

TOWNSHIP OF WEST MILFORD

THE FOLLOWING COMPRISES THOSE DOCUMENTS
SUBMITTED TO THE TOWNSHIP COUNCIL FOR
CONSIDERATION AND ACTION AT THE JANUARY 4, 2014
REGULARLY SCHEDULED ORGANIZATION MEETING.

THESE ACTION ITEMS ARE SUBJECT TO CHANGE AND
ARE PROVIDED HERETO AS A COURTESY.

ORDINANCES AND RESOLUTIONS THAT HAVE BEEN
ADOPTED BY THE TOWNSHIP COUNCIL ARE POSTED ON
THE TOWNSHIP WEBSITE UNDER "LOCAL LAW" AS SOON
AS PRACTICABLE AFTER THE MEETING AT WHICH
ACTION WAS TAKEN.

IT IS STRONGLY RECOMMENDED THAT ONE SEEKING A
COPY OF THAT WHICH WAS ADOPTED BY THE
TOWNSHIP COUNCIL OBTAIN THAT COPY UNDER THE
LINK TO "LOCAL LAW".

EACH OF THE FOLLOWING RECORDS IS SUBJECT TO
CHANGE AND/OR AMENDMENT BY THE TOWNSHIP
COUNCIL PRIOR TO ADOPTION.

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 001 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF A SPECIAL CONSENT AGENDA

WHEREAS, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions and Applications.

NOW, THEREFORE, BE IT RESOLVED, that the following Resolutions on the Consent Agenda are hereby approved:

- 1) Resolutions Re-establishing Committees and Making Staff Appointments
 - a) **2014-002** - Re-establishment of the Autumn Lights Committee
 - b) **2014-003** - Re-establishment of the Beautification/Recycling Task Force Committee
 - c) **2014-004** - Re-establishment of the Heritage Committee
 - d) **2014-005** - Re-establishment of Municipal Alliance Committee (CASA)
 - e) **2014-006** - Re-establishment of Safety Committee
 - f) **2014-007** - Re-establishment of Stormwater Pollution Prevention Team
 - g) **2014-008** - Re-establishment of Emergency Management Council
 - h) **2014-009** – Appoint JIF Commissioner & Safety Delegate
 - i) **2014-010** – Appoint HIF Commissioner
 - j) **2014-011** – Appoint NJSEM Commissioner
 - k) **2014-012** – Appoint Representative to Passaic County Solid Waste Advisory Council
 - l) **2014-013** – Appoint Public Agency Compliance Officer

- 2) Resolutions Pertaining to Policies and Financial-related Issues
 - a) **2014-014** – Annual Meeting Notice
 - b) **2014-015** - Signatures on Township Accounts
 - c) **2014-016** - Designating Official Newspapers for the Township of West Milford
 - d) **2014-017** - Establishing a Cash Management Plan
 - e) **2014-018** - Provide for the Hours of Collection of Taxes
 - f) **2014-019** - Rate of Interest to be Charged on Unpaid Taxes and Improvement Assessments
 - g) **2014-020** - Authorizing Certain Statutory Payments of Claims & Other Claims Regular in Nature
 - h) **2014-021** - Authorizing the CFO to Maintain a Petty Cash and Various Change Funds
 - i) **2014-022** – Release of Executive Session Minutes
 - j) **2014-023** - Authorizing the 2014 Temporary Budget

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 002 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING AN AUTUMN LIGHTS COMMITTEE

WHEREAS, as a result of hard work and dedication invested by residents of the Township of West Milford, the Township has, for nineteen years, been proud to host an annual Autumn Lights Festival; and

WHEREAS, the Council believes there is sufficient public interest and an adequate number of willing volunteers to organize and operate the twentieth Autumn Lights Festival in 2014.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Milford hereby re-establishes an Autumn Lights Committee for the purpose of undertaking and promoting an October 11, 2014 (rain date October 12, 2014)) town-wide festival with the following provisions:

1. Rocky Hazelman shall serve as chairperson of the ALF Committee.
2. The members of the committee shall serve until December 31, 2014.
3. The continuing need for the Autumn Lights committee shall be reviewed by the Township Council at its January 1st re-organization meeting and the committee shall cease to exist at that time unless re-established by Council resolution.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 003 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC,
STATE OF NEW JERSEY RE-ESTABLISHING A BEAUTIFICATION/RECYCLING TASK FORCE
COMMITTEE (ADVISORY)**

WHEREAS, the Mayor & Township Council of the Township of West Milford wishes to re-establish a Beautification/Recycling Task Force Committee (Advisory); and

WHEREAS, the purpose of the committee shall be to develop and promote a beautification program within the Township of West Milford and to provide advice with regard to garbage and recycling matters in the Township; and

WHEREAS, the committee shall seek approval from the Township Administrator before proceeding with any beautification programs; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council that it does hereby re-establish the Beautification/Recycling Task Force Committee with the following provisions:

1. **MEMBERSHIP:** The number of members shall be (14) fourteen members, one of whom shall be a liaison member of the Township Council; eleven shall be citizen members; one who shall be a representative from the West Milford commercial community; and one liaison member who shall be the Recycling Coordinator.
2. **CHAIRPERSON:** The committee shall appoint one member from the (14) members to serve as Chair of the committee
3. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by the Township Council. All other members shall be appointed by and shall serve at the pleasure of the Township Council. In the event that a member fails to attend three consecutive meetings of the committee, the Chairperson will advise the appointing authority in order to have a replacement appointed.
4. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting scheduled for January 1, 2015.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 004 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY FOR THE RE-ESTABLISHMENT OF THE HERITAGE COMMITTEE

WHEREAS, the Township Council of the Township of West Milford did establish the West Milford Township Heritage Committee (Advisory) to undertake the following:

1. To work cooperatively on the renovation of the designated Township museum site in conjunction with various Township departments and other professionals appointed by the Township.
2. To gather in, catalog and properly store records, artifacts, photographs and other historical materials for placement into the West Milford Township Museum.
3. To oversee the operation of and scheduling at the West Milford Township Museum.

WHEREAS, upon consideration, it is the opinion of the Mayor and Township Council that the Committee should continue its efforts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council that it does hereby re-establish a West Milford Township Heritage Committee (Advisory) to undertake this work with the following provisions:

1. **MEMBERSHIP:** The total number of members of this committee shall be seventeen (17) members; one of whom shall be a liaison member of the Township Council, one of whom shall be a liaison member of the Township staff, and fifteen (15) of whom shall be citizens of the Township of West Milford. In the event that a member fails to attend three unexcused consecutive meetings of the committee, the Chairman will advise the appointing authority in order to have a replacement appointed.
2. **APPOINTING AUTHORITY:** The member of the Township Council shall be appointed by and serve at the pleasure of the Township Council.

The member of the Township staff shall be appointed by and serve at the pleasure of the Mayor.
3. **SUNSET:** The Committee shall cease to exist unless re-established by the Township Council at its Organizational Meeting scheduled for January 1, 2015.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 005 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING THE COMMUNITY AGAINST SUBSTANCE ABUSE C.A.S.A. TO SERVE AS THE MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, the Township did establish a West Milford Community Against Substance Abuse (C.A.S.A.) Committee to serve as the local Municipal Alliance Committee; and

WHEREAS, the purpose of the Community Against Substance Abuse (C.A.S.A.) Committee is to study, research and recommend to the Township Council the operation and administration of programs in professional counseling which are of benefit to the residents of the Township; and

WHEREAS, the Township is eligible for funding from the State of New Jersey for the purpose of developing and organizing efforts to reduce alcoholism and drug abuse through a local Municipal Alliance Committee.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford that it does hereby re-establish a Community Against Substance Abuse (C.A.S.A.) Committee to act as the Township of West Milford Municipal Alliance Committee with the following provisions:

MEMBERSHIP: The Committee shall consist of fourteen (14) members as follows:

- 1 Council Liaison
- 1 Staff Member – Director of Community Services & Recreation
- 1 Staff Member – CASA Coordinator
- (Voting Members)**
- 1 Health Board Member
- 1 BOE Student Assistance Coordinator
- 1 Alcohol Abuse Counselor
- 1 West Milford Police Representative
- 1 Child Study Team Representative
- 1 PTA Representative
- 5 Citizen Members

APPOINTING AUTHORITY: The Township Council shall appoint all members.

TERMS: All members shall serve a one-year term ending on December 31, 2014.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 006 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY RE-ESTABLISHING A SAFETY COMMITTEE

WHEREAS, the Mayor and Township Council did establish a Safety Committee to review and discuss with management safety issues concerning the Township of West Milford.

WHEREAS, the purpose of the Safety Committee is to provide greater flexibility in complying with future safety requirements and meeting the needs of the Township of West Milford.

MEMBERSHIP: The Committee shall be comprised of eight (8) members as follows:

- 1 Staff Member - Health Department
- 1 Staff Member - Land Use Department
- 1 Staff Member - Administration
- 1 Staff Member - Police Department
- 1 Staff Member - Department of Public Works
- 1 Staff Member - Fire Department
- 1 Staff Member - Department of Community Services & Recreation
- Fire Commissioner

WHEREAS, the Principal Clerk Typist in the Administrator's Office shall serve as the secretary to the Safety Committee responsible for providing meeting notifications, preparing agendas, and filing related reports with the Morris County Joint Insurance Fund (JIF) and/or its affiliates as necessary.

WHEREAS, each of the following organizations shall be notified of every scheduled safety meeting to provide them an opportunity to send one representative to the meeting, said representatives to be afforded the right to fully participate in the meeting(s):

- Each of the Township's Bargaining Units
- Ambulance Squad(s)
- Township's Insurance Committee

BE IT FURTHER RESOLVED that the Safety Committee shall report to the Township Administrator, making recommendations, rendering opinions and providing input with respect to safety issues affecting the Township of West Milford.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution No. 2014 - 007 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY RE-ESTABLISHING A TOWNSHIP STORMWATER POLLUTION PREVENTION TEAM

WHEREAS, the State of New Jersey requires the re-establishment of a Stormwater Pollution Prevention Team to assist in the development of regulations by the Township in conformance with requirements of the State's Stormwater pollution Prevention Program.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford that it does hereby re-establish a Stormwater Pollution Prevention Team (number of team members may vary) as follows:

Purpose: to prepare an assessment of the infrastructure improvements that would be necessary to the Township's Stormwater facilities and to also develop a plan to maintain these facilities in accordance with state regulations.

Membership: The Committee shall consist of seven (7) members including:

Program Coordinator
Public Notice Coordinator
Post Construction Stormwater Management
Coordinator & Ordinance Coordinator
Local Public Education Coordinator
Public Works Coordinator
Illicit Connection Coordinator
GIS Specialist

Director of Public Works
Township Clerk

Construction Official
Environmental Commission Chairman
Director of Public Works
Health Officer
Mapping Coordinator

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

STORMWATER POLLUTION PREVENTION TEAM

Tier A Municipal Stormwater Regulation Program,
NJPDES # NJG0148806, PI ID# 168110

(Municipal Resolution 2011-155 Number of team members may vary.)

APPOINTING AUTHORITY – MAYOR (with advice & consent of Township Council)

Stormwater Program Coordinator	Director of Public Works 973-728-2850 Office 973-723-1697 Emergency
Public Notice Coordinator	Township Clerk Antoinette Battaglia 973-728-7000 Office
Post-Construction Stormwater Management Coordinator and Ordinance Coordinator	Land Use Administrator 973-728-2794 Office
Local Public Education Coordinator	Environmental Commission Chairman
Public Works Coordinator	Director of Public Works 973-728-2850 Office 973-723-1697 Emergency
Illicit Connection Coordinator	Health Officer 973-728-2720 Office 973-728-2716 Emergency
GIS Specialist	Mapping Coordinator Eric Miller 973-728-2858 Office

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 – 008 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPOINTING MEMBERS TO THE EMERGENCY MANAGEMENT COUNCIL IN ACCORDANCE WITH SECTION §15-50 OF THE TOWNSHIP CODE

WHEREAS, Residents' safety is enhanced by the Emergency Management Council; and

WHEREAS, Township Code Section §15-50 provides for an Emergency Management Council to assist in supervising and coordinating the civilian defense and disaster control activities of the Township; and

WHEREAS, the Emergency Management Council shall consist of up to 13 persons.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, New Jersey, that it hereby appoints the following members by title to the Emergency Management Council:

Board of Education Representative - Business Administrator or designee
Chief of Police
Director of Community Services & Recreation
Fire Commissioner
Fire Marshal
Health Officer
Mayor
Public Works Director
Network Administrator
Township Administrator
Construction Official
Upper Greenwood Lake Volunteer Ambulance Corps - President or President's designee
West Milford First Aid Squad - Captain or Captain's designee

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 009 ~

MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER AND GAIL VAN HOOK AS SAFETY DELEGATE TO THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of the Catherine Shanahan as Commissioner and Gail Van Hook as Safety Delegate to represent the Township of West Milford's interests as a member of the Morris County Municipal Joint Insurance Fund (MJIF).

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 010 ~

MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER TO THE NEW JERSEY HEALTH INSURANCE FUND

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Health Insurance Fund (HIF).

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 011 ~

MAYOR'S APPOINTMENT OF CATHERINE SHANAHAN AS COMMISSIONER TO THE NEW JERSEY SUSTAINABLE ENERGY JOINT MEETING (NJSEM)

BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Catherine Shanahan as Commissioner to represent the Township of West Milford's interests as a member of the New Jersey Sustainable Energy Joint Meeting (NJSEM).

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 012 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW
JERSEY MAKING AN APPOINTMENT TO THE PASSAIC COUNTY SOLID WASTE ADVISORY
COUNCIL**

BE IT RESOLVED, by the Mayor and Township Council of the Township of West Milford that they do hereby make the following appointment as a Township Representative to the Passaic County Solid Waste Advisory Council:

David Stires, Township Representative - Term expires 12/31/2014

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 011 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, NJAC 17:17 authorizes Public Agencies to annually designate a Public Agency Compliance Officer as the Liaison Official responsible for the Agency's contracting procedures.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of West Milford in the County of Passaic, in the State of New Jersey hereby appoints the Interim Township Administrator, to serve as the Public Agency Compliance Officer from January 1, 2014 until a permanent Administrator is appointed.

BE IT FURTHER RESOLVED, that in accordance with NJAC 17:27 the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the State of New Jersey Department of the Treasury Division of Contract Compliance and EEO in Public Contracts.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 014 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY ADOPTING THE SCHEDULE FOR GOVERNING BODY WORKSHOP AND REGULAR MEETINGS FOR THE 2014 CALENDAR YEAR

BE IT RESOLVED, that the Township Council of the Township of West Milford does hereby adopt the following schedule of Reorganization, Workshop and Regular Meetings of the Governing Body of the Township for the 2014 calendar year:

January 04, 2014	Reorganization Meeting	June 25, 2014	Regular Meeting
	Workshop Meeting	July 16, 2014	Workshop Meeting
January 22, 2014	Regular Meeting		Regular Meeting
February 5, 2014	Workshop Meeting	August 20, 2014	Workshop Meeting
February 19, 2014	Regular Meeting		Regular Meeting
March 05, 2014	Workshop Meeting	September 03, 2014	Workshop Meeting
March 19, 2014	Regular Meeting	September 17, 2014	Regular Meeting
April 02, 2014	Workshop Meeting	October 01, 2014	Workshop Meeting
April 23, 2014	Regular Meeting Volunteer Night	October 22, 2014	Regular Meeting
May 7, 2014	Workshop Meeting	November 12, 2014	Workshop Meeting
May 21, 2014	Regular Meeting		Regular Meeting
June 04, 2014	Workshop Meeting	December 03, 2014	Workshop Meeting
		December 17, 2014	Regular Meeting

BE IT FURTHER RESOLVED that the Reorganization Meeting of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 at 1:00 p.m. and the workshop meeting shall follow immediately thereafter.

BE IT FURTHER RESOLVED that all other Meetings of the Governing Body of the Township of West Milford as outlined herein shall be held in the main meeting room of Town Hall located at 1480 Union Valley Road, West Milford, New Jersey 07480 and all such meetings shall begin at 6:30 p.m.

BE IT FURTHER RESOLVED that official action may be taken at all meetings outlined herein.

BE IT FURTHER RESOLVED that this resolution shall constitute the Annual Notice for the Township of West Milford and the Township Clerk be and is hereby instructed to advertise such notice as required by law and this notice shall be continually posted on the official bulletin board of the Township and shall be retained on file in the Office of the Township Clerk.

Adopted: January 4, 2014

Adopted this 4th day of January 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 015 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY CONCERNING SIGNATURES ON TOWNSHIP ACCOUNTS

BE IT RESOLVED, by the Township Council of the Township of West Milford that two out of the three following signers; Mayor Bettina Bieri, Interim Township Administrator, Robert F. Casey, or Chief Financial Officer, Monica Goscicki will be the required signers on Township checks.

BE IT FURTHER RESOLVED, that Lakeland Bank is hereby authorized to accept the manual or facsimile signatures of Mayor Bettina Bieri, Interim Township Administrator, Robert F. Casey, and the Chief Financial Officer Monica Goscicki on Township checks.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Bettina Bieri, Mayor

Robert F. Casey, Interim Township Administrator

Monica Goscicki, Chief Financial Officer

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 016 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF
NEW JERSEY DESIGNATING THE LEGAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL
NOTICES AND OTHER ITEMS FOR THE TOWNSHIP**

BE IT RESOLVED, by the Township Council of the Township of West Milford that the following newspapers shall be designated as newspapers in which legal notices and advertisements may be published:

**HERALD NEWS
SUBURBAN TRENDS
STAR LEDGER
THE RECORD**

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 017 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC, STATE OF NEW JERSEY REINSTATING THE TOWNSHIP'S CURRENT CASH MANAGEMENT PLAN

WHEREAS, pursuant to Chapter 8, Laws of 1982, the Township of West Milford is required to adopt a Cash Management Plan, including the designation of a depository or depositories; and

WHEREAS, the Township of West Milford is to adopt a cash management plan for 2014; and

WHEREAS, the Township CFO requested that the cash management plan provided by Lakeland Bank remain employed by the Township of West Milford, in order to continue the maximization of interest being earned on township deposits and investments; and

WHEREAS, Lakeland Bank will continue to provide their current proposal as adopted by the Governing Body of The Township of West Milford at the January 4, 2014 meeting, which still remains the most beneficial and advantageous to the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford that the Cash Management Plan is to continue as follows:

<u>Account</u>	<u>Account Number</u>
Claims Account	612672068
Current Account	513000179
Payroll Account	513000160
Capital Account	612300241
Escrow Account	612300284
Scala Trust Account	612300268
Trust Account	612300292
Heritage Trust Account	612409634
Dog Trust Account	612409626
Unemployment Trust Account	612409596
Assessment Trust Account	612410071
Open Space Trust Account	612410047
COAH Trust	612656712
Library Trust Account	612681296

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 018 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE HOURS OF COLLECTION OF TAXES

BE IT RESOLVED, by the Township Council of the Township of West Milford that the following shall be the hours for the collection of taxes, assessments and other monies due the Township:

1. West Milford Town Hall – Open daily, 8:30 A.M. to 4:30 P.M. prevailing time except Saturday, Sunday and legal holidays.
2. West Milford Town Hall – Hours for Collection, 8:45 A.M. to 4:15 P.M. daily prevailing time except Saturday, Sunday and legal holidays.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 – 019 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY TO PROVIDE FOR THE RATE OF INTEREST TO BE CHARGED ON UNPAID TAXES AND IMPROVEMENT ASSESSMENTS

RESOLVED by the Township Council of the Township of West Milford that the rate of interest to be charged and collected by the Tax Collector and her department shall be as follows:

1. On all unpaid and delinquent taxes, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1, 500.00.
2. On all unpaid and delinquent improvement assessments, the rate of eight percent (8%) per annum on the first \$1,500 of the delinquency, and twelve percent (12%) per annum on any amount in excess of \$1,500.00.
3. No interest shall be charged on taxes if payment is made within ten (10) calendar days after the date upon which the same becomes payable.
4. That a penalty be charged to a taxpayer in the amount of 6% of a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the calendar year, as authorized by N.J.S.A. 54:4-67.
5. That when the taxes, interest and costs on a tax sale certificate is more than \$200.00, but less than \$5,000.00 an additional penalty shall be charged equal to 2% of the amount paid; if the sum exceeds \$5,000.00, an additional penalty shall be charged equal to 4% of the amount paid; and when that sum exceeds \$10,000.00 such additional penalty shall be equal to 6% of such amount paid, as authorized by N.J.S.A. 54:5-61.
6. That the provisions of the resolution shall apply to all existing tax sale certificates.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 020 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF CLAIMS AND OTHER CLAIMS REGULAR IN NATURE

WHEREAS, all claims of payment by the Township of West Milford, County of Passaic, State of New Jersey, are required to be first submitted to the Township of West Milford Council for consideration before payment, and

WHEREAS, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Township of West Milford due to the nature of said claims.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of West Milford Council, as follows:

- 1) The Township of West Milford does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Township of West Milford Council and Chief Financial Officer of the Township of West Milford.
 - a) Township of West Milford payroll obligations.
 - b) Township of West Milford required payments to the Board of Education.
 - c) Required County tax payments to the County Treasurer.
 - d) Banks for investment purposes, internal transfers, and debt service obligations.
 - e) State of New Jersey – Application Fees
 - f) Permit Fees
 - g) DEP Fees
 - h) License Fees
 - i) State Surcharges
 - j) Marriage License Fees
 - k) Rabies Control Fees
 - l) Miscellaneous disbursements approved by specific resolutions.
 - m) Reissue of lost or mutilated checks after stop payment has been enforced.
 - n) Ten percent (10%) Bid Bond Returns (Clerk's office).
 - o) Certain emergencies at only the discretion of the Township of West Milford Mayor or Administrator by the Mayor's designation.
 - p) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Township of West Milford shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.
 - q) Postage and "Express Mail" Services
- 2) The Chief Financial Officer is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when same is properly presented to him/her for payment, and thereafter said claim shall be transcribed on the next scheduled Bill list to be approved by the Township of West Milford Council.
- 3) A certified copy of this resolution shall be forward to the Chief Financial Officer of the Township of West Milford.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 021 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS (AS LISTED BELOW) TO FACILITATE "CHANGE FUNDS" AND REQUIRED CASH REIMBURSEMENTS FOR VARIOUS MINOR EXPENDITURES MADE BY TOWNSHIP EMPLOYEES

WHEREAS, N.J.S.A 40A: 5-21 authorizes the establishment of a petty cash and change funds;
and

WHEREAS, it is necessary from time to time to allow the availability of cash fund for immediate unforeseen minor cash expenditures each as follows:

1.	Tax Collector	\$150.00
2.	Municipal Court	\$100.00
3.	Health Department	\$ 50.00
4.	Construction Department	\$100.00
5.	Animal Control	\$100.00
6.	Municipal Clerk	\$ 50.00
7.	Recreation Bubbling Springs	\$200.00
8.	Recreation Administration	\$450.00
9.	Recreation Programs Change Fund	\$ 50.00
10.	Recreation Coffee House Change Fund	\$ 50.00
11.	Police Department	\$100.00
12.	Administration Motor Vehicle Registration Fund	\$250.00
13.	Administration Misc. Reimbursement Fund	\$250.00
14.	Bubbling Springs Gate & Concession Change Fund	\$ 30.00

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of West Milford, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds aggregate of \$1,930.00 be re-established for 2014; and

BE IT FURTHER RESOLVED, that said amounts are to be returned to the Township's General Fund no later than December 31st each year.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 – 022 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL CLERK TO RELEASE EXECUTIVE SESSION MINUTES IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act calls for the production of minutes from Executive Sessions and provides for said minutes to remain privileged communications - confidential until such time that same, pursuant to law, shall be released to the public; and

WHEREAS, the Mayor and Township Council periodically review and approve Executive Session minutes as to their completeness; and

WHEREAS, subsequent to said approval, minutes may become available to the public.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that the Municipal Clerk shall have the authority to release Executive Session minutes to the public upon request after consultation with the Municipal Attorney and it is determined that the specific Executive Session minutes in accordance with the law be released to the public.

BE IT FURTHER RESOLVED that this Resolution shall be considered on an annual basis at the reorganization meeting of the Mayor and Council.

Adopted: January 4, 2014

Adopted this 4th day of January 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution 2014 – 023 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2014 TEMPORARY BUDGET

WHEREAS, NJSA 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, said temporary appropriations are extended and now limited to 26.25% of the total appropriation in the 2013 budget, exclusive of any appropriations made for debt service, public assistance, and capital improvement fund in said 2013 budget,

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford that the following temporary budget appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

APPROPRIATION	ACCOUNT NUMBER	2013 BUDGET AS ADOPTED	2014 TEMPORARY BUDGET
ADMINISTRATION			
ADMINISTRATOR			
Administrator S&W	01-201-20-100-100	\$341,011	\$ 56,703
Administrator O.E.	01-201-20-100-200	\$68,700	\$ 50,846
TOTAL		\$409,711	\$107,549
MAYOR & COUNCIL			
Township Mayor & Council S&W	01-201-20-105-100	\$34,000	\$ 8,925
Township Mayor & Council O.E.	01-201-20-105-200	\$850	\$ 223
TOTAL		\$34,850	\$9,148
INFORMATION TECHNOLOGY			
Information Technology S&W	01-201-20-140-100	\$93,492	\$ 25,100
Information Technology O.E.	01-201-20-140-200	\$34,825	\$ 9,142
TOTAL		\$128,317	\$34,242
Legal O.E.	01-201-20-155-200	\$240,000	\$ 63,000
GENERAL SERVICES			
General Services S&W	01-201-20-161-100	\$50,500	\$ 13,256
General Services O.E.	01-201-20-161-200	\$115,500	\$ 30,319
TOTAL		\$166,000	\$43,575
ENGINEERING			
Engineering S&W	01-201-20-165-100	\$319,091	\$ 85,500
Engineering O.E.	01-201-20-165-200	\$39,750	\$ 10,434
TOTAL		\$358,841	\$ 95,934
INSURANCE			
Insurance, Other	01-201-23-210-200	\$915,000	\$ 50,000
Insurance, Group	01-201-23-220-200	\$3,429,705	\$ 900,298
Health Benefit Waiver	01-201-23-230-200	\$35,400	\$ 9,293
TOTAL		\$4,380,105	\$1,359,590
CLERK'S OFFICE			

APPROPRIATION	ACCOUNT NUMBER	2013 BUDGET AS ADOPTED	2014 TEMPORARY BUDGET
CLERK			
Clerk S&W	01-201-20-120-100	\$253,776	\$ 68,000
Clerk O.E.	01-201-20-120-200	\$20,530	\$ 5,389
TOTAL		\$274,306	\$73,389
ELECTIONS			
Elections S&W	01-201-20-146-100	\$2,200	\$ -
Elections O.E.	01-201-20-146-200	\$14,400	\$ -
TOTAL		\$16,600	\$ -
FINANCE			
TREASURER			
Treasurer S&W	01-201-20-130-100	\$151,956	\$ 39,889
Treasurer O.E.	01-201-20-130-200	\$15,858	\$ 4,163
TOTAL		\$167,814	\$ 44,051
ANNUAL AUDIT			
Annual Audit	01-201-20-135-200	\$40,000	\$ 40,000
Annual Audit Additional Services	01-201-20-135-200	\$20,000	\$ 20,000
TOTAL		\$60,000	\$ 60,000
TAX COLLECTOR			
Tax Collector S&W	01-201-20-145-100	\$163,239	\$ 43,710
Tax Collector O.E.	01-201-20-145-200	\$18,215	\$ 4,781
TOTAL		\$181,454	\$ 48,491
ASSESSOR			
Tax Assessor S&W	01-201-20-150-100	\$287,695	\$ 77,050
Tax Assessor O.E.	01-201-20-150-200	\$17,760	\$ 4,662
TOTAL		\$305,455	\$ 81,712
PLANNING AND BUILDING			
PLANNING BOARD O.E.	01-201-21-180-200	\$30,500	\$ 30,500
COMPREHENSIVE PLANNING			
Planning, Comp. S&W	01-201-21-181-100	\$120,867	\$ 32,400
Planning, Comp. O.E.	01-201-21-181-200	\$20,800	\$ 5,460
TOTAL		\$141,667	\$ 37,860
ZONING ADMINISTRATION S&W	01-201-21-185-100	\$78,883	\$ 21,200
BOARD OF ADJUSTMENT O.E.	01-201-21-186-200	\$30,200	\$ 15,037
HISTORIC PRESERVATION			
Historic Preservation S&W	01-201-20-175-100	\$1,600	\$ 420
Historic Preservation O.E.	01-201-20-175-200	\$800	\$ 210
TOTAL		\$2,400	\$ 630
Autumn Lights Festival	01-201-20-171-471	\$3,000	\$ -
BUILDING / CODE ENFORCEMENT			
Building S&W	01-201-22-195-100	\$354,196	\$ 94,900
Building O.E.	01-201-22-195-200	\$6,530	\$ 1,714
TOTAL		\$360,726	\$ 96,614
ENVIRONMENTAL COMMISSION			
Environmental Commission S&W	01-201-22-196-100	\$1,600	\$ 420
Environmental Commission O.E.	01-201-22-196-200	\$880	\$ 231
TOTAL		\$2,480	\$ 651

APPROPRIATION	ACCOUNT NUMBER	2013 BUDGET AS ADOPTED	2014 TEMPORARY BUDGET
PUBLIC SAFETY			
POLICE DEPARTMENT			
Police Patrol S&W	01-201-25-240-100	\$4,201,328	\$ 1,102,848
Police Patrol O.E.	01-201-25-240-200	\$135,120	\$ 35,469
Police Patrol-Purchase of Police Vehicles	01-201-25-240-900	\$108,000	\$ -
Police Detective S&W	01-201-25-241-100	\$642,105	\$ 168,553
Police Administration S&W	01-201-25-242-100	\$517,273	\$ 135,784
Police Communication S&W	01-201-25-243-100	\$369,860	\$ 97,088
Police Comm. O.E.	01-201-25-243-200	\$15,000	\$ 3,938
Police Specials S&W	01-201-25-244-100	\$35,000	\$ 9,188
Police Specials O.E.	01-201-25-244-200	\$9,300	\$ 2,441
TOTAL		\$6,032,986	\$ 1,555,309
OEM			
Emergency Management S&W	01-201-25-252-100	\$5,000	\$ 1,313
Emergency Management O.E.	01-201-25-252-200	\$43,100	\$ 15,006
TOTAL		\$48,100	\$ 16,319
FIRST AID SQUADS			
First Aid - WMFAS Contributions	01-201-25-260-200	\$72,600	\$ 19,058
First Aid - UGL 1st Aid Squad Contributions	01-201-25-260-200	\$40,500	\$ 10,631
TOTAL		\$113,100	\$ 29,689
FIRE DEPARTMENT			
Aid To Vol. Fire Co.	01-201-25-255-200	\$90,000	\$ 23,625
Fire Prevention Bureau S&W	01-201-25-265-100	\$197,117	\$ 52,800
Fire Prevention Bureau O.E.	01-201-25-265-200	\$18,380	\$ 4,825
Fire Co. Admin. S&W	01-201-25-266-100	\$10,000	\$ 2,625
Fire Co. Admin. O.E.	01-201-25-266-200	\$265,650	\$ 69,733
LOSAP	01-201-25-267-200	\$119,700	\$0.00
TOTAL		\$700,847	\$ 153,608
PUBLIC WORKS			
DPW			
DPW Streets & Roads S&W	01-201-26-290-100	\$1,469,016	\$ 393,400
DPW Streets & Roads O.E.	01-201-26-290-200	\$341,900	\$ 89,749
DPW Buildings & Grounds S&W	01-201-26-291-100	\$97,646	\$ 25,632
DPW Buildings & Grounds O.E.	01-201-26-291-200	\$36,600	\$ 9,608
DPW Snow Removal S&W	01-201-26-294-100	\$250,000	\$ 150,000
DPW Snow Removal O.E.	01-201-26-294-200	\$1,013,570	\$ 971,000
DPW Vehicle Maintenance S&W	01-201-26-315-100	\$274,637	\$ 73,600
DPW Vehicle Maintenance O.E.	01-201-26-315-200	\$265,500	\$ 93,000
TOTAL		\$3,748,869	\$ 1,805,988
HEALTH DEPARTMENT			
Public Health S&W	01-201-27-330-100	\$223,098	\$ 59,800
Public Health O.E.	01-201-27-330-200	\$36,738	\$ 9,644
Vital Statistics S&W	01-201-27-331-100	\$8,360	\$ 2,195
Vital Statistics O.E.	01-201-27-331-200	\$19,200	\$ 5,040
Housing Standard Bureau O.E.	01-201-27-332-441	\$25,000	\$ 6,563
Environmental Health S&W	01-201-27-335-100	\$204,980	\$ 54,900
Environmental Health O.E.	01-201-27-335-200	\$60,060	\$ 15,766

APPROPRIATION	ACCOUNT NUMBER	2013 BUDGET AS ADOPTED	2014 TEMPORARY BUDGET
Animal Control S&W	01-201-27-340-100	\$99,019	\$ 26,520
TOTAL		\$676,455	\$ 180,427
COMMUNITY SERVICES & RECREATION			
RECREATION			
Recreation Programs S&W	01-201-28-370-100	\$411,087	\$ 110,070
Recreation Programs O.E.	01-201-28-370-200	\$143,300	\$ 37,616
Recreation.-Bubbling Springs S&W	01-201-28-371-100	\$173,800	\$ -
Recreation.-Bubbling Springs O.E.	01-201-28-370-200	\$66,600	\$ 10,000
Recreation.-Admin. S&W	01-201-28-372-100	\$147,470	\$ 39,490
Recreation.-Admin. O.E.	01-201-28-372-200	\$20,200	\$ 5,303
Recreation.-Hillcrest S&W	01-201-28-374-100	\$116,860	\$ 31,290
Recreation.-Hillcrest O.E.	01-201-28-374-200	\$38,750	\$ 10,172
Recreation.-Parks Maintenance S&W	01-201-28-375-100	\$246,000	\$ 65,870
Recreation. Parks Maintenance O.E.	01-201-28-375-200	\$116,350	\$ 30,542
Senior Citizen Services S&W	01-201-28-376-100	\$91,255	\$ 24,440
Senior Citizen Services O.E.	01-201-28-376-200	\$14,525	\$ 3,813
TOTAL		\$1,586,196	\$ 368,605
VETERAN'S BUREAU			
Veteran's Bureau S&W	01-201-20-172-100	\$1,500	\$ 394
Veteran's Bureau O.E.	01-201-20-172-200	\$150	\$ 39
TOTAL		\$1,650	\$433
Celebration of Public Events O.E.	01-201-30-420-200	\$6,500	\$ -
Mass Transportation	01-201-30-432-200	\$85,000	\$ 17,070
LIBRARY			
Library S&W	01-201-29-390-100	\$532,657	\$ 139,822
Library O.E.	01-201-29-390-200	\$499,129	\$ 131,021
TOTAL		\$1,031,786	\$ 270,844
MUNICIPAL COURT			
Municipal Court S&W	01-201-43-490-100	\$296,818	\$ 79,480
Municipal Court O.E.	01-201-43-490-200	\$14,645	\$ 3,844
Municipal Court Prosecutor S&W	01-201-43-491-100	\$25,000	\$ 6,563
Municipal Court Prosecutor O.E.	01-201-43-491-200	\$2,500	\$ 656
TOTAL		\$338,963	\$ 90,543
UTILITY EXPENSES & BULK PURCHASES			
UTILITIES & FUELS			
Utilities-Electricity	01-201-31-430-200	\$160,200	\$ 42,053
Utilities-Street Lights	01-201-31-435-200	\$53,400	\$ 14,018
Utilities-Telephone	01-201-31-440-200	\$138,500	\$ 36,356
Utilities-Natural Gas	01-201-31-446-200	\$87,500	\$ 22,969
Utilities-Fuel	01-201-31-460-200	\$455,000	\$ 229,092
TOTAL		\$894,600	\$ 344,487
MISCELLANEOUS AND STATUTORY EXPENDITURES			
PENSION & FICA			
PERS	01-201-36-471-532	\$782,778	\$ 279,157
Social Security	01-201-36-472-533	\$640,000	\$ 170,000
Defined Contributions Retirement Prog	01-201-36-475-536	\$4,000	\$ 1,050
PFRS	01-201-36-473-534	\$1,231,958	\$ -

APPROPRIATION	ACCOUNT NUMBER	2013 BUDGET AS ADOPTED	2014 TEMPORARY BUDGET
TOTAL		\$2,658,736	\$ 450,207
Salaries & Wages Adjustment Account	01-201-37-480-501	\$0	\$ -
Compensated Absences	01-201-38-485-110	\$0	
Interlocal agreement - Finance	01-201-47-400-130	\$49,231	\$ 12,923
Interlocal agreement - Health	01-201-47-500-201	\$79,650	\$ 20,908
DEFERRED CHARGES AND RESERVE FOR UNCOLLECTED TAXES			
Judgments		\$0	
Deficit in 2004 Assessment Bonds	01-201-46-886-596	\$17,407	
Emergency Authorization	01-201-46-887-528	\$270,000	
Reserve for Tax Appeals	01-201-46-886-667	\$20,000	
Def Charges - Ord 92-14 Impr to Mun Prop	01-201-46-886-510	\$39,000	
Reserve for Uncollected Taxes	01-201-50-899-200	\$1,890,000	
TOTAL		\$2,236,407	\$ -
GRANTS	G-02-41	\$1,101,551	\$ 10,000
SUBTOTAL		\$28,763,938	\$7,550,533.48
CAPITAL BUDGET			
CURRENT YEAR CAPITAL			
Capital Improvements Fund	01-201-44-900-200	\$50,000	\$ -
Cap Improvements Fund Down Payments			\$ -
Cap. Improv. Fund-Fire Emer Equip.	01-201-44-900-230	\$0	
TOTAL		\$50,000	\$ -
DEBT SERVICE			
Debt Service Total		\$2,804,598	\$1,634,772.75
TOTAL OPERATING BUDGET		\$ 31,618,537	\$ 9,185,306
SOLID WASTE DISTRICT BUDGET			
Solid Waste S&W	26-201-55-500-100	\$95,024	\$ 25,443
Solid Waste O.E. All Other	26-201-55-500-200	\$60,000	\$ 15,251
Contractual Services	26-201-55-500-514	\$1,148,805	\$ 301,561
Disposal Fees	26-201-55-500-548	\$680,000	\$ 178,500
Grants - Recycling County of Passaic		\$0	\$ -
Prior Year's Bills		\$0	\$ -
Commercial Pick Up		\$0	\$ -
TOTAL		\$1,983,829	\$ 520,755

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 024 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY PROVIDING ADVICE & CONSENT TO THE MAYOR'S APPOINTMENT OF FRED SEMRAU, ESQ. AS TOWNSHIP ATTORNEY IN ACCORDANCE WITH SECTION §15-30 OF THE TOWNSHIP CODE AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR SAME

WHEREAS, the Township of West Milford has a need to appoint a Township Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the term of a contract for this service is one year from January 1, 2014 through December 31, 2014; and

WHEREAS, Fred Semrau, Esq. will provide legal services as sought by the Township of West Milford at the annual compensation not to exceed \$135,000.00; and

WHEREAS, Fred Semrau, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Dorsey & Semrau, LLC from making any reportable contributions through the term of the contract.

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby provide advice and consent to the Mayor's appointment of Fred Semrau, Esq. to the position of Township Attorney in accordance with section §15-30 of the Township Code for a term of one year from January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Dorsey & Semrau, LLC as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 025 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY PROVIDING ADVICE & CONSENT TO THE MAYOR'S APPOINTMENT OF CHARLES FERRAIOLI AS MUNICIPAL AUDITOR WITH COUNCIL CONSENT IN ACCORDANCE WITH SECTION §15-117 OF THE TOWNSHIP CODE AND AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR SAME

WHEREAS, the Township of West Milford has a need to appoint a Township Auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection, and,

WHEREAS, the term of a contract for this service is one year from January 1, 2014 through December 31, 2014; and

WHEREAS Charles Ferraioli of the firm Ferraioli, Wielkotz, Cerullo & Cuva, P.A. will provide auditing services and financial consulting in an amount not to exceed \$60,000; and

WHEREAS, Charles Ferraioli has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford that they do hereby concur with the Mayor's appointment of Charles Ferraioli to the position of Municipal Auditor in accordance with section §15-117 of the Township Code for a term of one year from January 1, 2014 through December 31, 2014.

BE IT FURTHER RESOLVED that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Ferraioli, Wielkotz, Cerullo & Cuva, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 4, 2014

Adopted this 4th day of January 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 026 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR THE POSITION OF TOWNSHIP ENGINEER IN ACCORDANCE WITH SECTION §15-35.1 OF THE TOWNSHIP CODE

WHEREAS, the Township of West Milford has a need to appoint a Township Engineer or firm as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5* as appropriate and section §15-35.1 of the Township Code; and,

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:11-1, et. seq.*) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Paul Ferriero of Ferriero Engineering, Inc. will provide Engineering Services in an amount not to exceed \$47,000.00; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

WHEREAS, Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Ferriero Engineering, Inc. for professional Engineering services as Township Engineer in an amount not to exceed \$47,000.00.
2. This contract is awarded as a "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The duration of the contract shall be for the 2014 calendar year.
4. The total fee authorized for this contract shall not exceed \$47,000.00 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford
Passaic County, New Jersey

~ Resolution 2014 - 027 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PIAZZA & ASSOCIATES, INC. FOR AFFORDABLE HOUSING COMPLIANCE AND MONITORING SERVICES IN ACCORDANCE WITH SECTION §470-69.1(4) OF THE TOWNSHIP CODE IN AN AMOUNT NOT TO EXCEED \$4,800.00

WHEREAS, there exists a need for the Township to retain the services of an experienced, qualified entity or agency to provide affordable housing compliance and monitoring services and to serve as an Administrative Agent to the Township with respect to its affordable housing obligation in accordance with §470-69.1 of the Township code; and

WHEREAS, the Township wishes to award a contract without competitive bidding to Piazza & Associates, Inc. for the performance of such affordable housing compliance and monitoring services related to the actual number of COAH units in West Milford and the need to engage such services to satisfy the requirements for COAH compliance and certification for the sale, resale or rental of one unit; and

WHEREAS, the total amount of the contract shall not exceed \$4,800.00 and the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

WHEREAS, pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-3, when the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by the contracting unit without public advertising for bids; and

WHEREAS, Piazza & Associates, Inc. will complete & submit both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Piazza & Associates, Inc. from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township of West Milford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Piazza & Associates, Inc. 216 Rockingham Row, Princeton, N.J. 08540, for affordable housing compliance and monitoring services in an amount not to exceed \$4,800.00.
2. The total fee authorized for this contract shall not exceed \$4,800.00 without the prior written approval of the Township Council.
4. The Political Contribution Disclosure Form, Business Disclosure Entity Certification and the Determination of Value, the contract & resolution shall be placed on file in the office of the township clerk.
5. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 028 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR & OPEN PROFESSIONAL SERVICE CONTRACT FOR LABOR COUNSEL AND OPRA MATTERS TO DAVID CORRIGAN, ESQ.

WHEREAS, the Township of West Milford has a need to appoint Labor Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

WHEREAS, the Township Council has determined that Mr. Corrigan's services encompass all responsibilities associated with an appointment as Labor Counsel to represent the Township with regard to all labor matters and matters relating to OPRA disputes in an amount not to exceed \$60,000; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, David F. Corrigan, Esq. has submitted a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of David F. Corrigan, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds said funds to be encumbered from account # 4-01-20-155-502 for services rendered as the Township Labor Counsel and for services rendered in conjunction with the above referenced legal matters; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township of West Milford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with David F. Corrigan, Esq. of the firm David F. Corrigan, LLC, with offices located at 54-B West Front St., Keyport, New Jersey 07735 to serve as Special Labor Counsel and to work with the Township Administrator on labor matters and OPRA matters on behalf of the Township at a rate of \$125 per hour and in an amount not to exceed \$60,000.00.
2. The total fee authorized for this contract shall not exceed \$60,000.00 without the prior written approval of the Township Council.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 4, 2014

Adopted this 4th day of July, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 029 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD, & WOODS FOR BOND COUNSEL SERVICES

WHEREAS, the Township of West Milford has a need to appoint Bond Counsel as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, Robert Beinfield of the firm Hawkins, Delafield & Wood, LLC will provide legal services as bond counsel in an amount not to exceed \$23,000; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these services, said funds to be encumbered from various accounts pursuant to "Section 20" of the Local Bond Law in an amount not to exceed \$23,000 without prior written approval from the Township Council.

WHEREAS, Robert Beinfield, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Hawkins, Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has recommended that Hawkins, Delafield & Woods be retained to provide Bond Counsel services to the Township of West Milford.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with Hawkins, Delafield, & Woods for professional bond counsel services in an amount not to exceed \$23,000 which shall include services administered as bond counsel to the Township.
2. This contract is awarded as a "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The duration of the contract shall be for the 2014 calendar year.
4. The total fee authorized for this contract shall not exceed \$23,000 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 030 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO CHARLES MCGROARTY TO SERVE AS PLANNING CONSULTANT IN AN AMOUNT NOT TO EXCEED \$22,500

WHEREAS, the Mayor and Council of the Township of West Milford has a need to appoint a Professional Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Charles McGroarty of Banisch Associates, Inc. has provided professional planning services as sought by the Township of West Milford at a rate of \$142.00 per hour; and

WHEREAS, the total amount of the contract shall not exceed \$22,500.00; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*.

WHEREAS, Banisch Associates, Inc. has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that reportable contributions have not been made to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Banisch Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bid and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Charles McGroarty of Banisch Associates, Inc. with offices located at 111 Main Street, Flemington, New Jersey, 08822 as professional planner for the Township of West Milford in an amount not to exceed \$22,500.00. The agreement shall be on file in the office of the Township Clerk.
2. The term of the contract shall be for a period to run through December 31, 2014.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 031 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAUL FERRIERO OF FERRIERO ENGINEERING, TO WORK ON OPEN SPACE MATTERS AS DICTATED BY THE TOWNSHIP COUNCIL

WHEREAS, with the creation of a dedicated source of tax revenue ("Open Space Trust Fund") for the acquisition of open space, the Township has worked hard in attempting to obtain various parcels of land throughout the Township for open space purposes; and

WHEREAS, the Township Council must perform due diligence prior to expending open space funds on property acquisition; and

WHEREAS, from time to time, such due diligence requires engineering review of certain facets of any given property being considered for open space acquisition; and

WHEREAS, Paul Ferriero has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Ferriero Engineering from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for these services said funds to be encumbered from the Township's Open Space Trust Account.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with Paul Ferriero, PE, PP, CME, LEED AP for professional services to perform due diligence at the Council's direction on properties to be considered for open space acquisition.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The term of this contract shall be until December 31, 2014.
4. The total fee authorized for this contract shall not exceed \$3,000 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 032 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO MJB SITE DEVELOPMENT CONSULTANTS, INC. FOR SURVEYING SERVICES TO REVIEW AND CERTIFY THE UPDATED TOWNSHIP TAX MAPS

WHEREAS, the Township of West Milford's Engineering Department anticipates executing changes to the Township's Tax Maps in 2014; and

WHEREAS, the State of New Jersey requires that such changes be reviewed and certified by a licensed land surveyor; and

WHEREAS, the Township of West Milford has a need to appoint a Professional, Licensed Land Surveyor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

WHEREAS, MJB Site Consultants will complete & submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of MJB Site Development Consultants, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with MJB Site Development Consultants, Inc for professional services to review and certify changes made to the Township's Tax Maps in 2014 in an amount not to exceed \$2,750.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
3. The term of this contract shall be from January 1, 2014 through December 31, 2014.
4. The total fee authorized for this contract shall not exceed \$2,750.00 without the prior written approval of the Township Council.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 034 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PROFESSIONAL INSURANCE ASSOCIATES, INC. TO SERVE AS RISK MANAGEMENT CONSULTANT FOR THE TOWNSHIP

WHEREAS, the Township of West Milford is a member of the Morris Joint Insurance Fund (MJIF); and

WHEREAS, the West Milford Insurance Committee has recommended that the Township of West Milford retain professional risk management services; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Mayor and Township Clerk are authorized to execute an agreement with Professional Insurance Associates, Inc., with offices located in Carlstadt, New Jersey to serve as the Township's Risk Management Consultant from January 1, 2014 through December 31, 2014.
2. Compensation for the provision of these services shall be at 5% of the Municipality's annual assessment as promulgated by the Morris County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.
3. Compensation shall be made to the Professional Insurance Associates, Inc. through the Morris Joint Insurance Fund pursuant to their customary payment schedule, as is standard practice in the industry.
4. The Township Commissioners to the Morris Joint Insurance Fund shall keep themselves apprised of these payments by virtue of the regular payment of bills which are authorized and approved at the regular meetings of the MJIF.
5. This resolution shall take effect immediately.

Adopted: January 4, 2014

Adopted this 4th day of January 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 035 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH TOM GILMARTIN FOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP'S HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$20,500.00

WHEREAS, the Township of West Milford has a need to appoint a Registered Environmental Health Specialist (REHS) as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

WHEREAS, the Chief Financial Officer has determined and certified that the value of the acquisition will exceed \$20,500.00; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the term of a contract for this service shall be January 1, 2014 to December 31, 2014; and

WHEREAS, Tom Gilmartin will provide REHS services as sought by the Township of West Milford and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$20,500.00; and

WHEREAS, Tom Gilmartin has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account number 4-01-27-335-480.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Tom Gilmartin as described herein to the satisfaction of the Township Administrator; and,

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 036 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH GENE OSIAS FOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP'S HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$13,000

WHEREAS, the Township of West Milford has a need to appoint a Registered Environmental Health Specialist (REHS) as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5 as appropriate*; and

WHEREAS, Gene Osias will provide REHS services as sought by the Township of West Milford and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$13,000.00; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:11-1, et. seq.*) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the term of a contract for this service shall terminate on December 31, 2014; and

WHEREAS, Gene Osias will provide REHS services as sought by the Township of West Milford to review applications submitted to the Health Department; and

WHEREAS, Gene Osias has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds pursuant to *N.J.A.C. 5:30-5.4*, said funds to be encumbered from account number 4-01-27-335-480.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Municipal Clerk to enter into a contract with Gene Osias as described herein to the satisfaction of the Township Administrator; and,

BE IT FURTHER RESOLVED that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 – 037 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PRINCETON PUBLIC AFFAIRS GROUP, INC. TO REPRESENT THE WATERSHED COALITION GROUP IN AN AMOUNT NOT TO EXCEED \$48,000

WHEREAS, the Township Council of the Township of West Milford has devoted significant attention to matters pertaining to the Newark Watershed; and

WHEREAS, the Townships of West Milford, Vernon, Hardyston, Jefferson, Rockaway and the Borough of Kinnelon all have significant lands within their municipality known as the Newark Watershed and owned by the City of Newark; and

WHEREAS, these "host" communities have collaborated to form a "Watershed Coalition" with the goal of obtaining equity with respect to these watershed lands by way of a partnership with the City of Newark, legislative initiatives and/or legal review; and

WHEREAS, the Township of West Milford has retained the services of the Princeton Public Affairs Group, Inc. to act as the lead lobbyist in an effort to achieve the goals of the Watershed Coalition; and

WHEREAS, as advocates for the Watershed Coalition, Princeton Public Affairs Group, Inc. will, at a minimum, devise & implement strategies to facilitate a solution to the valuation of the Newark Watershed property through either direct negotiations with the City of Newark or through the development of a legislative solution that secures West Milford's fair share as well as monitor & recommend other potential solutions and state funding opportunities available through key departments and agencies; and

WHEREAS, each member of the Watershed Coalition has agreed to contribute on a monthly basis; and

WHEREAS, the total amount of the contract shall not exceed \$48,000.00; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bid and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township of West Milford hereby awards and authorizes the Mayor and Township Clerk to execute an agreement with Princeton Public Affairs Group, Inc. with offices located at The Princeton House, 160 West State Street, Trenton, New Jersey, 08608 to advocate and guide the Township Council and the Watershed Coalition in matters pertaining to the Newark Watershed in an amount not to exceed \$48,000.00.
2. The total fee authorized for this contract shall not exceed \$48,000.00 without the prior written approval of the Township Council.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 038 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A CARETAKER AGREEMENT WITH JANETTE WEBER TO SERVE AS CARETAKER OF WESTBROOK PARK

WHEREAS, the Township of West Milford previously authorized caretaker agreements for Westbrook Park; and

WHEREAS, the Director of Community Services & Recreation has recommended Janette Weber to serve in this capacity.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

1. The Mayor and Municipal Clerk be and are hereby authorized to execute a caretaker agreement with Janette Weber to serve as caretaker of Westbrook Park for the period January 1, 2014 through December 31, 2014.
2. Said agreement is contingent upon Ms. Weber completing a successful interview with the Township Administrator and satisfactory completion of a background check in accordance with Township requirements for same.
3. The Chief Financial Officer shall receive a copy of the aforementioned agreement and make appropriate adjustments with respect to any 1099 reporting to the IRS.
4. This Resolution shall take effect immediately.

Adopted: January 4, 2014

Adopted this 4th day of January 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 039 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF BLOOMINGDALE FOR REGISTRAR SERVICES

WHEREAS, the Township of West Milford has had an interlocal agreement with the Borough of Bloomingdale for Registrar services since 2009; and

WHEREAS, the Township of West Milford desires to continue with this agreement until such time as an internal review of the Health Department's needs can be conducted; and

WHEREAS, said agreement outlines the terms and conditions of the services to be provided; and

WHEREAS, the Chief Financial Officer certifies that funds are available for this purpose said funds to be encumbered from account # 4-01-27-331-200.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute an inter-local agreement with the Borough of Bloomingdale for Registrar of Vital Statistics services for the 2014 calendar year in an amount not to exceed \$17,900.00, said agreement to be available for public inspection in the office of the Township Clerk.

This Resolution shall take effect immediately.

Adopted: January 4, 2014

Adopted this 4th day of January, 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk