

**TOWNSHIP OF WEST MILFORD
PLANNING BOARD**

MINUTES

January 3, 2019

REORGANIZATION MEETING

The Secretary to Boards and Commissions, Tonya Cubby, opened the Reorganization Meeting of the West Milford Planning Board at **7:00 p.m.** with the reading of the Legal Notice followed by the Pledge of Allegiance.

ADMINISTER OATHS TO NEW/RE-APPOINTED MEMBERS

Based on the appointments made at the Township Council Reorganization meeting held on January 2, 2019, the Oaths of Office for the West Milford Planning Board members were administered to the following: Glenn Wenzel, Class II Township Official; Councilman Luciano (Lou) Signorino, Class III Council Member; Warren Gross, Class IV Citizen Member; Douglas Ott, Class IV Environmental Commission Member. No appointments have been made at this time for a Class IV Citizen Member and the Class IV Alternate Member #2 positions.

ROLL CALL

Present: Linda Connolly, Christopher Garcia, Warren Gross, Douglas Ott, Councilman Lou Signorino, Geoffrey Syme, Glenn Wenzel, *Vacant*, Alternate #1 Steven Castronova, Alternate #2 *Vacant*, Board Secretary Tonya Cubby.

Absent: Mayor Michele Dale, Board Attorney Thomas Germinario, Board Engineer Paul Ferriero, Board Planner Jessica Caldwell.

Alternate #1 Steven Castronova was requested to sit on the Board for the Class IV Citizen member.

REORGANIZATION

The following appointments were made for the period ending December 31, 2019 or until the next Reorganization Meeting of the Planning Board:

APPOINTMENT OF CHAIRMAN

Motion by Steven Castronova to nominate **Christopher Garcia** for the position of Chairman of the Planning Board, with a **second** by Linda Connolly.

There being no other nominations, a **motion** was made by Councilman Lou Signorino, with a **second** by Geoffrey Syme, to Close and Confirm the nomination for Christopher Garcia as Chairman of the Planning Board.

With all members present voting in the affirmative by a roll call vote, the appointment of **Christopher Garcia** as Chairman was **approved by unanimous consent** of the Board.

Chairman Christopher Garcia assumed the Chair and presided over the remainder of the meeting.

APPOINTMENT OF VICE CHAIRMAN

Motion by Glenn Wenzel to nominate **Linda Connolly** for the position of Vice Chairman of the Planning Board, with a **second** by Geoffrey Syme.

There being no other nominations, a **motion** was made by Glenn Wenzel, with a **second** by Geoffrey Syme, to Close and Confirm the nomination for the position of Vice Chairman of the Planning Board.

With all members present voting in the affirmative by a roll call vote, the appointment of Linda Connolly as Vice Chairman was **approved by unanimous consent** of the Board.

APPOINTMENT OF SECRETARY

Motion by Steven Castronova, with a **second** by Warren Gross, to appoint **Tonya Cubby** for the position of Secretary of the Planning Board.

There being no other nominations, a **motion** by Linda Connolly, with a **second** by Geoffrey Syme, to Close and Confirm the nomination for the position of Planning Board Secretary.

With all members present voting in the affirmative, the appointment of Tonya Cubby as Secretary of the Planning Board Secretary was **approved by unanimous consent** of the Board.

APPOINTMENT OF SUBCOMMITTEES

Chairman Christopher requested Board members to indicate their interest in serving on the various committees, and with a consensus of the Board, the following members were appointed for 2019:

- Site Plan Committee:** No Appointments at this time.
- Ordinance Committee:** Linda Connolly, Glenn Wenzel, Steven Castronova, and Chairman Christopher Garcia.
- Master Plan Committee:** Douglas Ott, Geoffrey Syme, Warren Gross, and Chairman Christopher Garcia.
- Design Standards Committee:** Warren Gross, Steven Castronova, Councilman Lou Signorino, and Chairman Christopher Garcia.

The appointments of the aforementioned Board members to the various subcommittees were **approved by unanimous consent of the Board**.

PLANNING BOARD ATTORNEY

The Chairman announced the appointment of Planning Board Attorney:

Motion by Steven Castronova to appoint **Thomas Germinario, Esq.** for Planning Board Attorney, with a **second** by Glenn Wenzel.

There being no other nominations, a **motion** by Glenn Wenzel, with a **second** by Steven Castronova, to Close and Confirm the nomination for the position of Planning Board Attorney.

With all members present voting in the affirmative by a roll call vote, the **motion** for the appointment of Thomas J. Germinario as Planning Board Attorney was **approved** by the Board.

RESOLUTION NO. 2019-01

RATIFYING AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO THOMAS J. GERMINARIO, ESQ., AS PLANNING BOARD ATTORNEY

Resolution No. 2019-01 was **approved** by the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

PLANNING BOARD ENGINEER

The Chairman announced the appointment of Planning Board Engineer:

Motion made by Steven Castronova to appoint **Paul W. Ferriero and Ferriero Engineering Inc.** for Planning Board Engineer, with a **second** by Douglas Ott.

There being no other nominations, a **motion** by Glenn Wenzel, with a **second** by Linda Connolly to Close and Confirm the nomination for the position of Planning Board Engineer.

With all members present voting in the affirmative by a roll call vote, the **motion** for the appointment of Paul Ferriero and Ferriero Engineering Inc. as Planning Board Engineer was **approved** by the Board.

RESOLUTION NO. 2019-02

A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD ENGINEER TO FERRIERO ENGINEERING INC.

Resolution No. 2019-02 was **approved** by the Board on a **motion** by Steven Castronova with a **second** by Douglas Ott.

PLANNING BOARD PLANNER

The Chairman announced the appointment of Planning Board Planner:

Motion made by Steven Castronova to appoint Jessica Caldwell and J. Caldwell & Associates LLC for Planning Board Planner, with a **second** by Linda Connolly.

There being no other nominations, a **motion** by Steven Castronova, with a **second** by Glenn Wenzel to Close and Confirm the nomination for the position of Planning Board Planner.

With all members present voting in the affirmative by a roll call vote, the **motion** for the appointment of Jessica Caldwell of J. Caldwell and Associates for Planning Board Planner was **approved** by the Board.

RESOLUTION NO. 2019-03

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR THE POSITION OF PLANNING BOARD PLANNER TO JESSICA CALDWELL AND J. CALDWELL & ASSOCIATES LLC.

Resolution No. 2019-03 was **approved** by the Board on a **motion** by Steven Castronova with a **second** by Douglas Ott.

HYDROGEOLOGIC CONSULTANT

The Chairman announced the appointment of Board Hydrogeologic Consultant.

Motion by Steven Castronova to appoint Matthew Mulhall and **M2 Associates Inc.** as Planning Board Hydrogeologic Consultant, **seconded** by Warren Gross.

There being no other nominations, a **motion** by Glenn Wenzel, with a **second** by Steven Castronova to Close and Confirm the nomination for the position of Hydrogeologic Consultant.

With all members present voting in the affirmative by a roll call vote, the **motion** for the appointment of Matthew Mulhall and M2 Associates as Planning Board Hydrogeological Consultant was approved by the Board.

RESOLUTION NO. 2019-04

A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR HYDROGEOLOGIC SERVICES TO M2 ASSOCIATES INC.

Resolution No. 2019-03 was **approved** by the Board on a **motion** by Steven Castronova with a **second** by Geoffrey Syme.

ADOPTION OF 2019 MEETING SCHEDULE

Chairman Christopher Garcia announced the adoption of the Planning Board Meeting Schedule for January 1, 2019 to December 31, 2019. The dates were reviewed and approved by the Board at a prior Planning Board meeting. The 2019 Meeting Dates were **approved by unanimous consent** of the Board on a **motion** by Councilman Lou Signorino with a **second** by Steven Castronova.

DESIGNATION OF OFFICIAL NEWSPAPERS

Chairman Christopher Garcia announced the designation of the Herald News and Suburban Trends as the official newspapers of the Planning Board. The Board **approved by unanimous consent** the designation of the aforementioned newspapers on a **motion** by Glenn Wenzel with a **second** by Warren Gross.

ADJOURNMENT

The 2019 Reorganization Meeting of the Township of West Milford Planning Board was **adjourned by unanimous consent** of the Board at 7:26 p.m. on a **motion** by Glenn Wenzel with a **second** by Steven Castronova, followed by the Regular Meeting of the Planning Board.

Approved: February 7, 2019

Respectfully submitted by,

Tonya E. Cubby, Secretary