

Township of West Milford

Passaic County, New Jersey

~ Resolution 2012 - 231 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE SYNOPSIS OF AUDIT FOR PUBLICATION FOR THE 2011 AUDIT IN ACCORDANCE WITH N.J.S.A. 40A:5-7

Attention is directed to the fact that a summary of the audit report, together with the recommendations, is the minimum required to be published pursuant to N.J.S. 40A:5-7. Summary of Synopsis of 2011 Audit Report of the Township of West Milford, County of Passaic, as required by N.J.S. 40A:5-7.

SUMMARY OF SYNOPSIS OF AUDIT REPORT FOR PUBLICATION		
ASSETS	December 31 Year 2011	December 31 Year 2010
Cash, Investments and Prepaid Debt Service	14,729,896.79	16,353,086.61
Taxes, Assessments, Liens and Utility Charges Receivable	4,288,402.42	4,190,656.50
Prospective Assessments Funded	65,623.75	82,792.75
Property Acquired for Taxes - Assessed Value	2,764,000.00	2,702,100.00
Accounts Receivable (and Inventory)	5,387,659.01	7,794,837.56
General Fixed Assets	31,331,193.00	31,331,193.00
Deferred Charges to Future Taxation -General Capital	30,020,248.38	30,389,030.04
Deferred Charges to Revenue of Succeeding Years	1,362,547.95	48,200.00
TOTAL ASSETS	89,949,571.30	92,891,896.46
LIABILITIES, RESERVES AND FUND BALANCES		
Bond and Notes Payable	31,660,180.25	30,597,288.77
Improvement Authorizations	4,407,194.97	6,025,399.70
Other Liabilities and Special Funds	13,249,975.47	15,452,910.57
Net Assets Available for Benefits	1,272,750.97	1,254,751.57
Investment in General Fixed Assets	31,331,193.00	31,331,193.00
Reserve for Certain Assets Receivable	5,387,888.36	5,396,274.46
Fund Balance	2,640,388.28	2,834,078.39
TOTAL LIABILITIES, RESERVES AND SURPLUS	89,949,571.30	92,891,896.46

TOWNSHIP OF WEST MILFORD, N. J.		
COMPARATIVE STATEMENT OF OPERATIONS AND		
CHANGE IN SURPLUS - CURRENT FUND		
	2011	2010
Revenue and Other Income Realized		
Fund Balance Utilized	1,900,000.00	2,010,000.00
Miscellaneous - From Other Than Local		
Property Tax Levies	7,394,845.03	7,296,833.31
Collection of Delinquent Taxes and Tax		
Title Liens	769,115.59	1,051,269.16
Collection of Current Tax Levy	91,365,226.00	90,370,447.42
Other Credits to Income	1,611,449.33	1,824,627.82
Total Income	103,040,635.95	102,553,177.71
Expenditures		
Budget Expenditures:		
Municipal Purpose	29,904,201.60	28,881,485.28
Special District Taxes	1,701,493.95	1,907,410.36
Municipal Open Space Tax	149,385.57	150,011.29
County Taxes	19,725,071.05	19,651,456.53
Local and Regional School Taxes	50,396,165.00	49,030,641.00
Other Expenditures	611,950.31	1,057,598.77
Total Expenditures	102,488,267.48	100,678,603.23
Less: Expenditures to be Raised by Future Taxes	1,350,000.00	48,200.00
Total Adjusted Expenditures	101,138,267.48	100,630,403.23
Excess in Revenue	1,902,368.47	1,922,774.48
Fund Balance January 1	1,956,590.64	2,043,816.16
	3,858,959.11	3,966,590.64
Less: Utilized as Anticipated Revenue	1,900,000.00	2,010,000.00
Fund Balance December 31	1,958,959.11	1,956,590.64

RECOMMENDATIONS

1. That the salary ordinance contain the salaries to be paid to the Mayor and Council.
2. That all employees be paid in accordance with the salary ordinance.
3. That the Township's General Fixed Assets be updated for additions and deletions.
4. That the cash deficits for ordinances over five years old be funded in future year's budgets.
5. That all deferred charges to future taxation – unfunded balances over 5 years old where the projects have been completed be funded.
6. That old escrow and trust reserve balances be returned or canceled.

- 7. That separate bank accounts be opened for escrow accounts with balances over \$5,000.
- 8. That old grant receivable and reserve balances be reviewed and be collected, spent or canceled.
- 9. That receivable balances in the General Capital Fund be reviewed and the proper action be taken.
- 10. That a functioning formal general ledger be maintained.
- 11. That the payroll bank account be reconciled on a monthly basis.
- 12. That all employees required to be enrolled in the DCRP be enrolled.
- 13. That payments to the PERS and PFRS be made on time.
- 14. That Political Disclosure forms be obtained from all vendors required to submit them.

* * * * *

A Corrective Action Plan, which outlines actions the Township of West Milford will take to correct the findings listed above, will be prepared in accordance with federal and state requirements. A copy of it will be placed on file and made available for public inspection in the Office of the Township Clerk of the Township of West Milford within 45 days of this notice.

The above Summary of Synopsis was prepared from the Report of Audit of the Township of West Milford, County of Passaic, for the calendar year 2011. This Report of Audit, submitted by Charles J. Ferraioli, Jr. of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., is on file at the Township Clerk's Office and may be inspected by any interested person.

Adopted: June 27, 2012

Adopted this 27th day of June, 2012
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk