



TOWNSHIP OF WEST MILFORD PASSAIC COUNTY
Phone (973) 728-7000 • 1480 Union Valley Road, West Milford, NJ 07480

WM77 (please e-mail your request to wm77tv@westmilford.org)

Community Bulletin Board Posting Form (H)
Policy and Procedures Exhibit H

Post Name: _____ Post Identifier: _____

Submitting Organization: _____

Submitting Individual: _____ Submission Date: _____

Requested run dates—Begin: _____ End: _____

Special Scheduling Request: _____

File submitted? (circle one) YES NO

File submitted Name: _____

(Circle file type): .PNG .JPG .TXT Other type (specify): _____

Text of Post (<40 words): _____

Graphics requested: _____

Format/Appearance requests/comments: _____

Date/time received by WM77: Date: _____ Time: _____

Received by (for WM77): _____

Requested Broadcast Schedule: Begin date/time: _____ End date/time: _____

Assigned Broadcast Schedule: Begin date/time: _____ End date/time: _____

Include in normal rotation

Special scheduling (specify): _____

Approved by (WM77) Initials: _____

Approved by Date: _____ Time: _____

Posting Notes:

1. Bulletin Board should be updated once or twice a week
2. Minimize words
3. All date sensitive material supersedes any general information notices
4. All posts must be 40 words or less
5. All notices on Bulletin Board must not contain any information in violation of WM77 Policies and Procedures and all federal, state, and local regulations