

Township of West Milford

Passaic County, New Jersey

~ Resolution 2014 - 228 ~

RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT WITH THE CANNING GROUP, LLC FOR CONSULTING SERVICES IN THE DEPARTMENT OF COMMUNITY SERVICES & RECREATION AT AN HOURLY RATE OF \$80 PER HOUR FOR AN AVERAGE OF TEN HOURS PER WEEK BUT NOT TO EXCEED FIFTEEN HOURS PER WEEK FOR A TEN WEEK PERIOD

WHEREAS, Robert Casey of The Canning Group LLC has served as a consultant to the Township in the Office of Administration since December 2013; and

WHEREAS, the Township Council has determined that there is a need to evaluate the structure of the Department of Community Services & Recreation (CS&R) and possibly restructure that department; and

WHEREAS, the Township Council has also determined that it is in the best interests of the Township to seek to provide continuity in the Office of Administration to provide for an efficient transition for the new administrator; and

WHEREAS, The Canning Group, LLC is an agency whose principles have a combined resume of over 100 years of municipal government experience specializing in the executive branches of municipal government; and

WHEREAS, The Canning Group, LLC has submitted a proposal whereby Robert F. Casey will be assigned to serve as a consultant in the CS&R department and to provide transition assistance to the incoming Administrator at a rate of \$80 per hour for a period of ten weeks for an average of ten hours per week but not exceeding fifteen hours per week; and

WHEREAS, The Canning Group, LLC has completed both a Political Contribution Disclosure Form and a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit The Canning Group, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the CFO has certified as to the availability of funds for these services, said funds to be encumbered from account numbers 01-201-28-372-480 and 01-201-20-100-480.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Milford as follows:

1. The Mayor & Township Clerk be and are hereby authorized to execute a professional services contract with *The Canning Group, LLC* of 10 Garden Street, Lincoln Park, NJ 07035 for the assignment of Robert F. Casey as a consultant in the Department of Community Services & Recreation and to provide transition assistance to the incoming Township Administrator at a rate of \$80 per hour for an average of 10 hours per week but not to exceed 15 hours per week for a ten week period.

2. The CFO has certified to the availability of funds for these services.
3. This contract is awarded without competitive bidding as "Professional Services" pursuant to *N.J.S.A. 19:44A-20 et seq.* and the local public contracts law.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolutions authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: June 25, 2014

Adopted this 25th day of June 2014
and certified as a true copy of an original.

Antoinette Battaglia, Township Clerk