

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2018 – 268 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE CANNING GROUP LLC FOR 2019 BUDGET PREPARATION

**WHEREAS**, the Governing Body retained the services of Robert Casey through The Canning Group for assistance with the 2016, 2017 and 2018 municipal budgets; and

**WHEREAS**, The Canning Group LLC has submitted a proposal for the 2019 Budget preparation at \$85 per hour which is the same rate charged for the 2016, 2017 and 2018 budget preparation; and

**WHEREAS**, the Township Administrator recommends the award of a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 to The Canning Group for the assignment of Mr. Robert Casey as budget consultant for the 2019 municipal and solid waste budgets; and

**WHEREAS**, The Canning Group, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of The Canning Group LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Acting Mayor and Township Clerk be and are hereby authorized to execute a contract with The Canning Group, LLC, 45 S. Park Place 183, Morristown, NJ 07960 for professional services for the 2019 budget process in an amount not to exceed \$7,650.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$7,650.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: October 3, 2018

Adopted this 3<sup>rd</sup> day of October, 2018  
and certified as a true copy of an original.

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Antoinette Battaglia, Township Clerk