

Township of West Milford

Passaic County, New Jersey

~ Resolution 2013 – 295 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO ELEMENT ARCHITECTURAL GROUP TO PROVIDE A PLAN FOR THE MUNICIPAL USE OF THE NEW LIBRARY THIRD FLOOR, THE TOWN HALL AND THE CURRENT TOWNSHIP LIBRARY, AND A COST ANALYSIS FOR INSTITUTING AND COMPLETING SUCH A PLAN IN AN AMOUNT NOT TO EXCEED \$12,000

WHEREAS, the Township of West Milford has a need to engage the services of an Architectural professional to provide a plan for the municipal use of the new library third floor, the town hall and the current township library and a cost analysis for instituting and completing such a plan; and

WHEREAS, Element Architectural Group has the qualifications and experience necessary to provide such services; and

WHEREAS, pursuant to the Local Public Contracts Law, specifically, N.J.S.A. 40A:11-3, when the cost or price of any contract awarded by the contracting agent if the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by the contracting unit without public advertising for bids; and

WHEREAS, the total amount of the contract shall not exceed \$12,000; and

WHEREAS, the Chief Financial Officer has certified as to the availability of funds for this purpose; and

WHEREAS Element Architectural Group has completed and submitted both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit Element Architectural Group from making any reportable contributions through the term of the contract, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" without competitive bid and the contract itself must be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. In consideration for acting in the capacity of Architectural professional to provide a plan for the municipal use of the new library third floor, the town hall and the current township library and a cost analysis for instituting and completing such a plan, the Township of West Milford agrees to pay Element Architectural Group, 12 North State Rt. 17, Suite 220, Paramus, NJ 07652 for services provided in an amount not to exceed \$12,000.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
4. That a notice of this action shall be published in accordance with law.
5. The contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: September 18, 2013

Adopted this 18^h day of September, 2013
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk