance Committee (CASA)*~~  
~~*1 – Business Representative*~~  
~~*2 – Citizen Members*~~  
~~*1 – Civic/Volunteer Organization Representative*~~  
~~*1 – Health Care Professional*~~  
~~*1 – Media Representative*~~  
~~*1 – Member of an Organization Involved in Reducing Substance Abuse*~~  
~~*1 – Religious/Fraternal Organization Member*~~  
*Municipal Utilities Authority – Council Liaison*  
*Municipal Utilities Authority – Citizen 2 & Alternate #2*  
*Planning Board – Class III – Council Liaison*  
*Planning Board – Class IV Alternate 2*  
*Senior Citizens Committee – Council Liaison*  
*WM77 TV Commission – Council Liaisons*  
*WM77 TV Commission – Citizen Members 5, 6 & 7*  
*Zoning Board of Adjustment – Citizen Member 5, Alternate 2*

*\*The **Mayor** may announce appointments to various boards, committees, and commissions*

*Environmental Commission – Citizen Members 2 & 3, Alt. Member 2*  
*Historic Preservation Commission – Citizen Members Class C, Alt 1 & 2*  
*Library Board of Trustees – Citizen Members 1 & 7*  
*Planning Board – Class II (Township official)*

### VII. **ACTION ITEMS**

#### *Resolutions Authorizing Professional Services Contracts*

- a. **Resolution 2017-035** – Bond Counsel
- b. **Resolution 2017-036** – Labor Counsel
- c. **Resolution 2017-037** – Engineer – Open Space Matters
- d. **Resolution 2017-038** – Land Surveyor Review & Certify Updated Tax Maps
- e. **Resolution 2017-039** – Township Planner
- f. **Resolution 2017-040** – Registered Environmental Health Specialist
- g. **Resolution 2017-041** – Registered Environmental Health Specialist
- h. **Resolution 2017-042** – Continuing Disclosure Agent Services
- i. **Resolution 2017-043** – Risk Management Consultant Services

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*Resolutions Authorizing Miscellaneous Contracts*

- j. **Resolution 2017-044** – Caretaker Agreement
- k. **Resolution 2017-045** – Inter local Agreement Registrar Services

VIII. **PUBLIC COMMENTS**

IX. **MAYOR AND COUNCIL COMMENTS**

X. **ADJOURNMENT**