

Township of West Milford, New Jersey  
Township Council  
**ORGANIZATION MEETING AGENDA**

January 2, 2008  
7:30 P.M.

**MEETING**

The Township Clerk shall call the meeting to order and read the following notice: Please note that in accordance with Chapter 231, Public Laws of 1975 of New Jersey, adequate advance notice of this Regular meeting was advertised in the in the Herald News in its issue of December 2, 2007; copies were provided to the Suburban Trends, the Record, Star Ledger, and Greenwood Lake News and posted continuously on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

I. **PLEDGE OF ALLEGIANCE**

II. **ADMINISTRATION OF OATH**

- Mayor Bettina Bieri (January 1, 2008 – December 31, 2011)  
*\*Note - Mayor Bieri shall assume the Chair and preside over the meeting*
- Councilman Robert Nolan (January 1, 2008 – December 31, 2010)
- Councilwoman Marilyn Lichtenberg (January 1, 2008 – December 31, 2010)

III. **ROLL CALL**

IV. **ELECTION OF COUNCIL PRESIDENT**

The Council shall nominate and elect a Council President.

V. **MAYOR'S APPOINTMENT OF TOWNSHIP ADMINISTRATOR**

**Resolution 2008-001** – Mayor's appointment of Richard Kunze as Interim Township Administrator through March 15, 2008 with Council consent

*\*Note - Mayor Bieri shall administer the oath of office for Township Administrator.*

VI. **Resolution 2008-002 Authorizing Passage of Special Consent Agenda**

1) Resolutions Re-establishing Committees

- a) **2008-003** - Re-establishment of the Autumn Lights Committee
- b) **2008-004** - Re-establishment of the Beautification/Recycling Task Force Committee
- c) **2008-005** - Re-establishment of the Energy Committee
- d) **2008-006** - Re-establishment of the Heritage Committee
- e) **2008-007** - Re-establishment of Lakes Committee
- f) **2008-008** - Re-establishment of the Telecommunications Advisory Committee

*\*\* Note: As a general rule, the Municipal Alliance Committee (CASA) and the*

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*Transportation Committee are re-established at the annual reorganization meeting. However, the Council may wish to discuss these committees at a workshop meeting and thus resolutions re-establishing these committees have been deferred until after such discussions take place.*

- 2) Resolutions Pertaining to Policies and Financial-related Issues
  - a) **2008-009** – Annual Meeting Notice
  - b) **2008-010** - Signatures on Township Accounts
  - c) **2008-011** - Designating the Legal Newspapers for the Publication of Legal Notices and Other Items for the Township of West Milford
  - d) **2008-012** - Establishing a Cash Management Plan
  - e) **2008-013** - Provide for the Hours of Collection of Taxes
  - f) **2008-014** - Provide for the Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
  - g) **2008-015** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - h) **2008-016** - Authorizing the Township Administrator to Maintain a Petty Cash and Various Change Funds (as listed on Resolution)
  - i) **2008-017** - Authorizing the 2008 Temporary Budget

### VII. APPOINTMENTS

- 1) Emergency Management Council
  - Resolution 2008-018** – Resolution of the Township of West Milford, County of Passaic, state of New Jersey Appointing Members to the Emergency Management Council
- 2) **Resolution 2008-019** – Resolution of the Township of West Milford, County of Passaic, State of New Jersey Appointing a Compliance Officer
- 3) Professionals
  - a. **2008-020** - Township Attorney – Mayor with Council consent
  - b. **2008-021** - Prosecutor – Mayor with Council consent
  - c. **2008-022** - Public Defender – Mayor with Council consent
  - d. **2008-023** - Public Defender – Mayor with Council consent
- 4) Staff Designations
  - a. *Department Heads – Mayor with Council consent*
    - i. **2008-024** - *Director, Department of Health*
    - ii. **2008-025** - *Director of Planning & Building*
    - iii. **2008-026** - *Director of Parks & Recreation*
  - b. *Other Staff Designations*
    - i. **2008-027** - *Treasurer - Mayor with Council consent*
    - ii. **2008-028** - *Deputy Fire Commissioner – Mayor on Recommendation of Fire Chief’s Association*

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- iii. **2008-029** – HIF Commissioners – Mayor with Council consent
- iv. **2008-030** – JIF Commissioners & Safety Delegate – Mayor with Council consent

*\*Note - Mayor Bieri shall administer the oath of office to those in attendance.*

### 5) Boards, Committees and Commissions

*\*The Mayor and Council, as appropriate, shall make nominations from the floor for various boards, committees, and commissions*

*Beautification & Recycling – Council appointments*  
*Building Standards Board – Council appointments*  
*Energy Committee – Mayor & Council appointments*  
*Environmental Commission – Mayoral appointments*  
*Greenwood Lake Bi-State Commission – Council appointment*  
*Health Board – Council appointments*  
*Heritage Committee – Council appointments*  
*Historic Preservation Commission – Mayoral appointments*  
*Insurance Committee – Council appointments*  
*Lakes Committee (Council liaison) – Mayor & council appointment*  
*Library Board of Trustees – Mayoral Appointments*  
*Newark/ West Milford Committee (Council liaisons) – Council appointment*  
*Parks & Recreation Committee – Mayor & Council appointments*  
*Planning Board – Class I (Mayor’s Designee) – Mayoral appointment*  
*Planning Board – Class II (municipal official) – Mayor with Council consent*  
*Planning Board – Class III (Council member) – Council*  
*Planning Board – Class IV (citizen member) – Mayor with Council consent*  
*Class IV citizen 4 year term; Class IV alternate 2 year term*  
*Senior Citizen Advisory Board – Council appointments*  
*Solid Waste Advisory Committee – Council appointment*  
*Telecommunications Committee – Mayor & Council appointments*  
*Tourism Commission – Mayor with Council consent*  
*Zoning Board of Adjustment – Mayor with Council consent*

## VIII. **ACTION ITEMS**

### *Resolutions Authorizing Professional Services Contracts*

- a. **Resolution 2008-031** - Professional Services Contract – Township Attorney
- b. **Resolution 2008-032** - Labor Counsel + PBA & SOA Labor Negotiations and O’Shea v. West Milford
- c. **Resolution 2008-033** - Labor Counsel – Pending matters
- d. **Resolution 2008-034** - Bond Counsel
- e. **Resolution 2008-035** – Outstanding Tax Appeals
- f. **Resolution 2008-036** - Land Surveyor (Tax Maps)

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**IX. PAYMENT OF BILLS**

***Resolution 2008-037*** – Authorizing the Payment of Bills

**X. PUBLIC COMMENTS**

**XI. MAYOR AND COUNCIL COMMENTS + ATTORNEY REPORT**

**XII. EXECUTIVE SESSION**

***Resolution 2008-038*** – *Executive Session*

- *Winters v. West Milford*
- *Church of the Light*

**XIII. ADJOURNMENT**

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### TOWNSHIP OF WEST MILFORD CORRESPONDENCE LIST

Week Ending: 12/28/07

Council Reorganization Meeting: 01/02/08

Item #	Date Rec'd	From	Topic
01/02/08-3	12/12/07	NJLM	Audio Recordings Available From the League of Municipalities Annual Conference – November 13-15, 2007
01/02/08-4	12/11/07	Joseph A. Elcavage	Wanaque Valley Regional Sewerage Authority
01/02/08-5	12/17/07	NJLM	1. Cap Levy Problems ,11. New COAH Regulations, 111. Paid Family Leave
01/02/08-6	12/07/07	NJLM	LEAGUE SEMINAR – “The World of Elections in New Jersey” 01/11/08 & 01/10/08
01/02/08-7	12/13/07	NJLM	School Funding
01/02/08-8	12/13/07	NJLM	School Aid Funding Numbers
01/02/08-9	12/07/07	NJLM	League's 2008 Legislative Agenda
01/02/08-10	12/14/07	NJLM	SEMINAR TITLE: “Orientation for Municipal Officials That Are Newly Elected, Re-Elected, or Experienced” 01/12/08 or 02/09/08
01/02/08-11	12/13/07	Richard Kunze	Letter Addressed to Mr. Greg Smith, Board of Health, Pompton Lakes Borough Concerning the Shared Services of the Health Director
01/02/08-12	12/17/07	NJLM	Scs for 176/A-1511 Wrongful Death
01/02/08-13	12/17/07	Richard Kunze	Letter Addressed to Janis Hoagland, Esq. NJDEP – Office of Legal Affairs Re: West Milford – Proposed Changes to N.J.A.C. 7:7A
01/02/08-14	12/12/07	NJLM	1. League Testify's on Affordable Housing Reform Package
			11. Regulation of Off-Road Vehicles
01/02/08-15	12/17/07	Richard Kunze	Letter Addressed to Carol J. Meyer Re: Conditions at 12 Cooley Lane
01/02/08-16	12/20/07	Richard Kunze	Letter Addressed to Anthony DeNova, County Administrator Re: Beautification Project at the Intersection of Greenwood Lake Turnpike and East Shore Road – County Resolution 07-265
01/02/08-18	12/21/07	New Jersey Transit Corp.	Fiscal Year 2008 Request for Federal Financial Assistance and Proposed Section 5309 New Starts and Bus Programs
01/02/08-19	12/24/07	NJLM	Special Meeting on 2008 Gypsy Moth Scoping Program, Thursday, January 3, 2008
01/02/08-20	12/21/07	NJLM	Draft School Funding Formula Bill
01/02/08-22	12/26/07	State of New Jersey Dept. of Environmental Protection – Green Acres Program	Letter Addressed to Antoinette Battaglia Re: 1615-02-017 Apple Acres/Open space Acq, Block 8002, Lot I – Hollowbrook Homes
01/02/08-23	12/26/07	State of New Jersey Dept. of Transportation	Letter Addressed to Mayor DiDonato Advising West Milford Will Receive Funding from NJDOT Fiscal Year 2008 Municipal Aid Program for Warwick Turnpike, Section 10 in the Amount of \$300,000.00

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01/02/08-24	12/26/07	State of New Jersey Dept. of Environmental Protection – Green Acres Program	Letter Addressed to Antoinette Battaglia Re: 1615-02-017 Apple Acres/Open Space Acq, Block 9901, Lots 10,11 & 12 – Union Valley Rd.
01/02/08-25	12/19/07	State of New Jersey Dept. of Transportation Division of Aeronautics	Notice of Intent to Renew an Aeronautical Facility License for Greenwood Lake Airport (A-6) A Public Use Aeronautical Facility for the Period Feb. 1, 2008 Through January 31, 2009
01/02/08-26	12/19/07	NJLM	FEDERAL UPDATE – For period ending Dec. 14, 2007
01/02/08-27	12/19/07	NJLM	New COAH Regulations
01/02/08-28	12/26/07	Passaic County Agriculture Development Board – Planning Dept.	Final Draft – Passaic County Farmland Preservation Plan
<u>Resolutions from other Government Agencies</u>			
01/02/08-1	12/07/07	City of Clifton	Resolution Urging the State Legislature to Adopt Legislation Authorizing Municipalities to Utilize Traffic Control Monitoring Devices to Aid Local Law Enforcement
01/02/08-2	12/10/07	Township of Wayne	Resolution Requesting the Passaic County Board of Chosen Freeholders to Adopt a Resolution Authorizing a Ballot Question Concerning the Creation of a Charter Study Commission to Make Recommendations Regarding Changes to the Form of Government of the County of Passaic.
01/02/08-17	12/21/07	Borough of Hawthorne	Resolutions R-8 & R-8A Opposing Senate Bill S-2955 and S-2878
01/02/08-21	12/26/07	Borough of Hawthorne	Resolution R-11 Applauding the Efforts of the Township of Wayne in Opposing the Sale of the Passaic County Golf Course.
<u>Ordinances from other Government Agencies</u>			