

## **TOWNSHIP OF WEST MILFORD**

**THE FOLLOWING COMPRISES THOSE DOCUMENTS  
SUBMITTED TO THE TOWNSHIP COUNCIL FOR  
CONSIDERATION AND ACTION AT THE  
JANUARY 23, 2019  
REGULARLY SCHEDULED REGULAR GOVERNING BODY  
MEETING.**

**THESE ACTION ITEMS ARE SUBJECT TO CHANGE AND  
ARE PROVIDED HERETO AS A COURTESY.**

**ORDINANCES AND RESOLUTIONS THAT HAVE BEEN  
ADOPTED BY THE TOWNSHIP COUNCIL ARE POSTED ON  
THE TOWNSHIP WEBSITE UNDER "LOCAL LAW" AS SOON  
AS PRACTICABLE AFTER THE MEETING AT WHICH  
ACTION WAS TAKEN.**

**IT IS STRONGLY RECOMMENDED THAT ONE SEEKING A  
COPY OF THAT WHICH WAS ADOPTED BY THE  
TOWNSHIP COUNCIL OBTAIN THAT COPY UNDER THE  
LINK TO "LOCAL LAW".**

**EACH OF THE FOLLOWING RECORDS IS SUBJECT TO  
CHANGE AND/OR AMENDMENT BY THE TOWNSHIP  
COUNCIL PRIOR TO ADOPTION.**

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 001 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF A SPECIAL CONSENT AGENDA

**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions and Applications.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

- 2) Resolutions Re-establishing Committees and Making Staff Appointments
  - a) **2019-003** - Re-establishment of Autumn Lights Committee
  - b) **2019-004** - Re-establishment of the Beautification/Recycling Task Force Committee
  - b) **2019-005** - Re-establishment of Fire Board of Review
  - c) **2019-006** - Re-establishment of the Heritage Committee
  - d) **2019-007** - Re-establishment of Municipal Alliance Committee (CASA)
  - e) **2019-008** - Re-establishment of Safety Committee
  - f) **2019-009** - Re-establishment of Shade Tree Advisory Committee
  - g) **2019-010** - Re-establishment of Stormwater Pollution Prevention Team
  - h) **2019-011** - Re-establishment of Emergency Management Council
  - i) **2019-012** - Appoint HIF Commissioner
  - j) **2019-013** - Appoint JIF Commissioner and Safety Delegate
  - k) **2019-014** - Appoint NJSEM Commissioner
  - l) **2019-015** - Appoint Public Agency Compliance Officer
  - m) **2019-016** - Appoint Representative to Passaic County Solid Waste Advisory Council
  
- 3) Resolutions Pertaining to Policies and Financial-related Issues
  - a) **2019-017** - Annual Meeting Notice
  - b) **2019-018** - Signatures on Township Accounts
  - c) **2019-019** - Designating Official Newspapers for the Township of West Milford
  - d) **2019-020** - Establishing a Cash Management Plan
  - e) **2019-021** - Provide for the Hours of Collection of Taxes
  - f) **2019-022** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
  - g) **2019-023** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
  - h) **2019-024** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
  - i) **2019-025** - Release of Executive Session Minutes
  - j) **2019-026** - Best Practices Surplus Policy

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 003 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING AN AUTUMN LIGHTS COMMITTEE

**WHEREAS**, as a result of hard work and dedication invested by residents of the Township of West Milford the Township has, for twenty-three years been proud to host an annual Autumn Lights Festival; and

**WHEREAS**, the Council believes there is sufficient public interest and an adequate number of willing volunteers to organize and operate the twenty-fifth Autumn Lights Festival in 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby re-establishes an Autumn Lights Committee for the purpose of undertaking and promoting an October 12, 2019 (rain date October 13, 2019) town-wide festival with the following provisions:

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council that it does hereby establish the Autumn Lights Committee with the following provisions:

1. **MEMBERSHIP:** The number of members shall be (10) ten members, one of whom shall be a liaison member of the Township Council; nine (9) shall be citizen members.
2. **CHAIRPERSON:** The committee shall appoint one member from the (9) nine citizen members to serve as Chair of the committee. Rocky Hazelman shall serve as chairperson of the ALF Committee.
3. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by the Township Council. All other members shall be appointed by and shall serve at the pleasure of the Township Council. In the event that a member fails to attend three consecutive meetings of the committee, the Chairperson will advise the appointing authority in order to have a replacement appointed.
4. The members of the committee shall serve until December 31, 2019.
5. **SUNSET:** The continuing need for the Autumn Lights Committee shall be reviewed by the Township Council at its 2020 re-organization meeting and the committee shall cease to exist at that time unless re-established by Council resolution.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 004 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING A BEAUTIFICATION/RECYCLING TASK FORCE COMMITTEE (ADVISORY)

**WHEREAS**, the Mayor & Township Council of the Township of West Milford wishes to re-establish a Beautification/Recycling Task Force Committee (Advisory); and

**WHEREAS**, the purpose of the committee shall be to develop and promote a beautification program within the Township of West Milford and to provide advice with regard to garbage and recycling matters in the Township; and

**WHEREAS**, the committee shall seek approval from the Township Administrator before proceeding with any beautification programs; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council that it does hereby re-establish the Beautification/Recycling Task Force Committee with the following provisions:

1. **MEMBERSHIP:** The number of members shall be (8) eight members, one of whom shall be a liaison member of the Township Council; five (5) shall be citizen members; one who shall be a representative from the West Milford commercial community; and one liaison member who shall be the Recycling Coordinator.
2. **CHAIRPERSON:** The committee shall appoint one member from the (8) members to serve as Chair of the committee
3. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by the Township Council. All other members shall be appointed by and shall serve at the pleasure of the Township Council. In the event that a member fails to attend three consecutive meetings of the committee, the Chairperson will advise the appointing authority in order to have a replacement appointed.
4. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting in January 2020.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 005 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE- ESTABLISHING A BOARD OF REVIEW TO HEAR DISCIPLINE MATTERS RELATIVE TO THE FIRE DEPARTMENTS IN THE TOWNSHIP IN ACCORDANCE WITH THE TOWNSHIP'S FUNDING GUIDELINES

**WHEREAS**, on April 1, 2015 by virtue of Resolution 2015-129 the Township of West Milford did adopt funding guidelines which establish procedures by which fire departments within the Township qualify for municipal funding; and

**WHEREAS**, the funding guidelines establish a "Process to Discipline Fire Officers"; and

**WHEREAS**, that process requires the establishment of a Board of Review to which appointment shall be made in January each year; and

**WHEREAS**, the funding guidelines warrant that the Board of Review shall be comprised of the following appointees:

Member 1: Designated by the Township Administrator

Member 2: Designated by the Fire Chiefs Association and who must be a former Chief within the last ten (10) years who is not a part of the Company in question

Member 3: Designated by the Township Council

Member 4: Designated by the Fire Company where the named individual serves

Member 5 and One (1) Alternate: Designated by the Fire Chiefs Association

; and

**WHEREAS**, the Township Council hereby establishes the Board of Review and requests that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey that they do hereby establish a Board of Review in accordance with the funding guidelines for fire departments and request that that the fire companies, the Fire Chiefs and the Township Administrator make the requisite appointments and notify the Township Clerk of same.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 006 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY FOR THE RE-ESTABLISHMENT OF THE HERITAGE COMMITTEE

**WHEREAS**, the Township Council of the Township of West Milford did establish the West Milford Township Heritage Committee (Advisory) to undertake the following:

1. To work cooperatively on the renovation of the designated Township museum site in conjunction with various Township departments and other professionals appointed by the Township.
2. To gather in, catalog and properly store records, artifacts, photographs and other historical materials for placement into the West Milford Township Museum.
3. To oversee the operation of and scheduling at the West Milford Township Museum.

**WHEREAS**, upon consideration, it is the opinion of the Mayor and Township Council that the Committee should continue its efforts.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council that it does hereby re-establish a West Milford Township Heritage Committee (Advisory) to undertake this work with the following provisions:

1. **MEMBERSHIP:** The total number of members of this committee shall be seventeen (17) members; one of whom shall be a liaison member of the Township Council, one of whom shall be a liaison member of the Township staff, and fifteen (15) of whom shall be citizens of the Township of West Milford. In the event that a member fails to attend three unexcused consecutive meetings of the committee, the Chairman will advise the appointing authority in order to have a replacement appointed.
2. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by and serve at the pleasure of the Township Council.  
  
The member of the Township staff shall be appointed by and serve at the pleasure of the Mayor.
3. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting in January 2020.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 007 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING A RE-ESTABLISHING OF THE COMMUNITY AGAINST SUBSTANCE ABUSE (C.A.S.A.) TO SERVE AS THE MUNICIPAL ALLIANCE COMMITTEE

**WHEREAS**, it is in the best interest of health and community safety to provide Substance Abuse Prevention programs and services to the residents of West Milford; and

**WHEREAS**, the C.A.S.A. Committee to serve as the local Municipal Alliance Committee has been formed to provide these programs and services in the Township of West Milford; and

**WHEREAS**, Federal Drug Free Communities standards indicate successful communities establish a Committee comprised of a larger group of individual stakeholders; and

**WHEREAS**, the Township Council believes it is in the best interest of the community to align the C.A.S.A. Committee with Federal Drug Free Communities standards;

**WHEREAS**, the C.A.S.A. Coordinator is a non-voting member except when called upon to break a tie; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, the C.A.S.A. Committee to serve as the Township of West Milford Municipal Alliance Committee be re-established in accordance with Drug Free Communities standards to include the following member positions in 2019 and beyond:

- 1 – Business Representative
- 4 – Citizen Members
- 1 – Civic/Volunteer Organization Representative
- 1 – Health Care Professional
- 1 – Media Representative
- 1 – Member of an Organization Involved in Reducing Substance Abuse
- 1 – Religious/Fraternal Organization Member
- 1 – Youth Representative, 17 years of age or younger
- 1 – Parent Representative (PTA appointed)
- 1 – Liaison of the Governing Body (non-voting member)
- 1 – C.A.S.A. Coordinator (CS&R staff, non-voting member)
- 1 – Liaison of the Community Services & Recreation Department - Director or Designee (non-voting member)
- 1 – Liaison from the West Milford Police Department (non-voting member)
- 1 – School Representative (BOE Liaison, non-voting member)
- 1 – Senior Citizen Member

**BE IT FURTHER RESOLVED**, that in accordance with the Township's annual re-organization meeting, members be appointed on an annual basis by the Governing Body of the Township of West Milford.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 008 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY RE-ESTABLISHING A SAFETY COMMITTEE

**WHEREAS**, the Mayor and Township Council did establish a Safety Committee to review and discuss with management safety issues concerning the Township of West Milford.

**WHEREAS**, the purpose of the Safety Committee is to provide greater flexibility in complying with future safety requirements and meeting the needs of the Township of West Milford.

**MEMBERSHIP:** The Committee shall be comprised of eight (8) members as follows:

- 1 Staff Member – Health Department
- 1 Staff Member – Land Use Department
- 1 Staff Member – Administration
- 1 Staff Member – Police Department
- 1 Staff Member – Department of Public Works
- 1 Staff Member – Fire Department
- 1 Staff Member – Department of Community Services & Recreation
- Fire Commissioner

**WHEREAS**, the Principal Clerk Typist in the Administrator's Office shall serve as the secretary to the Safety Committee responsible for providing meeting notifications, preparing agendas and filing related reports with the Morris County Joint Insurance Fund (JIF) and/or its affiliates as necessary.

**WHEREAS**, each of the following organizations shall be notified of every scheduled safety meeting to provide them an opportunity to send one representative to the meeting, said representatives to be afforded the right to fully participate in the meeting(s):

- Each of the Township's Bargaining Units
- Ambulance Squad(s)
- Township's Insurance Committee

**BE IT FURTHER RESOLVED** that the Safety Committee shall report to the Township Administrator, making recommendations, rendering opinions and providing input with respect to safety issues affecting the Township of West Milford.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

**Township of West Milford**  
Passaic County, New Jersey

**~ Resolution 2019 – 009 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING A SUBCOMMITTEE OF THE ENVIRONMENTAL COMMISSION KNOWN AS THE SHADE TREE ADVISORY COMMITTEE**

**WHEREAS**, the West Milford Environmental Commission (EC) recommends the establishment of a Shade Tree Advisory Committee as required by the Township of West Milford Community Forestry Management Plan (CCMP) 2015-2019; and

**WHEREAS**, the West Milford CFMP received approval from the New Jersey Shade Tree Federation in accordance with requirements of the No Net Loss Reforestation Grant that was awarded to the Township in 2013/2014; and

**WHEREAS**, the Shade Tree Committee as an organization under the Environmental Commission (EC) shall be comprised of Environmental Commission representatives selected by the EC, volunteers whose number and appointments shall be determined by the EC, and a staff member from the Township's DPW; and

**WHEREAS**, the NJDEP-Forest Services has advised that the Township of West Milford meets all the criteria under the act and has "Approved Status" for 2017; and

**WHEREAS**, the continuing need for the Shade Tree Committee shall be reviewed by the Township Council at its Re-organization Meeting and the committee shall cease to exist at that time unless re-established by Council resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford hereby establishes a Shade Tree Advisory Committee, a subcommittee under the West Milford Environmental Commission, for the purposes outlined above.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 010 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING A TOWNSHIP STORMWATER POLLUTION PREVENTION TEAM

**WHEREAS**, the State of New Jersey requires the re-establishment of a Stormwater Pollution Prevention Team to assist in the development of regulations by the Township in conformance with requirements of the State's Stormwater pollution Prevention Program.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford that it does hereby re-establish a Stormwater Pollution Prevention Team (number of team members may vary) as follows:

**Purpose:** to prepare an assessment of the infrastructure improvements that would be necessary to the Township's Stormwater facilities and to also develop a plan to maintain these facilities in accordance with state regulations.

**Membership:** The Committee shall consist of seven (7) members including:

Program Coordinator  
Public Notice Coordinator  
Post Construction Stormwater Management  
Coordinator & Ordinance Coordinator  
Local Public Education Coordinator  
Public Works Coordinator  
Illicit Connection Coordinator  
Mapping Coordinator

Director of Public Works  
Township Clerk  
Construction Official  
Environmental Commission Chairman  
Director of Public Works  
Health Officer  
GIS Specialist

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 011 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL IN ACCORDANCE WITH SECTION §15-50 OF THE TOWNSHIP CODE**

**WHEREAS**, Residents' safety is enhanced by the Emergency Management Council; and

**WHEREAS**, Township Code Section §15-50 provides for an Emergency Management Council to assist in supervising and coordinating the civilian defense and disaster control activities of the Township; and

**WHEREAS**, the Emergency Management Council shall consist of up to 13 persons.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford, New Jersey, that it hereby appoints the following members by title to the Emergency Management Council:

- Board of Education Representative - Business Administrator or designee
- Chief of Police
- Director of Community Services & Recreation
- Fire Commissioner
- Fire Marshal
- Health Officer
- Mayor
- Public Works Director
- Network Administrator
- Township Administrator
- Construction Official
- Upper Greenwood Lake Volunteer Ambulance Corps - President or President's designee
- West Milford First Aid Squad - Captain or Captain's designee

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 012 ~**

#### **MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER AND ANTOINETTE BATTAGLIA AS DEPUTY COMMISSIONER TO THE NEW JERSEY HEALTH INSURANCE FUND**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner and Antoinette Battaglia as Deputy Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Health Insurance Fund (HIF).

