



BROWNS POINT GROUP RESERVATION

Date OK _____

Insurance _____

Hold Harmless _____

To Rec Dir: _____

Scan to Parks Supt _____

NAME OF GROUP: _____ TODAY'S DATE: _____

NAME OF PERSON REQUESTING: _____ # OF PEOPLE EXPECTED _____

MAILING ADDRESS: _____

PHONE # _____ CELL# _____ EMAIL _____

DATE OF EVENT REQUESTED: _____ HOURS REQUESTED: _____

TYPE OF ACTIVITY: _____

SPECIAL REQUESTS: _____

BY ORGANIZED GROUPS OF WEST MILFORD RESIDENTS

WEST MILFORD TOWNSHIP BROWN'S POINT COMMUNITY SERVICES & RECREATION

PHONE 973-728-2860

FAX 973-728-5298

PROCEDURE:

1. Group submits reservation form to the Community Services & Recreation Department. A certificate of insurance naming the Township of West Milford as the additionally insured and a hold harmless form will also need to be completed.
2. Recreation Department approves request and issues permit. Applications for permits shall be submitted not later than seven days before the proposed date of use. (*application for Special Permit for social Affairs is needed*)
3. Permit is valid only for date issued, but may be transferred upon mutual agreement of the Community Services & Recreation Department and the requesting group. Such transfer to be made only in unusual circumstances.
4. All groups are to observe Chapter 256 of the Township of West Milford regarding use of Township Recreation Areas. (A copy of this code is available at the clerk's office or at the Recreation office)
5. ***IMPORTANT: Approval of this permit does not grant permission to park in large parking area across the street.***
6. The consumption of alcoholic beverages is prohibited. ***Permission must be Obtained from Brown's Point Plaza, Inc. All conditions of private owner must be met or he/she has the right to refuse use. Thank you.***
7. Absolutely no swimming! Please observe signs.
8. Park is open from dawn to dusk.
9. YOU ARE IN BEAR COUNTRY. Black Bears are part of the forest environment. Humans are visitors. Think of yourself as a guest of the forest wildlife. Direct encounters with bears are rare and they usually pose little threat to humans. **DO NOT ATTEMPT TO FEED OR ATTRACT BEARS. FEEDING BEARS IS A DANGEROUS ACTIVITY.**

APPLICANT SIGNATURE: _____ DATE: _____

APPROVAL: _____ DATE: _____