

# Township of West Milford

Passaic County, New Jersey

## ~ Resolution 2013 – 125 ~

### RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO HAROLD E. PELLOW & ASSOCIATES, INC. FOR THE DESIGN AND PREPARATION OF BID DOCUMENTS TO REHABILITATE THE PARKING LOT AT WESTBROOK PARK

**WHEREAS**, the Township Council has determined there is a need for improved parking facilities at the Coffee House teen center at Westbrook Park; and

**WHEREAS**, the existing parking areas will be rehabilitated to the degree that will not require environmental permitting as the Westbrook Park property is restricted by an NJDEP conservation easement; and

**WHEREAS**, in 2008, Harold E. Pellow & Associates was contracted for conceptual improvements throughout Westbrook Park and is therefore familiar with the property and has submitted a proposal for the design of parking & outdoor lighting improvements in an amount not to exceed \$4,500; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds, said funds to be encumbered from account number: C-04-215-55-801-000.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. The Township of West Milford hereby authorizes the Mayor and Township Clerk to execute a professional services contract with Harold E. Pellow & Associates, Inc., 117 Plains Road, Augusta, NJ 07822, for the design and preparation of bid documents to rehabilitate the Coffee House parking lot at Westbrook Park, in an amount not to exceed \$4,500.
2. This contract is approved as a "Professional Services" in accordance with the provisions of the Local Public Contracts Law.
3. The total fee authorized for this contract shall not exceed \$4,500 without prior written approval of the Township Council.
4. That notice of this action shall be published in accordance with law and said notice to provide that the contract and this resolution authorizing same are available for public inspection in the office of the Township Clerk.

Adopted: April 17, 2013

Adopted this 17<sup>th</sup> day of April, 2013  
and certified as a true copy of an original.

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Antoinette Battaglia, Township Clerk