

Township of West Milford, New Jersey
Governing Body
ORGANIZATION MEETING AGENDA

January 3, 2018
6:30 P.M.

MEETING

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 24, 2017 and December 31, 2017; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. PLEDGE OF ALLEGIANCE

II. ADMINISTRATION OF OATH

- Councilwoman Patricia Gerst (January 1, 2018 – December 31, 2020)
- Councilwoman Andrena “Andie” Pegel (January 1, 2018 – December 31, 2020)

III. ROLL CALL

IV. ELECTION OF COUNCIL PRESIDENT

The Council shall nominate and elect a Council President.

V. Resolution 2018-001 Authorizing Passage of Special Consent Agenda

- 1) **2018-002** - Resolution establishing protocols for nominations
- 2) Resolutions Re-establishing Committees and Making Staff Appointments
 - a) **2018-003** – Re-establishment of the Beautification/Recycling Task Force Committee
 - b) **2018-004** – Re-establishment of Fire Board of Review
 - c) **2018-005** – Re-establishment of the Heritage Committee
 - d) **2018-006** – Re-establishment of Municipal Alliance Committee (CASA)
 - e) **2018-007** – Re-establishment of Safety Committee
 - f) **2018-008** – Re-establishment of Shade Tree Advisory Committee
 - g) **2018-009** – Re-establishment of Stormwater Pollution Prevention Team
 - h) **2018-010** – Re-establishment of Emergency Management Council
 - i) **2018-011** – Appoint HIF Commissioner
 - j) **2018-012** – Appoint JIF Commissioner & Safety Delegate
 - k) **2018-013** – Appoint NJSEM Commissioner
 - l) **2018-014** – Appoint Public Agency Compliance Officer
 - m) **2018-015** – Appoint Representative to Passaic County Solid Waste Advisory Council

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- 3) Resolutions Pertaining to Policies and Financial-related Issues
 - a) **2018-016** – Annual Meeting Notice
 - b) **2018-017** – Signatures on Township Accounts
 - c) **2018-018** – Designating Official Newspapers for the Township of West Milford
 - d) **2018-019** – Establishing a Cash Management Plan
 - e) **2018-020** – Provide for the hours of Collection of Taxes
 - f) **2018-021** – Rate of Interest to be Charged on Unpaid Taxes & Improvement Assessments
 - g) **2018-022** – Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
 - h) **2018-023** – Authorizing the CFO to maintain a Petty Cash and Various Change Funds
 - i) **2018-024** – Release of Executive Session Minutes
 - j) **2018-025** – Best Practices Surplus Policy

VI. APPOINTMENTS

- 1) Professionals – As Required By Code
 - a) **2018-026** – Township Attorney Professional Services Contract
 - b) **2018-027** – COAH Compliance & Monitoring Professional Services Contract
 - c) **2018-028** – Municipal Prosecutor – Mayor with Council Consent
 - d) **2018-029** – Public Defender – Mayor with Council Consent
 - e) **2018-030** – Deputy Commissioner – Mayor on Recommendation of Fire Chiefs

- 2) Boards, Committees and Commissions

The **Council may make nominations from the floor for various boards, committees, and commissions*

Americans with Disabilities Act Committee – Council Liaison

Americans with Disabilities Act Committee – Citizen Members 2, 3 & 4

Beautification & Recycling Committee – Council Liaison

Beautification & Recycling Committee – Citizen Members

Building Standards Board – Council Liaison

Community Services & Recreation Committee – Council Liaison

Community Services & Recreation Committee - Citizen Members

Economic Development Commission – Council Liaison

Economic Development Commission – Citizen Members 5 & 6, Alternates 1 & 2

Fire Department Board of Review – Council Liaison

Fire Prevention Bureau – Council Liaison

Greenwood Lake Bi-State Commission - Commissioners

Health Board – Citizen Members 1, 2, 5 & 7

Heritage Committee – Council Liaison

Heritage Committee – Citizen Members

Insurance Committee – Council Liaison

Insurance Committee – Citizen Members

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Lakes Committee – Council Liaison
Municipal Alliance Committee (CASA) - Council Liaison
Municipal Alliance Committee (CASA)
1 – Business Representative
4 – Citizen Members
1 – Civic/Volunteer Organization Representative
1 – Health Care Professional
1 – Media Representative
1 – Member of an Organization Involved in Reducing Substance Abuse
1 – Religious/Fraternal Organization Member
Municipal Utilities Authority – Council Liaison
Municipal Utilities Authority – Citizen 5 & Alternate 1
Planning Board – Class III – Council Liaison
Planning Board – Class IV Alternate 1
Senior Citizens Committee – Council Liaison
Senior Citizens Committee – Citizen Members
WM77 TV Commission – Council Liaisons
WM77 TV Commission – Citizen Members 3, 4 & 6
Zoning Board of Adjustment – Citizen Member 6 & 7 & Alternate 1

The **Mayor may announce appointments to various boards, committees, and commissions*

Environmental Commission – Citizen Members 2 & 4, Alternates 1 & 2
Historic Preservation Commission – Citizen Members Class C (2), Alternate 2
Library Board of Trustees – Citizen Members 2 & 6
Planning Board – Class II Township Official, Class IV Citizen Member

VII. ACTION ITEMS

- 1) Resolutions Authorizing Professional Services Contracts
 - a) **2018-031** – Registered Environmental Health Specialist
 - b) **2018-032** – Septic Plan Review Professional Services Contract
 - c) **2018-033** – Registrar of Vital Statistics Professional Services
 - d) **2018-034** – Continuing Disclosure Agent Services

- 2) Resolutions Authorizing Miscellaneous Contracts
 - a) **2018-035** – Caretaker Agreement

VIII. PUBLIC COMMENTS

IX. MAYOR AND COUNCIL COMMENTS

X. ADJOURNMENT