Township of West Milford, New Jersey
Governing Body
ORGANIZATION MEETING AGENDA

January 2, 2019
6:30 P.M.

MEETING

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 30, 2018 and January 6, 2019; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. PLEDGE OF ALLEGIANCE

II. ADMINISTRATION OF OATH

- Councilwoman Ada Erik (January 1, 2019 – December 31, 2021)
- Councilwoman Marilyn Lichtenberg (January 1, 2019 – December 31, 2021)

III. ROLL CALL

IV. ELECTION OF COUNCIL PRESIDENT

The Council shall nominate and elect a Council President.

V. *Resolution 2019-001* Authorizing Passage of Special Consent Agenda

1) **2019-002** - Resolution establishing protocols for nominations

2) Resolutions Re-establishing Committees and Making Staff Appointments
   a) **2019-003** – Re-establishment of Autumn Lights Committee
   b) **2019-004** – Re-establishment of Beautification/Recycling Task Force Committee
   c) **2019-005** – Re-establishment of Fire Board of Review
   d) **2019-006** – Re-establishment of the Heritage Committee
   e) **2019-007** – Re-establishment of Municipal Alliance Committee (CASA)
   f) **2019-008** – Re-establishment of Safety Committee
   g) **2019-009** – Re-establishment of Shade Tree Advisory Committee
   h) **2019-010** – Re-establishment of Stormwater Pollution Prevention Team
   i) **2019-011** – Re-establishment of Emergency Management Council
   j) **2019-012** – Appoint HIF Commissioner
   k) **2019-013** – Appoint JIF Commissioner & Safety Delegate
   l) **2019-014** – Appoint NJSEM Commissioner
   m) **2019-015** – Appoint Public Agency Compliance Officer
   n) **2019-016** – Appoint Representative to Passaic County Solid Waste Advisory Council

3) Resolutions Pertaining to Policies and Financial-related Issues
   a) **2019-017** – Annual Meeting Notice
   b) **2019-018** – Signatures on Township Accounts
   c) **2019-019** – Designating Official Newspapers for the Township of West Milford
   d) **2019-020** – Establishing a Cash Management Plan
   e) **2019-021** – Provide for the Hours of Collection of Taxes
   f) **2019-022** – Rate of Interest to be Charged on Unpaid Taxes & Improvement Assessments
   g) **2019-023** – Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
   h) **2019-024** – Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
   i) **2019-025** – Release of Executive Session Minutes
   j) **2019-026** – Best Practices Surplus Policy

VI. APPOINTMENTS

1) Professionals – As Required By Code
   a) **2019-027** – Township Attorney Professional Services Contract
   b) **2019-028** – Municipal Auditor Professional Services Contract
   c) **2019-029** – Township Engineer Professional Services Contract
   d) **2019-030** – COAH Compliance & Monitoring Professional Services Contract
   e) **2019-031** – Municipal Prosecutor – Mayor with Council Consent
   f) **2019-032** – Public Defender – Mayor with Council Consent
   g) **2019-033** – Fire Commissioner – Mayor on Recommendation of Fire Chiefs

2) Boards, Committees and Commissions
   The **Council may make nominations from the floor for various boards, committees, and commissions*

   Americans with Disabilities Act Committee – Council Liaison
   Americans with Disabilities Act Committee – Medical Rep & Citizen Member 2
   Autumn Lights Committee – Council Liaison
   Autumn Lights Committee – Citizen Members
   Beautification & Recycling Committee – Council Liaison
   Beautification & Recycling Committee – Citizen Members
   Building Standards Board – Council Liaison
   Community Services & Recreation Committee – Council Liaison
   Community Services & Recreation Committee - Citizen Members
   Economic Development Commission – Council Liaison
   Economic Development Commission – Citizen Members 7 & 8, Alternate 2
   Fire Department Board of Review – Council Liaison
   Fire Prevention Bureau – Council Liaison
   Greenwood Lake Bi-State Commission - Commissioners
   Health Board – Citizen Members 3, 4, 6 & 7
   Heritage Committee – Council Liaison

Heritage Committee – Citizen Members
Insurance Committee – Council Liaison
Insurance Committee – Citizen Members
Lakes Committee – Council Liaison
Municipal Alliance Committee (CASA) - Council Liaison
Municipal Alliance Committee (CASA)
4 – Citizen Members
1 – Business Representative
1 – Civic/Volunteer Organization Representative
1 – Health Care Professional
1 – Media Representative
1 – Member of an Organization Involved in Reducing Substance Abuse
1 – Religious/Fraternal Organization Member
Planning Board – Class III – Council Liaison
Planning Board – Class IV Alternate 2
Senior Citizen Advisory Committee – Council Liaison
Wanaque Valley Regional Sewerage Authority – Citizen 1
WM77 TV Commission – Council Liaisons
WM77 TV Commission – Citizen Members 1 & 2
Zoning Board of Adjustment – Citizen Member 3 & 4 & Alternate 2

The **Mayor may announce appointments to various boards, committees, and commissions*

Environmental Commission – Planning Board Member, Citizen Members 5 & 6, Alternate 2
Historic Preservation Commission – Citizen Member Alternate 1
Library Board of Trustees – Citizen Member 3
Planning Board – Class II Township Official, Class IV Environmental Commission Member, Class IV Citizen Members (2)

VII. ACTION ITEMS

1) Resolutions Authorizing Professional Services Contracts
   a) **2019-034** - Bond Counsel
   b) **2019-035** – Labor Counsel
   c) **2019-036** - Engineer Open Space Matters
   d) **2019-037** - Land Surveyor Review & Certify Updated Tax Maps
   e) **2019-038** – Township Planner
   f) **2019-039** - Registered Environmental Health Specialist - Gilmartin
   g) **2019-040** – Risk Management Consultant Services
   h) **2019-041** – Health Benefits Consultant Services
   i) **2018-042** – Septic Plan Review Professional Services Contract
   j) **2019-043** – Registrar of Vital Statistics Professional Services
   k) **2019-044** – Continuing Disclosure Agent Services

2) Resolutions Authorizing Miscellaneous Contracts

a) **2019-045** – Caretaker Agreement

VIII. PUBLIC COMMENTS

IX. MAYOR AND COUNCIL COMMENTS

X. ADJOURNMENT