

Township of West Milford

Passaic County, New Jersey

~ Resolution 2016 - 150 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO THE CANNING GROUP, LLC FOR BUDGET MONITORING, DEBT MANAGEMENT AND MULTIYEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, the finance regulations of the Division of Local Government Services as well as the Best Practices Questionnaire encourages and requires quarterly reports to the Governing Body on the status on the current budget; and

WHEREAS, The Canning Group LLC has submitted a proposal for Budget Monitoring, Debt Management and Multiyear Capital Improvement Plan to address financial issues and ensure the financial integrity of the budget process; and

WHEREAS, the Township Administrator recommends the award of a Professional Services Contract, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 to *The Canning Group* for the assignment of Mr. Robert Casey as budget consultant for budget monitoring, debt management and the preparation of a multi-year capital improvement plan and

WHEREAS, The Canning Group, LLC will complete and submit a Business Entity Disclosure Certification which will certify that the firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of The Canning Group LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Finance Department has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with The Canning Group, LLC, 10 Garden Street, Lincoln Park, New Jersey for professional services for Budget Monitoring in an amount not to exceed \$2,550.00, Debt Management Plan for the Next 10 years in an amount not to exceed \$1,700.00 and Multiyear Capital Improvement Plan in an amount not to exceed \$2,295.00.
2. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The total fee authorized for this contract shall not exceed \$6,545.00 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: April 20, 2016

Adopted this 20th day of April, 2016
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk