

Township of West Milford, New Jersey
Township Council
ORGANIZATION MEETING AGENDA

January 2, 2013
6:30 P.M.

MEETING

Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Reorganization meeting was advertised in the Herald News in its issue of December 30, 2012; copies were provided to the Suburban Trends, the Record and Star Ledger and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk

Please also make note of all fire and emergency exits - located to the left, right, front and rear of this room - for use in case of an emergency. Thank you.

I. **PLEDGE OF ALLEGIANCE**

II. **ADMINISTRATION OF OATH**

- Councilwoman Vivienne Erk (January 1, 2013 – December 31, 2015)
- Councilman Mike Hensley (January 1, 2013 – December 31, 2015)

III. **ROLL CALL**

IV. **ELECTION OF COUNCIL PRESIDENT**

The Council shall nominate and elect a Council President.

V. **Resolution 2013-001 Authorizing Passage of Special Consent Agenda**

- 1) Resolutions Re-establishing Committees
 - a) **2013-002** - Re-establishment of the Autumn Lights Committee
 - b) **2013-003** - Re-establishment of the Beautification/Recycling Task Force Committee
 - c) **2013-004** - Re-establishment of the Heritage Committee
 - d) **2013-005** - Re-establishment of Municipal Alliance Committee (CASA)
 - e) **2013-006** - Re-establishment of Safety Committee
 - f) **2013-007** - Re-establishment of Stormwater Pollution Prevention Team
- 2) Resolutions Pertaining to Policies and Financial-related Issues
 - a) **2013-008** – Annual Meeting Notice

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- b) **2013-009** - Signatures on Township Accounts
- c) **2013-010** - Designating Official Newspapers for the Township
- d) **2013-011** - Establishing a Cash Management Plan
- e) **2013-012** - Provide for the Hours of Collection of Taxes
- f) **2013-013** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
- g) **2013-014** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
- h) **2013-015** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
- i) **2013-016** - Release of Executive Session Minutes
- j) **2013-017** - Authorizing the 2013 Temporary Budget

VI. APPOINTMENTS

- 1) Professionals – Mayor with advice & consent of Council
 - a. **2013-018** – Township Attorney
 - b. **2013-019** – Municipal Auditor
- 2) Staff Designations – Mayor with advice & consent of Council
 - a. **2013-020** – Joint Insurance Fund (JIF) Commissioners & Safety Delegate
 - b. **2013-021** – Health Insurance Fund (HIF) Commissioner
 - c. **2013-022** – Sustainable Energy Joint Meeting (NJSEM) Commissioner
- 3) Staff Designations – Council
 - a. **2013-023** – Passaic County Solid Waste Advisory Council
 - b. **2013-024** – Emergency Management Council
- 5) Boards, Committees and Commissions
**The Council may make nominations from the floor for various boards, committees, and commissions*

ADA – Council Liaison – Council appointment

ADA – Medical Rep – Citizen #2 (vacant) - Council appointments

ALF – Council Liaison – Council appointment

Beautification & Recycling – Council Liaison – Council appointment

Beautification & Recycling – Council appointments

Building Standards Board – Council Liaison - Council appointment

Economic Development Commission – Council Liaison – Council appointment

Economic Development Commission – Council appointments

Fire Prevention Bureau – Council Liaison – Council appointment

Greenwood Lake Bi-State Commission – Council appointments

Health Board – Council appointments

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Heritage Committee – Council Liaison - Council appointment
Heritage Committee – Council appointments
Insurance Committee – Council Liaison - Council appointment
Insurance Committee – Council appointments
Lakes Committee – Council Liaison – Council appointment
Municipal Alliance Committee (CASA) Council Liaison – Council Appointment
Municipal Alliance Committee (CASA)– Council Appointments
Parks & Recreation Committee – Council Liaison - Council appointment
Parks & Recreation Committee – Council appointments
Planning Board – Class III – Council Liaison – Council appointment
Planning Board – Class IV, Alternate #2 – Council Appointment
Zoning Board of Adjustment – Council Appointments

**The Mayor may announce appointments to various boards, committees, and commissions*

Economic Development Commission – Mayor or Mayor’s Designee- Mayoral appointment
Economic Development Commission – Citizen Members – Mayoral appointments
Environmental Commission – Planning Board Rep – Citizen Members – Citizen Member Alt 2 - Mayoral appointments
Historic Preservation Commission – Class C Alt 1 - Mayoral appointment
Library Board of Trustees – Mayoral appointment
Planning Board – Class IV Environmental Commission Rep - Mayoral appointment
Planning Board – Class II (municipal official) – Mayoral appointment

VII. **ACTION ITEMS**

Resolutions Authorizing Professional Services Contracts

- a. **Resolution 2013-025** - Township Attorney
- b. **Resolution 2013-026** - Labor Counsel
- c. **Resolution 2013-027** - Bond Counsel
- d. **Resolution 2013-028** – Municipal Auditor
- e. **Resolution 2013-029** – Township Engineer
- f. **Resolution 2013-030** – GIS Specialist
- g. **Resolution 2013-031** – Engineer – Open Space Matters
- h. **Resolution 2013-032** – Township Planner
- i. **Resolution 2013-033** – Registered Environmental Health Specialist
- j. **Resolution 2013-034** – Registered Environmental Health Specialist
- k. **Resolution 2013-035** – Land Conservancy of New Jersey
- l. **Resolution 2013-036** – Affordable Housing Compliance & Monitoring
- m. **Resolution 2013-037** – Land Surveyor Review & Certify Updated Tax Maps

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- n. **Resolution 2013-038** – Lobbyist – Newark Watershed Coalition

Resolutions Authorizing Miscellaneous Contracts

- o. **Resolution 2013-039** – Caretaker Agreements
- p. **Resolution 2013-040** – Community Health Education Chilton Hospital
- q. **Resolution 2013-041** – Interlocal Agreement Registrar Services
- r. **Resolution 2013-042** – Banking Agreement Lakeland Bank

VIII. **PUBLIC COMMENTS**

IX. **MAYOR AND COUNCIL COMMENTS + ATTORNEY REPORT**

XII. **ADJOURNMENT**