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 013 ~**

**MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER,  
ANTOINETTE BATTAGLIA AS ALTERNATE COMMISSIONER AND DENYSE TODD AS SAFETY  
DELEGATE TO THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner, Antoinette Battaglia as Alternate Commissioner and Denyse Todd as Safety Delegate to represent the Township of West Milford's interests as a member of the Morris County Municipal Joint Insurance Fund (MJIF).

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 014 ~**

#### **MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER AND ANTOINETTE BATTAGLIA AS DEPUTY COMMISSIONER TO THE NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING (NJSEM)**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner and Antoinette Battaglia as Deputy Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Sustainable Energy Joint Meeting (NJSEM).

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

**Township of West Milford**  
Passaic County, New Jersey

**~ Resolution 2019 – 015 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC,  
STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, NJAC 17:17 authorizes Public Agencies to annually designate a Public Agency Compliance Officer as the Liaison Official responsible for the Agency's contracting procedures.

**NOW, THEREFORE BE IT RESOLVED** that the Governing Body of the Township of West Milford in the County of Passaic, in the State of New Jersey hereby appoints Antoinette Battaglia, Municipal Clerk to serve as the Public Agency Compliance Officer for 2019.

**BE IT FURTHER RESOLVED**, that in accordance with NJAC 17:27 the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the State of New Jersey, Department of the Treasury, Division of Contract Compliance & EEO Monitoring Program in Trenton, NJ or via email to [cca@mailbox@treas.nj.gov](mailto:cca@mailbox@treas.nj.gov)

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 016 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW JERSEY MAKING AN APPOINTMENT TO THE PASSAIC COUNTY SOLID WASTE ADVISORY COUNCIL**

**BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford that they do hereby make the following appointment as a Township Representative to the Passaic County Solid Waste Advisory Council:

**David Stires**, Township Representative - Term expires 12/31/2019

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 017 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY ADOPTING THE SCHEDULE FOR GOVERNING BODY WORKSHOP AND REGULAR MEETINGS FOR THE 2019 CALENDAR YEAR

**BE IT RESOLVED**, that the Township Council of the Township of West Milford does hereby adopt the following schedule of Reorganization, Workshop and Regular Meetings of the Governing Body of the Township for the 2019 calendar year:

January 2, 2019	Reorganization Meeting Workshop Meeting	June 12, 2019	Workshop Meeting Regular Meeting
January 16, 2019	Regular Meeting	July 10, 2019	Workshop Meeting Regular Meeting
February 6, 2019	Workshop Meeting	August 14, 2019	Workshop Meeting Regular Meeting
February 20, 2019	Regular Meeting	September 4, 2019	Workshop Meeting
March 6, 2019	Workshop Meeting	September 18, 2019	Regular Meeting
March 20, 2019	Regular Meeting	October 2, 2019	Workshop Meeting
April 3, 2019	Workshop Meeting	October 16, 2019	Regular Meeting
April 17, 2019	Regular Meeting Volunteer Night	November 6, 2019	Workshop Meeting Regular Meeting
May 1, 2019	Workshop Meeting	December 4, 2019	Workshop Meeting
May 22, 2019	Regular Meeting	December 18, 2019	Regular Meeting

**BE IT FURTHER RESOLVED** that the Reorganization Meeting of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 at 6:30 p.m. and the workshop meeting shall follow immediately thereafter.

**BE IT FURTHER RESOLVED** that all other Meetings of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 and all such meetings shall begin at 6:30 p.m.

**BE IT FURTHER RESOLVED** that official action may be taken at all meetings outlined herein.

**BE IT FURTHER RESOLVED** that this resolution shall constitute the Annual Notice for the Township of West Milford and the Township Clerk be and is hereby instructed to advertise such notice as required by law and this notice shall be continually posted on the official bulletin board of the Township and shall be retained on file in the Office of the Township Clerk.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 018 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY CONCERNING SIGNATURES ON TOWNSHIP ACCOUNTS**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that two out of the three following signers; Mayor Michele Dale, Township Clerk Antoinette Battaglia, or Chief Financial Officer Ellen Mageean will be the required signers on Township checks.

**BE IT FURTHER RESOLVED**, that Columbia Bank is hereby authorized to accept the manual or facsimile signatures of Mayor Michele Dale, Township Clerk Antoinette Battaglia, and the Chief Financial Officer Ellen Mageean on Township checks.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

\_\_\_\_\_  
Michele Dale, Mayor

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

\_\_\_\_\_  
Ellen Mageean, Chief Financial Officer

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 019 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY DESIGNATING THE LEGAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES AND OTHER ITEMS FOR THE TOWNSHIP**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following newspapers shall be designated as newspapers in which legal notices and advertisements may be published:

**HERALD NEWS  
SUBURBAN TRENDS  
THE RECORD  
STAR LEDGER**

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

**Township of West Milford**  
Passaic County, New Jersey

**~ Resolution 2019 – 020 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW JERSEY REINSTATING THE TOWNSHIP'S CURRENT CASH MANAGEMENT PLAN**

**WHEREAS**, pursuant to Chapter 8, Laws of 1982, the Township of West Milford is required to adopt a Cash Management Plan, including the designation of a depository or depositories; and

**WHEREAS**, the Township of West Milford is to adopt a cash management plan for 2019; and

**WHEREAS**, the Township CFO requested that the cash management plan provided by Columbia Bank be employed by the Township of West Milford, in order to maximize the interest being earned on township deposits and investments; and

**WHEREAS**, Columbia Bank provided a proposal dated September 28, 2018 for which the Governing Body authorized the Acting Mayor and Township Clerk to execute an agreement with Columbia Bank at the October 17, 2018 meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford that the Cash Management Plan is to continue as follows:

Account  
Claims Account  
Current Account  
Payroll Account  
Capital Account  
Escrow Account  
Scala Trust Account  
Trust Account  
Heritage Trust Account  
Dog Trust Account  
Unemployment Trust Account  
Assessment Trust Account  
Open Space Trust Account  
Tax Sale Trust  
Police Outside Services Trust Account  
MUA Sale Account

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

**Township of West Milford**  
Passaic County, New Jersey

**~ Resolution 2019 – 021 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE HOURS OF COLLECTION OF TAXES**

**BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following shall be the hours for the collection of taxes, assessments and other monies due the Township:

West Milford Town Hall – Open daily, 8:30 am to 4:30 pm prevailing time except Saturday, Sunday and legal holidays.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 022 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE RATE OF INTEREST TO BE CHARGED ON UNPAID TAXES AND IMPROVEMENT ASSESSMENTS**

**RESOLVED** by the Township Council of the Township of West Milford that the rate of interest to be charged and collected by the Tax Collector and her department shall be as follows:

1. On all unpaid and delinquent taxes, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.
2. On all unpaid and delinquent improvement assessments, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and twelve percent (12%) per annum on any amount in excess of \$1,500.00.
3. No interest shall be charged on taxes if payment is made within ten (10) calendar days after the date upon which the same becomes payable.
4. That a penalty be charged to a taxpayer in the amount of 6% of a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year, as authorized by N.J.S.A. 54:4-67.
5. That a Redemption Penalty be charged as authorized by N.J.S.A. 54:5-61:  
2% on amounts of \$200.00 to \$5,000.00  
4% on amounts of \$5,000.01 to \$10,000.00 and  
6% on amounts of \$10,000.01 and over
6. That the provisions of the resolution shall apply to all existing tax sale certificates.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 023 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF CLAIMS AND OTHER CLAIMS REGULAR IN NATURE

**WHEREAS**, all claims of payment by the Township of West Milford, County of Passaic, State of New Jersey, are required to be first submitted to the Township of West Milford Council for consideration before payment, and

**WHEREAS**, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Township of West Milford due to the nature of said claims.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of West Milford Council, as follows:

- 1) The Township of West Milford does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Township of West Milford Council and Chief Financial Officer of the Township of West Milford.
  - a) Township of West Milford payroll obligations.
  - b) Township of West Milford required payments to the Board of Education.
  - c) Required County tax payments to the County Treasurer.
  - d) Banks for investment purposes, internal transfers, and debt service obligations.
  - e) State of New Jersey – Application Fees
  - f) Permit Fees
  - g) DEP Fees
  - h) License Fees
  - i) State Surcharges
  - j) Marriage License Fees
  - k) Rabies Control Fees
  - l) Miscellaneous disbursements approved by specific resolutions.
  - m) Reissue of lost or mutilated checks after stop payment has been enforced.
  - n) Ten percent (10%) Bid Bond Returns (Clerk's office).
  - o) Certain emergencies at only the discretion of the Township of West Milford Mayor or Administrator by the Mayor's designation.
  - p) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Township of West Milford shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.
  - q) Postage and "Express Mail" Services
  - r) Motor Vehicle/Equipment Title Fees
- 2) The Chief Financial Officer is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when same is properly presented to him/her for payment, and thereafter said claim shall be transcribed on the next scheduled Bill list to be approved by the Township of West Milford Council.
- 3) A certified copy of this resolution shall be forward to the Chief Financial Officer of the Township of West Milford.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 024 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE “CHANGE FUNDS” AND REQUIRED CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY TOWNSHIP EMPLOYEES**

**WHEREAS**, N.J.S.A 40A: 5-21 authorizes the establishment of a petty cash and change funds;  
and

**WHEREAS**, it is necessary from time to time to allow the availability of a cash fund for immediate unforeseen minor cash expenditures each as follows:

1.	Tax Collector Change Fund	\$150.00
2.	Municipal Court Change Fund	\$100.00
3.	Health Department Change Fund	\$ 50.00
4.	Construction Department Change Fund	\$100.00
5.	Municipal Clerk Change Fund	\$ 50.00
6.	Recreation Administration Petty Cash	\$200.00
7.	Recreation Programs Change Fund	\$ 50.00
8.	Recreation Coffee House Change Fund	\$ 50.00
9.	Police Department	\$100.00
10.	Motor Vehicle Registration Petty Cash	\$250.00
11.	Administration Misc. Reimbursement Petty Cash	\$250.00
12.	Bubbling Springs Gate Change Fund	\$ 30.00

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Township of West Milford, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,380.00 be re-established for 2019; and

**BE IT FURTHER RESOLVED** that said amounts for petty cash are to be returned to the Township's General Fund no later than December 31<sup>st</sup> each year.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 025 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL CLERK TO RELEASE EXECUTIVE SESSION MINUTES IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act calls for the production of minutes from Executive Sessions and provides for said minutes to remain privileged communications - confidential until such time that same, pursuant to law, shall be released to the public; and

**WHEREAS**, the Mayor and Township Council periodically review and approve Executive Session minutes as to their completeness; and

**WHEREAS**, subsequent to said approval, minutes may become available to the public.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the Municipal Clerk shall have the authority to release Executive Session minutes to the public upon request after consultation with the Municipal Attorney and it is determined that the specific Executive Session minutes in accordance with the law be released to the public.

**BE IT FURTHER RESOLVED** that this Resolution shall be considered on an annual basis at the reorganization meeting of the Mayor and Council.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 026 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY ESTABLISHING A SURPLUS POLICY FOR THE TOWNSHIP**

**WHEREAS**, in 2011 the State of New Jersey instituted a Best Practices Checklist in an effort to "make government operate more efficiently, strengthen its accountability, and better manage scarce taxpayers' resources"; and

**WHEREAS**, since the inception of the Best Practices Checklist, the Township of West Milford has made every effort to comply with the standards established by the State resulting in high ratings each year for compliance; and

**WHEREAS**, the Best Practices Checklist recommends the adoption of a surplus policy to serve as a basis for decisions regarding future solvency; and

**WHEREAS**, the Township Auditor and Chief Financial Officer have evaluated the historic budget and financial records and recommended a surplus policy to the Governing Body; and

**WHEREAS**, said surplus policy shall establish a goal in the annual budgeting process whereby the Governing Body shall strive to consistently maintain a \$1,000,000.00 surplus on hand annually to retain a consistent year-end surplus.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford that the Township Council does hereby concur with the surplus policy recommended by the Township Auditor and Chief Financial Officer; and

**BE IT FURTHER RESOLVED** that the Township Council shall strive to achieve that goal annually during the budget process.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Ordinance 2019 – 001 ~

### ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER 15 "ADMINISTRATION OF GOVERNMENT" ARTICLE XIX, "PARKS AND RECREATION COMMITTEE (ADVISORY)", §15-90 "ESTABLISHED; MEMBERS; TERMS"

WHEREAS, the Township Council has determined that the membership of the Parks and Recreation Committee shall be reduced from fourteen (14) members to nine (9) members.

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

SECTION 1. Chapter 15 "Administration of Government", Article XIX "Parks and Recreation Committee (Advisory)", §15-90 "Established; Members; Terms" is amended as follows:

#### § 15-90. Established; members; terms.

There shall be a Parks and Recreation Committee (Advisory) of the Township, consisting of ~~14~~ nine (9) members, one of whom shall be a member of the Board of Education, one of whom shall be the Parks Manager for the Newark Watershed, and ~~11~~ 7 citizens, to be appointed by the Township Council. The Director of the Department of Community Services and Recreation shall serve as an ex officio member. The one representative of the Township Council and the one representative of the Board of Education shall be appointed by and shall serve at the pleasure of the Township Council and the Board of Education, respectively. Members shall serve without compensation. The term of each member shall be for a period of one year in compliance with N.J.S.A. 40:69A-149.1 et seq., the Mayor-Council-Administrator Plan form of government. Current terms shall expire on December 31, 2013, and subsequent terms shall be in accordance with the calendar year.

This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

This Ordinance may be renumbered for codification purposes.

Introduced:  
Adopted:  
Effective Date:

ATTEST:

TOWNSHIP OF WEST MILFORD  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

By: \_\_\_\_\_  
Michele Dale, Mayor

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2018 – 052 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING RESOLUTION 2018-262 TO INCLUDE LEAF AS LEASING AGENT AND SON-RISE DOCUMENT SOLUTIONS FOR MAINTENANCE PROVIDER FOR ONE COPYSTAR CS-3252CI COLOR DIGITAL SYSTEM MACHINE B**

**WHEREAS**, by virtue of Resolution 2018-262 adopted on October 3, 2018 the Township Council did authorize Son-Rise Document Solutions a lease/purchase agreement for one Copystar CS-3252CI color digital system machine B for the West Milford Community Services & Recreation department; and

**WHEREAS**, lease payments must be made to LEAF as the leasing agent and Son Rise Document Solutions for the maintenance agreement; and

**WHEREAS**, Resolution 2018-262 did authorize the lease/purchase agreement not to exceed \$9,900.00 at a rate of \$165.00 per month for sixty months in an amount not to exceed 1,980.00 annually; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this lease/purchase agreement, said funds are to be encumbered from account number 01-201-28-372-431.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Township Council hereby authorizes to change payment remittance to LEAF, PO Box 742647, Cincinnati Ohio 45274-2647 as leasing agent.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## **Township of West Milford**

Passaic County, New Jersey

### **~ Resolution 2019 – 053 ~**

#### **RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE SETTLEMENT OF POTENTIAL LITIGATION REGARDING A BANKRUPTCY FILING**

**WHEREAS**, in November 2016 Anthony Ingravallo filed a bankruptcy action; and

**WHEREAS**, a mistake in timing resulted in the Township filing a Proof of Claim for property taxes owed to the Township at the time of the bankruptcy filing; and

**WHEREAS**, the taxes owed had already been the subject of a tax sale and had been purchased by an outside party; and

**WHEREAS**, the bankruptcy court, on behalf of the property owner, subsequently remitted payment of the amount noted on the Proof of Claim; and

**WHEREAS**, all property taxes are currently paid in full; and

**WHEREAS**, in order to avoid litigation and to amicably resolve the matter, the Township and the property owner wish to enter into a settlement agreement whereby the Proof of Claim amount submitted to the Township by the bankruptcy court on behalf of the property owner will be refunded to the property owner.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, as follows:

1. That the Governing Body does hereby authorize that the \$6,208.31 already paid to the Township by the bankruptcy court on behalf of the property owner will be refunded to the property owner, Anthony Ingravallo, 15 Warwick Turnpike, Hewitt, NJ 07421.
2. That a certified copy of this resolution be forwarded to the Tax Collector and Township Attorney for forwarding to the property owner's attorney and lienholder.
3. This Resolution shall take effect immediately.

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2019 – 054 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF OVERPAYMENT

WHEREAS, there appears on the tax records overpayment as shown below and the Collector of Taxes recommends the refund of such overpayment.

NOW, THEREFORE, BE IT RESOLVED that the proper officers be and they are hereby authorized and directed to issue checks refunding such overpayment as shown below:

- |                |   |  |
|----------------|---|--|
| <b>REASON:</b> | <ul style="list-style-type: none"> <li>1. Incorrect Payment</li> <li>2. Duplicate Payment</li> <li>3. Senior Citizen</li> <li>4. Veteran</li> </ul> | <ul style="list-style-type: none"> <li>5. Homestead Rebate</li> <li>6. Tax Appeal CB</li> <li>7. State Court Tax Appeal</li> <li>8. 100% Disabled Veteran</li> </ul> |
|----------------|---|--|

Block/Lot	Name	Amount	Year	Reason
9404-4	Heritage Abstract Company 350 Mt. Kemble Avenue, Ste A1003 Morristown, NJ 07960	\$3,289.00	2018	2
3604-7	Jersey Coast Title Agency 1803 Whitesville Road Toms River, NJ 08755	\$2,704.00	2018	2
207-10	Morris Home Abstract Co., Inc. 301 East Hanover Avenue, Ste. 1 Morristown, NJ 07960	\$1,241.00	2018	2
302-1	Arthur & Mae Hansen 1 Hansen Lane Hewitt, NJ 0721	\$7,416.62	2018	8
05301-039	Spiotti & Esposito P.C. Attorney Trust Account 271 US Highway 46, Suite F105-106 Fairfield, NJ 07004-2471	\$1,726.11 \$1,651.47 \$1,163.41	2010 2011 2012	7
05301-039.1	US Bank BV001 Trust & Creditors 50 South 16th Street, Suite 2050 Philadelphia, PA 19102-2513	\$883.16 \$904.99 \$930.96 \$929.45 \$46.26 \$9.60 \$9.78 \$12.12	2013 2014 2016 2017 2013 2014 2016 2017	7
05301-039	Fig P.O. Box 54472 New Orleans, LA 70154-4472	\$2,294.92 \$1,394.59 \$1,388.62 \$112.11 \$199.52 \$14.71 \$20.80	2015 2016 2017 2015 2015 2016 2017	7
05505-002.14	Jo-Ann Tremarco 5214 Richmond Road West Milford, NJ 07480	\$250.00	2018	4
04009-002	John Veenstra 17 Board Rd Hewitt, NJ 07421	\$250.00	2018	4

Block/Lot	Name	Amount	Year	Reason
07620-008	Anthony J. Battinelli Jr, 14 Orchard Lane West Milford, NJ 07480	\$250.00	2018	4
05610-006	Willieam Greer Jr. 104 Center Street West Milford, NJ 07480	\$250.00	2018	4
16306-003	Gregory Marshall 12 Silver Lane Oak Ridge, NJ 07438	\$250.00	2018	4
03008-007	William Liggett 451 Lakeside Road Hewitt, NJ 07421	\$250.00	2018	4
03009-019	Harry Bedford 457 Lakeside Road Hewitt, NJ 07421	\$250.00	2018	3
05315-002.03	Deanna Randall 7203 Richmond Road West Milford, NJ 07480	\$250.00	2018	3
05311-003.12	Barbara Symes 2 Richmond Road Suite 312 West Milford, NJ 07480	\$250.00	2018	3
<b>TOTAL</b>		<b>\$30,593.20</b>		

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 055 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING CANCELLATION OF TAXES

**WHEREAS**, there appears on the tax records balances as listed below; and

**WHEREAS**, the Collector of Taxes recommends the cancellation of taxes due to reasons listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the proper officers be and they are hereby authorized and directed to cancel as hereafter listed below:

**REASON:** 100% DISABLED VETERAN

Block & Lot	Name	Amount	Year
302-1	Arthur & Mae Hansen	\$7,416.62	2018 Full Year
		\$4,040.00	2019 First Half
<b>Total</b>		<b>\$11,456.62</b>	

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 056 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REINSTATEMENT OF TAXES**

**WHEREAS**, there appears on the tax records receipt of payment of taxes; and

**WHEREAS**, the Collector of Taxes recommends the reinstatement of taxes due to reasons stated below.

**NOW, THEREFORE BE IT RESOLVED**, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

**REASON: 1. INSUFFICIENT FUNDS**

BLOCK/LOT	NAME	AMOUNT	YEAR	INTEREST
4011-10	Patricia McNeilly	\$2,234.14	2018	\$28.14
4011-10	Patricia McNeilly	\$13.04	2019	
7604-3	Laura Katona	\$503.50	2018	\$3.50
<b>TOTAL</b>		<b>\$2,750.68</b>		

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 057 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RECREATION FEES

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

<b>Self-stories workshop</b>		
Maryann Ackerman	\$10.00	Maryann Ackerman 50 Greenbrook Drive West Milford, NJ 07480
Anita	\$10.00	Anita Tornow 5220 Richmond Road West Milford, NJ 07480
Margaret	\$10.00	Margaret Dooley 41 Red Barn Lane West Milford, NJ 07480

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 058 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF OTHER LIENS

WHEREAS, the Collector of Taxes has reported receiving the amounts shown below for the redemption of the respective lien.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of West Milford that the proper officers be and are hereby authorized and directed to pay the indicated amount to the holder of the lien certificate as hereinafter shown below:

Certificate No.	Certificate Date	Block/Lot/Qual	Reimbursement Amount	Pay to Lien Holder
16-0037	10/11/2016	03701-003	\$39,048.97	MTAG CUST FOR EMPIRE VIII NJ PORTFO PO BOX 2208 HICKSVILLE, NY 11802
18-0042	10/09/2018	10202-001	\$10,929.71	CAZENOVIA CREEK FUNDING II; LLC PO BOX 54132 NEW ORLEANS, LA 70154
18-0036	10/09/2018	07801-028.02	\$29,790.58	SUNSHINE STATE CERTIFICATES VII LLC 7900 MIAMI LAKES DRIVE WE MIAMI LAKES, FL 33016
<b>Total</b>			<b>\$79,769.26</b>	

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk

## Township of West Milford

Passaic County, New Jersey

### ~ Resolution 2019 – 059 ~

#### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2019

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2019 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of 2019 Licenses as listed below:

License No.	2019 CLOTHING BINS
2019-23	National Badge of Honor Law Enforcement Brotherhood Inc. UGL Volunteer Ambulance Corp (1)

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January 2019  
and certified as a true copy of an original.

---

Antoinette Battaglia, Township Clerk

**Township of West Milford**  
Passaic County, New Jersey

**~ Resolution 2019 – 060 ~**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer's report of checks prepared by the Treasurer's Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$478,933.51
3	Reserve Account	184,639.48
2	Grants	879.32
6	Refunds	30,623.20
1	General Ledger	15,878.87
26	Refuse	7,526.57
4	Capital	1,225,220.69
19	Animal Control	136.96
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	64,381.85
19	Scala Trust	1,040.00
16	Development Escrow	9,849.20
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00
	Special Reserve	0.00
Total		\$2,019,109.65
	Less Refund Resolution	-30,623.20
	<b>Actual Bills List</b>	<b>\$1,988,486.45</b>
	Other Payments	
	Payroll	552,856.10
	BOE	4,614,670.00
	Cazenovia Creek Funding	10,929.71
	MTAG C/F Empire VIII NJ Portfolio	39,048.97
	Sunshine State Certificates VII	29,790.58
	<b>Total Expenditures</b>	<b>\$7,235,781.81</b>

Adopted: January 23, 2019

Adopted this 23<sup>rd</sup> day of January, 2019  
and certified as a true copy of an original.

\_\_\_\_\_  
Antoinette Battaglia, Township Clerk